Central Dakota Metropolitan Planning Organization
Meeting Minutes

Thursday, May 28, 2026, at 4:00 PM
3rd Floor Executive Conference Room, City Hall (10 3rd Ave SW)

Jerick Hedges called the meeting to order at 4:01pm

1. ROLL CALL

The following were present:

Burlington City- Jerick Hedges
Minot City- Lisa Olson, Tom Joyce (late arrival), Paul Pitner (alternate)
Surrey City- Mike Thiesen
Ward County- John Fjeldahl (late arrival), Jim Rostad (late arrival)

Members Absent: Mark Jantzer

Others Present: John Van Dyke, Bailey Bosley, Will Hutchings (virtual), Brittany Shefstad, Matthew Huettl, Dan Bergerson

2. MEETING MINUTES

2.1 REVIEW AND APPROVAL OF THE APRIL 23, 2026, POLICY BOARD MINUTES

Mike Thiesen made a motion to approve the minutes of the April 23, 2026 meeting as presented. The motion was seconded by Paul Pitner and carried the following vote – ayes: Hedges,, Olson, Thiesen, Pitner; nays: none.

2.2 DRAFT MAY 12, 2026, TECHNICAL ADVISORY COMMITTEE MINUTES

Vice Chair Hedges stated that the new Burlington Public Works employee will be at the next Technical Advisory Committee meeting. Vice Chair Hedges asked if there were any questions on the meeting minutes for TAC, with no questions presented.

3. OLD BUSINESS

3.1 BIKE AND PEDESTRIAN PLAN – CONSULTANT SELECTION

Vice Chair Hedges asked for a motion to approve Resolution 2026-4 surrounding the selection of HDR Engineering, Inc. to provide professional services for the creation of the 2026-2027 Bicycle and Pedestrian Plan; and direct the Executive Director to execute a contract following review by Central Dakota MPO's legal contractor. Lisa Olson moved to approve, with a second from Mike Thiesen. Executive Director Van Dyke shared that the selection committee was made up of CDMPO Vice Chair Hedges, City of Minot Traffic Engineer Stephen Joerz, Minot Parks District Director of Finance Calyn Beckman, and Tim Baumann, Minot Planning Commissioner – who has exceptional knowledge with these alternative modes of transportation. These four operated as the scorers, while Executive Director Van Dyke helped facilitate the meetings. Executive Director Van Dyke participated in the scoring but his scores did not contribute to the overall selection. Three firms were interviewed out of the four submitted proposals and HDR ended up being the highest-ranking firm as far as the presentations and interviews went. Executive Director Van Dyke stated that both the selection committee and Technical Advisory Committee recommend selection of HDR Engineering, Inc. to provide the services for the Bike and Pedestrian Plan. A copy of the proposal from HDR Engineering, Inc. is provided as well as their Summary of Projected Costs. The Summary of Projected Costs came in at just under the $150,000 threshold. Vice Chair Hedges echoed that the scores for all the proposals were all pretty close, and that HDR Engineering set themselves apart in the interview process and stated that they will be a good consultant for CDMPO's first Bike and Pedestrian Plan. Executive Director Van Dyke shared that the next step of the plan is a goal of a kick off date of mid-June and assembling a steering committee as well. The steering committee will have several people from the selection committee and CDMPO has identified roughly nine different people to be a part of the steering committee. Executive Director Van Dyke also shared that there will be a lot of public engagement opportunities that will occur over the summer and the goal is to try to meet people where they are using the infrastructure that is the subject of the plan. The motion carried the following vote – ayes: Hedges, Olson, Thiesen, Pitner; nays: none.

4. NEW BUSINESS

4.1 NORTH DAKOTA MPO'S LETTER OF SUPPORT FOR SURFACE TRANSPORTATION REAUTHORIZATION

Vice Chair Hedges asked for a motion to approve the Policy Board chair sign the letter of support as presented. Lisa Olson moved to approve, with a second from Paul Pitner. Vice Chair Hedges asked if this is something we have done before. Executive Director Van Dyke shared that this is the first time that all four Policy Board chairs from every MPO have signed together in support of an act at the federal level. This started as the Basics Act that was championed with a lot of specific goals that they wanted to accomplish and has since morphed into the Build America 250 Act that went from a 30-page high level document to a 1001-page Bill. The Bill has gone through the House Transportation and Infrastructure Committee (federal level) and been approved, so the expectation is that the Bill will pass at the house level. It will then move over to the Senate. The goal is to have this passed prior to September 30, 2026, which is when the current transportation bill expires. Executive Director Van Dyke also shared that how the Bill affects us financially would be that there would presumably be additional planning funds, among other changes. The letter is not written to be specific; it's built to be generically supportive of the outcomes, rather than specific language within the bill itself. Vice Chair Hedges asked if there are meetings often with the Directors, in regards to stuff like this. Executive Director Van Dyke shared that the Directors meet weekly with Will Hutchings from NDDOT and that the four directors also meet monthly, to discuss any other issues. This bill would be a broader issue that NDDOT wouldn't necessarily participate in. Chair Rostad and Fjeldahl were filled in and given the opportunity to ask further questions before calling roll on a vote. There being no further discussion the motion carried the following vote – ayes: Fjeldahl, Hedges, Rostad, Olson, Thiesen, Pitner; nayes: none.

4.2 MONTHLY ACTIVITIES UPDATE

Chair Rostad asked for an overview of the activities from the past month. Executive Director Van Dyke shared that the Bike and Ped plan was just approved with the selection of HDR Engineering, Inc. and that will kick off in June. Executive Director Van Dyke and Transportation Specialist Bosley have spent a big portion of time on that project. Both have also been working on the UPWP amendment for our current budget program, and working to assemble the 27-28 UPWP budget as well. Both the amendment and 27-28 UPWP will be presented next month. Executive Director Van Dyke also shared that both have been working on getting the first draft of the TIP finalized to be submitted, working with several TAC members to secure some additional data.

4.3 FINANCE DOCUMENTS

Chair Rostad asked for a motion to approve the financial statements as presented. Paul Pitner moved to approve, with a second from Mike Thiesen. Opportunity to discuss and ask questions was given. With no further discussion, the motion carried the following vote – ayes: Fjeldahl, Hedges, Rostad, Olson, Joyce, Thiesen, Piter; nays: none.

5. OTHER BUSINESS

5.1 OTHER BUSINESS, IF ANY

Jantzer, Joyce, Rostad, and Fjeldahl as well as several other city and county officials met with Senator John Hoeven to discuss plans to transform the former landfill site to a multi-purpose recreation area, as well as building a corridor that would connect southwest and southeast Minot.

5.2 OPPORTUNITY FOR PUBLIC COMMENT

No public comments made.

6. ADJOURNMENT

There being no further business, meeting was adjourned at 4:32.