



Budget Briefs with City Council

Friday, June 26, 2026, at 9:00 AM

Executive Conference Room, Minot International Airport (305 Airport Road)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. Airport 2027 Budget Brief

2. Planning/Building Safety/Community Development 2027 Budget Brief



City Council Presentation

June 26, 2026

Presented by Jennifer K. Eckman, A.A.E.

Presentation Overview



Services



Economic Impact



Funding an Airport



2027 Preliminary Cuts



2027 Strategies and Projects



Significant Budget Changes Year over Year



Questions and Quick Tour

Services

Infrastructure

(runways, taxiways, ramps, parking lots, etc.)

- Air Carriers
- Cargo and Freight Operators
- Air Ambulance
- Corporate Aviation
- Pilot Training
- Private Pilots/General Aviation
- Travelers



Land and Facilities

- Hangars
- FBO – Fuelers, aircraft rentals, pilot training, etc.
- Aircraft Maintenance Operators
- Rental Car Operators
- Concessionaires
- Museum
- National Guard
- Customs and Border Protection (Office, Screening Areas)
- Federal Aviation Administration (Office, Tower, Nav Aids)
- Transportation and Security Administration (Office, Screening Areas)

Other Services

General Maintenance of the Infrastructure and Facilities, including:

- Pavement Repairs
- Snow Removal
- Custodial
- HVAC maintenance
- Baggage system repairs and maintenance



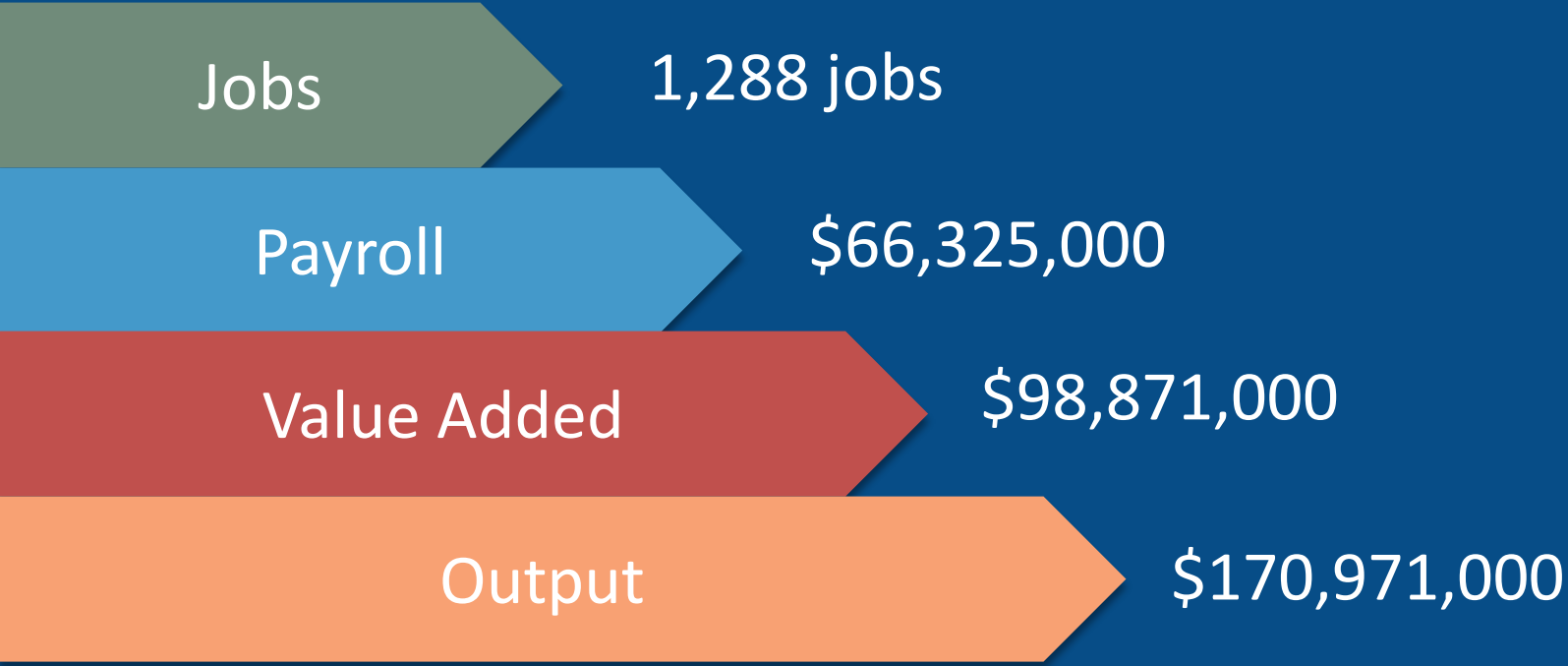
Annual Economic Impacts from Minot International Airport

The table below shows direct, indirect, and total annual economic impacts for the airport. Impacts are reported for: jobs, payroll, value added, and output.

	Jobs			Payroll			Value Added			Output		
	Direct	Multiplier	Total	Direct	Multiplier	Total	Direct	Multiplier	Total	Direct	Multiplier	Total
Airport Management	27	43	70	\$2,009,000	\$2,578,000	\$4,588,000	\$7,481,000	\$4,086,000	\$11,567,000	\$9,724,000	\$7,276,000	\$16,999,000
Airport Tenants	258	150	408	\$23,661,000	\$9,289,000	\$32,950,000	\$24,925,000	\$14,980,000	\$39,905,000	\$35,358,000	\$28,475,000	\$63,833,000
Capital Investment	23	10	33	\$1,344,000	\$698,000	\$2,042,000	\$1,943,000	\$1,204,000	\$3,147,000	\$3,983,000	\$2,211,000	\$6,194,000
GA Visitor Spending	147	43	190	\$4,093,000	\$2,442,000	\$6,536,000	\$6,879,000	\$3,934,000	\$10,814,000	\$12,878,000	\$7,636,000	\$20,513,000
CS Visitor Spending	454	133	587	\$12,657,000	\$7,553,000	\$20,209,000	\$21,272,000	\$12,166,000	\$33,438,000	\$39,819,000	\$23,612,000	\$63,431,000
Total Impacts	909	379	1,288	\$43,764,000	\$22,561,000	\$66,325,000	\$62,501,000	\$36,370,000	\$98,871,000	\$101,762,000	\$69,209,000	\$170,971,000

Notes: Dollar values are rounded to the nearest value. Totals may not sum due to rounding. Source: 2025 NDAEIS Airport Manager Survey; IMPLAN, 2025; Kimley-Horn, 2025. Data Year 2024

Total Economic Impacts of
Minot International Airport



Airport Revenue

Aeronautical - Passenger Airline

Landing Fees
(Air Carrier)

Terminal Rents

Terminal Apron

Aeronautical – Non Passenger

Landing Fees
(Cargo & GA)

FBO Revenue

Cargo and Hangar
Rents

Fuel Flowage Fees

Non Aeronautical

Land Leases

Terminal –
Concessions

Rental Cars

Parking and Ground
Transportation

Non-Operating and Capital Funding

Federal Grants

State Grants

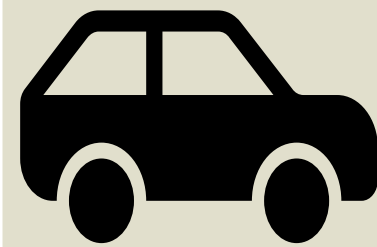
Property Tax

Sales Tax

Reserves



Key Funding Sources for an Airport*



Parking

\$2,350,000

Concessions

\$225,000

Car Rentals

\$789,000

**Landing
Fees**

\$809,000

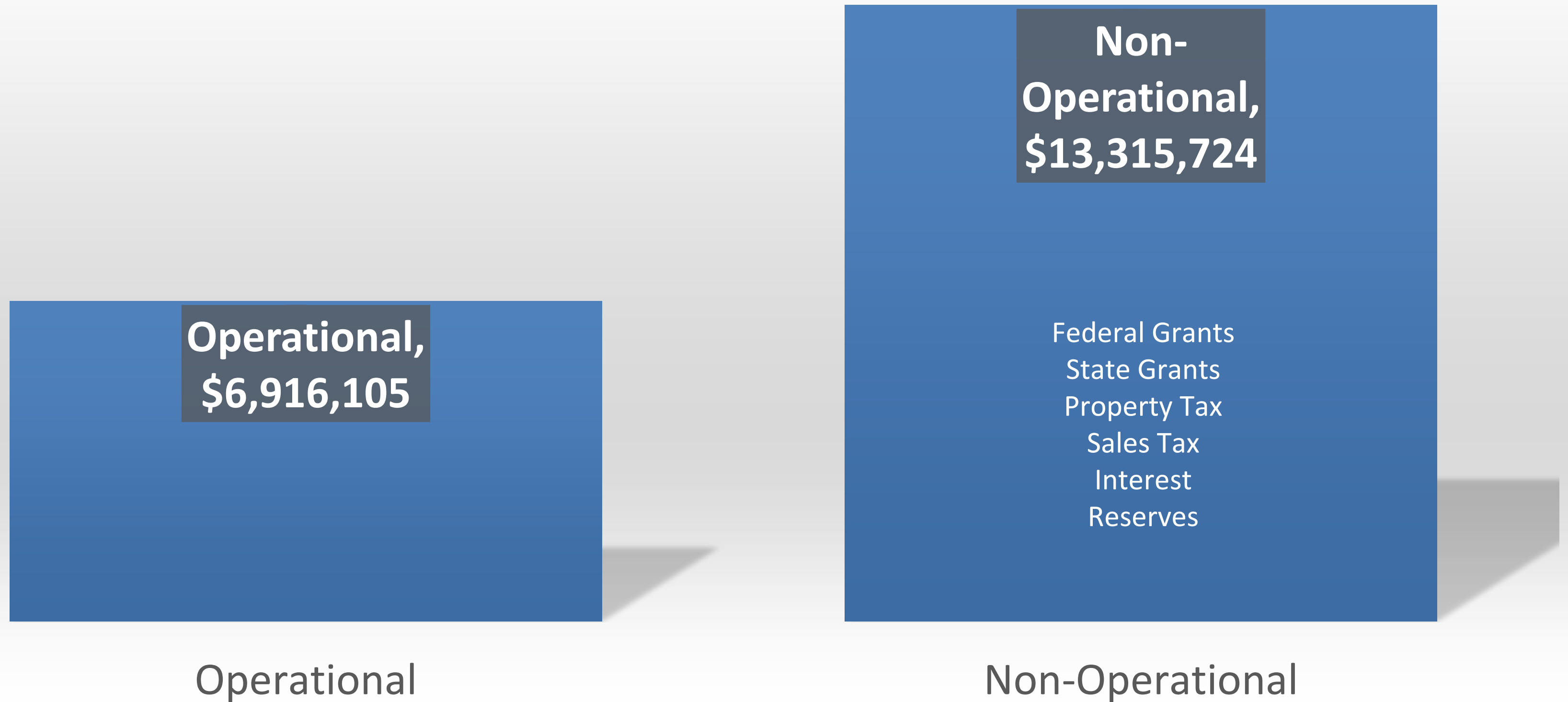
**Terminal
Rents**

\$1,521,000

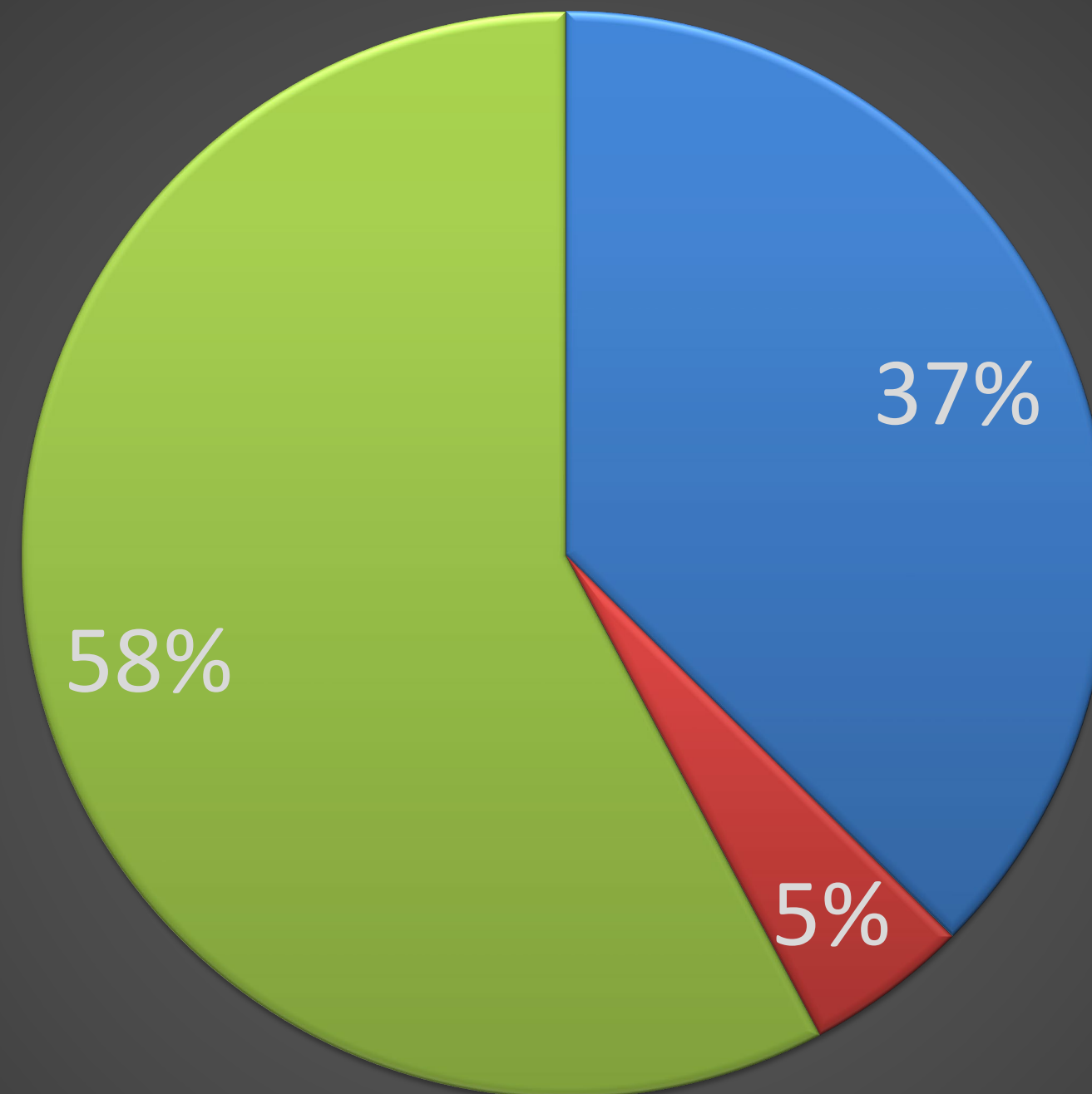
**FY2027 – 3% Cut Budget – rounded to nearest thousand*

Airport Funding (\$)

■ Operational ■ Non-Operational



2025 Airport Operational Revenue (\$)



■ Aeronautical - Passenger

■ Aeronautical - Non Passenger

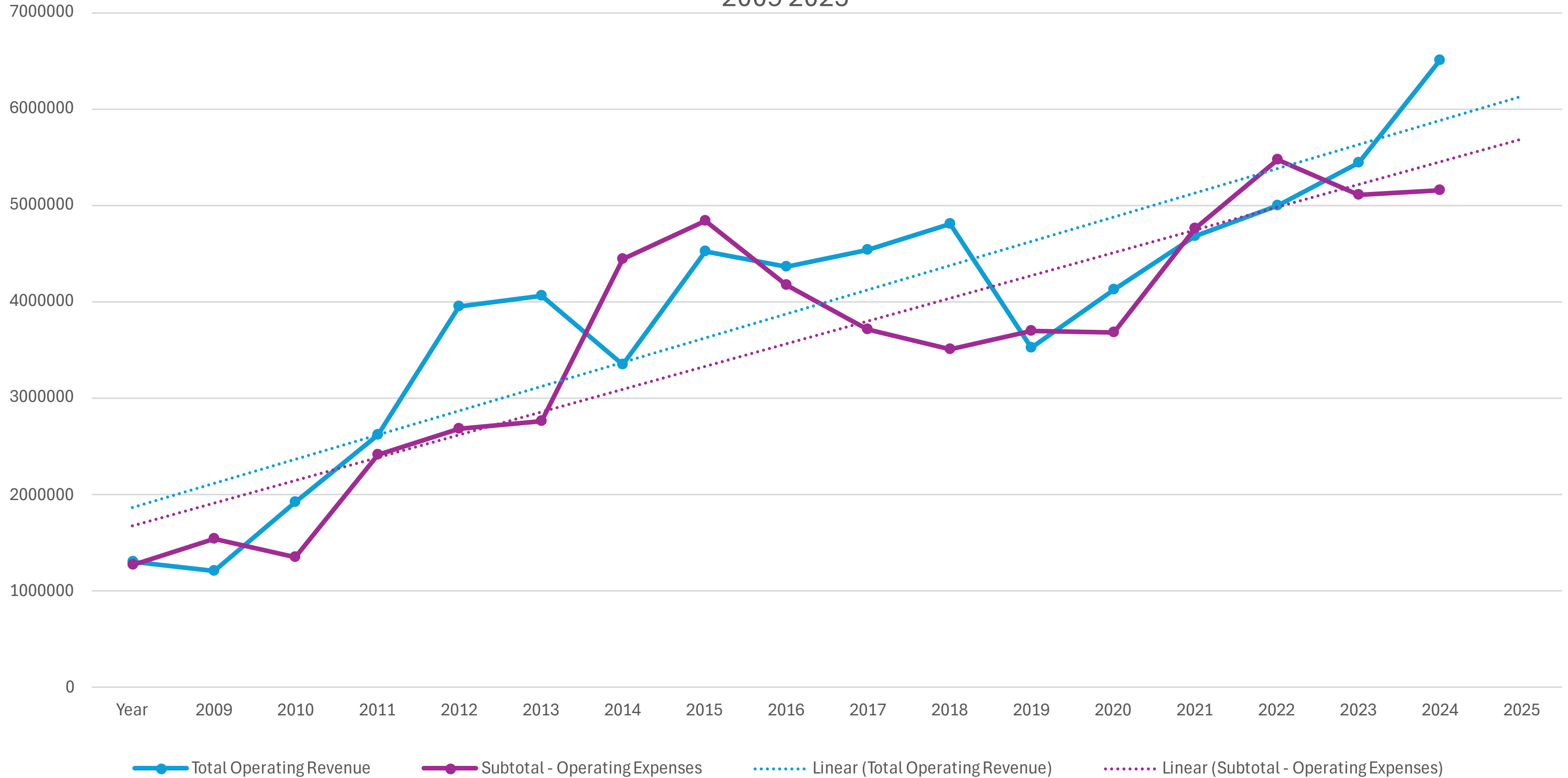
■ Non Aeronautical



Operating Revenue vs. Operating Expense

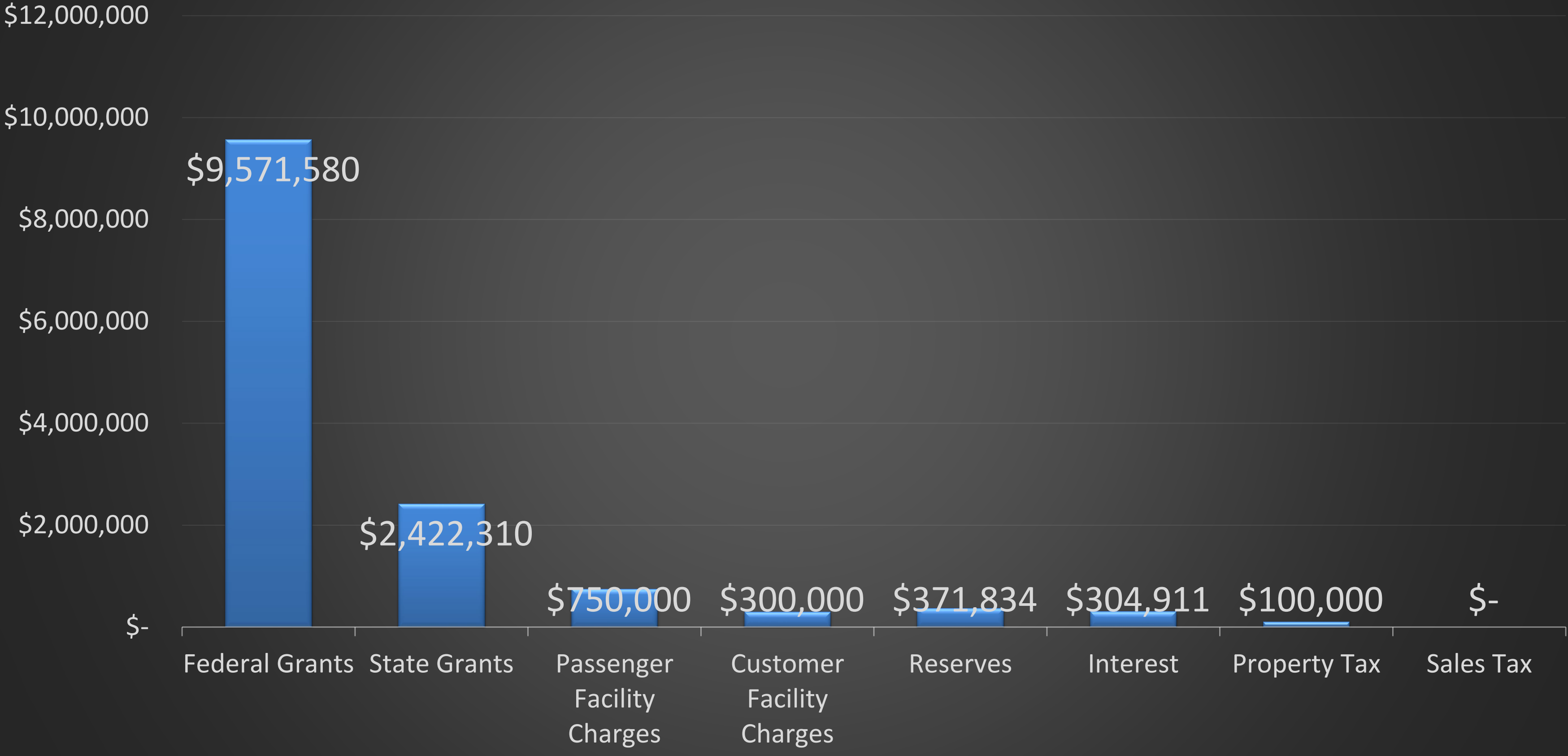
(excluding depreciation)

2009-2025





Airport Non-Operational and Capital Revenue (\$)





2027 Strategies/Project

The Minot International Airport focus in 2027 is to maintaining the critical but aging infrastructure on a significantly reduced budget and with an increased local obligation for federally funded projects.

	Runway 8-26 (East): This runway continues to be the highest priority capital project. Pavement is on the verge of failure and if a repair is not completed, a full reconstruction will need to be done which will potentially quadruple the price. Although private aircraft are the primary users of this runway, cargo and airline traffic also utilize this runway on a consistent basis.
	General Aviation HVAC: The Airport-owned general aviation terminal building has three tenants, including AvFlight (FBO), CBP and the FAA. The CBP and FAA leases require zoned HVAC controls. Currently, the HVAC system is not functioning properly and is in need of significant improvements.
	Security Equipment and Doors: The terminal is almost a decade old and certain components and equipment, such as security doors and badge printers, need to be replaced. Failure of these doors and associated equipment runs the risk of compliance issues with TSA regulations.
	Southside Infrastructure and Access: General Aviation area between the cargo ramp and the SRE building is currently having critical infrastructure designed and installed. The access to these hangars is limited and the majority of the access points are gravel which creates debris (FOD) which can damage aircraft.
	Vehicles and Equipment: The airport has a number of pieces of equipment which are beyond their useful life. This includes cleaning equipment, snow removal equipment, and runway maintenance equipment. The airport will prioritize purchases for the safety and efficiency of maintaining its infrastructure and facilities.

Preliminary Cuts

Due to the Airport being an Enterprise fund, the Airport calculates the projected revenues and then works through the budget trying to find efficiencies, while also trying to meet the budget priorities set by the City Council.

	Airside 44387 Airside Fuel Farm: \$20,000 44389 Airside Jet Bridge: \$20,000	Due to the age and condition of these systems the original budget was higher to ensure both the regular scheduled maintenance and recommended maintenance from the manufacturers could be completed.
	Maintenance 44320 Structure Repair: \$57,000 44327 Security System Repair: \$60,000 44504 Streets Alleys and Road: \$50,000	The terminal is almost a decade old and certain componenets and equipment need to be replaced including security doors and badge readers. The terminal has also had multiple window failures, failing, landside pavement, and constant roof leaks requiring repairs. In order to priortize items such as bathroom repairs, camera replacements, and basic terminal upkeep additional funds to fix windows, security equipment replacements, and pavement repairs had to be moved into later years.
	Capital Expenditures 47500 Equipment \$192,000 57200 Infrastructure \$50,000	The airport has additional equipment needs that will be imperative to the efficiency of the work being completed. Those items such as an additional tool cat, manual lift, and fod picker were removed from the budget in order to prioritze critical infrastructure repairs to ensure the Airport has a balanced budget.
	Taxes 31100 Property Taxes \$300,000	The reduction of property tax collection may have the largest impact on the airport. The airport uses the funds to cover both the cost of General Fund Reimbursement, but more importantly the local share on federally and state funded equipment and infrastructure projects. Every \$50,000 in property tax has potential impact of \$1 M in projects at the 2027 federal funding rates.

AIRPORT

2027 BUDGET PROPOSALS | MINOT CITY COUNCIL

SIGNIFICANT BUDGET CHANGES ¹	2027	2026	2025	2024
GENERAL PROPERTY TAX (31100) ² Airport mill Levy authority per N.D.C.C. § 57-15-06.7: 4.0 Mills	\$100,000 Mills: >0.5	\$408,066 Mills: 1.60	\$500,792 Mills: 2.02	\$700,700 Mills: 2.95
CONSULTANTS (43040)	\$362,500	\$402,320	\$432,300	\$476,850
STRUCTURE REPAIR AND MAINTENANCE (44320)	\$161,141	\$329,947	\$388,752	\$308,010
AIRSIDE RUNWAY MAINTENANCE (44382)	\$134,000	\$153,956	\$469,939	\$599,094
TOTAL OPERATING BUDGET ³	\$4,709,985	\$5,137,856	\$5,555,133	\$5,353,811

1. Many items have been postponed for multiple years due budget constraints and therefore this chart does not cover all of these projects.
2. Used for the General Fund Reimbursement and Local Share of Grant Funded Capital and Equipment Purchases. (FFY2027 \$100,000 = \$2,000,000 of Capital Construction Value)
3. Total operating budget does not include capital projects, terminal debt, and interdepartmental fees



Questions & Tour Time

City of Minot
North Dakota



2027 DEPARTMENT BUDGETS

COMMUNITY DEVELOPMENT - PLANNING BUDGET | JUNE 26, 2026 @ 9:00 A.M.

DEPARTMENT EMPLOYEES - 2026

COMMUNITY DEVELOPMENT (PLANNING) BUDGET

POSITIONS		JUSTIFICATION
COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR	1	LEADERSHIP, DIRECTION, ECONOMIC DEVELOPMENT PROGRAM ADMINISTRATION
PRINICPAL PLANNER	1	SUPERVISORY DUTIES, LEAD PLANNER, STAFF REPORTS, PRESENTATIONS
ASSOCIATE PLANNER	1	FIRST POINT OF CONTACT, SIGN PERMITS, PLANNING COMMISSION PREP WORK
PLANNING & CODE ENFORCEMENT ASSISTANT	1	PLANNING, CODE ENFORCEMENT, ECONOMIC DEVELOPMENT ADMIN. DUTIES.
CODE ENFORCEMENT OFFICER	1	INSPECTING SIGN PERMITS, LANDSCAPING, AND CONDITIONAL USE PERMITS

TOTAL NUMBER OF POSITIONS: 4 (1)

CORE VS NON-CORE

COMMUNITY DEVELOPMENT | PLANNING BUDGET

CORE SERVICES

- Zoning Administration
- Comprehensive Planning
- Subdivision Platting
- Sign Permits
- Landscaping Inspections
- Code Enforcement
- Nuisance Abatement
- Renaissance Zone
- Façade Improvement Program
- TIF Districts
- Retail Development

NON-CORE SERVICES

- DRT Meetings
- Developer Training
- Marketing of Energy Efficiency Programs
- Public Outreach (Home & Garden Show)
- Customer Satisfaction Surveys
- NDR Support



PLANNING

2027 BUDGET PROPOSALS | MINOT CITY COUNCIL

SIGNIFICANT BUDGET CHANGE	2027 (cut)	2026
PART TIME EMPLOYEES (41200)	-\$10,000	\$10,000
MEMBERSHIPS (43900) [Western Planner, Kiwanis]	-\$1,300	\$5,000
TRAVEL (45800) [NDPA/EDNA/NDLOC & Western Planner]	-\$1,000	\$7,000
TRAINING (45900) [NDPA/EDNA/NDLOC & Western Planner]	-\$2,000	\$5,500
WEARING APPAREL (45920)	-\$300	\$300
OFFICE SUPPLIES (46400)	-\$300	\$2,000



2027 BUDGET PROPOSALS | MINOT CITY COUNCIL

SIGNIFICANT BUDGET CHANGE	2027 (CUT)	2026
BOOKS & SUBSCRIPTIONS (46400) [Developer Training]	-\$2,500	\$2,500
GRAND TOTAL (CUT)	-\$17,400	



2027 DEPARTMENT BUDGETS

COMMUNITY DEVELOPMENT - BUILDING SAFETY BUDGET | JUNE 26, 2026 @ 9:00 A.M.

CORE VS NON-CORE

COMMUNITY DEVELOPMENT | BUILDING SAFETY BUDGET

CORE SERVICES

- Building Safety
- Housing Code Enforcement
- Building Code Enforcement
- Dangerous Building remedial orders
- Building abatements
- Trade Inspections (mechanical, electrical, and plumbing)
- Commercial and Industrial construction
- Mechanical Fuel-Gas contractor testing

NON-CORE SERVICES

- Electrical Inspections oversite regarding the issuance of a C of O
- Assisting with code enforcement abatements
- Alcohol licensing inspections.
- DRT meetings
- Meeting with customers (contractors, designers, owners)
- Code adoption
- Public Education and Outreach
- State Board and NDBOA Meetings

DEPARTMENT EMPLOYEES - 2026

COMMUNITY DEVELOPMENT (BUILDING SAFETY) BUDGET

POSITIONS		JUSTIFICATION
BUILDING OFFICIAL	1	LEADERSHIP AND DIRECTION
SENIOR INSPECTOR	1	SUPERVISORY DUTIES, PLAN REVIEWS, FIELD INSPECTIONS
INSPECTORS	4	COMMERCIAL, RESIDENTIAL, PLUMBING, MECHANICAL
PLANS EXAMINERS	2	COMMERCIAL AND RESIDENTIAL
PERMIT TECHNICIANS/ SCANNING TECHNICIANS	1/2	HANDLE PERMITS, SCHEDULES INSPECTIONS, COLLECTS FEES, SCAN DOCS

TOTAL NUMBER OF POSITIONS: 9/(2)



BUILDING SAFETY

2027 BUDGET PROPOSALS | MINOT CITY COUNCIL

SIGNIFICANT BUDGET CHANGE	2027 (CUT)	2026
PART-TIME EMPLOYEES (41200) [SCANNING TECHNICIANS]	-\$34,678	\$69,678
IT MTCE REPAIR AGREEMENTS (44350)	-\$2,060	\$10,570
FURNITURE & EQUIPMENT (46102)	-\$12,523	\$25,765
NUISANCE ABATEMENT (44360)	MOVED TO POLICE	\$107,260
GRAND TOTAL (CUT)	-\$49,261	

RECLASSIFICATION OF POSITIONS

COMMUNITY DEVELOPMENT DEPARTMENT

CURRENT POSITION	PROPOSED POSITION
Planning & Code Enforcement Assistant (Planning)	Planning Technician
Senior Inspector (Building Safety)	Deputy Building Official
Administrative Clerk (Building Safety)	Specialized Permit Technician

2027 SPECIAL PROJECT

COMMUNITY DEVELOPMENT | BUILDING SAFETY BUDGET

ADA SELF EVALUATION AND TRANSITION PLAN

- RFP for a third-party consultant
- Compliance with Americans with Disabilities Act
- Evaluation of current conditions
- Buildings, sidewalks, curb ramps, crossings
- Includes public participation element
- Includes training element at the end of the process
- Can be placed in the Engineering or Building Safety budget
- Estimated cost: \$125,000