

On April 23, 2026, a Regular Renaissance Zone Review Board Meeting of the Minot Renaissance Zone Review Board was held in the Finance Conference Room, City Hall (10 3rd Ave SW). Chairman Bailey called the meeting to order at 09:00 AM.

1. CALL TO ORDER/ROLL CALL

Members Present: Pete Hugret, Christine Staley, Mark Lyman, Jason Bentley, Tom Alexander, Amy Rogers, Betty Fedorchak, Luke Heilman

Members Absent: Pat Bailey, Tonia Vitko, Jill Ward

City Staff Present: Brian Billingsley, Hannah Hornberger, Ryan Kamrowski

2. ADOPT MEETING MINUTES

2.1. ADOPT THE MEETING MINUTES FOR THE MARCH 26, 2026 REGULAR MEETING

The motion to approve March 26, 2026 regular meeting minutes was initiated by Renaissance Zone Board Member Lyman seconded by Heilman and carried by the following roll call vote: ayes: Pete Hugret, Christine Staley, Mark Lyman, Jason Bentley, Tom Alexander, Amy Rogers, Betty Fedorchak, Luke Heilman; nays: None.

3. RENAISSANCE ZONE APPLICATIONS

3.1. FINAL APPROVAL - M-104 BY KEN & GAIL MOMERAK FOR A FIVE-YEAR PROPERTY TAX EXEMPTION LOCATED AT 1945 SKYLINE DRIVE

The final inspection is done & all requirements were met.
Improvements made include:

- siding
- doors
- roofing
- decks
- electrical
- concrete pad & walkway
- new garage
- egress windows

The motion to approve application and recommend final approval to City Council was initiated by Renaissance Zone Board Member Alexander seconded by Renaissance Zone Board Member Fedorchak and carried by the following roll call vote: ayes: Pete Hugret, Christine Staley, Mark Lyman, Jason Bentley, Tom Alexander, Amy Rogers, Betty Fedorchak, Luke Heilman; nays: None.

4. FACADE IMPROVEMENT PROGRAM APPLICATIONS

4.1. CASE NO. FI-21 - A REQUEST BY THE MINOT AUTHORITY FOR A FACADE IMPROVEMENT PROGRAM FORGIVABLE LOAN OF

**\$139,016.00 FOR IMPROVEMENT PROPOSED TO 108 BURDICK
EXPY EAST**

Minot Housing Authority chose to bring back their application with a full council. The application is identical to the FI-17 application. The project will be done under AE Construction Management with a low bid of \$185,355 and MHA is requesting \$139,016, which is the full eligible amount.

The motion to approve forgivable loan of \$139,016.00 was initiated by Renaissance Zone Board Member Lyman seconded by Renaissance Zone Board Member Bentley and carried by the following roll call vote: ayes: Pete Hugret, Christine Staley, Mark Lyman, Jason Bentley, Amy Rogers, Betty Fedorchak, Luke Heilman; nays: None.

5. OTHER BUSINESS

5.1. RENAISSANCE ZONE APPLICATION ADJUSTMENT

A pre-inspection item was added to the application checklist for the Assessor's office. This will give the opportunity for the Assessor to view the properties before the changes are made and also after they are made. This change will give a more solid starting point for the applications as well.

Mr. Billingsley anticipates 2–3 more Facade Applications before the application changes on June 30th.

6. NEXT SCHEDULED MEETING

6.1. MAY 28, 2026, 9:00 AM

At this time there are no applications so staff will update the Board if there is a meeting or not for May.

7. ADJOURNMENT

The motion to adjourn meeting at 9:15am was initiated by Renaissance Zone Board Member Fedorchak seconded by Renaissance Zone Board Member Lyman and carried by the following roll call vote: ayes: Pete Hugret, Christine Staley, Mark Lyman, Jason Bentley, Tom Alexander, Amy Rogers, Betty Fedorchak, Luke Heilman; nays: None.