



Regular City Council Meeting
Monday, June 1, 2026, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
 - 3.1. PROCLAMATION
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
 - 4.2. CITY ATTORNEY'S REPORT
5. PLANNING COMMISSION
 - 5.1. CONSIDER THE REPORT OF THE PLANNING COMMISSION
 - 5.2. PUBLIC HEARING: CASE #2026-21 - ALMY THIRD ADDITION - PRELIMINARY PLAT, ZONING MAP AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the Preliminary Plat as show in Attachment A and Zoning Map Amendment Ordinance as shown in Attachment B.

- 5.3. PUBLIC HEARING: CASE #2026-24 - LOTS 1-4, BLOCK 1, URIJAH'S FOURTH ADDITION - PRELIMINARY PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Preliminary Plat as shown in Attachment A.

- 5.4. PUBLIC HEARING: CASE #2026-27 - POST ONE PROPERTIES ADDITION - PRELIMINARY PLAT, ZONING MAP AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the Preliminary Plat as shown in

Attachment A and the Zoning Map Amendment Ordinance as shown in Attachment B.

- 5.5. PUBLIC HEARING: CASE #2026-29 - STONEBRIDGE FARMS 8TH ADDITION - PRELIMINARY PLAT, ZONING MAP AMENDMENT, PLANNED UNIT DEVELOPMENT

RECOMMENDED ACTION

It is recommended that City Council approve the Preliminary Plat as shown in Attachment A, the Zoning Map Amendment Ordinance shown in Attachment B and the Planned Unit Development Zoning Map Amendment Ordinance is included in Attachment C, with the following conditions:

- a. Development shall comply with the previously approved storm water management plan or will need to be amended;
- b. Subdivision infrastructure plan required;
- c. Infrastructure development agreement required;
- d. Sewer connection fee required \$3,787/acre; and
- e. Sidewalks required.

6. PUBLIC HEARING

- 6.1. RENAISSANCE ZONE FINAL APPROVAL: CASE NO. M-104 - 1945 SKYLINE DRIVE

RECOMMENDED ACTION

It is recommended City Council approve the request and authorize staff to submit the application to the State of North Dakota for final approval.

7. CONSENT ITEMS

- 7.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the May 18, 2026, Regular City Council meeting.

- 7.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance No 6198 - 2026 BA - PD Forfeiture Funds for Handgun Replacement

2. Ordinance No 6199 - 2026 BA - PD Partnership with MSU Reallocation
3. Ordinance No 6200 - 2026 BA - PW-Eng HVAC Repair
4. Ordinance No 6201 - 2026 BA - Storm Sewer Maintenance Projects
5. Ordinance No 6202 - 2026 BA - PD Donation from 701 K9 Project

7.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

1. Trinity Health Foundation to conduct a raffle on August 14, 2026, at Dakota Square Arco (1520 24th Ave SW).
2. Minot Pink Ladies to conduct a raffle on May 15-16, 2026, at Minot Moose Lodge (400 9th St SW).
3. 1, 2, 5 Motorcycle Club to conduct a raffle on September 12, 2026, at the Rockin Horse (2625 E Burdick Exwy).
4. Special Event Permit for Mi Mexico (3816 S Broadway).
5. Special Event Permit for Army's 2.0 (12 3rd St SE).
6. Two Special Event Permits for The "O"riginal (720 N Broadway).
7. Four Special Event Permits for the Blue Rider (118 1st Ave SE).

7.4. BILLS, TRANSFERS, & PAYROLL

RECOMMENDED ACTION

It is recommended City Council approve the payroll for the period from April 19, 2026, through May 16, 2026, in the amount of \$2,709,205.88 and the bills and transfers for May in the amount of \$4,866,902.74.

7.5. ALCOHOLIC BEVERAGE LICENSE

RECOMMENDED ACTION

It is recommended City Council approve the following alcohol licenses:

- Sunrise Hospitality, LLC dba the Hyatt House (2301 Landmark Dr NW) for a Hotel license from June 1, 2026, to December 31, 2026.
- JSK Foods ND, LLC dba the Bunker Bar & Grill (2110 E Burdick Expwy) for a Supper Club license from June 1, 2026, to December 31, 2026.

7.6. GAMING SITE AUTHORIZATIONS RENEWALS

RECOMMENDED ACTION

It is recommended City Council approve the following gaming site authorizations for the following organization to conduct games of chance during the license year of July 1, 2026, through June 30, 2027, at the following location:

- **Minot Hockey Boosters, Inc.**
 - **The "O"riginal (720 N Broadway)**
- **Minot Moose Lodge No 822 Loyal Order of the Moose, Inc.**
 - **Minot Moose Lodge (400 9th St SW)**
- **Magic City Lions Club**
 - **Clarion Hotel (2200 E Burdick Exwy)**
 - **Spicy Pie (1100 N Broadway)**
 - **Rockin' Horse (2625 E Burdick Exwy)**
 - **Ebeneezers (300 E Central Ave)**

7.7. GAMING SITE AUTHORIZATION - MSU BEAVER BOOSTERS

RECOMMENDED ACTION

It is recommended City Council approve the following gaming site authorization for the MSU Beaver Boosters to conduct a calcutta on June 25, 2026, at the following location:

- **Beowulf (1912 Valley Bluffs Drive)**

7.8. CASE #2026-41 - LOTS 1 & 2, BLOCK 1, NOLEN'S ADDITION - MINOR PLAT

RECOMMENDED ACTION

It is recommended that City Council approve the Minor Plat as shown in Attachment A.

7.9. 2025 STREET IMPROVEMENT ADDITIONAL AREAS - FINAL PAYMENT (4866.3)

RECOMMENDED ACTION

It is recommended City Council approve the final payment of \$83,994.65 to Minot Paving Co. LLC.

7.10. CASE #2026-42 - BOLTON HEIGHTS 16TH ADDITION - MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve the plat as shown in Attachment A.

7.11. CASE #2026-43 - VALLI HAI 3RD ADDITION - MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve that plat as shown in Attachment A.

7.12. ENVIRONMENTAL REVIEW SERVICES MASTER SERVICE AGREEMENT
— KLJ

RECOMMENDED ACTION

It is recommended City Council approve the Master Service Agreement with KLJ Engineering and authorize the Mayor to sign the agreement.

7.13. 5-YEAR FLOOD WALL STRUCTURAL INSPECTIONS MI-1 & MI-2/3 TASK ORDER

RECOMMENDED ACTION

It is recommended City Council approve the task order with Houston Engineering, Inc., and authorize the Mayor to sign the agreement.

7.14. ND ENERGY CONSERVATION GRANT FOR LED LIGHTING - PUMP STATIONS

RECOMMENDED ACTION

It is recommended City Council:

- 1. Approve the submission of the grant; and**
- 2. If selected for the grant, approve the acceptance of the grant; and**
- 3. Authorize the Mayor and Staff to sign all applicable documentation.**

7.15. CONTRACT FOR THE RECORD

RECOMMENDED ACTION

It is recommended City Council approve the contract for the record and authorize the Mayor, Finance Director, and City Clerk to sign the contract.

8. ACTION ITEMS

8.1. AIRPORT SOUTH HANGAR AREA UTILITY INFRASTRUCTURE
CONSTRUCTION CONTRACT - MDU

RECOMMENDED ACTION

It is recommended City Council approve the attached agreement (Gas Service Extension Agreement) – from Montana-Dakota Utility (MDU); and authorize the Mayor and Finance Director to sign the agreement.

8.2. AIRLINE LEASES

RECOMMENDED ACTION

It is recommended City Council:

- 1. Approve the Airline Lease Template;**
- 2. Direct staff to present the current airlines which operate at the airport the lease with the appropriate exhibits depicting their rented space, rental rates, etc.;**
- 3. Authorize staff to use the lease template to negotiate terms with new airline entrants to the Minot market; and**
- 4. Authorize the Mayor, Finance Director, and Airport Director to execute leases and sign applicable documents with the airlines and their ground handling operators.**

8.3. ALCOHOL ORDINANCE - SECOND READING

RECOMMENDED ACTION

It is recommended City Council review and consider approving the Chapter 5 Alcoholic Beverages ordinance on second reading with, the staff recommended changes.

8.4. AUTHORIZE SUBMISSION OF SECTION 5339 GRANT - REFURB TRANSIT BUS

RECOMMENDED ACTION

It is recommended City Council:

- 1. Authorize staff to apply for a Section 5339 grant for purchasing a Refurbished transit bus; and**
- 2. If awarded, authorize the Mayor and staff to sign applicable documentation to accept the grant award.**

8.5. PURCHASE OF PPE FOR THE FIRE DEPARTMENT

RECOMMENDED ACTION

It is recommended City Council approve the purchase of Fire Department bunker gear through the sole source procurement process.

8.6. BUDGET AMENDMENT - PUBLIC WORKS COMPLEX ROOF REPAIRS

RECOMMENDED ACTION

It is recommended City Council approve both budget amendments on first reading; and authorize the Mayor and staff to sign all applicable documentation for the repairs, allowing staff to move forward with repairs immediately.

8.7. BUDGET AMENDMENT - COMPACT LOADER DISPOSITION & TRADE-IN

RECOMMENDED ACTION

It is recommended City Council:

- 1. Approve the disposition through a trade-in program capitalizing on the equity that is available for the equipment;**
- 2. Approve the budget amendment allowing staff to move forward with the trade-in on first reading; and**
- 3. Authorize the Mayor and Staff to sign applicable documentation.**

8.8. BUDGET AMENDMENT - NAWS BIOTA PLANT CAPITAL PURCHASES

RECOMMENDED ACTION

It is recommended City Council approve a budget amendment in the amount of \$350,000 to allocate funding for equipment purchases for the NAWS Biota Plant.

8.9. BUDGET AMENDMENT - WASTE/RECYCLING AUTOMATED TRUCK TECHNOLOGY

RECOMMENDED ACTION

It is recommended City Council:

- 1. Approve switching service providers for this technology from Fleetmind to Routeware;**
- 2. Authorize the mayor and Finance Director to sign documents on behalf of the city; and**
- 3. Approve a budget amendment to allocate funding to cover costs not contemplated in the 2026 budget.**

8.10. BUDGET AMENDMENT - 2026 LEAD SERVICE IDENTIFICATION AWARD OF BID (4926.1)

RECOMMENDED ACTION

It is recommended City Council:

- 1. Award the bid for the Lead Service Identification Project to Dig It Up Backhoe Service, Inc for the lowest bid of \$1,203,580;**
- 2. Authorize the Mayor to sign contract documents on behalf of the City; and**
- 3. Approve the budget amendment on first reading.**

8.11. BUDGET AMENDMENT - PUBLIC WORKS OUTREACH GRANT APPROVAL

RECOMMENDED ACTION

It is recommended City Council accept the \$500 grant from the ND Chapter of APWA and approve the budget amendment on first reading.

8.12. BUDGET AMENDMENT & FLEET REPLACEMENT APPROVAL FOR (2) LOADERS

RECOMMENDED ACTION

It is recommended City Council:

- 1. Approve the budget amendment(s) and allow staff to begin procurement actions on first reading;**
- 2. Authorize the selection of Butler for the loader units;**
- 3. Authorize the Mayor and staff to sign applicable documentation; and**
- 4. Authorize the disposal of unit 722 (NCF215901) and unit 525 (530261) through auction per Municipal code Sec 2-4.**

8.13. MAYORAL APPOINTMENT

RECOMMENDED ACTION

It is recommended City Council confirm the following Mayoral Appointment:

- Lisa Olson to replace Mark Lyman on the Library Board with a term to expire June 2029.**

9. PERSONAL APPEARANCES

10. MISCELLANEOUS AND DISCUSSION ITEMS

10.1. COMMUNITY CONTRIBUTIONS PRESENTATIONS

1. Minot Commission on Aging

- 2. First District Health Unit**
- 3. Souris Basin Planning Council**
- 4. Minot Area Chamber EDC**
- 5. Minot Area Council of the Arts**
- 6. Souris Basin Transportation**

10.2. MINOT PUBLIC LIBRARY ANNUAL REPORT

11. ADJOURNMENT