

On May 7, 2026, an ALPR Committee Meeting was held in the City Council Chambers, City Hall (10 3rd Ave SW). Chairman Mike Blessum called the meeting to order at 3:00 pm.

CALL TO ORDER/ROLL CALL

Members Present: Mike Blessum, Kyler Collom, Tom Hancock, Mark Jantzer, Mike Nason

Members Absent: None

PLEDGE OF ALLEGIANCE

Chairman Mike Blessum led the City Council in the Pledge of Allegiance.

POLICY REVIEW – UPDATED AXON LPR POLICY FOR MINOT POLICE DEPARTMENT

The agenda had the updated policy attached. Captain Sundheim mentioned the ND Post approved the training program the Monday prior to the meeting. The Minot Police Department plans to hold 6-7 training sessions with staff. The staff will need to be completely trained prior to the use of the Axon LPR system.

LEGAL UPDATE – PUBLIC RECORDS REQUESTS

The City Attorney's office mentioned the data collected would be potentially considered criminal intelligence and criminal investigative data. The information would be used for surveillance and purged regularly. License plate data is public facing information. Reasonable privacy isn't expected when contemplating license plates. There is a 10-day retention period, which provides an immediate investigation period without being long term. It would be difficult to build a long-term portrait of an individual. The committee discussed many legal cases and results.

LEGAL UPDATE – COMMITTEE DATA ACCESS

CJIS access cannot be given to anyone outside of law enforcement. There are options for other means of reporting data to a certain degree for independent audits with redactions as needed. The committee can provide information to staff on what would be satisfactory, and staff will look into the reporting options. The City Manager has CJIS access and could oversee if necessary.

Discussion included reporting about:

- How many searches are done?
- How many plates/day in the system?
- Types of searches?
- Where are the wins?

IMPLEMENTATION & TRAINING UPDATE - PD LEADERSHIP

Staff discussed the training plans prior in the meeting.

DATA SUMMARY & SEARCHES PERFORMED COMMITTEE EXPECTATIONS

The committee was not at the point to discuss this as of yet since the Axon LPR NOT being utilized as of now.

COMMITTEE DISCUSSION – POTENTIAL CITY COUNCIL RECOMMENDATIONS

Kyler will send email about potential information for data searches to staff and committee.

ADJOURNMENT

The motion to adjourn the meeting at 3:46 pm was initiated by Committee Member Jantzer, seconded by Committee Member Nason and carried by the following roll call vote: ayes: Blessum, Collom, Hancock, Jantzer, Nason; nays: None.