



Regular Renaissance Zone Review Board Meeting

Thursday, April 23, 2026, at 9:00 AM

Finance Conference Room, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the
City Clerk's office at 857-4752.

1. CALL TO ORDER/ROLL CALL
2. ADOPT MEETING MINUTES
 - 2.1. ADOPT THE MEETING MINUTES FOR THE MARCH 26, 2026 REGULAR MEETING
3. RENAISSANCE ZONE APPLICATIONS
 - 3.1. FINAL APPROVAL - M-104 BY KEN & GAIL MOMERAK FOR A FIVE-YEAR PROPERTY TAX EXEMPTION LOCATED AT 1945 SKYLINE DRIVE
4. FACADE IMPROVEMENT PROGRAM APPLICATIONS
 - 4.1. CASE NO. FI-21 - A REQUEST BY THE MINOT AUTHORITY FOR A FACADE IMPROVEMENT PROGRAM FORGIVABLE LOAN OF \$139,016.00 FOR IMPROVEMENT PROPOSED TO 108 BURDICK EXPY EAST
5. OTHER BUSINESS
 - 5.1. RENAISSANCE ZONE APPLICATION ADJUSTMENT
6. NEXT SCHEDULED MEETING
 - 6.1. MAY 28, 2026, 9:00 AM
7. ADJOURNMENT

On March 26, 2026, a Regular Renaissance Zone Review Board Meeting of the Minot Renaissance Zone Review Board was held in the Finance Conference Room, City Hall (10 3rd Ave SW). Chairman Bailey called the meeting to order at 09:00 AM.

1. CALL TO ORDER/ROLL CALL

Members Present: Pete Hugret, Pat Bailey, Christine Staley, Mark Lyman, Jason Bentley, Tom Alexander, Amy Rogers, Tonia Vitko, Jill Ward, Luke Heilman

Members Absent: Betty Fedorchak

City Staff Present: Brian Billingsley (virtual), Hannah Hornberger, Ryan Kamrowski, Alderman Pitner

Others Present: Justin Ronyak

2. ADOPT MEETING MINUTES

2.1. ADOPT THE MINUTES OF THE JANUARY 27, 2026 REGULAR MEETING

Tonia Vitko arrived via Teams at 9:01am.

The motion to approve January 27, 2026 regular meeting minutes was initiated by Renaissance Zone Board Member Lyman seconded by Renaissance Zone Board Member Hugret and carried by the following roll call vote: ayes: Pete Hugret, Pat Bailey, Christine Staley, Mark Lyman, Jason Bentley, Tom Alexander, Amy Rogers, Tonia Vitko, Jill Ward, Luke Heilman; nays: None.

3. RENAISSANCE ZONE APPLICATIONS

4. FACADE IMPROVEMENT PROGRAM APPLICATIONS

4.1. CASE NO. FI-20: A REQUEST BY CXL, LLC., FOR A FACADE IMPROVEMENT PROGRAM FORGIVABLE LOAN OF UP TO \$148,500 FOR IMPROVEMENTS PROPOSED AT 302 EAST CENTRAL AVENUE

CXL, LLC submitted an application for 302 E Central Ave S for a total of \$148,500. The property is eligible for a double facade. They will be replacing windows, doors, cleaning masonry and interior window display lighting. There will be an ADA door at the original entrance on the south side. The low bid submitted was for \$198,000. They have had a few different businesses contact them about renting the space once it is finished. CXL, LLC also owns Ebenezers and has stated that they will work out parking availabilities on the property as well.

Justin also stated that when 3rd St reconstruction is in process, they have plans to redo the sidewalk in front of both buildings and add heated sidewalks.

The motion to approve the forgivable loan of up to \$148,500 was initiated by Ward seconded by Renaissance Zone Board Member Staley and carried by the following roll call vote: ayes: Pete Hugret, Pat Bailey, Christine Staley, Mark Lyman, Jason Bentley, Tom Alexander, Amy Rogers, Tonia Vitko, Jill Ward, Luke Heilman; nays: None.

5. OTHER BUSINESS

Ryan Kamorowski of the Assessors office informed the board that, moving forward with the Renaissance Zone applications, an inspection of the property will be needed before the application is submitted.

6. NEXT SCHEDULED MEETING

Next Meeting: Thursday, April 23, 2026

6.1. NEXT MEETING: THURSDAY, APRIL 23, 2026

7. ADJOURNMENT

With no further business, Chairman Bailey adjourned the meeting at 9:22 am.



DATE: April 20, 2026

TO: Renaissance Zone Review Board

FROM: Ryan Kamrowski, City Assessor

REFERENCE: Renaissance Zone Project located at 1945 Skyline Dr., application by Ken & Gail Momerak.

I have been asked to confirm the completion of improvements detailed in the Renaissance Zone Application M-104.

It is in my opinion that the improvements outlined in the application have been substantially completed and replacement cost of said improvements exceed the minimum requirements of the Renaissance Property Tax Exemption.

m-104

~~COPY~~

City of Minot

Economic Development Division

Renaissance Zone Application

Office Address: 1025 31st St SE
Mailing Address: PO Box 5006
Minot, ND 58702
Email: jonathan.rosenthal@minotnd.org
(701) 857 - 4122

APPLICANT INFORMATION

Ken & Gail Momerak

Applicant(s) 1945 Skyline Dr	Business Minot	ND	58703	Type of Entity
Address	City	State	Zip	
Phone	Email			

Social Security Number

Federal Tax ID Number

PROJECT LOCATION

Highlands Acres Second Addition Lot 65

Legal Description 1945 Skyline Drive	Renaissance Zone Block Minot
Address Primary Home	City
Current Use of Property	

TYPE OF PROJECT

☐ Commercial ☒ Residential ☐ Utility Infrastructure Project (UIP)

TYPE OF INVESTMENT

☒ Purchase Only
-To include new construction

☐ Lease Only

☐ Purchase with Major Improvements
-Applies to Only Commercial Projects

Rehabilitation Only ☐ Commercial
-Must be 50% of true and current value

☒ Residential
-Must be 20% of true and current value

☐ Historical Preservation and Renovation

REQUESTED TAX EXEMPTIONS

☐ Personal Income ☐ Investment Income ☒ Property Tax Exemption ☐ Historic Tax Credits

PROJECT DESCRIPTION: Please write a brief description of the project below

The home will be updated, new shingles, siding, windows, deck and shed on exterior and the Interior will be new flooring, paint, kitchen and bath cabinets, full remodel, new lighting.

SQUARE FOOTAGE CALCULATIONS:

12600	1176	1176	1176	
Lot	Building (Total)	Basement	1 st Floor	2 nd Floor
3 rd Floor	4 th Floor	5 th Floor	6 th Floor	7 th Floor

Date of Acquisition: 12/01/2022

Current True and Full Value: 120,000

Work to Be Done:	Estimated Costs:
Siding, versetta stone, ext doors,soffit and fascia	21,000
New Roof, rafters, vents, shingles, soffit, fascia and gutters	30,000
Decks - Front and back	12,000
Electrical - Exterior - garage and house lights	2,000
Concrete Pad and walkway	10,000
Landscaping & Excavating	5,000
New Garage	30,000
Two Egress windows	9,000

*Note: Performing work themselves -
no charge for labor, material costs only*

Total Estimated Cost \$ 119,000.00 *Gen*
Current True and Full Value \$ 120,000.00 *(Exceeds 20% 100%
(this includes interior work*
Estimated Value After Improvements \$ 275,000.00 *not listed)*

Estimated Start Date: 12/01/2022

Estimated Completion Date: 12/31/2023 *not listed)*

If this project is a UIP, is the applicant a Renaissance Zone Project? ☐ Yes ☐ No

a) To be considered a Renaissance Zone Project, the project would need to take place in the Renaissance Zone and be a utility company.

b) If this is a property owner affected by a UIP not participating in a Renaissance Zone Project, is the property owner in the Renaissance Zone? ☐ Yes ☐ No

Is this project a lease? ☐ Yes ☒ No

a) What type of lease? ☒ New ☐ Expansion ☐ Continuation ☐ Leasehold Improvement

If this is an expansion, what is the additional square footage of the expansion?

b) If it is a lease project, does it involve the relocation of a business from one location in the city to the Renaissance Zone or from one zone property to another zone property ☐ Yes ☐ No

Does this project involve historical preservation or renovation? ☐ Yes ☒ No

a) For projects that involve historical preservation or renovation, but are not part of a rehabilitation project, provide a description of the work and the estimated costs. A letter of approval from the Historical Society is required to claim any historical tax credits either on a rehabilitation project or renovation.

b) Information for historical properties may be obtained by contacting the Historical Society at: (701) 328-2666 or email history@nd.gov

Is the project being funded by a Renaissance Fund Organization? ☐ Yes ☒ No

If yes, describe the type and amount of financing and name of the Renaissance Fund Organization.

Provide the estimated state and local tax benefit to the taxpayer for 5 years (applies to all projects)

Total State Tax Benefit for five (5) years \$ NA

Total Property Tax Benefit for five (5) years \$ 15,000.00

Total Non-Participation Owner Tax Credit \$ _____

Is the entity subject to the financial institution tax (N.D.C.C.57.35.3)? ☐ Yes ☒ No

If yes, total state tax benefit for five (5) years \$ _____

OFFICE ONLY

Zone Authority and City Documentation

Date of Approval or Conditional Approval _____ (date)

Provide a copy of minutes or other supporting documentation that indicates the formal approval by the approving entity.

Identify from the Development Plan the specific criteria used to approve the project:

NOTE: The DCS reserves the right to reject a zone-approved project or to continue negotiating its approval. When a project is approved by the DCS, the local zone authority will be notified in writing.

If after a project is approved and the property changes hands or a replacement project is approved during the five year exemption period, the DCS does not need to approve the transfer or the replacement project. The zone authority, however, must notify the DCS of the change and provide the applicable information about the new homeowners, business, and/or investor tax would affect the exemption provided.

Once the project is completed, DCS must be informed by email, fax or letter of the exact date of completion, and project number before the final letter of approval can be issued.

On historical renovations/rehabilitations, documentation from the Historical Society approving the final restorations must be submitted to DCS before a final letter of approval can be issued.

GMOMERAK
Digitally signed by
GMOMERAK
Date: 2023.03.09
16:46:26 -06'00'

Ken Momma

12/20/2022

Signature

Date

Renaissance Zone Project Checklist:

Office
Use

- | | |
|---|---|
| <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☐</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☒</div> <div style="margin-bottom: 5px;">☐</div> | <div style="margin-bottom: 5px;">☒ 1) For residential projects, provide evidence that the home purchased is the taxpayer's primary residence.</div> <div style="margin-bottom: 5px;">☒ 2) If the property is currently a vacant lot, provide evidence that it was previously developed.</div> <div style="margin-bottom: 5px;">☒ 3) Provide a "Letter of Clearance" from the State Historical Society if seeking historic tax credits.</div> <div style="margin-bottom: 5px;">☒ 4) Provide an estimated start and completion date for the project (must follow approval by DCS).
<i>Started before application submitted. Previous work cannot be counted.</i></div> <div style="margin-bottom: 5px;">☐ 5) Include site plans, building plans and colored renderings of the elevation of the building.</div> <div style="margin-bottom: 5px;">☒ 6) Provide a break out of capital improvements.</div> <div style="margin-bottom: 5px;">☐ 7) Provide documentation that the project cost meets the City's minimum criteria.</div> <div style="margin-bottom: 5px;">☒ 8) Provide the estimated state and local tax benefit to the taxpayer of five (5) years (see your accountant).</div> <div style="margin-bottom: 5px;">☒ 9) Provide copies of receipts showing proof local real estate taxes have been paid (Ward County Treasurer 701-857-6426)</div> <div style="margin-bottom: 5px;">☒ 10) Provide evidence that the applicant is current on state taxes – Certificate of Good Standing from the State Tax Commissioner (1-800-638-2901) – May take a few weeks.</div> <div style="margin-bottom: 5px;">☒ 11) Provide Current True and Full Value (contact City Assessor 701-857-4160)</div> |
|---|---|

Comments:



Ward County North Dakota • 315 Third St SE • Minot, ND 58701

Shopping Cart: 0 Items [\$0.00]

New Search

Detail

Payoff

Help

Parcel #: MI111710000650

Status: Current

Type: RE

Owner: MOMERAK, KENNETH & GAIL

History:

Tax Year	Statement#	Bill Date	Bill Amount	Date Paid	** Paid Amount	Notes
<u>2022</u>	<u>16506</u>	12/06/2022	\$1,612.27	12/27/2022 12/27/2022	\$806.14 \$725.52	PAID
<u>2021</u>	<u>21533</u>	12/01/2021	\$694.07	1/3/2022 1/3/2022	\$347.04 \$312.33	
<u>2020</u>	<u>16796</u>	12/08/2020	\$643.03	1/6/2021 1/6/2021	\$321.52 \$289.36	
<u>2019</u>	<u>17178</u>	12/13/2019	\$653.45	12/31/2019 12/31/2019	\$326.73 \$294.05	
<u>2018</u>	<u>16997</u>	12/11/2018	\$633.30	1/9/2019 1/9/2019	\$316.65 \$284.98	
<u>2017</u>	<u>17103</u>	12/15/2017	\$934.61	1/15/2018 1/15/2018	\$467.31 \$420.57	
<u>2016</u>	<u>18396</u>	12/19/2016	\$929.70	1/25/2017 1/25/2017	\$464.85 \$418.36	
<u>2015</u>	1932	12/16/2015	\$1,066.99	1/31/2016 1/31/2016	\$533.51 \$480.13	
<u>2014</u>	2539	12/19/2014	\$1,021.19	1/28/2015 1/28/2015	\$510.62 \$432.38	
<u>2013</u>	2048	12/13/2013	\$1,426.73	1/29/2014 1/29/2014	\$713.37 \$642.01	

** Paid Amount may include penalty, interest, & discounts

Note: The accuracy of this data is not guaranteed.
Web data was last updated 03/13/2023 11:00 AM.

Send Payments To:

Ward County Treasurer
PO Box 5005
Minot, ND 58702



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STATE OF NORTH DAKOTA
OFFICE OF STATE TAX COMMISSIONER
BRIAN KROSHUS, COMMISSIONER

March 15, 2023

Ref: L1972339840

KENNETH J. MOMERAK
1945 SKYLINE DR
MINOT ND 58703-1356

RE: Renaissance Zone Certificate Of Good Standing, State Income And Sales Taxes Only

This letter is evidence of good standing as required by the North Dakota Division of Community Services for purposes of obtaining final approval of a renaissance zone project.

As of the date of this letter, the records in the North Dakota Office of State Tax Commissioner do not show probable cause to believe that any income taxes (including income tax withheld from wages) or sales and use taxes are due and owing to the State of North Dakota by the following taxpayer:

Taxpayer's Name: KENNETH J. MOMERAK
SSN or FEIN: ***_**

This letter must be submitted (as part of the zone project application) to the local zone authority for the renaissance zone in which the proposed zone project will be located. Please keep a copy of this letter for your records.

Liliya Montgomery

Liliya Montgomery
Supervisor, Individual Income Tax and Withholding
Phone: 701-328-1296
Email: lmontgomery@nd.gov

Big M Construction, Inc.
1945 Skyline Dr.
Minot, ND 58703
Ph #701-720-0524



INVOICE

DATE 1/1/2026

TO: KEN & GAIL MOMERAK
1945 SKYLINE DR
MINOT, ND 58703

FOR: HOME REMODEL/NEW GARAGE

DESCRIPTION	AMOUNT
Home remodel inside and out and remove and replace new garage	
Exterior, Siding, soffit, fascia, new roof, OSB, shingles, windows, doors, insulation, decks, concrete, garage	
Interior: sheetrock, walls, flooring , bath and kitchen cabinets, lights, electrical, plumbing, lighting	
B & G Electric \$ 522.79	
Ferguson \$ 522.79	
Home Depot \$ 2,139.00	
Sherwin Williams/Hirshfields \$ 1,911.39	
Thank you. Pd Full - ck \$60,000 #5014 / \$20,000.00 ck #5025	80,326.83

Please make all checks payable to Big M. Construction, Inc.
Balance due within 30 days of receipt. Overdue fee 10% per month
THANK YOU FOR YOUR BUSINESS!

**BREMER
BANK**

Account Number: 18370026
Capture Date: May 31, 2023
Item Number: 5250007652439
Posted Date: May 31, 2023
Posted Item Number: 52552439
Serial Number: 5014
Amount: 60,000.00

GAIL C MOMERAK
KENNETH J MOMERAK
1945 SKYLINE DR
MINOT ND 58703

Gail or Kenneth Momerak
1945 Skyline Dr
Minot, ND 58703-1356

5014

76-1041/960

PAY TO THE
ORDER OF

Bry H Const Inc

\$ 60,000.⁰⁰

Sixty thousand and no/100

Bremer Bank N.A.

DOLLARS



Security
Features
Guarantee
Your
Bank

1945 Skyline Dr

FOR

Watermark

Gail Momerak



ENDORSE HERE

* For deposit only

Bry H Const Inc



ONE Cx FOR MOBILE DEPOSIT
AT THE TIME OF DEPOSIT

②

**BREMER
BANK**

Account Number: 18370026
Capture Date: March 06, 2024
Item Number: 5250016549487
Posted Date: March 06, 2024
Posted Item Number: 52549487
Serial Number: 5025
Amount: 20,326.83

GAIL C MOMERAK
KENNETH J MOMERAK
1945 SKYLINE DR
MINOT ND 58703

Gail or Kenneth Momerak
1945 Skyline Dr
Minot, ND 58703-1356

5025
75-1041/960

PAY TO THE
ORDER OF

Big M Construction, Inc

\$ 20,326.83

Twenty thousand three hundred twenty six and 83/100 DOLLARS 
Bremer Bank N.A.

FOR

Materials - Skyline Dr.

GAIL MOMERAK

Security Features: See back of check for details.

☐ DIRECT DEPOSIT
MOBILE DEPOSIT
ATM DEPOSIT
MAIL DEPOSIT

Big M Const Inc

ENDORSEMENT
For deposit only

©

Tops Roofing, LLC
1300 104TH ST SE
MINOT, ND 58701
+1 7017212978
topsroofing2005@gmail.com

INVOICE

BILL TO
Big M Construction

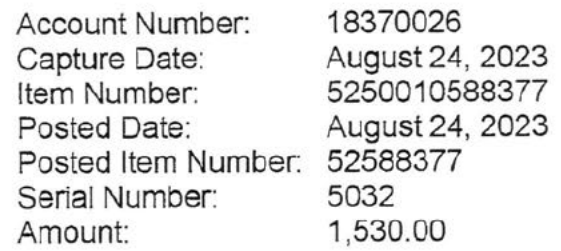
INVOICE # 2608
DATE 07/05/2023
DUE DATE 08/04/2023
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
roofing 1945 Skyline Dr New construction shingling 18sq @ \$85/sq	1	1,530.00	1,530.00

BALANCE DUE

\$1,530.00

*Ken & Carrie
Pd on
their own
Branch # 5032*



ELIOTTE & FENNELL
941935
TOPS Roofing
Atlanta Ga
M
CHECKED BY F. J. FENNELL
DATE - 10-1-35
RECEIVED

Gowan Rain Gutter

10801-149th Ave SE
10803 149th Ave SE
Sawyer ND 58781
701-626-1226



BILL TO

Big M Construction
1945 Skyline Dr.
Minot, ND 58703

SHIP TO

1945 Skyline Dr.
Minot, ND 58703

INVOICE #

3950

INVOICE DATE

07/14/2025

Invoice Total

\$1,008.00

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
133	White gutter and downspouts.	6.00	798.00
2	White gutter corners.	15.00	30.00
3	Downspout extensions.	10.00	30.00
1	Re-install gutter and downspouts.	150.00	150.00

Gail or Kenneth Momerak
1945 Skyline Dr
Minot, ND 58703-1356

7/16 2025

5091
75-1041/950

PAY TO THE
ORDER OF Gowan Rain Gutter \$ 1008.00

One thousand and eight dollars and 00/100

Bremer Bank N.A.

FOR Gowan Inv # 3950

Gail Momerak

TERMS & CONDITIONS

Payment due upon receipt.

Thank you

**BREMER
BANK**

Account Number: 18370026
Capture Date: July 21, 2025
Item Number: 10840023145349
Posted Date: July 21, 2025
Posted Item Number: 108445349
Serial Number: 5091
Amount: 1,008.00

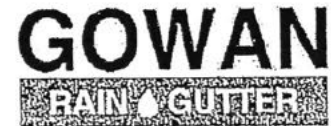
GAIL C MOMERAK
KENNETH J MOMERAK
1945 SKYLINE DR
MINOT ND 58703

Gail or Kenneth Momerak 1945 Skyline Dr Minot, ND 58703-1358		5091 75-1041/980
		7/16 2025
PAY TO THE ORDER OF	Gowan Rain Gutter	\$ 1008.00
One thousand, eight dollars and ⁰⁰ / ₁₀₀		DOLLARS
Bremer Bank N.A.		
FOR	Gowan Trw # 3950	Gail Momerak
		

		Legacy Rain Gutter Inc Dba Gowan Rain Gutter Acct# 301686876 For Deposit Only
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Gowan Rain Gutter

10803 149th Ave SE
Sawyer ND 58781
701-826-1226



BILL TO

Big M Construction
616 24th Ave NW
Minot, ND 58703

SHIP TO

1945 Skyline Dr.
Minot, ND 58703

INVOICE #

3796

INVOICE DATE

06/13/2023

Invoice Total

\$996.00

QTY	DESCRIPTION	UNIT PRICE	AMOUNT
144	White Gutter and Downspouts	6.50	936.00
4	Downspout Flap-ups	15.00	60.00

Gail or Kenneth Momerak
1945 Skyline Dr
Minot, ND 58703 1356

5030
78-1041/960

6/14/2023

PAY TO THE ORDER OF Gowan Rain Gutter \$ 996.00

Nine hundred ninety six and 00/100 DOLLARS

Bremer Bank N.A.

FOR Inv #3796 Gail Momerak

TERMS & CONDITIONS

Payment due upon receipt.

Thank you



Account Number: 18370026
Capture Date: June 20, 2023
Item Number: 10840002922797
Posted Date: June 20, 2023
Posted Item Number: 108422797
Serial Number: 5030
Amount: 996.00

GAIL C MOMERAK
KENNETH J MOMERAK
1945 SKYLINE DR
MINOT ND 58703

Gail or Kenneth Momerak
1945 Skyline Dr
Minot, ND 58703-1356

5030
75-1041/960

6/14 2023

PAY TO THE ORDER OF Gowan Rain Gutter \$ 996.00

Nine hundred ninety six and 00/100 DOLLARS

Bremer Bank N.A.

FOR Inv #3796 GAIL MOMERAK

[Redacted]

Legacy Rain Gutter Inc
Dba Gowan Rain Gutter
Acct# 301686876
For Deposit Only

PO Box 45
Minot, ND 58702-0045
701-852-1717

Date
4/25/2023

To:

Big M Construction
1945 Skyline Drive
Minot, ND 58703

Amount Due

\$3,612.00

5002
15-1041/600

5/16 20 23

\$ 3612 00

Payroll

DOLLARS

Security
Passing
Device
Mark

Pay to the
Order of

Three thousand six hundred twelve and 00/100

Bremer Bank N.A.

Call Kenneth Momerak

5002

**BREMER
BANK**

Account Number: 18370026
Capture Date: May 26, 2023
Item Number: 5250007543951
Posted Date: May 26, 2023
Posted Item Number: 52543951
Serial Number: 5002
Amount: 3,612.00

GAIL C MOMERAK
KENNETH J MOMERAK
1945 SKYLINE DR
MINOT ND 58703

Gail or Kenneth Momerak
1945 Skyline Dr
Minot, ND 58703-1356

5002
75-1041/260

5/16 20 23

PAY TO THE
ORDER OF

Farron Roof & Truss Co

\$ 3612.00

Three thousand six hundred twelve and no/100
DOLLARS

Bremer Bank N.A.

FOR Tax # 55520

Gail Momerak

Secured
• M1

PAY TO THE ORDER OF
FIRST INTERNATIONAL BANK & TRUST
MINOT, NORTH DAKOTA 58701
• 091305031 •
FOR DEPOSIT ONLY
FARROH ROOF TRUSS CO INC
• 2200982724 •



PO Box 45
Minot, ND 58702-0045
(701) 852-1717
accountingminot@mbstruss.com

Statement

5/25/2025

Big M Construction
1945 Skyline Drive
Minot, ND 58703

Date	Transaction	Amount	Balance
05/19/2025	INV #57673. Due 06/18/2025. Orig. Amount \$2,387.58.	2,387.58	2,387.58
Gail or Kenneth Momerak 1945 Skyline Dr Minot, ND 58703-1356 5088 75-1041/660 6/4 2025 PAY TO THE ORDER OF <u>MBS Truss</u> \$ <u>2387.58</u> Two thousand three hundred eighty seven and 58/100 DOLLARS Bremer Bank N.A. FOR <u>Inv # 57673 (Big M Const)</u> <u>GAIL MOMERAK</u> <i>[Handwritten signature]</i>			

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE
2,387.58	0.00	0.00	0.00	0.00

Amount Due

\$2,387.58

Gail or Kenneth Momarak
1845 Skyline Dr
Minot ND 58703-1358

5088

5/25/2020

6/4 2025

PAY TO THE ORDER OF MBS Trust \$ 2,387.58

Two thousand three hundred eighty seven and 58/100 DOLLARS

Bank of America

FOR Inv # 57673 (Big K Cont) Paul Moller

FOR DEPOSIT ONLY
FIRST INTERNATIONAL BANK & TRUST
091305031
CREDIT TO THE ACCOUNT OF
MBS TRUSS CO
2200992724

0057023 17 12 2025 02 17 00



Rope'n, Pull'n and Terminate'n

B&G Electric
12580 Juniper Court
Minot, ND 58701

Invoice

Phone #	Date	Invoice #
701-833-8163	6/24/2025	2502

Bill To

Big M Construction INC
1945 Skyline Dr.
Minot, ND 58703

P.O. No.	Terms	Due Date
Garage	Net 15	7/9/2025

Kenn

Quantity	Description	Rate	Amount
10	Labor rate	95.00	950.00
1	truck charge	50.00	50.00
1	administration fees and supplies	25.00	25.00
250	14/2 Romex	0.63	157.50
250	12/2 romex	0.81	202.50
50	14/3 romex	0.74	37.00

Gallor Kenneth Momerak
1945 Skyline Dr.
Minot, ND 58703-1356

5090
76-1041/060

6/30 2025

PAY TO THE ORDER OF B & G Electric \$1422.00

One thousand four hundred twenty two and 00/100 DOLLARS

Brumer Bank N.A.

FOR Inv # 2502 EMIL PLOMERAK

Total	\$1,422.00
Balance Due	\$1,422.00

Gail or Kenneth Momerak
1945 Skyline Dr
Minden, ND 58703-1356

5090
76-1041960

6/30 2025

PAY TO THE ORDER OF B & G Electric \$ 1422.00
One thousand four hundred twenty two and 00/100
Bremen Bank N.A.

FOR Inv # 2507 Carl Momerak

STANDARD CHECK
X
PAY TO THE ORDER OF
FIRST WESTERN BANK & TRUST
MINOT, ND 58701-4658
091310440
FOR DEPOSIT ONLY
B & G ELECTRIC LLC
954832
THE FOLLOWING INFORMATION IS FOR THE BANK'S USE ONLY



Rope'n, Pull'n and Terminate'n

B&G Electric
12580 Juniper Court
Minot, ND 58701

Invoice

Phone #	Date	Invoice #
701-833-8163	8/11/2025	2531

Bill To

Big M Construction INC
1945 Skyline Dr.
Minot, ND 58703

P.O. No.	Terms	Due Date
Ken Garage	Net 15	8/26/2025

Quantity	Description	Rate	Amount
7	Labor rate	95.00	665.00
1	truck charge	50.00	50.00
1	administration fees and supplies	25.00	25.00
8	Duplex recept 20A white	2.61	20.88
8	duplex recept cover plate white	0.70	5.60
2	GFCI Receptacle white	26.36	52.72
5	1-pole switch white	1.73	8.65
2	3-way light switch white	2.85	5.70
1	4-Way Switch	22.19	22.19
1	double gang recept plate	1.58	1.58
4	Single gang switch plate	0.70	2.80
1	double gang switch plate	1.59	1.59
4	Pan box	4.28	17.12
2	Weather proof recept cover	12.31	24.62
3	WP flat duplex cover	7.83	23.49
1	wire nuts, screws fender washers, ground screws, etc.	25.00	25.00

Call or Kenneth Momerak
1945 Skyline Dr.
Minot, ND 58703-1356

5094
75-1041/960

8/18/25

PAY TO THE ORDER OF B&G Electric \$ 951.94

Nine hundred fifty one and 94/100 DOLLARS

Bremer Bank N.A.

Inv # 2531
FOR 1945 Skyline Dr.

GAIL MOMERAK

\$951.94

Balance Due

\$951.94

Gail or Kenneth Momerak
1945 Skyline Dr
Minot, ND 58703-1358

5094
75-104/1950

8/18 2025

PAY TO THE
ORDER OF

B&G Electric

\$ 951.94

Nine hundred fifty one and 94/100

DOLLARS

Bramer Bank N.A.

Inv # 2531

FOR 1945 Skyline Dr.

GAIL MOMERAK

PAY TO THE ORDER OF
FIRST WESTERN BANK & TRUST
MINOT, ND 58701-4858
091610440
FOR DEPOSIT ONLY
C.C. ELECTRIC LLC

One Source Plumbing & Heating

PO Box 752
Minot, ND 58702
(701)833-8695

Invoice

Invoice #: 1945
Invoice Date: 11/15/2025
Due Date: 11/15/2025
Project:
P.O. Number:

Bill To:

Big M Construction
616 24th Ave NW
Minot, ND 58703

Description	Proposal Amount	Prior Amount	Current Amount
Hook up boiler for Ken Momerack and fill with Glycol.			1,985.00
Materials: Misc ProPex fittings, Bracket for expansion tank, 1/2" balvalve = \$185.00			
Labor: 12 Hours at \$150.00 a hour = \$1,800.00			
Invoice due upon receipt Thanks Ken!			
			
Total			\$1,985.00
Payments/Credits			\$0.00
Balance Due			\$1,985.00

My Bills & People I Pay

0 hidden ▾

Need to pay someone new?

Enter person or business

Add

Sort by: Name (Nickname) ▾

Find: Search my payee list

ONE SOURCE PLUMBING *1945
[Options](#) | [History](#)

\$0.00

mm/dd/yy

Pay

+ Memo

From: [Kens Checking](#) *



Success! \$1,985.00 scheduled for 11/26/2025 | Conf#: Y116W-4G2DG

[Want a reminder?](#) for your next payment?

Close [x]

Pay All Bills on this page? Click on Pay All Button to proceed. Total: \$0.00

Pay All

Forced Air Heating & AC

PO Box 561

Minot, ND 58702

Invoice

Date	Invoice #
10/28/2025	4791

Bill To
Ken Momerack 1945 Skyline Dr Minot ND 58703

Our garage

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	gas pipe boiler and install mini split	0.00	0.00
	5 hours	600.00	600.00
	15 ft line-set for ac	190.00	190.00
	6 ft cover	40.00	40.00
	1 outlet fitting	15.00	15.00
	1 elbow	18.00	18.00
	2 tite flex termination fittings	50.00	50.00
	2 -2 ft x 3/4 inch nipples	35.00	35.00
	misc black pipe fitting and tees	25.00	25.00
		<i>Bill pay!</i>	
		Total	\$973.00

My Bills & People I Pay

0 hidden ▾

Need to pay someone new?

Enter person or business

Add

Sort by: Name (Nickname) ▾ ↺

Find: Search my payee list

FORCED AIR HEATING & AC *4791

[Options](#) | [History](#)

\$0.00

mm/dd/yy



Pay

+ Memo

From: [Kens Checking](#) *2



Success! \$973.00 scheduled for 11/26/2025 | Conf#: Y1172-C3J95

[Want a reminder?](#) for your next payment?

Close



June 2025 Statement 05/24/2025 - 06/25/2025

Page 3 of 5

GAIL C MOMERAK
KEN J MOMERAK

Elan Financial Services 1-866-234-4691

Transactions

Payments and Other Credits

Post Date	Trans Date	Ref #	Transaction Description	Amount
06/18	06/18	MTC	PAYMENT THANK YOU	\$8,993.46CR
06/23	06/21	4993	LOWES GARDEN CENTER MINOT ND MERCHANDISE/SERVICE RETURN	\$27.94CR
TOTAL THIS PERIOD				\$20,153.15CR

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
05/27	05/22	0835	THE HOME DEPOT #3703 MINOT ND	\$68.21
05/27	05/23	6045	MINOT LUMBER & HARDWAR 701-8523151 ND	\$445.30
05/27	05/24	9233	MENARDS MINOT ND MINOT ND	\$50.68
05/27		2149	REV PROV CR LAZ PARK DEBIT ADJUSTMENT	\$990.00
05/28	05/27	0621	MARKETPLACE FOODS MINOT ND	\$104.53
05/28	05/27	0588	FAST LANE CAR WASH MIN MINOT ND	\$17.00
05/29	05/27	5046	SHELL OIL10087365010 MINOT ND	\$54.91
05/29	05/27	7551	MINOT DAILY NEWS MINOT ND	\$273.00
05/29	05/28	5962	TREC MINOT 701-8575650 ND	\$25.00
05/30	05/27	8586	MINOT LUMBER & HARDWAR 701-8523151 ND	\$2,775.99 *
05/30	05/27	8628	MINOT LUMBER & HARDWAR 701-8523151 ND	\$19.32
05/30	05/29	7084	Google YouTube TV 650-2530000 CA	\$82.99
05/30	05/29	2393	PAYPAL *NETFLIX.COM 402-935-7733 CA	\$7.99
06/02	05/29	9449	MINOT LUMBER & HARDWAR 701-8523151 ND	\$157.41
06/02	05/29	9744	PAYPAL *EBAY US 786762515 CA	\$27.84
06/02	05/30	8532	JIMMY JOHNS - 2137 MINOT ND	\$14.28
06/02	05/30	7013	MARKETPLACE FOODS MINOT ND	\$47.43
06/02	05/30	3182	CASH WISE FOODS #30 MINOT ND	\$53.81
06/02	05/30	9097	OLSON FAMILY DENTAL PL MINOT ND	\$179.19
06/02	05/30	5965	AMAZON MKTPL*NN6G01KW1 Amzn.com/bill WA	\$90.43
06/02	05/30	9103	AMAZON MKTPL*N61ZQ1052 Amzn.com/bill WA	\$5.40
06/02	05/30	4697	HIRSHFIELDS - 40 - MIN MINOT ND	\$49.44
06/02	05/31	1345	LOWES GARDEN CENTER MINOT ND	\$363.31
06/02	06/01	3491	PAYPAL *MICROSOFT 402-935-7733 WA	\$2.14
06/03	06/02	7548	MINOT LUMBER & HARDWAR 701-8523151 ND	\$68.24
06/05	06/04	7160	HOTELCOM72063432853743 HOTELS.COM WA	\$20.20
06/05	06/04	9143	PAYPAL *GOFUNDME SUPPO 402-935-7733 CA	\$23.50
06/05	06/04	6513	DAIRY QUEEN #15922 MINOT ND	\$11.81
06/05	06/04	5178	WALMART.COM 800-925-6278 AR	\$93.16
06/05	06/05	7092	Pet Supplies Plus 734-7936585 MN	\$87.05
06/06	06/03	9703	GRAVEL PRODUCTS INC. 701-852-4751 ND	\$338.65
06/06	06/05	5505	PINKERTON ANIMAL HOSPI MINOT ND	\$97.83
06/06	06/05	9222	MINOT LUMBER & HARDWAR 701-8523151 ND	\$52.45
06/09	06/06	3611	PAPA MURPHY'S ND002 OL olo.com ND	\$22.00
06/09	06/06	4747	MARKETPLACE FOODS MINOT ND	\$21.96
06/09	06/06	2070	Gardner Inc 614-4564000 OH	\$167.07
06/09	06/07	0226	MARKETPLACE FOODS MINOT ND	\$11.67
06/09	06/07	3461	THE HOME DEPOT #3703 MINOT ND	\$49.86

Continued on Next Page

Magic City Garage Door Company
PO Box 3027
Minot ND 58702-3027
(701) 852-1973

INVOICE

Date	Invoice #
7/23/2025	125-1788

Bill To	Ship To
Big M Construction 1945 Skyline Drive EMAIL ONLY Minot, ND 58703	Big M Construction 1945 Skyline Drive Minot, ND 58703

Rep	P.O. No.	Terms
		Due on receipt

Quantity	Item	Description	U/M	Rate	Amount
		Extra 2 Inch Struts: 1 Standard Struts: 0 - 2" // 0 - 3" Standard Trusses: 0 - 4" // 0 - 6" 1-10' Black Vinyl 2-8' Black Vinyl MQ19184			
		Sales Tax		0.00%	0.00

A Finance Charge of 1.5% per month, which is an APR of 18%, will be added onto all accounts not paid within 30 days. Customer is responsible for all legal and collection fee for any accounts in collections.

Payments/Credits	-\$8,022.00
------------------	-------------

Balance Due	\$0.00
--------------------	---------------

Big M
Construction 125-1788
MAGIC CITY GARAGE DOOR
COMPANY
1717 VALLEY STREET
MINOT, ND 58701
(701) 852-1973

SALE

Store: 0001
REF#: 00000003
Batch #: 016 RRN: 521219838124
07/31/25 14:58:10
AVS: ZIP MATCH CVC: M
Trans ID: 385212718908038
APPR CODE: 411385
VISA Manual CNP
*****1750 **/**

AMOUNT \$8,022.00

APPROVED

I AGREE TO PAY ABOVE TOTAL
AMOUNT IN ACCORDANCE WITH
CARD ISSUER'S AGREEMENT
(MERCHANT AGREEMENT
IF CREDIT VOUCHER)
KEEP COPY FOR YOUR RECORDS

MERCHANT COPY



August 2025 Statement 07/26/2025 - 08/25/2025

Page 3 of 5

GAIL C MOMERAK
KEN J MOMERAK

Elan Financial Services (1-866-234-4691

Transactions**Payments and Other Credits**

Post Date	Trans Date	Ref #	Transaction Description	Amount
08/20	08/18	7662	MERCHANDISE/SERVICE RETURN WM SUPERCENTER #1636 MINOT ND MERCHANDISE/SERVICE RETURN	\$5.99CR
TOTAL THIS PERIOD				\$4,791.31CR

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
07/28	07/24	4344	PRAIRIE SUPPLY INC 701-2825656 ND	\$75.25
07/28	07/25	7257	SUNOCO 8002610901 GRAND FORKS ND	\$35.16
07/28	07/25	4432	SPIRIT LAKE RESORT SPIRIT-LAKE-R MN FOLIO: ch3osd5e8c0x6j	\$244.01
07/28	07/25	9036	Store Fargo ND	\$16.80
07/28	07/25	6175	CENEX-ENVISION COOPERA RUGBY ND	\$36.76
07/28	07/26	1901	MCDONALD'S F7122 DETROIT LAKES MN	\$9.46
07/28	07/26	4325	MARKETPLACE FOODS MINOT ND	\$33.86
07/28	07/26	2297	HOLIDAY STATIONS 0466 DETROIT LAKES MN	\$6.83
07/28	07/26	9869	CENEX-ENVISION COOPERA RUGBY ND	\$40.32
07/28	07/26	0300	MENARDS MINOT ND MINOT ND	\$28.94
07/30	07/28	6227	PRAIRIE SUPPLY INC 701-2825656 ND	\$113.95
07/30	07/28	3211	SHELL OIL10087365010 MINOT ND	\$69.28
07/30	07/28	5118	MENARDS MINOT ND MINOT ND	\$90.76
07/30	07/29	0812	REVSPRING APM TMCKHC 701-8575650 ND	\$200.50
07/30	07/29	7603	REVSPRING STAR TH 701-8575105 ND	\$534.68
07/30	07/29	9046	Google YouTube TV 650-2530000 CA	\$82.99
07/30	07/29	5695	PAYPAL *NETFLIX.COM 402-935-7733 CA	\$7.99
07/31	07/30	6636	PAPA MURPHY'S ND002 OL olo.com ND	\$21.20
07/31	07/30	6608	MARKETPLACE FOODS MINOT ND	\$30.00
07/31	07/30	5111	CASH WISE FOODS #30 MINOT ND	\$27.36
07/31	07/30	2274	TST* PREFERRED RESTAUR MINOT ND	\$23.00
08/01	07/31	1801	THRIFTY WHITE PHARM 01 MINOT ND	\$60.94
08/01	07/31	3814	MAGIC CITY GARAGE DOOR 701-8521973 ND	\$8,022.00
08/01	07/31	5252	BROADWAY PHARMACY MINOT ND	\$24.42
08/04	08/01	1438	PAYPAL *MICROSOFT 402-935-7733 WA	\$2.14
08/05	08/01	4481	MINOT LUMBER & HARDWAR 701-8523151 ND	\$2,173.06
08/06	08/05	8771	WALMART.COM 800-925-6278 AR	\$141.49
08/06	08/05	7694	WALMART.COM 800-925-6278 AR	\$27.94
08/06	08/06	5633	CHEWY.COM 800-672-4399 FL	\$123.26
08/07	08/06	4872	PINKERTON ANIMAL HOSPI MINOT ND	\$57.00
08/07	08/06	4630	CASH WISE FOODS #30 MINOT ND	\$5.49
08/08	08/07	9413	WAL-MART #1636 MINOT ND	\$112.50
08/11	08/08	8875	DOLLAR GENERAL #22746 MINOT ND	\$18.90
08/11	08/08	7175	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$52.66
08/11	08/08	9510	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$32.24
08/11	08/09	1106	MARKETPLACE FOODS MINOT ND	\$27.25
08/11	08/10	4149	MARKETPLACE FOODS MINOT ND	\$60.96
08/11	08/10	7697	RUNNINGS OF MINOT MINOT ND	\$212.84

Continued on Next Page

COD PAYMENT SUMMARY

Pella Windows & Doors
2704 Plant St

Rapid City, SD 57702

Phone: 8776154918

Fax:

Customer Name: Big M Construction

Contact Name:

Pella Contract Number: 234I145871

Original Contract Amount	\$15,498.27
Total Deposit Amount	\$0.00
Total Amount Shipped	\$14,417.00
Sales Tax	\$1,081.27
Non - taxable Subtotal	\$0.00
Invoice Total	\$15,498.27
Deposit Applied to Invoice	\$0.00
COD Amount Due	\$15,498.27

Payment Method:

Cash	☐	
Check	☐	Check No / Check Date:
Credit Card	☒	Credit Card Vendor / Number / Expiration Date:

PAYMENT RECEIVED BY:

DATE:

Shane Baumgartner
3-27-2023

payment

7749.14
\$ 7749.13

CC

3/27/23

DELIVERY TICKET

Pella Windows & Doors
2704 Plant St

Rapid City, SD 57702

Phone: 8776154918

Fax:

Customer		Project / Ship To	
Big M Construction 616 24th Ave NW MINOT, ND 58703-0938 WARD Contact: Bus: (701) 721-6780 Fax: (701) 839-7040 Primary: (701) 721-6780		Big M Construction 1945 Skyline Dr NW 1945 Skyline Dr NW MINOT, ND 58703-1356 WARD	
Order Number 2341145871	Customer Number 2677056	Delivery Date 03/27/2023	
Customer PO No.	Salesperson Lovelace, Craig		
Payment Terms C.O.D.	Cust. Service Rep.	Phone Number	
Delivery Instructions: From Minot Showroom: Turn left onto S Broadway 3.5 mi Turn left onto 19th Ave NW 177 ft Turn left onto Frontage Rd 295 ft Turn right onto 19th Ave NW Destination will be on the left 0.3 mi Contact: Kem Momerak 701-720-0524			
Comments:			

Item Number and Location	Quantity Ordered	Quantity Delivered	Quantity Back-Ordered	Product Description
011 Kitchen	1	1	0	Lifestyle, 2-Wide Casement, 42 X 40, Without HGP, White
015 Dining	1	1	0	Lifestyle, 2-Wide Sash Set, 46 X 71, Without HGP, White
025 patio door	1	1	0	Lifestyle, Double Sliding Door, Contemporary,, Fixed/ Vent Left, 71.25 X 81.5, Without HGP, White
030 Office	1	1	0	Lifestyle, Awning, Vent,44.25 X 27.5, Without HGP, White
035 Office	1	1	0	Lifestyle, Casement Left, 35 X 39.5, Without HGP, White
040 Office	1	1	0	Lifestyle, Awning, Vent,44.25 X 27.5, Without HGP, White
045 Office	1	1	0	Lifestyle, Casement Left, 35 X 39.5, Without HGP, White
050 Office	1	1	0	Lifestyle, Awning, Vent,44.25 X 27.5, Without HGP, White
055 Livingroom	1	1	0	Lifestyle, 3-Wide Casement, Square Bay 30 Degree, 107.89 X 54.25, Without HGP, White

Out Of Unit Items

Description	Package	Item Quantity
[011] Screen: Full Screen, Bright White, InView	BWP00659936	1
[011] Screen: Full Screen, Bright White, InView	BWP00659936	1
[025] Interior Door Handle (0CUU0001)	234I145871010001A	1
[025] Hardware Options: White Exterior Door Handle	234I145871011001A	1
[025] Screen: Sliding Screen, Champagne, InView	234I145871012001A	1
[030] Screen: Full Screen, Bright White, InView	BRP00660748	1
[035] Screen: Full Screen, Bright White, InView	BRP00660748	1
[040] Screen: Full Screen, Bright White, InView	BRP00660748	1
[045] Screen: Full Screen, Bright White, InView	BRP00660748	1
[050] Screen: Full Screen, Bright White, InView	BRP00660748	1
[055] Screen: Full Screen, Bright White, InView	BRP00667254	1
[055] Screen: Full Screen, Bright White, InView	BRP00667254	1

Windows - Final

THANK YOU FOR YOUR ORDER.



CyberSource Business Center

bigm@srt.com

3/27/2023 1:23 PM

From CyberSource Business Center D:
donotreply@support.cybersource.com
To bigm@srt.com

Pella Windows & Doors
2704 Plant Street
Rapid City, SD 57702
605-341-2045
Pella Windows & Doors
2704 Plant Street
Rapid City, SD 57702

on Ken's CC!

Receipt

Date : 03/27/2023
Order or Merchant Reference Number : 2341145871
Transaction Type : Sale

Total : 7749.14 USD

CVN Result : M - Card verification number matched.

Payment Information

Name : Ken Momerak
Credit Card Type : Visa
Credit Card Number : 
Authorization Code : 



Prices shown are valid today only.

STORE # 3113 MINO
101 28th Avenue S.E.
Minot, ND 58701

FAX: (701) 857-8915
EMAIL: MINOBuildingMaterials@menards.com



GUEST NAME - ADDRESS - PHONE

Big M Construction
1945 Skyline Dr
Minot, ND 58703-1356

Ph: (701) 720-0524
JOB DESC:
skyline dr.

PICKING LIST - GUEST COI

PAGE 1 OF 1

SOLD BY: LARRY B.
DATE: 03/29/23

MENARDS - MINOT
101 28TH AVENUE SE.
MINOT, ND 58701

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 06/27/23

If you have questions regarding the charges on your receipt, please email us at:

MINOfrontend@menards.com

QUANTITY	DESCRIPTION	SKU NUMBE
7 EACH	R13 3.5X15X93" UNFACED	106.56 SF BATT 161-6056



Sale Transaction

Cust name: Big M Construction
GREAT STUFF W/D FOAM
5631496 3 @11.99 35.97
ORDER 23348
R13 3.5X15X93" UNFACED -PICK
1616056 7 @53.64 375.48
END OF ORDER

TOTAL 411.45
TAX MINOT-ND 7.5% 30.86
TOTAL SALE 442.31
VISA 442.31
60982
Swiped

TOTAL NUMBER OF ITEMS = 10

**TO AVOID PRODUCT NOT BEING AVAILABLE
PLEASE PICK UP ALL MERCHANDISE TO**

This is a quote valid today. Upon payment this quote becomes a yard picking list subject to the terms and conditions available for immediate pick-up. Product is not held for a specific guest, but instead is available to the buyer purchases made on this picking list immediately. Failure to pick up products on this picking list today will result in the retail price of the products are higher than on the day purchased. Menards liability to you is limited to refund.

Guest Instructions:

1. Take this picking list to a cashier to pay for the merchandise.
2. Enter the outside yard to pick up your merchandise. (All vehicles are subject to inspection.)
3. Load your merchandise. (Menards Team Members will gladly help you load your materials but cannot be held liable for damage to your vehicle.)
4. When exiting the yard, present this list to the Gate Attendant. (The Gate Attendant will record items you are taking with you.)
5. Sign the Gate Attendant's signature pad verifying you've received the merchandise.

Our insurance does not allow us to tie down or secure your load, trunk lid, etc. For your convenience, we load is secure and if the twine supplied is strong enough. If you do not believe the twine will suffice, str

READ THE TERMS AND CONDITIONS CAREFULLY. All returns are subject to Menards' policy that if any merchandise purchased by you is defective, Menards will agree to exchange the merchandise. You agree that there shall be no other remedy available to you. If there is a warranty provided by the manufacturer, you agree to accept the product "AS IS." Oral statements do not constitute warranties, and are not a part of this contract. **UNDER NO CIRCUMSTANCES SHALL MENARDS BE LIABLE FOR ANY SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, CONSEQUENTIAL DAMAGES, OR DAMAGES FOR LOSS OF PROFITS, BUSINESS INTERRUPTION, OR ANY OTHER INCIDENTAL OR CONSEQUENTIAL DAMAGES.** MENARDS MAKES NO WARRANTIES, EXPRESS OR IMPLIED, AS TO MERCHANTABILITY OF ANY MERCHANDISE. Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be governed by the rules of the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules, and judgment of the arbitrator shall be final and binding. The guest agrees to these terms and conditions through purchase of merchandise.

THIS IS NOT A RECEIPT

SELF-SERVICE

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
2265

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

Sign up for our email program at
Menards.com/Emails to receive our weekly
flyer and exclusive online offers!

THANK YOU, YOUR CASHIER, Jacqueline

15815 01 7503 03/29/23 08:42AM 3113



April 2023 Statement 03/24/2023 - 04/24/2023

GAIL C MOMERAK
KEN J MOMERAK

Elan Financial Services

Page 3 of 5

1-866-234-4691

Transactions**Payments and Other Credits**

Post Date	Trans Date	Ref #	Transaction Description	Amount
04/07	04/06	0070	I KEATING FURNITURE MINOT ND MERCHANDISE/SERVICE RETURN	\$257.95CR
04/12	04/11	0760	SKECHERS.COM #600 310-318-3100 CA MERCHANDISE/SERVICE RETURN	\$84.93CR
04/12	04/11	7738	SKECHERS.COM #600 310-318-3100 CA MERCHANDISE/SERVICE RETURN	\$84.93CR
04/12	04/11	4986	SKECHERS.COM #600 310-318-3100 CA MERCHANDISE/SERVICE RETURN	\$84.93CR
04/12	04/11	9332	SKECHERS.COM #600 310-318-3100 CA MERCHANDISE/SERVICE RETURN	\$84.93CR
04/12	04/11	0786	SKECHERS.COM #600 310-318-3100 CA MERCHANDISE/SERVICE RETURN	\$84.93CR
04/12	04/11	9399	SKECHERS.COM #600 310-318-3100 CA MERCHANDISE/SERVICE RETURN	\$84.93CR
04/13	04/12	2428	AMZN Mktp US Amzn.com/bill WA MERCHANDISE/SERVICE RETURN	\$69.88CR
04/18	04/18	MTC	PAYMENT THANK YOU	\$12,883.26CR
04/19	04/18	5176	SKECHERS.COM #600 310-318-3100 CA MERCHANDISE/SERVICE RETURN	\$90.30CR
04/21	04/20	3200	PAYPAL *EBAY US 402-935-7733 CA MERCHANDISE/SERVICE RETURN	\$64.49CR
04/21	04/20	7375	AMZN MKTP US AMZN.COM/ AMZN.COM/BILL WA MERCHANDISE/SERVICE RETURN	\$16.11CR
04/21	04/20	2621	AMZN Mktp US Amzn.com/bill WA MERCHANDISE/SERVICE RETURN	\$15.04CR
04/21	04/20	1412	AMZN Mktp US Amzn.com/bill WA MERCHANDISE/SERVICE RETURN	\$32.24CR
04/24	04/21	8071	Zappos.com 800-927-7671 NV MERCHANDISE/SERVICE RETURN	\$58.01CR
TOTAL THIS PERIOD				\$14,215.21CR

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
03/24	03/22	9907	MENARDS MINOT ND 715-876-6378 ND	\$420.48
03/24	03/22	0061	MENARDS MINOT ND MINOT ND	\$39.72
03/24	03/23	5769	AMZN MKTP US*HC8T35YX2 AMZN.COM/BILL WA	\$10.74
03/27	03/24	0848	MENARDS MINOT ND MINOT ND	\$337.20
03/27	03/24	6734	SKECHERS.COM #600 310-318-3100 CA	\$84.93
03/28	03/27	3799	PELLA WINDOWS & DOORS 605-341-2045 SD	\$7,749.14
03/29	03/27	2208	MENARDS MINOT ND MINOT ND	\$642.22
03/29	03/28	5975	PAYPAL *EBAY US 402-935-7733 CA	\$26.96
03/30	03/29	7717	AMZN MKTP US*HY2IL8Q20 AMZN.COM/BILL WA	\$176.59
03/30	03/29	2791	GOOGLE *YouTube TV g.co/helppay# CA	\$64.99
03/30	03/30	5778	ND GAME & FISH DEPT-IN 701-328-6306 ND	\$20.00
03/31	03/29	4955	PAYPAL *LYFT RIDE WED 402-935-7733 CA	\$8.71
03/31	03/29	7828	PAYPAL *LYFT RIDE WED 402-935-7733 CA	\$8.92
03/31	03/29	9821	MENARDS MINOT ND MINOT ND	\$442.31
03/31	03/30	7319	CASH WISE EXPRESS MINO MINOT ND	\$39.73
04/03	04/01	4447	PAYPAL *MICROSOFT 402-935-7733 WA	\$1.99

Continued on Next Page



Minot Lumber & Hardware, Inc.
 PO Box 1147
 204 20th Avenue SE
 Minot, ND 58702
Contact us: 701-852-3151

Pd
our CC

Sales Order

Order No
 Order Date

M2182635
 05/19/2025

Invoice Address
 Big M Construction
 1945 Skyline Dr
 Minot, ND, 58703-

Delivery Address
 Big M Construction
 1945 Skyline Dr
 Minot, ND, 58703-
 Contact: KEN MOMERAK
 Contact Phone: 701-720-0524

Customer 3256
Your Ref HOUSE
Delivery On 05/19/2025
Taken By Todd Palumbo
Sales Rep Unassigned



Page 1 of 1

Special Instructions	Notes

Line	Product Code	Description	Qty/Footage	Price	Per	Total
1	2616	2X6 16' Spf #2 & Better (189)	26 ea	16.33	ea	\$424.58
2	2610	2X6 10' Spf #2 & Better (189)	116 ea	10.34	ea	\$1,199.44
3	2612	2X6 12' Spf #2 & Better (189)	2 ea	12.12	ea	\$24.24
4	2416	2X4 16' Spf #2 & Better (294)	10 ea	10.51	ea	\$105.10
5	SOFFITVSM	16"X12' CV Soffit Rollex Snowmist (12/ctn)	20 ea	36.93	ea	\$738.60
6	FASCIASM	6"x12' Rollex Snowmist Steel Fascia (10/ctn)	12 ea	31.74	ea	\$380.88
7	FCSM	12' F-Channel - RS - Rollex Snowmist (20/ctn)	16 ea	18.70	ea	\$299.20
8	GAW	Rollex Gutter Apron-White-10' (25/ctn)	7 ea	10.76	ea	\$75.32

Total Payments	\$3,490.92
Balance Due	\$0.00

Total Amount	\$3,247.36
Sales Tax	\$243.56
Order Total	\$3,490.92

Subject to our terms and conditions of sale. Further copies available on request.



May 2025 Statement 04/24/2025 - 05/23/2025

GAIL C MOMERAK
KEN J MOMERAK

Page 4 of
Elan Financial Services (1-866-234-466

Transactions

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
05/12	05/08	9193	THE HOME DEPOT #3703 MINOT ND	\$29.48
05/12	05/08	3690	APPLEBEES 8645 MINOT ND	\$127.37
05/12	05/09	2074	MENARDS MINOT ND 715-876-6378 ND	\$44.48
05/12	05/09	9501	SHELL OIL10087365010 MINOT ND	\$78.70
05/12	05/10	3784	KRAUSE'S MARKET GARRISON ND	\$37.26
05/13	05/12	0756	MARKETPLACE FOODS MINOT ND	\$91.78
05/14	05/12	9292	MENARDS MINOT ND MINOT ND	\$192.01
05/14	05/13	3021	WALMART.COM 8009256278 800-966-6546 AR	\$139.33
05/15	05/13	0653	MENARDS MINOT ND MINOT ND	\$122.81
05/16	05/14	7690	SHELL OIL10087365010 MINOT ND	\$41.42
05/16	05/15	1836	RESERVATION TELEPHONE RESTELEBILL. ND	\$80.00
05/16	05/15	6364	JCPENNEY 1976 MINOT ND	\$90.83
05/19	05/16	5375	CULVERS OF MINOT MINOT ND	\$8.05
05/19	05/16	2760	ND GAME & FISH DEPT 701-328-6335 ND	\$10.00
05/19	05/17	1504	MARKETPLACE FOODS MINOT ND	\$107.08
05/19	05/18	8038	FragranceNet.com Inc. 180-0727386 NY	\$95.45
05/19	05/18	3358	PP*APPLE.COM/BILL 402-935-7733 CA	\$0.99
05/20	05/18	7283	MENARDS MINOT ND MINOT ND	\$154.08
05/20	05/19	6486	CASH WISE FOODS #30 MINOT ND	\$41.93
05/20	05/19	6153	JCPENNEY 1976 MINOT ND	\$61.22
05/21	05/19	3701	MINOT LUMBER & HARDWAR 701-8523151 ND	\$3,490.92
05/21	05/20	1414	ACME TOOLS MINOT MINOT ND	\$93.51
05/22	05/20	5932	SLIM CHICKENS 13801 MINOT ND	\$4.82
05/22	05/21	1241	LAZ PARKING L41122-FLA MINOT ND	\$999.00
05/22	05/21	1345	WAL-MART #1636 MINOT ND	\$243.87
TOTAL THIS PERIOD				\$22,369.89

2025 Totals Year-to-Date

Total Fees Charged in 2025	\$20.50
Total Interest Charged in 2025	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	12.24%	
**PURCHASES	\$20,125.21	\$0.00	YES	\$0.00	12.24%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	28.24%	

End of Statement



Minot Lumber & Hardware, Inc.

PO Box 1147
204 20th Avenue SE
Minot, ND 58702
Contact us: 701-852-3151

our card

Sales Order

Order No
Order Date

M2187615
05/27/2025

Invoice Address

Big M Construction
1945 Skyline Dr
Minot, ND, 58703-

Delivery Address

Big M Construction
1945 Skyline Dr
Minot, ND, 58703-
Contact: KEN MOMERAK
Contact Phone: 701-720-0524

Customer
Your Ref
Delivery
Taken By
Sales Rep

3256
Skyline
On 05/27/2025
Jonathan Dubovoy
Unassigned
This is a reprint



Page 1 of 1

Special Instructions			Notes			
Line	Product Code	Description	Qty/Footage	Price	Per	Total
1	DREW	Rollex Style D White Roof Edge-10' (25/ctn)	7 ea	10.84	ea	\$75.88
2	GAW	Rollex Gutter Apron-White-10' (25/ctn)	1 ea	10.76	ea	\$10.76
3	LM30GG	Landmark 30 Georgetown Grey	45 BND	48.81	BND	\$2,196.45
4	SRGG	Shadow Ridge-Georgetown Grey	2 BND	70.66	BND	\$141.32
5	2812	2X8 12' Spf #2 & Better	2 ea	14.97	ea	\$29.94
6	4812CDX	4X8 1/2" Plywood Cdx 4 Ply	1 ea	29.67	ea	\$29.67
7	481532OSB	Osb 4X8 15/32"	6 ea	17.98	ea	\$107.88
8	30820	650925 1/2"Cr X 5/16"Leg 20Ga (20/ctn)	1 ea	8.39	ea	\$8.39

Total Payments	\$2,795.31
Balance Due	\$0.00

Total Amount	\$2,600.29
Sales Tax	\$195.02
Order Total	\$2,795.31

Subject to our terms and conditions of sale. Further copies available on request.



June 2025 Statement 05/24/2025 - 06/25/2025

GAIL C MOMERAK
KEN J MOMERAKPage 3 of 5
Elan Financial Services 1-866-234-4691**Transactions****Payments and Other Credits**

Post Date	Trans Date	Ref #	Transaction Description	Amount
06/18	06/18	MTC	PAYMENT THANK YOU	\$8,993.46CR
06/23	06/21	4993	LOWES GARDEN CENTER MINOT ND MERCHANDISE/SERVICE RETURN	\$27.94CR
TOTAL THIS PERIOD				\$20,153.15CR

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
05/27	05/22	0835	THE HOME DEPOT #3703 MINOT ND	\$68.21
05/27	05/23	6045	MINOT LUMBER & HARDWAR 701-8523151 ND	\$445.30
05/27	05/24	9233	MENARDS MINOT ND MINOT ND	\$50.68
05/27		2149	REV PROV CR LAZ PARK DEBIT ADJUSTMENT	\$990.00
05/28	05/27	0621	MARKETPLACE FOODS MINOT ND	\$104.53
05/28	05/27	0588	FAST LANE CAR WASH MIN MINOT ND	\$17.00
05/29	05/27	5046	SHELL OIL10087365010 MINOT ND	\$54.91
05/29	05/27	7551	MINOT DAILY NEWS MINOT ND	\$273.00
05/29	05/28	5962	TREC MINOT 701-8575650 ND	\$25.00
05/30	05/27	8586	MINOT LUMBER & HARDWAR 701-8523151 ND	\$2,775.99
05/30	05/27	8628	MINOT LUMBER & HARDWAR 701-8523151 ND	\$19.32
05/30	05/29	7084	Google YouTube TV 650-2530000 CA	\$82.99
05/30	05/29	2393	PAYPAL *NETFLIX.COM 402-935-7733 CA	\$7.99
06/02	05/29	9449	MINOT LUMBER & HARDWAR 701-8523151 ND	\$157.41
06/02	05/29	9744	PAYPAL *EBAY US 786762515 CA	\$27.84
06/02	05/30	8532	JIMMY JOHNS - 2137 MINOT ND	\$14.28
06/02	05/30	7013	MARKETPLACE FOODS MINOT ND	\$47.43
06/02	05/30	3182	CASH WISE FOODS #30 MINOT ND	\$53.81
06/02	05/30	9097	OLSON FAMILY DENTAL PL MINOT ND	\$179.19
06/02	05/30	5965	AMAZON MKTPL*NN6G01KW1 Amzn.com/bill WA	\$90.43
06/02	05/30	9103	AMAZON MKTPL*N61ZQ1052 Amzn.com/bill WA	\$5.40
06/02	05/30	4697	HIRSHFIELDS - 40 - MIN MINOT ND	\$49.44
06/02	05/31	1345	LOWES GARDEN CENTER MINOT ND	\$363.31
06/02	06/01	3491	PAYPAL *MICROSOFT 402-935-7733 WA	\$2.14
06/03	06/02	7548	MINOT LUMBER & HARDWAR 701-8523151 ND	\$68.24
06/05	06/04	7160	HOTELCOM72063432853743 HOTELS.COM WA	\$20.20
06/05	06/04	9143	PAYPAL *GOFUNDME SUPPO 402-935-7733 CA	\$23.50
06/05	06/04	6513	DAIRY QUEEN #15922 MINOT ND	\$11.81
06/05	06/04	5178	WALMART.COM 800-925-6278 AR	\$93.16
06/05	06/05	7092	Pet Supplies Plus 734-7936585 MN	\$87.05
06/06	06/03	9703	GRAVEL PRODUCTS INC. 701-852-4751 ND	\$338.65
06/06	06/05	5505	PINKERTON ANIMAL HOSPI MINOT ND	\$97.83
06/06	06/05	9222	MINOT LUMBER & HARDWAR 701-8523151 ND	\$52.45
06/09	06/06	3611	PAPA MURPHY'S ND002 OL olo.com ND	\$22.00
06/09	06/06	4747	MARKETPLACE FOODS MINOT ND	\$21.96
06/09	06/06	2070	Gardner Inc 614-4564000 OH	\$167.07
06/09	06/07	0226	MARKETPLACE FOODS MINOT ND	\$11.67
06/09	06/07	3461	THE HOME DEPOT #3703 MINOT ND	\$49.86

Continued on Next Page

STORE # 3113 MINO
101 28th Avenue S.E.
Minot, ND 58701

FAX: (701) 857-8915
EMAIL: MINOBuildingMaterials@menards.com

MENARDS - MINOT
101 28TH AVENUE SE.
MINOT, ND 58701

GUEST NAME - ADDRESS - PHONE

Big M Construction
1945 Skyline Dr
Minot, ND 58703-1356

Ph: (701) 720-0524
JOB DESC:
lumber

PICKING LIST - GUEST

PAGE 1 OF 1

SOLD BY: PRISCILLA J.
DATE: 07/16/23

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 10/14/23

If you have questions regarding the
charges on your receipt, please
email us at:
MINOfrontend@menards.com

QUANTITY	DESCRIPTION	SKU NUM
70 EACH	2X4-92-5/8 SPF CONSTR STUD	102-10
6 EACH	2X4-12' #2&BTR SPF CONST./FRAMING	102-11
6 EACH	2X4-16' #2&BTR SPF CONST./FRAMING	102-11
4 EACH	2X6-10' STUD/#2&BTR SPF CONST./FRAMING	102-11
1 EACH	2X4-10' AC2 GREEN TRTD GROUND CONTACT	111-01
3 EACH	2X4-12' AC2 GREEN TRTD GROUND CONTACT	111-01
1 EACH	2X4-14' AC2 GREEN TREATEDGROUND CONTACT	111-01



Sale Transaction

Cust name: Big M Construction
1/2 X 5 1/2 WEDGE ANCHOR
2329941 16.98
CRFT CASE NM473 BWHWD 113.94
4175024 6 @18.99
ORDER 57054
2X4-14' AC2 GREEN TREATED-PICK
1110847 13.89
2X4-12' AC2 GREEN TRTD -PICK
1110834 3 @10.77 32.31
2X4-10' AC2 GREEN TRTD -PICK
1110821 8.63
2X4-92-5/8 SPF CONSTR -PICK
1021091 70 @3.67 256.90
2X4-16' #2&BTR SPF -PICK
1021143 6 @9.22 55.32
2X4-12' #2&BTR SPF -PICK
1021127 6 @6.12 36.72
2X6-10' STUD/#2&BTR SPF -PICK
1021761 4 @10.12 40.48
END OF ORDER

TOTAL 585.17
TAX MINOT-ND 7.5% 43.89
TOTAL SALE 629.06
VISA CREDIT 629.06
Auth Code: [REDACTED]
Chip Inserted
a0000000031010
TC - 0f3e7506bd453545

TOTAL NUMBER OF ITEMS = 98

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
2310

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS

THANK YOU, YOUR CASHIER, Annette

96501 03 1158 07/16/23 12:05PM 3113

TO AVOID PRODUCT NOT BEING AVAILAB
PLEASE PICK UP ALL MERCHANDISE TO

This is a quote valid today. Upon payment this quote becomes a yard picking list subject to the terms and conditions available for immediate pick-up. Product is not held for a specific guest, but instead is available to the buyer purchases made on this picking list immediately. Failure to pick up products on this picking list today will result in retail price of the products are higher than on the day purchased. Menards liability to you is limited to refund.

Guest Instructions:

1. Take this picking list to a cashier to pay for the merchandise.
2. Enter the outside yard to pick up your merchandise. (All vehicles are subject to inspection.)
3. Load your merchandise. (Menards Team Members will gladly help you load your materials but cannot be held liable for damage to your vehicle.)
4. When exiting the yard, present this list to the Gate Attendant. (The Gate Attendant will record items you are taking with you.)
5. Sign the Gate Attendant's signature pad verifying you've received the merchandise.

Our insurance does not allow us to tie down or secure your load, trunk lid, etc. For your convenience, we load is secure and if the twine supplied is strong enough. If you do not believe the twine will suffice, strong

READ THE TERMS AND CONDITIONS CAREFULLY. All returns are subject to Menards' posted return policy. If any merchandise purchased by you is defective, Menards will agree to exchange the merchandise or refund the purchase price. You agree that there shall be no other remedy available to you. If there is a warranty provided by the manufacturer, the product "AS IS." Oral statements do not constitute warranties, and are not a part of this contract or using it. UNDER NO CIRCUMSTANCES SHALL MENARDS BE LIABLE FOR ANY SPECIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, CONSEQUENTIAL DAMAGES, EXPRESS OR IMPLIED, AS TO MERCHANTABILITY OF MERCHANDISE. Any controversy or claim arising out of or relating to this contract, or the breach thereof, shall be governed by the rules of the American Arbitration Association under its applicable Consumer or Commercial Arbitration Rules, and judgments of the court having jurisdiction thereof. The guest agrees to these terms and conditions through purchase of merchandise.

THIS IS NOT A RECEIPT

SELF-SCANNED



July 2023 Statement 06/24/2023 - 07/25/2023

Page 3 of 4

GAIL C MOMERAK
KEN J MOMERAK

Elan Financial Services (1-866-234-4691

Transactions**Payments and Other Credits**

Post Date	Trans Date	Ref #	Transaction Description	Amount
			MERCHANDISE/SERVICE RETURN	
			TOTAL THIS PERIOD	\$3,335.09CR

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
06/27	06/25	0208	MENARDS MINOT ND - MINOT ND	\$370.12
06/28	06/27	3022	AMERICAN WELL 888-5488555 MA	\$28.90
06/28	06/27	0371	WALMART.COM 800-966-6546 AR	\$40.67
06/30	06/29	8365	REVSPIRING APM TMCKHC 701-8575650 ND	\$36.04
06/30	06/29	5337	REVSPIRING STAR TH 701-8575105 ND	\$30.26
06/30	06/29	4090	GOOGLE *YouTube TV g.co/helppay# CA	\$72.99
07/03	07/01	4205	PAYPAL *MICROSOFT 402-935-7733 WA	\$1.99
07/07	07/05	2954	MINOT PARK DISTRICT OF MINOT ND	\$300.00
07/10	07/07	1708	WALMART.COM 800-966-6546 AR	\$63.43
07/10	07/07	0641	AMZN Mktg US*9W4XT8N43 Amzn.com/bill WA	\$94.51
07/11	07/09	8988	PP*APPLE.COM/BILL 402-935-7733 CA	\$2.14
07/12	07/12	7188	AMZN Mktg US*H20MN0DR3 Amzn.com/bill WA	\$24.73
07/17	07/14	8766	MARKETPLACE FOODS MINOT ND	\$49.51
07/17	07/15	3235	AMZN Mktg US*3V0N26MV3 Amzn.com/bill WA	\$69.08
07/17	07/14	0016	OLSON FAMILY DENTAL 701-852-4933 ND	\$47.50
07/18	07/16	6968	MENARDS MINOT ND MINOT ND	\$629.06
07/18	07/17	7498	RESERVATION TELEPHONE 701-862-3115 ND	\$80.00
07/18	07/17	2566	PHR*TheBone&JointCente 701-9467500 ND	\$185.50
07/20	07/18	5471	PP*APPLE.COM/BILL 402-935-7733 CA	\$0.99
07/20	07/18	0011	U-HAUL MOVING & STORAG MINOT ND	\$17.60
07/21	07/19	0258	WONDERFUL MASSAGE MINOT ND	\$47.50
07/24	07/22	4762	REEDS FAMILY OUTDOOR O WALKER MN	\$85.11
07/24	07/22	7603	TST*The 502 Walker MN	\$25.00
07/24	07/21	3486	AMZN Mktg US*070HZ7BS3 Amzn.com/bill WA	\$117.05
07/24	07/21	6189	SQ *CBD OF EAST GRAND East Grand Fo MN	\$113.05
07/25	07/23	0190	NL-HOTEL WALKER MN	\$271.86

FOLIO: 0000079716

TOTAL THIS PERIOD \$2,804.59

2023 Totals Year-to-Date

Total Fees Charged in 2023	\$50.82
Total Interest Charged in 2023	\$0.00

Continued on Next Page

MENARDS - MINOT
101 28TH AVENUE SE.
MINOT, ND 58701

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if
return is done after 09/17/25.

If you have questions regarding the
charges on your receipt, please
email us at:

MINOfrontend@menards.com



Sale Transaction

2" PVC DWV SANTEE
6892759 2.79
DUPLEX 2G-WH
3713158 1.98
ORDER 29731

R21 5.5X15X105" UNFACED PICK
1616159 12 @92 1111.44
END OF ORDER

TOTAL 1116.21
TAX MINOT-ND 7.5 83.72
TOTAL SALE 1199.93
VISA CREDIT 1199.93
Auth Code [REDACTED]
Contactless
a0000000031010
ARQC - 16699bb264120009

TOTAL NUMBER OF ITEMS = 14

THE FOLLOWING REBATE RECEIPT WERE
PRINTED FOR THIS TRANSACTION:
3716

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

I THANK YOU, YOUR CASHIER, Natalie

79605 03 0013 06/19/25 09:06AM 3113

Prices shown are valid today only.

5
ldingMaterials@menards.com

PICKING LIST - CUSTOMER COPY
PAGE 1 OF 1

SOLD BY: THOMAS H.
DATE: 06/19/25

MINO 29731



AT YARD ENTRANCE

SKU NUMBER

ID 76.56 SF BATT 161-6159

Handwritten:
Kens
D. W. C.
D. C.

NOT BEING AVAILABLE ON A LATER DATE
ALL MERCHANDISE TODAY. THANK YOU.

This picking list subject to the terms and conditions below. Quantities listed above may exceed quantities
available to the buying public on a first come, first serve basis. Please pickup all
products on this picking list today will result in additional charge to you if, on the day of pick up, the
Menards liability to you is limited to refunding your original purchase price for any product not picked up.

Use.
vehicles are subject to inspection.)
help you load your materials

ant. (The Gate Attendant will record the

received the merchandise.

nk lid, etc. For your convenience, we supply twine, but you will have to decide whether or not your
not believe the twine will suffice, stronger material can be purchased inside the store.

turns are subject to Menards' posted return policy. In consideration for Menards low prices you agree
agree to exchange the merchandise or refund the purchase price based on the form of original payment.
ere is a warranty provided by the manufacturer, that warranty shall govern your rights and Menards shall
rancies, and are not a part of this contract. The customer agrees to inspect all merchandise prior to installing
S BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.
ED, AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE
ng to this contract, or the breach thereof, shall be settled by arbitration administered by the American
d Arbitration Rules, and judgments on the award rendered by the arbitrator(s) may be entered in any
and conditions through purchase of merchandise contained on this document.

SELF-SCAN HERE ==>





2920 Railway Avenue
Minot, ND 58703
701.852.3019

Big M
C/O Phil Momerak
1945 Skyline Drive
Minot, ND 58703

Veris

Customer Number:
0023733

Page: 1

Statement

Customer Number: 0023733

Statement Date: 5/31/2025

Date	Reference	Descriptions	Payment Reference	Charge	Credit	Balance
5/13/2025	0024403-IN	1945 SKYLINE DR NW		1,390.52		1,390.52
5/13/2025	0024404-IN	1945 SKYLINE DR NW		1,390.52		1,390.52
5/13/2025	8625P-IN	1945 SKYLINE DR NW		600.00		600.00

per phone ok per Chris

Total:					3,381.04
Current	30 Days	60 Days	90 Days	120 Days	Balance Due
3,381.04	0.00	0.00	0.00	0.00	3,381.04

STATEMENT BALANCE IS DUE THE 10TH

*PR on
Chris's Elec
Pers. Visa
6/9/25*



June 2025 Statement 05/24/2025 - 06/25/2025

GAIL C MOMERAK
KEN J MOMERAK

Elan Financial Services

Page 4 of 5

1-866-234-4691

Transactions

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
06/10	06/08	0524	MENARDS MINOT ND MINOT ND	\$44.86
06/10	06/09	0032	CONCRETE MOBILE LLC MINOT ND	\$3,381.04
06/12	06/10	1132	MENARDS MINOT ND MINOT ND	\$93.67
06/12	06/11	8286	MINOT LUMBER & HARDWAR 701-8523151 ND	\$26.20
06/12	06/11	4985	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$50.69
06/13	06/11	9798	MENARDS MINOT ND MINOT ND	\$214.55
06/16	06/11	8235	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$13.52
06/16	06/13	2420	MARKETPLACE FOODS MINOT ND	\$24.66
06/16	06/13	2185	THE HOME DEPOT #3703 MINOT ND	\$21.46
06/16	06/13	3876	THE MEAT COMPANY MINOT ND	\$33.77
06/16	06/14	4505	MARKETPLACE FOODS MINOT ND	\$84.24
06/16	06/15	2007	DOLLAR GENERAL #22746 MINOT ND	\$8.60
06/17	06/16	9024	RESERVATION TELEPHONE RESTELEBILL ND	\$80.00
06/18	06/17	8888	WALMART.COM 8009256278 800-966-6546 AR	\$27.51
06/18	06/17	8961	WALMART.COM 8009256278 800-966-6546 AR	\$108.39
06/18	06/17	6474	WALMART.COM 800-925-6278 AR	\$4.70
06/20	06/17	0755	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$26.88
06/20	06/17	5986	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$21.26
06/20	06/17	3916	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$21.02
06/20	06/17	8196	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$4.83
06/20	06/17	3612	WALMART.COM 8009256278 800-966-6546 AR	\$42.97
06/20	06/17	9844	SHELL OIL10087365010 MINOT ND	\$28.93
06/20	06/17	4787	MENARDS MINOT ND MINOT ND	\$97.51
06/20	06/17	4860	MENARDS MINOT ND MINOT ND	\$152.62
06/20	06/17	4944	MENARDS MINOT ND MINOT ND	\$89.03
06/20	06/18	1261	PP*APPLE.COM/BILL 402-935-7733 CA	\$0.99
06/20	06/18	8651	MARKETPLACE FOODS MINOT ND	\$44.16
06/20	06/19	0250	STEVENS 546 MINOT ND	\$539.87
06/23	06/19	1063	CENEX-FARMERS UNION OI GARRISON ND	\$21.91
06/23	06/19	4134	MENARDS MINOT ND MINOT ND	\$1,199.93
06/23	06/20	0181	THE HOME DEPOT #3703 MINOT ND	\$68.45
06/23	06/21	1604	PAPA MURPHY'S ND002 OL olo.com ND	\$21.00
06/23	06/21	5011	LOWES GARDEN CENTER MINOT ND	\$478.29
06/23	06/22	8598	MARKETPLACE FOODS MINOT ND	\$70.37
06/24	06/19	7286	MINOT LUMBER & HARDWAR 701-8523151 ND	\$1,332.27
06/24	06/22	2989	PAYPAL *EBAY 800-456-3 402-935-7733 CA	\$22.55
06/24	06/23	2786	FAST LANE CAR WASH MIN MINOT ND	\$18.00
06/24	06/23	8218	BROADWAY PHARMACY MINOT ND	\$17.03
06/25	06/23	6361	HOMEDPOT.COM 800-430-3376 GA	\$138.68
06/25	06/23	2943	MENARDS MINOT ND MINOT ND	\$62.88
06/25	06/24	4889	MARKETPLACE FOODS MINOT ND	\$26.86

TOTAL THIS PERIOD \$15,737.20

2025 Totals Year-to-Date

Total Fees Charged in 2025	\$20.50
Total Interest Charged in 2025	\$0.00

Continued on Next Page

MENARDS MINOT
101 28 H AVENUE SE.
MINOT, ND 58701

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 06/25/24

If you have questions regarding the
charges on your receipt, please
email us at:
MINOfrentend@menards.com



*Basement
window*

Sale Transaction

CASEMENT RH		
4042191	2 @314.00	628.00
CM 6'X12" SS WIRE SHELF		
2117753	2 @15.96	31.96
CM 60" ST STANDARD		
2117750	4 @16.98	67.92
CM 6' SS CLOSET ROD		
2117749	2 @11.98	23.96
CM LG&SM SHELF CAPS		
2117773	6 @4.47	26.82
CM SS CLOSET ROD CAPS		
2117790		6.48
CM SS CLOSET ROD SUPPORT		
2117752	8 @2.98	23.84
CM 12" ST STANDARD		
2117706	8 @5.98	47.84
CM 12" ST BRACKET		
2117705	20 @6.48	129.60
TOTAL		986.42
TAX MINOT-ND 7.5%		73.98
TOTAL SALE		1060.40
VISA CREDIT		1060.40
Auth Code:0		
Chip Inserted		
a0000000031010		
TC - a77924c5e9cf1773		

TOTAL NUMBER OF ITEMS = 53

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
3019

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Annie

serials@menards.com

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PAGE 1 OF 1

SOLD BY: THOMAS H.
DATE: 02/03/23

SKU NUMB

UNDERLAYMENT 125-191

Use Your
BIG CARD
REBATE
MENARDS

MENARDS - MINOT
101 28TH AVENUE SE.
MINOT, ND 58701

KEEP YOUR RECEIPT
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Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 05/04/23

If you have questions regarding the charges on your receipt, please email us at:

MINOfrend@menards.com



Sale Transaction

1616 UNION RINGS	
5736943	3.50
PURDY COLOSSUS 4.5X1/2 2P	
5610411	7.48
PURDY 12" JMINI FRAME	
5610398	5.99
9" PAINT TRAY LINER 10CT	
5611673	5.49
ORDER	14341
1/4(5.5MM)4XB NOM.	-PICK
1251910	3 @29.99
END OF ORDER	89.97

TOTAL	112.43
TAX MINOT-ND 7.5%	8.17
TOTAL SALE	120.60
VISA CREDIT 1	120.60
Auth Code: 21	
Chip Inserted	
a0000000031010	
TC - 6e02d53781f39d2c	

TOTAL SAVINGS 0.49

TOTAL NUMBER OF ITEMS = 1

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

Sign up for our email program at

Menards.com/Emails to receive our weekly
flyer and exclusive online offers!

THANK YOU, YOUR CASHIER, Janet

MENARDS - MINOT
101 28TH AVENUE SE.
MINOT, ND 58701

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 07/07/24

If you have questions regarding the charges on your receipt, please email us at:
MINOfrend@menards.com



Sale Transaction

HELMAN SATIN SPRAY	
5557891	12.98
MENARD REBATE NO: 6340121018	71.12-
Remaining Balance: \$0.00	
ORDER	15947
GALV EGRESS WELL 50X60 -PICK	
4933679	2 @379.99
2X8-8' AC2 GREEN TREATED-PICK	759.98
1111325	4 @13.19
2X6-10' AC2 GREEN TREATED-PICK	52.76
1111037	2 @12.54
2X4-12' #2&HTR SPF -PICK	25.08
1021127	2 @6.82
2X4-8 STUD/#2&HTR SPF -PICK	13.64
1021101	12 @3.65
END OF ORDER	43.80

TOTAL	837.12
TAX MINOT-ND 7.5%	62.78
TOTAL SALE	899.90
VISA CREDIT	899.90
Auth Code: 1	
Chip Inserted	
a0000000031010	
TC - dae7d7192d77376c	

TOTAL NUMBER OF ITEMS = 24

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
3021

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Margaret

76492 07 9955 04/08/24 11:36AM 3113

16

nt.
all
ing





Order Confirmation

Thank you for your order!

Order Confirmation Number: 50103882

An email will be sent to you shortly with your order information including order tracking information. Please print this email for your records and make note of this confirmation number.



Ship to Store

Store Location

MINOT
101 28TH AVE SE
MINOT, ND 58701



St. Paul Corrugating Square Safe-T-View 55" W x 38" Projection Polycarbonate Egress Window Well Cover

SKU: 4333581

\$229.99/each

QTY: 2

\$459.98



Pick Up at Store

Store Location

MINOT
101 28TH AVE SE
MINOT, ND 58701



Ultra Protect 15 1/4" W x 54" H 4-Step Galvanized Steel Basement Egress Window Well Escape Ladder

SKU: 4333565

\$108.99/each

QTY: 2

\$217.98

Order Summary

Merchandise Subtotal: \$677.96

Processing Fees: \$1.40

Sales Tax: \$50.95

Total \$730.31

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2/22/24

3

MENARDS - MINOT
101 28TH AVENUE SE.
MINOT, ND 58701

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 07/09/24

If you have questions regarding the
charges on your receipt, please
email us at:

WTNDfrontend@menards.com



Sale Transaction

Cust name: Big M Construction

#9 2-7/8" GC SCREW

2272426 PKG 19.98

6 X 6 POST ANCHOR * 19.58

2271752 19.58

2 X 8 JOIST HANGER 18 GA

2271742 14 @2.38 33.32

ORDER 16423

2X12-6' AC2 GREEN TREATE-PICK

1111914 4 @20.19 80.76

2X8-12' AC2 GREEN TREATE-PICK

1111341 18 @19.33 347.94

2X8-20' AC2 GREEN TREATE-PICK

1111383 3 @40.09 120.27

END OF ORDER

TOTAL 621.85

TAX MINOT-ND 7.5% 46.64

TOTAL SALE 668.49

VISA CREDIT 668.49

Auth Code: [REDACTED]

Chip Inserted

a0000000031010

TC - dbcc5c778aaf7634

TOTAL SAVINGS 2.00

TOTAL NUMBER OF ITEMS = 41

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
3021

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Josh

22884 06 7945 04/10/24 01:27PM 3113

Prices shown are valid today only.

MINO 16423



PICKING LIST - GUEST COPY

PAGE 1 OF 1

SOLD BY: KEVIN S.
DATE: 04/10/24



AT YARD ENTRANCE

	SKU NUMBER
EDGROUND CONTACT	111-1341
EDGROUND CONTACT	111-1383
EDGROUND CONTACT	111-1914

NOT BEING AVAILABLE ON A LATER DATE
ALL MERCHANDISE TODAY. THANK YOU.

rd picking list subject to the terms and conditions below. Quantities listed above may exceed quantities
uest, but instead is available to the buying public on a first come, first serve basis. Please pickup all
products on this picking list today will result in additional charge to you if, on the day of pick up, the
enards liability to you is limited to refunding your original purchase price for any product not picked up.

ise.
ehicles are subject to inspection.)
ladly help you load your materials

ant. (The Gate Attendant will record the

received the merchandise.

nk lid, etc. For your convenience, we supply twine, but you will have to decide whether or not your
not believe the twine will suffice, stronger material can be purchased inside the store.

turns are subject to Menards' posted return policy. In consideration for Menards low prices you agree
agree to exchange the merchandise or refund the purchase price based on the form of original payment.
ere is a warranty provided by the manufacturer, that warranty shall govern your rights and Menards shall
ranties, and are not a part of this contract. The guest agrees to inspect all merchandise prior to installing
S BE LIABLE FOR ANY SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES.
IED, AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF THE
ing to this contract, or the breach thereof, shall be settled by arbitration administered by the American
al Arbitration Rules, and judgments on the award rendered by the arbitrator(s) may be entered in any
d conditions through purchase of merchandise contained on this document.

PRE-TAX TOTAL: 548.97

SELF-SCAN HERE ==>





April 2024 Statement 03/27/2024 - 04/23/2024

GAIL C MOMERAK
KEN J MOMERAK

Elan Financial Services 1-866-234-4691

Page 3 of 4

Transactions

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
03/29	03/27	6155	MENARDS MINOT ND 715-876-6378 ND	\$730.31
03/29	03/27	6239	MENARDS MINOT ND MINOT ND	\$1,060.40
04/01	03/29	2321	GOOGLE *YouTube TV g.co/helppay# CA	\$72.99
04/01	03/29	7511	PAYPAL *NETFLIX.COM 402-935-7733 CA	\$6.99
04/02	04/01	0999	ASK FITNESS MINOT MINOT ND	\$54.99
04/02	04/01	0477	BONE AND JOINT CENTER 701-946-7402 ND	\$458.18
04/02	04/01	6367	PAYPAL *MICROSOFT 402-935-7733 WA	\$1.99
04/03	04/01	1196	MENARDS MINOT ND MINOT ND	\$180.49
04/04	04/03	0723	CHI ST ALEXIUS HEALTH 701-530-8853 ND	\$173.89
04/04	04/03	7301	FAST LANE CAR WASH MIN MINOT ND	\$15.00
04/05	04/04	4680	SPINE AND SPORT CHIROP MINot ND	\$62.12
04/08	04/05	2096	MENARDS MINOT ND MINOT ND	\$136.34
04/09	04/08	0124	PINKERTON ANIMAL HOSPI MINOT ND	\$82.76
04/09	04/08	0563	CENEX-FARMERS UNION OI GARRISON ND	\$307.78
04/09	04/08	2838	360 PHYSICAL THERAPY 406-223-0478 ND	\$301.66
04/10	04/08	7374	MENARDS MINOT ND MINOT ND	\$899.90
04/11	04/09	5979	MINOT LUMBER & HARDWAR 701-8523151 ND	\$627.33
04/12	04/10	6901	MENARDS MINOT ND MINOT ND	\$668.49
04/15	04/11	8246	MENARDS MINOT ND 715-876-6378 ND	\$2,496.84
04/15	04/12	8516	MENARDS MINOT ND MINOT ND	\$79.83
04/16	04/15	9739	RESERVATION TELEPHONE 701-862-3115 ND	\$80.00
04/19	04/18	1660	REVSPRING APM TMCKHC 701-8575650 ND	\$112.09
04/19	04/18	7980	REVSPRING STAR TH 701-8575105 ND	\$132.69
04/19	04/18	3087	Pet Supplies Plus Bemidji MN	\$75.66
04/19	04/18	8307	PP*APPLE.COM/BILL 402-935-7733 CA	\$0.99
04/22	04/18	2385	PAYPAL *EBAY US 402-935-7733 CA	\$117.43
04/22	04/18	4658	THE HOME DEPOT #3703 MINOT ND	\$114.90
04/22	04/19	6991	MENARDS MINOT ND MINOT ND	\$118.79
TOTAL THIS PERIOD				\$9,170.83

2024 Totals Year-to-Date

Total Fees Charged in 2024	\$0.00
Total Interest Charged in 2024	\$0.95CR

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.24%	
**PURCHASES	\$9,170.83	\$0.00	YES	\$0.00	13.24%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	29.24%	

Continued on Next Page



TO: To Whom It May Concern

FROM: Brian Billingsley, Community Development Director

DATE: April 23, 2026

**SUBJECT: CASE NO. FI-21 - A REQUEST BY THE MINOT AUTHORITY FOR A
FACADE IMPROVEMENT PROGRAM FORGIVABLE LOAN OF
\$139,016.00 FOR IMPROVEMENT PROPOSED TO 108 BURDICK
EXPY EAST**

I. RECOMMENDED ACTION

Recommend approval of the application.

II. DEPARTMENT CONTACT PERSONS

Brian Billingsley, Community Development Director, 701-857-4122

III. DESCRIPTION

A. Background

The applicant, Minot Housing Authority, has reapplied for facade improvement program assistance. Their original application, FI-17, failed approval by the City Council on a 3-3 vote earlier this year.

B. Proposed Project

The proposed improvements in this application are identical to the improvements that were proposed in the FI-17 application. The low bidder for this project is AE Construction Management with a bid of \$185,355.00. Since this is a double frontage building, the applicant is eligible for the full 75% of the low bid amount, or \$139,016.00.

C. Recommendation Detail

The application meets the minimum requirements of the program.

IV. IMPACT

A. Aspirations

Dynamic and Flourishing
Safe and Welcoming
Resilient and Prepared
Excellent and Connected

B. Service/Delivery Impact:

Construction is set to begin later this year.

C. Fiscal Impact

Briefly state how this project is being funded. Add written context in the paragraph so the dollar amounts, sources of funding, and expenses are made clear and document whether the project was included in the approved budget.

Project Costs

Low Bid — \$185,355 (eligible for up to 75% in assistance)

Project Funding

Facade Improvement Program

VI. ALTERNATIVES

The Board can table the item and ask for more information.

City of Minot

Economic Development Division

Application for City of Minot Façade Improvement Program

Office Address: 1025 31st St SE
Mailing Address: PO Box 5006
Minot, ND 58702
Email: jonathan.rosenthal@minotnd.org
(701) 420-4524

APPLICANT INFORMATION

Building Owner Minot Housing Authority	Address [REDACTED]	Primary Contact? Kerry Candrian
Phone [REDACTED]	Email [REDACTED] m	
Applicant (if different) N/A	Address	Primary Contact?
Phone	Email	
Is the applicant a subsidiary or direct/indirect affiliate of any other organization? Yes No		

GENERAL INFORMATION

Building Address 108 Burdick Expressway East	Property Zoning
Year building was built and (approximate) dates of any exterior changes?	
Is the property currently occupied? Yes No	
If no, what is the current use of the property? N/A	
Please list each occupant of the facility in question, together with a description of the business use, their percentage of occupancy of the facility to be financed, and include a copy of their lease.	

Occupant 1 Business Type	%Occupancy	Lease Term	Current Jobs	Proposed Jobs
Minot Housing Authority	N/A	N/A	N/A	N/A
Occupant 2 Business Type	%Occupancy	Lease Term	Current Jobs	Proposed Jobs
Neigum-Stanley Law Office	N/A	Month to month	N/A	N/A
Occupant 3 Business Type	%Occupancy	Lease Term	Current Jobs	Proposed Jobs

ADDITIONAL PROPERTY OWNER INFORMATION: list all additional property owners below

Additional Property Owner 1 N/A	Address
Phone	% Ownership
Additional Property Owner 2 N/A	Address
Phone	% Ownership
Does any individual person or organization not listed above hold any interest in the property, directly or indirectly? Yes No	

REQUIRED SUBMISSION MATERIALS

x	Letter from licensed roofing contractor, architect, or engineer of <u>10-year</u> roof life (with Photos)
x	Proof of ownership and legal description
x	Submit clear 5 X 7 inch photo(s) or digital images (preferred) of the entire façade, including separate photos of any details to be repaired, removed, etc.
x	Submit/attach a copy of Minot Assessors Property Card
x	Submit copies of any historic photos or blueprints of the property (electronic preferred or 5 X 7 or larger)
x	Drawings of existing façade, if available. Walk through examination with the staff

PROVIDE DESCRIPTION OF THE ORIGINAL FAÇADE (Materials, width and height, windows, year, style, design)

The existing facade includes original stucco and masonry around the entire facade. The facade also includes original cedar plank siding on all awnings and also used as siding between lower and upper story windows. The building also includes original aluminum storefront and windows across the main floor and double-hung windows on the second floor.

(Please ask your designer staff for some help if you need any advice)

PROVIDE DESCRIPTION OF RENOVATED FAÇADE (Materials, width and height, windows, year, design)

The new facade will include the restoration of existing brickwork and the application of new masonry stain. New EIFS material or acrylic coating will be applied over or replace the existing stucco material. Window and entry awnings will include the removal of existing wood planks and application of new metal siding material as well as the application of new metal siding between the main floor and second floor windows. All other previously painted surfaces will include a new application of paint. The second-floor windows will be replaced with newer aluminum casement windows.

(Please ask your designer staff for some help if you need any advice) (You may wish to consult an architect or design professional)

WORK TO BE PERFORMED (May submit on a separate sheet)

Design work

Removal of inappropriate materials and other demos

Repair or Replacement of display windows with

Repair or Replacement of 2nd Floor and above façade windows (please talk to staff about this in advance)

Installation of interior/exterior storm windows

Repair or Replacement of doors with

Cleaning of masonry (**NO** Sand or abrasive blasting)

Repoint, Tuck Point Masonry

Replacement of Masonry (if necessary)

Repair or replacement of cornices or other decorative elements)

Improvement of **INTERIOR** display windows (must include lighting, consider timer)

Installation/repair of retractable or fixed awnings

Building, planning, and encroachment fees (if required)

Installation of sign lighting

Installation of exterior lighting

Repair of ornamental elements

Other (list or attach)

Contingency for demolition/hidden changes not to exceed 7%

Estimated Cost

See Attached Schedule of values

Total Cost

AMOUNT AND SOURCE OF OTHER FUNDS INVOLVED IN PROJECT

Applicant Amount \$185,355
Bank Amount 0
Equity/Investors Amount 0
Other Amount
Expected City Contribution 0

BID INFORMATION ON SEPARATE PAGES

DO NOT OBTAIN OR SUBMIT BID PAGES TO CITY STAFF WITHOUT A FINAL DESIGN APPROVED BY STAFF AND THE RENAISSANCE ZONE REVIEW BOARD

List of three contractors bids for complete bid (Attach bids or written requests for bids)

LOW	1	See attached bid tab	
MID	2		
HIGH	3		

PUBLIC INFORMATION DISCLOSURE

Written permission from the property owner to apply and perform work

(Name) Tom Alexander

Attach written permission to this application (corporate authorization if needed)

I attest that the information that I provide herein is true, complete and accurate and that I am authorized to submit an application as, or on behalf of, the owner. I have read, I understand, and I agree to comply with all requirements of the Façade Improvement Program and the Design Standards.


Signed

4-8-26
Date

The applicant affirms that there are no taxes owed on the property or other properties in the City of Minot, and that there are no outstanding fees, judgments, or liens.


Signed

4-8-26
Date

The undersigned understands and agrees that all information furnished in connection with their application for the Façade Improvement Grant involves the use of public funds and as such may be made public pursuant to the statutes of the United States of America and the State of North Dakota


Applicant's Signature

4-8-26
Date

The undersigned attests that they have read and understood the Façade Program application, guidelines, policies, and all related materials and agrees that facing unknown structural and cosmetic repairs are inherent in the renovation process and that amendments for costs up to the maximum notwithstanding, that the applicant(s) will be responsible to complete work according to all guidelines and for overages that occur above that committed by contract to the project as estimated at the time of approval.


Applicant's Signature

4-8-26
Date

Before beginning work, the applicant will schedule an on-site meeting with the general contractor and the Economic Development Administrator or the city's representative.

Applicant's Signature

Date

Review/Approval by Renaissance Zone Review Committee	Yes	No	Date:
On-Site: ALL Floors	Date:		
Design Review	Date:		
On-Site: Upper Story Evaluation	Date:		



WWW.ACKERMAN-ESTVOLD.COM

March 6, 2026

Tom Alexander
Minot Housing Authority
108 Burdick Expressway E
Minot, ND 58701

RE: **MHA Façade Improvement**
Recommendation of Award

Dear Tom:

Bids were received at 2:00Pm CST on Thursday, March 5, 2026 for the above stated project. Coverage was good as we received 3 single prime bidders. Please find attached final bid tab.

The low single prime base bid was for **\$185,355.00** from **AE Construction Management**. Comparatively, their bid was 6% lower than the next closest bid and 12% lower than the highest bid. Through our diligence it was indicated that all scope is included in their bid.

We recommend awarding the prime construction contract to AE Construction Management for a total contract award of \$185,355.00.

Please let us know if you have any additional questions and we will be sure to address them promptly.

Regards,

Mitch Meier
Project Designer

Enclosure

HEADQUARTERS
1907 17TH ST SE
MINOT, ND 58701
701.837.8737

3315 45TH ST S
SUITE 100
FARGO, ND 58104
701.551.1250

3210 27TH ST W
SUITE 200
WILLISTON, ND 58801
701.577.4127

7661 W RIVERSIDE DR
SUITE 102
GARDEN CITY, ID 83714
208.853.6470



BIDS ARE UNDER REVIEW

Façade Improvements Rebid

Minot Housing Authority

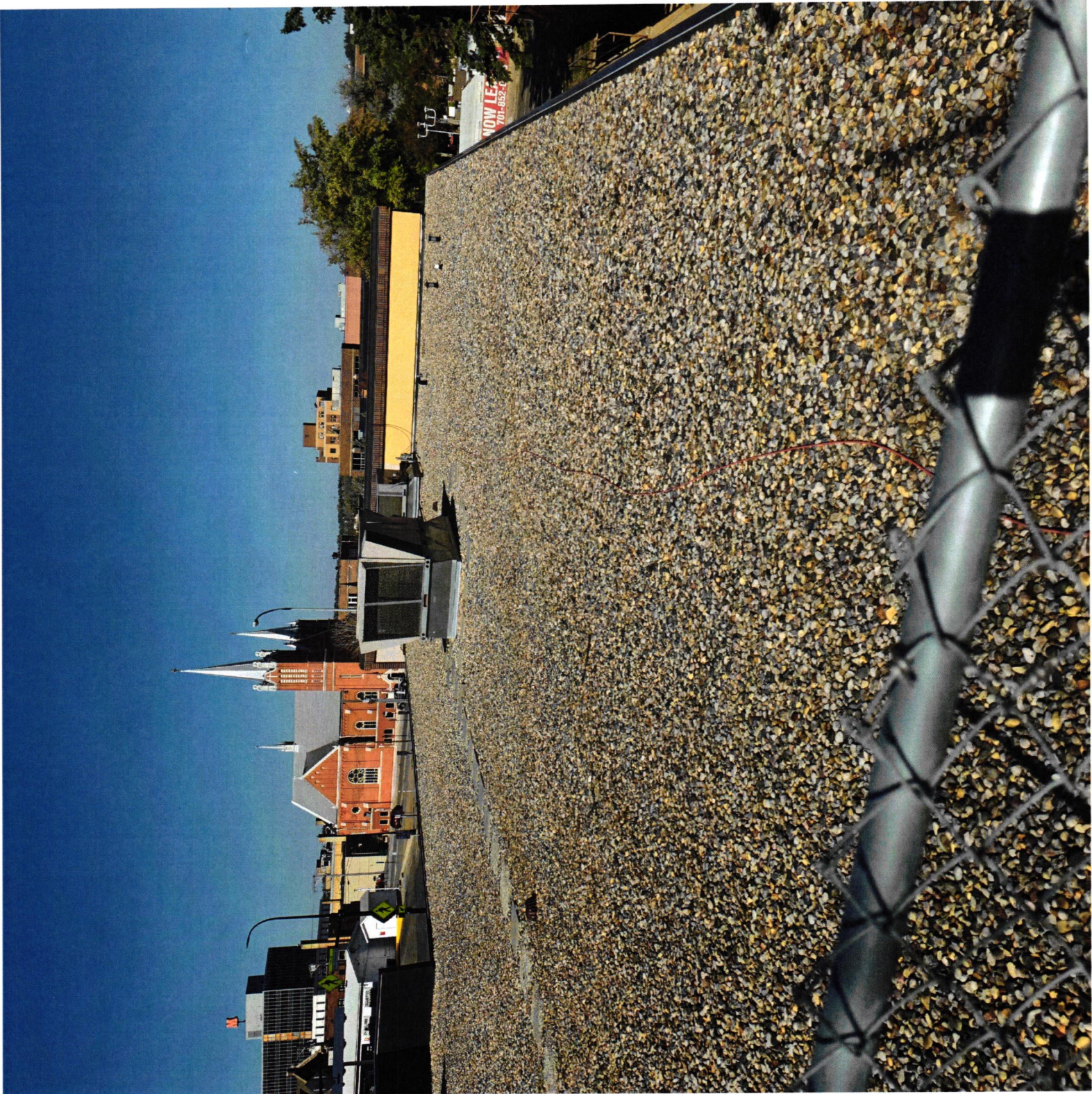
R25067

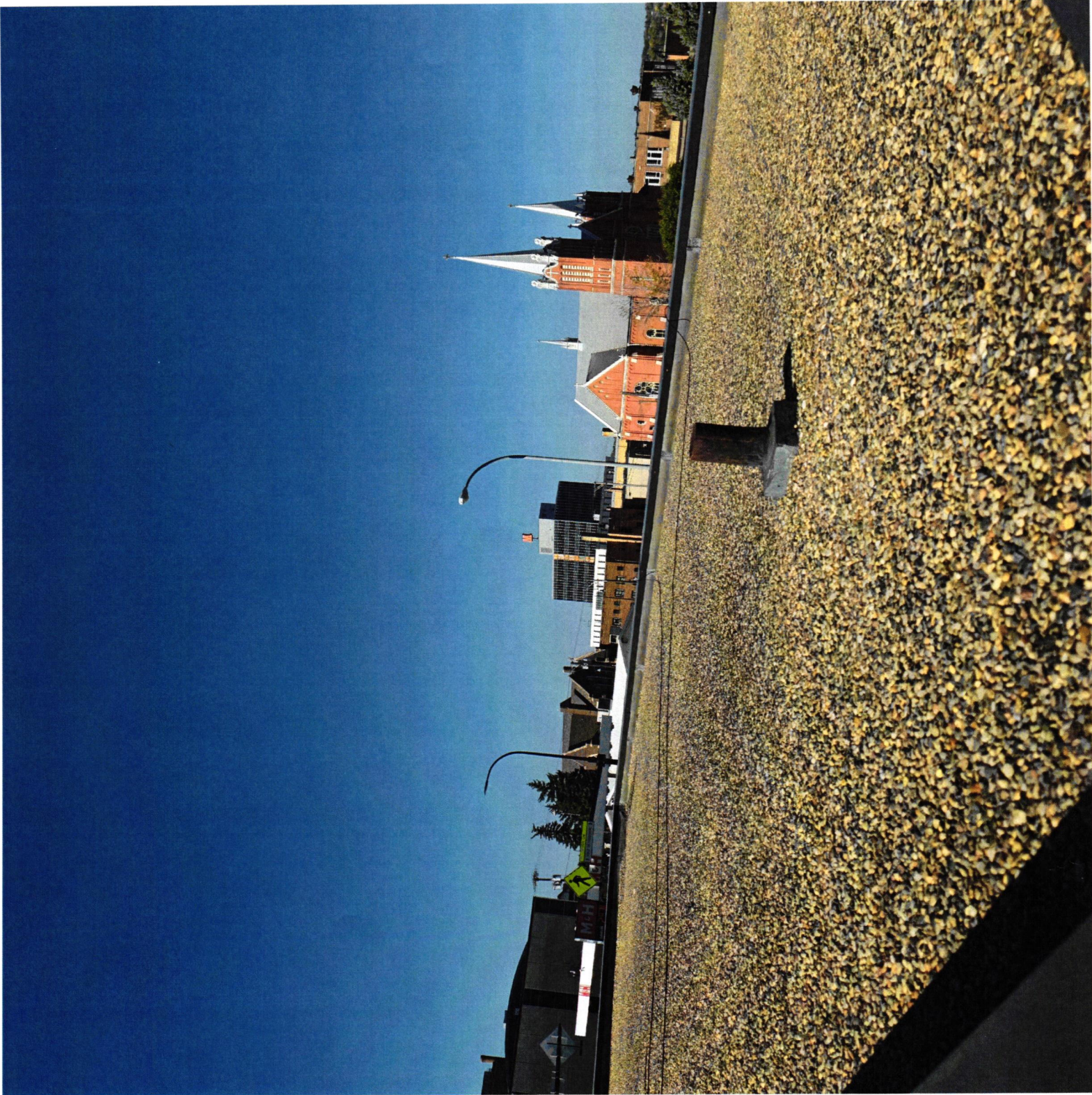
March 5, 2026; 2:00 pm

[illegible]

Minot Housing Authority Façade Improvement Schedule of Values								
3/20/2026	General Conditions	Description	Quantity	Cost	Total	Lump sum	Sub Contractor	Total
01.21.13	Allowances	Contingency	1	\$10,000.00	\$10,000.00	\$0.00		
		Brick Repointing	1	\$2,500.00	\$2,500.00	\$0.00		
		P&P Bonds	1	\$4,300.00	\$4,300.00			
		Total						\$16,800.00
01.52.05	Construction Facilities		1	\$1,275.00	\$1,275.00			\$1,275.00
01.54.05	Construction Aids		1	\$11,725.00				\$11,725.00
01.58.13	Project Identification		1	\$125.00	\$125.00			\$125.00
01.74.05	Cleaning & Waste Mngt.		1	\$3,475.00	\$3,475.00			\$3,475.00
02.41.19	Existing Conditions	Demo A-E C.M.	1	\$23,826.00	\$23,826.00			\$23,826.00
04.25.05	Masonry	TY Wall Systems	1	\$11,577.00	\$11,577.00			\$11,577.00
06.11.05	Woods & Plastics	A-E C.M.	1	\$7,344.00	\$7,344.00			\$7,344.00
07.00.00	Thermal & Moisture Protection	Insul & Exterior Finishes	1	\$67,300.00	\$67,300.00			\$67,300.00
08.52.05	Aluminum Windows	Midwest Glass	1	\$31,232.00	\$31,232.00			\$31,232.00
09.00.00	Finishes	TY Wall Systems	1	\$5,324.00	\$5,324.00			\$5,324.00
34.00.00	Transportation	3D Specialties	1	\$2,130.00	\$2,130.00			\$2,130.00
	Building Subtotal							\$182,133.00













WWW.ACKERMAN-ESTVOLD.COM

October 9, 2025

Tom Alexander, Executive Director
Minot Housing Authority
108 E Burdick Expressway
Minot, ND 58701

RE: Minot Housing Authority Roof Condition, 108 E Burdick Expressway, Minot, ND

Dear Tom:

We conducted a review of the existing roof condition at the above property on October 9, 2025 and understand a new roof was installed within the last 10 years. Based on the observed existing conditions, we believe the roof will last and be maintainable for a minimum of 10 years and likely more.

See attached for representative photographs.

If you have any question or concerns, please let us know.

Regards,

Ryan M. Anderson, AIA

Vice President, Senior Architect

Enclosure

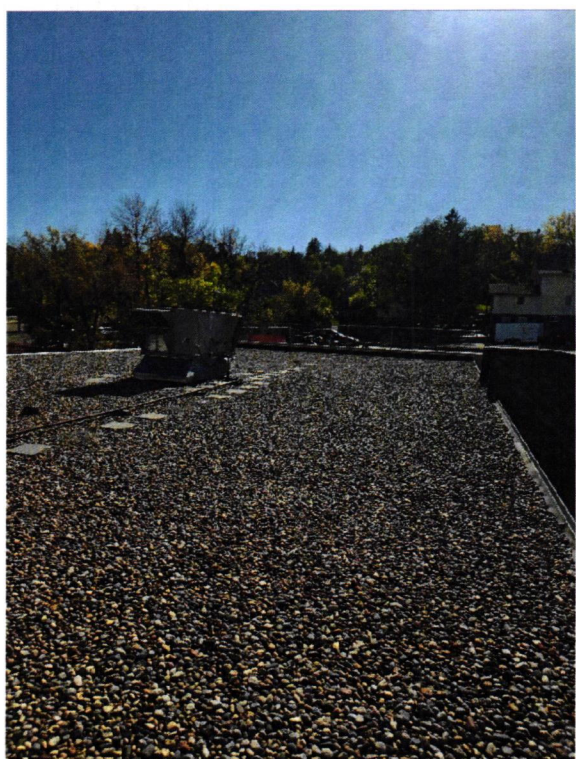
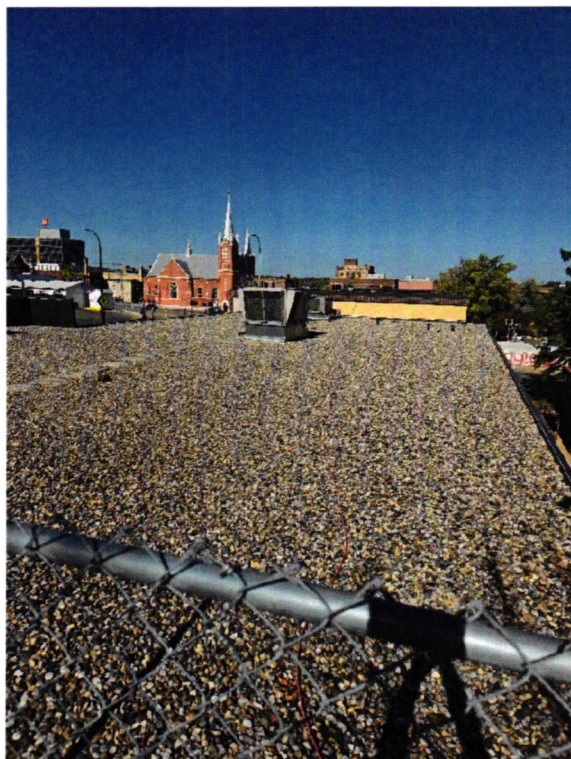
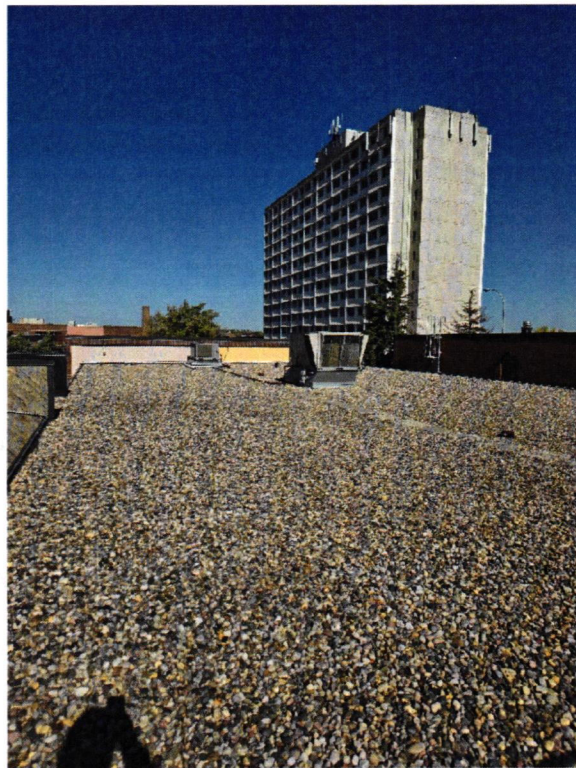
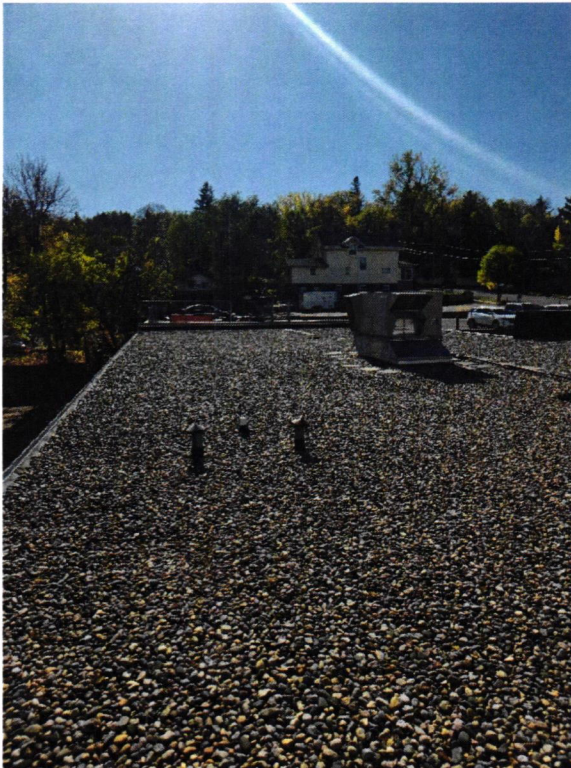
HEADQUARTERS
1907 17TH ST SE
MINOT, ND 58701
701.837.8737

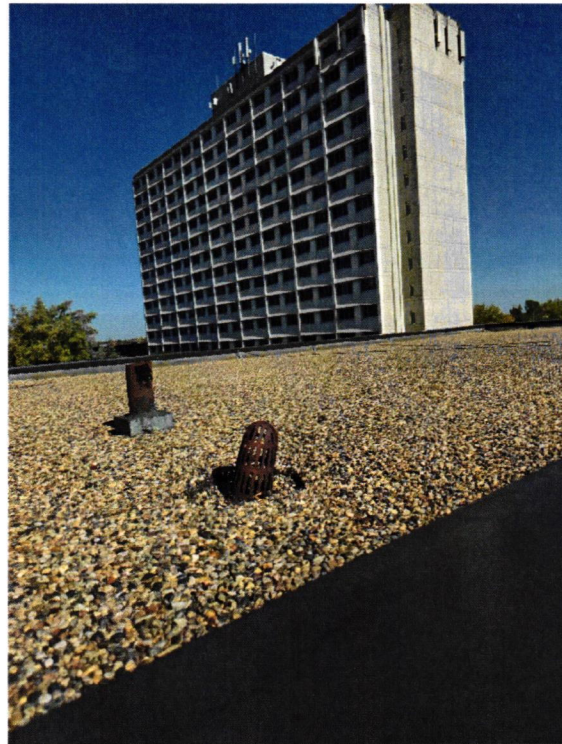
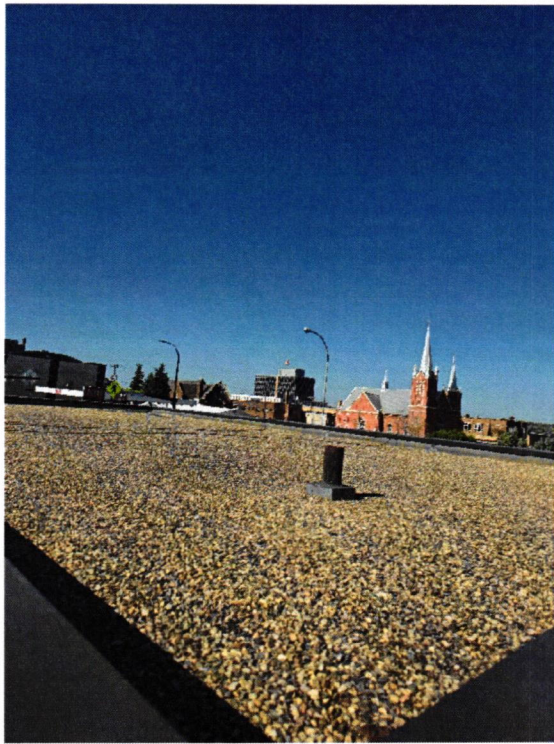
3315 45TH ST S
SUITE 100
FARGO, ND 58104
701.551.1250

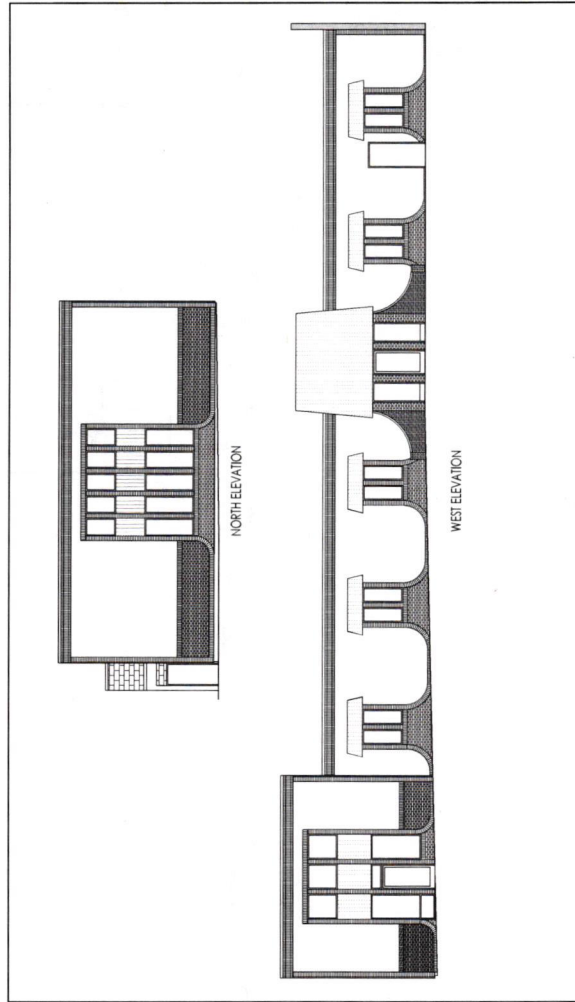
3210 27TH ST W
SUITE 200
WILLISTON, ND 58801
701.577.4127

7661 W RIVERSIDE DR
SUITE 102
GARDEN CITY, ID 83714
208.853.6470

Minot Housing Authority Roof Condition – Photographs







FOR ILLUSTRATIVE PURPOSES ONLY

G-000	TITLE SHEET
AD100	DENOLITION
AD200	DENOLITION
A100	FLOOR PLAN
A200	BUILDING E

[illegible]

I heretofore certify that this plan complies with the laws of the State of North Dakota, and is duly registered according to law.

James H. Smith

State of North Dakota, July 23, 1974

ACKERMAN ESTVOLD
1907 17th St SE • Minot, ND 58701
701.837.8737 • www.ackerman-estvold.com
Minot, ND | Fargo, ND | Williston, ND | Bismarck, ND

DRAWN BY: MGM
CHECKED BY: RMA

DATE: 5/28/2025

REVISIONS

Project No.
R25067

TITLE SHEET

G000

COPYRIGHT

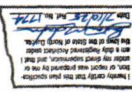
©2025 by Ackerman-Estvold.

THIS WORK, INCLUDING ALL DESIGNS, DRAWINGS, AND RENDERINGS CONTAINED HEREIN, IS THE INTELLECTUAL PROPERTY OF THE AUTHOR. ACKERMANSTVOID, AND THEIR CONSULTANTS. THIS WORK, IN WHOLE OR IN PART, IS PROTECTED AGAINST UNAUTHORIZED USE OR REPRODUCTION BY COPYRIGHT LAW. ANY USE OF THIS WORK, IN WHOLE OR IN PART, BY ANY PERSON OR ENTITY FOR USE OTHER THAN THAT CONTAINED HEREIN MUST BE PRECEDED BY WRITTEN CONSENT FROM THE AUTHOR.

PROJECT TEAM

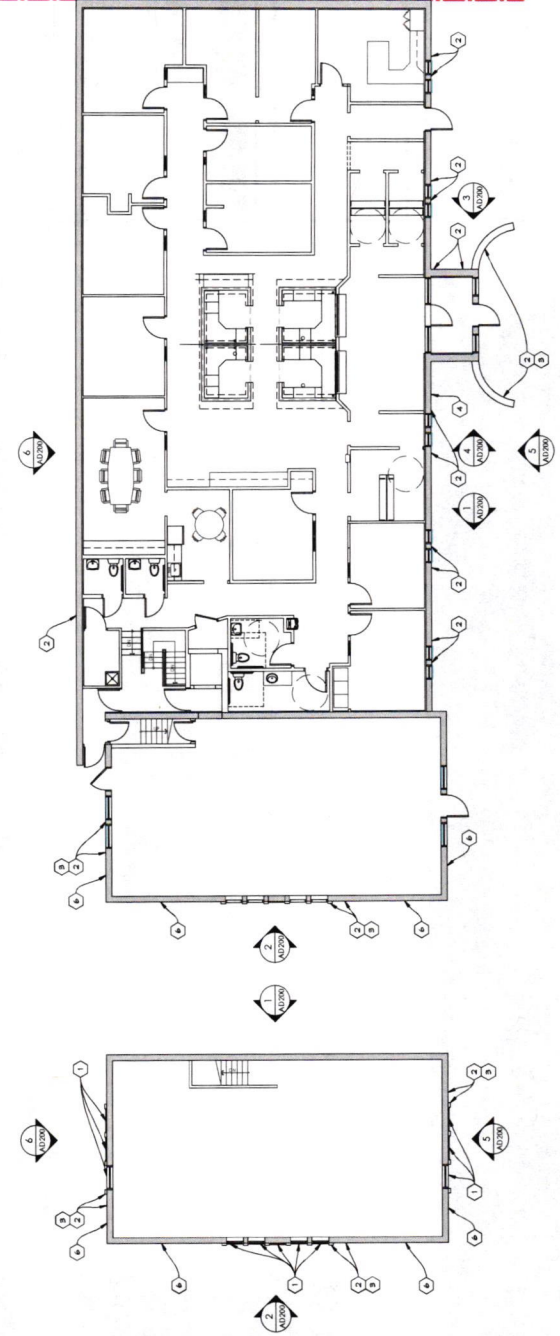
OWNER
MINOT HOUSING AUTHORITY
TOM ALEXANDER
MINOT, ND 58701
PH. 701.852.0485

ARCHITECT
ACKERMAN-ESTVOLD
1907 17TH ST SE
MINOT, ND 58701
PH. 701.837.8737



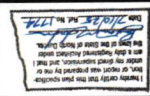
DEMO KEY NOTES

1. REMOVE EXISTING INTERIOR PARTITION WALLS.
2. REMOVE EXISTING INTERIOR PARTITION WALLS.
3. REMOVE EXISTING INTERIOR PARTITION WALLS.
4. REMOVE EXISTING INTERIOR PARTITION WALLS.
5. REMOVE EXISTING INTERIOR PARTITION WALLS.
6. REMOVE EXISTING INTERIOR PARTITION WALLS.
7. REMOVE EXISTING INTERIOR PARTITION WALLS.
8. REMOVE EXISTING INTERIOR PARTITION WALLS.



1 MAIN FLOOR DEMO PLAN
AD100 SCALE 1/8" = 1'-0"

2 SECOND FLOOR DEMO PLAN
AD100 SCALE 1/8" = 1'-0"

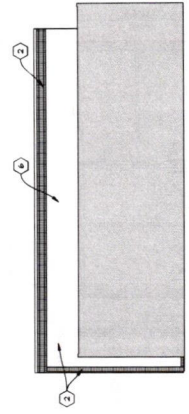


MINOT HOUSING AUTHORITY
FACADE IMPROVEMENT
MINOT, NORTH DAKOTA

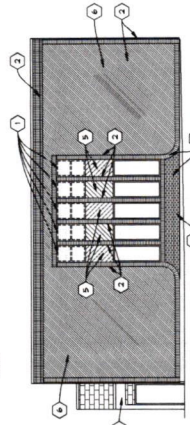
DRAWN BY: MGA
CHECKED BY: RMA
DATE: 5/28/2025
REVISIONS
Project No.
62000
DEMOLITION
ELEVATIONS
AD200

DEMO KEY NOTES (#)

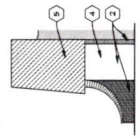
1. DEMOLISH EXISTING WOODEN SILL AND ASSOCIATED TRIM & WOOD PANELING.
2. DEMOLISH EXISTING WOODEN SILL AND ASSOCIATED TRIM & WOOD PANELING.
3. DEMOLISH EXISTING WOODEN SILL AND ASSOCIATED TRIM & WOOD PANELING.
4. DEMOLISH EXISTING WOODEN SILL AND ASSOCIATED TRIM & WOOD PANELING.
5. DEMOLISH EXISTING WOODEN SILL AND ASSOCIATED TRIM & WOOD PANELING.
6. DEMOLISH EXISTING WOODEN SILL AND ASSOCIATED TRIM & WOOD PANELING.
7. DEMOLISH EXISTING WOODEN SILL AND ASSOCIATED TRIM & WOOD PANELING.
8. DEMOLISH EXISTING WOODEN SILL AND ASSOCIATED TRIM & WOOD PANELING.



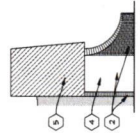
1. EXISTING SOUTH ELEVATION
AD200 SCALE 1/8" = 1'-0"



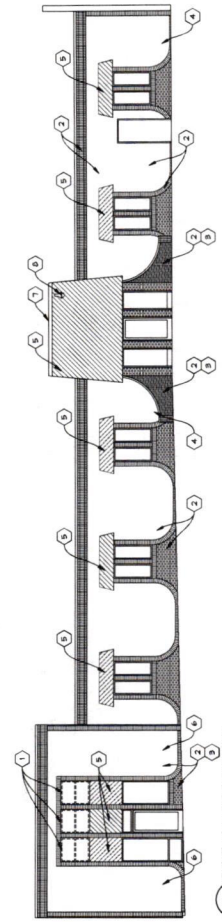
2. EXISTING NORTH ELEVATION
AD200 SCALE 1/8" = 1'-0"



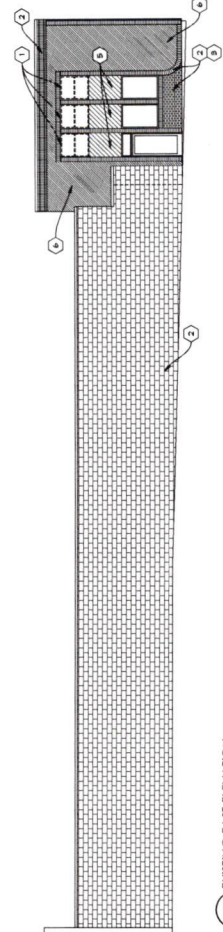
3. SOUTH ENTRANCE ELEVATION
AD200 SCALE 1/8" = 1'-0"



4. NORTH ENTRANCE ELEVATION
AD200 SCALE 1/8" = 1'-0"



5. EXISTING WEST ELEVATION
AD200 SCALE 1/8" = 1'-0"



6. EXISTING EAST ELEVATION
AD200 SCALE 1/8" = 1'-0"

ARCHITECTURAL GENERAL NOTES

1. VERIFY ALL EXISTING CONDITIONS PRIOR TO STARTING WORK. ADVISE ARCHITECT OF ANY ADVERSE CONDITIONS PRIOR TO COMMENCEMENT OF WORK. IF ADVERSE CONDITIONS ARE ENCOUNTERED DURING THE COURSE OF CONSTRUCTION, CONTACT ARCHITECT PRIOR TO CONTINUING WORK.
2. FIELD VERIFY ALL DIMENSIONS.
3. FOR ALL DETAILS THAT ARE TYPICAL, INCORPORATE INTO PROJECT AT APPROPRIATE LOCATIONS WHERE SPECIFICALLY INDICATED OR NOT.
4. ALL CONSTRUCTION SHALL COMPLY WITH THE REQUIREMENTS OF APPLICABLE LOCAL, STATE AND FEDERAL CODES OR REGULATIONS.

NEW CONSTRUCTION KEY NOTES

- NEW CONSTRUCTION (NOT NOTES) #

WINDOW SCHEDULE

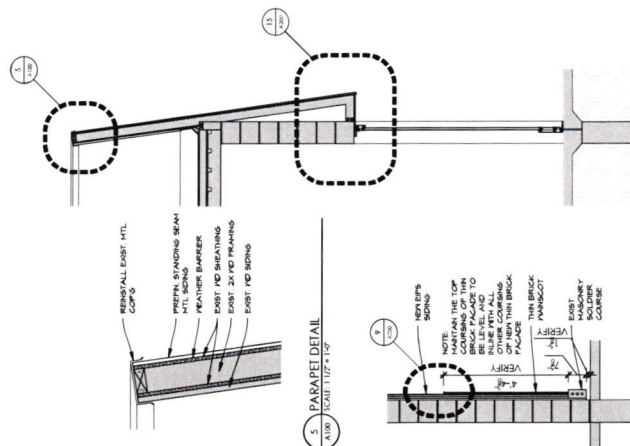
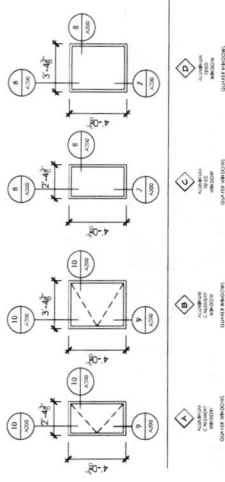
TYPE	SIZE	FRAME MATERIAL	HEAD DETAIL	JAMB DETAIL	SILL DETAIL	GLASS TYPE	REMARKS
A	40.38" x 54.38"	ALUMI	10A-200	10A-200	9A-200	-	
B	40.38" x 34.38"	ALUMI	10A-200	10A-200	9A-200	-	
C	40.38" x 54.38"	ALUMI	10A-200	10A-200	7A-200	-	
D	40.38" x 54.38"	ALUMI	10A-200	10A-200	7A-200	-	

D	ALLOW	BY A.I.D.	BY A.I.D.
1-40.000	1-4 3-4 5-6		

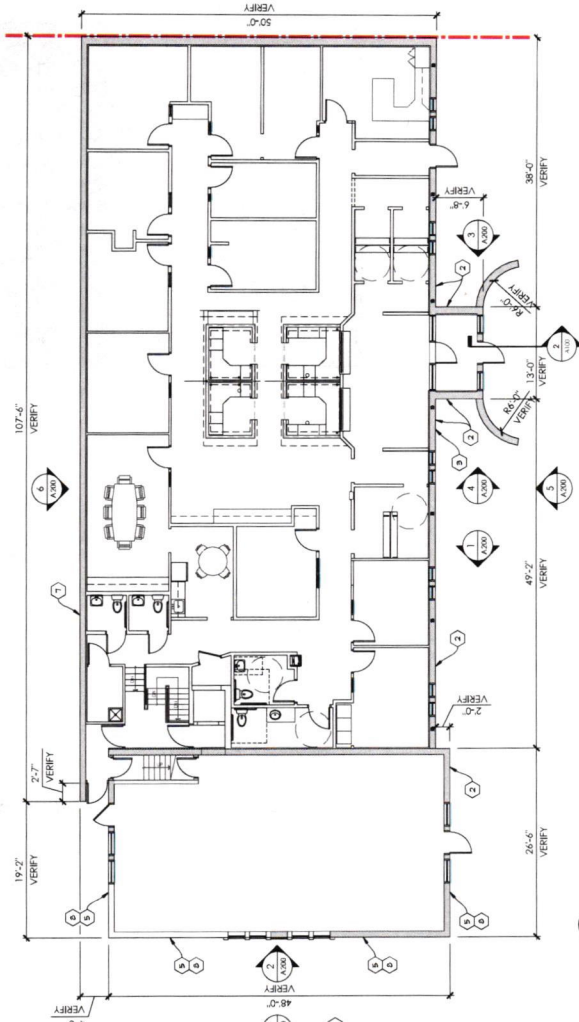
VERIFY ALL EXISTING OPENINGS FOR SIZES OF WINDOWS & DOORS

3 WINDOW TYPES

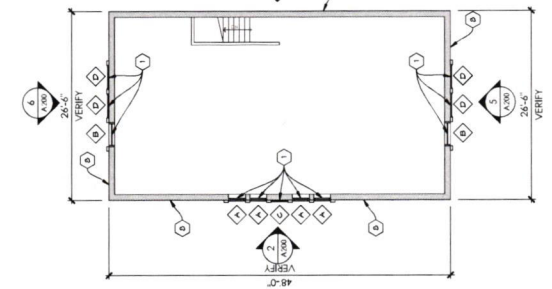
3 WINDOW 11
SCALE: 1/8" = 1'-0"



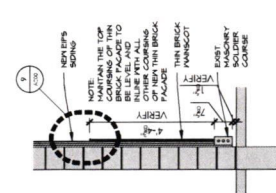
5 PARAPET DETAIL



1 MAIN FLOOR PLAN
SCALE: 1/8" = 1'-0"



2 SECOND FLOOR PLAN



4 THIN BRICK WALL SECT.

ARCHITECTURAL GENERAL NOTES

- VERIFY ALL EXISTING CONDITIONS PRIOR TO STARTING WORK. ADVISE ARCHITECT IMMEDIATELY OF ANY DISCREPANCIES OR OMISSIONS. WORKER IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSURANCE PRIOR TO COMMENCEMENT OF WORK. ALL MATERIALS AND METHODS OF CONSTRUCTION SHALL BE APPROVED BY ARCHITECT PRIOR TO CONSTRUCTION.
- FOR ALL DETAILS THAT ARE TYPICAL, INCORPORATE INTO PROJECT ALL RELEVANT INFORMATION FROM STANDARD DETAILS AND SPECIFICATIONS. FOR ALL DETAILS THAT ARE NOT TYPICAL, PROVIDE COMPLETE DETAILS AND SPECIFICATIONS.
- FOR ALL DETAILS THAT ARE NOT TYPICAL, PROVIDE COMPLETE DETAILS AND SPECIFICATIONS.
- FOR ALL DETAILS THAT ARE NOT TYPICAL, PROVIDE COMPLETE DETAILS AND SPECIFICATIONS.
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- FOR ALL DETAILS THAT ARE NOT TYPICAL, PROVIDE COMPLETE DETAILS AND SPECIFICATIONS.
- FOR ALL DETAILS THAT ARE NOT TYPICAL, PROVIDE COMPLETE DETAILS AND SPECIFICATIONS.

NEW CONSTRUCTION KEY NOTES

- PATCH & SAND SURF. FINISH TO A FLAT AND SMOOTH FINISH. 50% COAT.
- USE 1/2" X 1/2" X 1/2" BRICK FOR ALL NEW CONSTRUCTION. 50% COAT.
- USE 1/2" X 1/2" X 1/2" BRICK FOR ALL NEW CONSTRUCTION. 50% COAT.
- USE 1/2" X 1/2" X 1/2" BRICK FOR ALL NEW CONSTRUCTION. 50% COAT.
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- USE 1/2" X 1/2" X 1/2" BRICK FOR ALL NEW CONSTRUCTION. 50% COAT.

108 BURDICK EXPY E STE 1, MINOT

Deed: MINOT HOUSING AUTHORITY

Map Area: Central Business Dis

Checks/Tags:

Contract:

Route: 000-000-000

Lister/Date:

CID#:

Tax Dist: Minot Public

Review/Date: DD, 08/22/2022

DBA: MINOT HOUSING AUTHORITY

Plat Page:

Entry Status: Inspected

MLS:

Subdiv: 24-312 RAMSTADS 1ST

Urban / Commercial

Legal: Section: 24312; Twp: ; Rng: ; Block: 010; Lot: 0031; Deeded Acres: 0.430

RAMSTADS FIRST ADDITION

LOTS 1 & 2 & N25' LOT 3

BLOCK 1

Land

Land Basis	Front	Rear	Side 1	Side 2	R. Lot	SF	Acres	Depth/Unit	EFF/Type	Qual./Land							
SqFt X Rate						18,750.00	0.430			C-700							
Subtotal						18,750.00	0.430										
Grand Total						18,750.00	0.430										

Street

Utilities

Zoning

Land Use

SqFt X Rate	Paved	City	C3/Central Business	Not Applicable
-------------	-------	------	---------------------	----------------

Sales

Building Permits

Values

Date	\$ Amount	NUTC	Recording	Date	Number	Tag	\$ Amount	Reason	Type	Appraised	B of R	St. Equalized	Pr Yr: 2024
11/30/2000	\$405,000	D000	2789351						Land		\$0	\$0	
01/04/1996	\$325,000	D000	737561						LandC	\$131,000	\$0	\$0	\$131,000
									Dwlg		\$0	\$0	
									Impr	\$540,000	\$0	\$0	\$535,000
									Total	\$671,000	\$0	\$0	\$666,000

Precomputed Structure		Verticals						Plumbing		
								B	Ext	
Occ. Code	501	Ftg & Fdn	Concrete w/o Bsm	8"						
Occ. Descr.	Office - General	Exterior wall	Stucco - Frm	0						
		Interior wall	Drywall or Equiv.	0						
		Pilasters								
		Wall facing								
		Windows	Aluminum	1						
		Fronts/Doors	Average Cost Front							
Year Built	1978									
EFF Age/Yr	48/ 1978									
Condition	Good									
		Horizontals						Adjustments		
		Basement								
		Roof	Incl. w/ Base	Yes						
		Ceiling	nded Blk-Drop Edge(Tegular)	1						
		Struct. Floor	Concrete- Reinforced	1						
		Floor Cover	Carpet	1						
		Partitions	Drywall	1						
		Framing	Incl. w/ Base	1						
		HVAC	Combination FHA - AC	1						
		Electrical	Office Building (General)	1						
		Sprinkler								
Description	1 Sty w/slab- Office									
Style	C.Blk - Wood									
Stories	1									
Base	5,078									
Basement	0									
Basement Parking	No									
1st Flr Inset Adj	0									
GBA	7724									

[illegible]

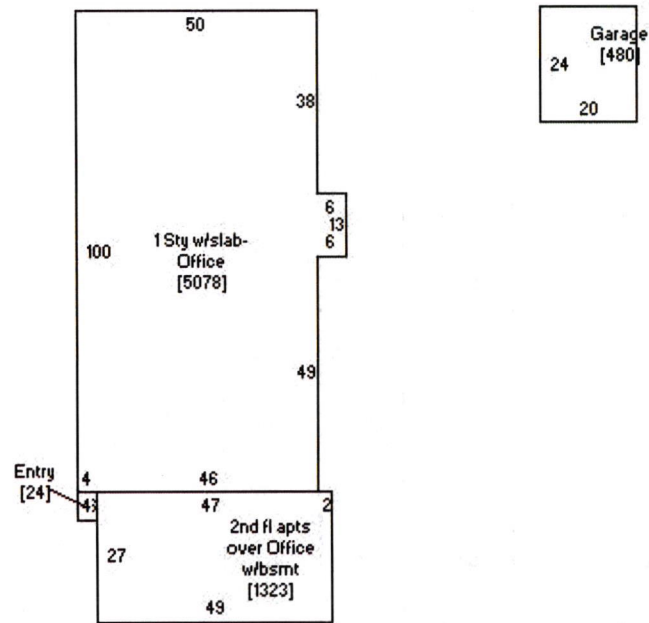
Precomputed Addition		Verticals						Plumbing			
								B	Ext		
Occ. Code	501	Fig & Fdtn	Concrete w/o Bsmt	8"					Lavatory	2	
Occ. Descr.	Office - General	Exterior wall	Stucco - Frm	0					3-Fixture Bathroom	2	
		Interior wall	Drywall or Equiv.	0							
		Pilasters									
		Wall facing									
		Windows	Aluminum	1							
		Fronts/Doors	Average Cost Front								
Year Built	1952										
EFF Age/Yr	74/ 1952										
Condition	NML										
		Horizontals									
		Basement	Incl. w/ Base								
		Roof	Incl. w/ Base	Yes							
		Ceiling	nded Blk-Drop Edge(Tegular)	1							
		Struct. Floor	Wd Deck on Wood Truss	1							
		Floor Cover	Carpet	1							
		Partitions	Drywall	1							
		Framing	Incl. w/ Base	1							
		HVAC	Combination FHA - AC	1							
		Electrical	Office Building (General)	1							
		Sprinkler									
Description	2nd fl apts over Office w/bsmt										
Style	C.Blk - Wood										
Stories	2										
Base	1,323										
Basement	1,323										
Basement Parking	No										
1st Flr Inset Adj	0										
GBA	7724										
		Adjustments									
		Bsmt Fin - office		700	Low						
		Portico		24	AVG						

[illegible]

	Description		Cond	Year								
Yrd	1 — Paving - Asphalt			1990								
I	10,000 SF, Asphalt Parking, Low Pricing											
Yrd	1 — Garage (Commercial)			1964								
I	480 SF, Frame, Avg Pricing											

Prior Year	Comment	Value Type	Location	Class	Land Value	Dwelling Value	Improvement Value	M & E Value	Total Value
2024	w/Exemptions applied:	Appr	Urban	Comm	\$131,000	\$0	\$535,000	\$0	\$666,000
					\$13,000	\$0	\$91,000	\$0	\$104,000
2023	w/Exemptions applied:	Appr	Urban	Comm	\$113,000	\$0	\$510,000	\$0	\$623,000
					\$8,000	\$0	\$87,000	\$0	\$95,000
2022	w/Exemptions applied:	Appr	Urban	Comm	\$113,000	\$0	\$481,000	\$0	\$594,000
					\$8,000	\$0	\$83,000	\$0	\$91,000
2021		Appr	Urban	Comm	\$113,000	\$0	\$459,000	\$0	\$572,000
2020		Appr	Urban	Comm	\$113,000	\$0	\$463,000	\$0	\$576,000
2019		Appr	Urban	Comm	\$113,000	\$0	\$461,000	\$0	\$574,000
2018		Appr	Urban	Comm	\$131,000	\$0	\$432,000	\$0	\$563,000
2017		Appr	Urban	Comm	\$131,000	\$0	\$478,000	\$0	\$609,000
2016		Appr	Urban	Comm	\$131,000	\$0	\$528,000	\$0	\$659,000
2015		Appr	Urban	Comm	\$131,000	\$0	\$536,000	\$0	\$667,000
2014		Appr	Urban	Comm	\$131,000	\$0	\$496,000	\$0	\$627,000
2013		Appr	Urban	Comm	\$126,600	\$0	\$435,400	\$0	\$562,000
2012		Appr	Urban	Comm	\$103,100	\$0	\$424,000	\$0	\$527,100
2011		Appr	Urban	Comm	\$93,800	\$0	\$400,600	\$0	\$494,400
2010		Appr			\$93,800	\$0	\$378,600	\$0	\$472,400
2009		Appr			\$93,800	\$0	\$352,100	\$0	\$445,900
2008	2008 Certified Values	Appr			\$93,800	\$0	\$606,100	\$0	\$699,900
2000		Import			\$42,800	\$0	\$257,000	\$0	\$299,800
1999		Import			\$46,600	\$0	\$265,800	\$0	\$312,400

1998	Import			\$46,600	\$0	\$265,800	\$0	\$312,400
1997	Import			\$46,600	\$0	\$265,800	\$0	\$312,400
1996	Import			\$46,600	\$0	\$265,800	\$0	\$312,400
1995	Import			\$46,600	\$0	\$265,800	\$0	\$312,400
1994	Import			\$46,600	\$0	\$250,691	\$0	\$297,200
1993	Import			\$46,600	\$0	\$252,800	\$0	\$299,400



Sketch 1 of 1

Exempt Reason	Start Year End Date					Exempt Acres CSR Points
HOUSING AUTHORITY	2022 12/31/2022					0.000 0.000
HOUSING AUTHORITY	2023 12/31/2023					0.000 0.000
HOUSING AUTHORITY	2024 12/31/2024					0.000 0.000
HOUSING AUTHORITY	2025 12/31/2025					0.000 0.000





TO: To Whom It May Concern

FROM: Brian Billingsley, Community Development Director

DATE: April 23, 2026

SUBJECT: RENAISSANCE ZONE APPLICATION ADJUSTMENT

I. RECOMMENDED ACTION

No action is necessary.

II. DEPARTMENT CONTACT PERSONS

Brian Billingsley, Community Development Director, 701-857-4122

III. DESCRIPTION

A. Background

Based on a request from the City Assessor and the recommendation of the Renaissance Zone Review Board at the March 26, 2026 regular meeting, staff has amended the Renaissance Zone application checklist requiring all applicants to seek a pre-inspection from the Assessor's office before an application can be approved by the Renaissance Zone Review Board.

B. Proposed Project

The new application is attached.

C. Recommendation Detail

Staff has already placed the revised application on the city of Minot website.

IV. IMPACT

A. Aspirations

N/A

B. Service/Delivery Impact:

N/A

C. Fiscal Impact

N/A

Project Costs

N/A

Project Funding
N/A

VI. ALTERNATIVES

The alternatives need to be viable options and there should be at least two: one would be some other approach and what the results of that alternative would be and the second would be not to do the project and what the result would be.



Office Address: 1025 31st St. SE
Mailing Address: PO Box 5006
Minot, ND 58702
Email: brian.billingsley@minotnd.gov
Office Number: 701-857-4147

Economic Development Division

Renaissance Zone Application

APPLICANT INFORMATION

Applicant(s)	Business	Type of Entity	
Address	City	State	Zip
Phone	Email		
Social Security Number	Federal Tax ID Number		

PROJECT LOCATION

Legal Description	Renaissance Zone Block
Address	City
Current Use of Property	

TYPE OF PROJECT

☐ Commercial ☐ Residential ☐ Utility Infrastructure Project (UIP)

TYPE OF INVESTMENT

TYPE OF INVESTMENT		Rehabilitation Only	
Purchase Only (To include new construction)	Lease Only	Commercial (Must be 50% of true and current value)	Residential (Must be 20% of true and current value)
Historical Preservation and Renovation	Purchase with Major Improvements (Applies to only Commercial Projects)	Commercial (Must be 150% of true and current value)	

REQUESTED TAX EXEMPTIONS

☐ Personal Income ☐ Investment Income ☐ Property Tax Exemption ☐ Historic Tax Credits

PROJECT DESCRIPTION: Please write a brief description of the project below

SQUARE FOOTAGE CALCULATIONS:

Lot	Building (Total)	Basement	1 st Floor	2 nd Floor
3 rd Floor	4 th Floor	5 th Floor	6 th Floor	7 th Floor
Date of Acquisition:		Current True and Full Value:		

Revision Date: May, 2024

Work to Be Done:	Estimated Costs:

Total Estimated Cost \$ _____
Current True and Full Value \$ _____
Estimated Value After Improvements \$ _____

Estimated Start Date:

Estimated Completion Date:

- If this project is a UIP, is the applicant a Renaissance Zone Project? Yes No
- a) To be considered a Renaissance Zone Project, the project would need to take place in the Renaissance Zone and be a utility company.
- b) If this is a property owner affected by a UIP not participating in a Renaissance Zone Project, is the property owner in the Renaissance Zone? Yes No
- Is this project a lease? Yes No
- a) What type of lease? New Expansion Continuation Leasehold Improvement
- If this is an expansion, what is the additional square footage of the expansion?
- b) If it is a lease project, does it involve the relocation of a business from one location in the city to the Renaissance Zone or from one zone property to another zone property Yes No
- Does this project involve historical preservation or renovation? Yes No
- a) For projects that involve historical preservation or renovation, but are not part of a rehabilitation project, provide a description of the work and the estimated costs. A letter of approval from the Historical Society is required to claim any historical tax credits either on a rehabilitation project or renovation.
- b) Information for historical properties may be obtained by contacting the Historical Society at: (701) 328-2666 or email history@nd.gov
- Is the project being funded by a Renaissance Fund Organization? Yes No
- If yes, describe the type and amount of financing and name of the Renaissance Fund Organization.

Provide the estimated state and local tax benefit to the taxpayer for 5 or 8 years (applies to all projects)

Total State Tax Benefit for five (5) or eight (8) years \$ _____

Total Property Tax Benefit for five (5) or eight (8) years \$ _____

Total Non-Participation Owner Tax Credit \$ _____

Is the entity subject to the financial institution tax (N.D.C.C.57.35.3)? Yes No

If yes, total state tax benefit for five (5) or eight (8) years \$ _____

Compute the amount spent per square feet of structure \$ _____



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OFFICE ONLY

Zone Authority and City Documentation

Date of Approval or Conditional Approval

_____ (date)

Provide a copy of minutes or other supporting documentation that indicates the formal approval by the approving entity.

Identify from the Development Plan the specific criteria used to approve the project:

NOTE: The DCS reserves the right to reject a zone-approved project or to continue negotiating its approval. When a project is approved by the DCS, the local zone authority will be notified in writing.

If after a project is approved and the property changes hands or a replacement project is approved during the five year exemption period, the DCS does not need to approve the transfer or the replacement project. The zone authority, however, must notify the DCS of the change and provide the applicable information about the new homeowners, business, and/or investor tax would affect the exemption provided.

Once the project is completed, DCS must be informed by email, fax or letter of the exact date of completion, and project number before the final letter of approval can be issued.

On historical renovations/rehabilitations, documentation from the Historical Society approving the final restorations must be submitted to DCS before a final letter of approval can be issued.

Signature

Date

Renaissance Zone Project Checklist:

- 1) For residential projects, provide evidence that the home purchased is the taxpayer's primary residence.
- 2) If the property is currently a vacant lot, provide evidence that it was previously developed.
- 3) Provide a "Letter of Clearance" from the State Historical Society if seeking historic tax credits.
- 4) Provide an estimated start and completion date for the project (must follow approval by DCS).
- 5) Include site plans, building plans and colored renderings of the elevation of the building.
- 6) Provide a break out of capital improvements.
- 7) Provide documentation that the project cost meets the City's minimum criteria.
- 8) Provide the estimated state and local tax benefit to the taxpayer of five (5) or eight (8) years (see your accountant).
- 9) Provide copies of receipts showing proof local real estate taxes have been paid (Ward County Treasurer 701-857-6426)
- 10) Provide evidence that the applicant is current on state taxes – Certificate of Good Standing from the State Tax Commissioner (1-800-638-2901) – May take a few weeks.
- 11) Provide Current True and Full Value (contact City Assessor 701-857-4160)
- 12) Assessor's office pre-inspection

Comments: