



Regular City Council Meeting
Monday, April 6, 2026, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S REPORT

3.1. PROCLAMATIONS

4. REPORTS

4.1. CITY MANAGER'S REPORT

4.2. CITY ATTORNEY'S REPORT

5. PLANNING COMMISSION

5.1. CONSIDER THE REPORT OF THE PLANNING COMMISSION

5.2. PUBLIC HEARING: CASE #2026-07 - 2701 30TH AVE NW - ZONING MAP
AMENDMENT, ANNEXATION

RECOMMENDED ACTION

It is recommended City Council approve the annexation and rezone in alignment with the Planning Commission's recommendation. The ordinance for the annexation and rezone are included in Attachment A & B.

5.3. PUBLIC HEARING: CASE #2026-10 - SUNRISE GARDENS - PRELIMINARY
PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Preliminary Plat as shown in Attachment A in alignment with the Planning Commission.

- 5.4. PUBLIC HEARING: CASE #2026-11 - STONEBRIDGE FARMS 7TH ADDITION - ZONING MAP AMENDMENT, ANNEXATION, PRELIMINARY PLAT, EASEMENT VACATION

RECOMMENDED ACTION

It is recommended City Council approve the rezone, annexation, prelim and easement vacation as shown in the Attachments in alignment with the Planning Commission.

- 5.5. PUBLIC HEARING: CASE #2026-16 - UPDATES - ZONING ORDINANCE TEXT AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the zoning ordinance text amendment with the ordinance in Attachment A in alignment with the Planning Commission.

6. CONSENT ITEMS

6.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes from the March 16, 2026, Special City Council Budget Work Session and the March 16, 2026, Regular City Council meeting.

6.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance No 6174 - 2026 BA - Appropriate Funds for Purchase of a Street Sweeper**
- 2. Ordinance No 6175 - 2026 BA - Reallocate Grant Funds from Capital to Operating**
- 3. Ordinance No 6176 - 2026 BA - PD Forfeiture Funds for Bite Suit**
- 4. Ordinance No 6177 - 2026 BA - Appropriate funds for PD K9 Unit Replacement Vehicle**
- 5. Ordinance No 6178 - 2025 BA - Year End Budget Adjustments**
- 6. Ordinance No 6179 - Annual Budget Ordinance**

6.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively

approved requests:

- 1. Magic City Youth Baseball to conduct a calendar raffle July 2026, at Jack Hoeven Baseball Complex (2630 7th Ave SW).**
- 2. Minot High Cheer Booster Club to conduct a raffle on March 15, 2026, at Magic City Campus (1100 11th Ave SW).**
- 3. Boy Scout Troop 425 to conduct a raffle on April 18, 2026, at Congregational United Church of Christ (430 N Broadway).**
- 4. Forgotten Warrior Foundation to conduct a raffle on June 27, 2026, at The "O"riginal (720 N Broadway).**
- 5. Minot Girls Fastpitch, Inc to conduct a raffle on August 10, 2026, at Minot Fastpitch Office Building (400 9th St SE).**
- 6. Nine Special Event Permits for The Spot (6 2nd St NE).**
- 7. Three Special Event Permits for Arny's 2.0 (12 3rd St SE).**
- 8. Two Special Event Permits for Sports on Tap (220 N Broadway).**
- 9. Special Event Permit for the Blue Rider (118 1st Ave SE).**
- 10. Special Event Permit for the Ranger Lounge (1218 S Broadwa7).**

6.4. BILLS, TRANSFERS, & PAYROLL

RECOMMENDED ACTION

It is recommended City Council approve the payroll for the period from February 22, 2026, through March 21, 2026, in the amount of \$2,705,210.56 and the bills and transfers for March in the amount of \$7,487,500.27.

6.5. MAYORAL APPOINTMENTS

RECOMMENDED ACTION

It is recommended City Council confirm the following Mayoral Appointment:

- Melinda Goodman to replace Kayla Johnson on the Planning Commission with a term to expire December 31, 2029.**

6.6. ALCOHOLIC BEVERAGE LICENSE

RECOMMENDED ACTION

It is recommended City Council approve Joe's Italian, LLC dba Joe's Italian (7 1st St SE) for a Supper Club license from April 6, 2026, to December 31, 2026.

6.7. ALCOHOLIC BEVERAGE LICENSE

RECOMMENDED ACTION

It is recommended City Council approve Thai Hot, LLC dba Thai Hot Sushi Don (23 Main St S #B2) for a Retail Beer and Wine license from April 6, 2026, to December 31, 2026.

6.8. ALCOHOLIC BEVERAGE LICENSE

RECOMMENDED ACTION

It is recommended City Council approve HOPR, LLC dba Down Under Bar (23 Main St S #B1) for a Retail Beer and Wine license from April 6, 2026, to December 31, 2026.

6.9. REQUEST FOR BIDS FOR HARVESTING OF HAY LAND/CROP ON AIRPORT

RECOMMENDED ACTION

It recommended City Council authorize the Airport Director to advertise and issue a Request for Bids for Harvesting Hay Land/Crop; and authorize the Mayor to sign the contract once the highest bidder is determined.

6.10. CARE RESOURCE CONNECTION SCOPE OF WORK AGREEMENT

RECOMMENDED ACTION

It is recommended City Council approve the agreement and authorize the Mayor to sign.

6.11. MULTIPLE INTERSECTION TRAFFIC CONTROL REVIEWS

RECOMMENDED ACTION

It is recommended City Council pass an ordinance on modifying the following approaches from Yield control to Stop control at the corresponding intersecting roadway:

APPROACHING STREET

Crescent Dr

AT ITS INTERSECTION WITH

Valley View Dr

It is recommended City Council pass an ordinance on adding Stop control to the following approaches to create two-way stop controlled intersections:

APPROACHING STREET

8th Ave NW

11th Ave NW

Vista Dr

9th Ave NW

7th Ave NE

AT ITS INTERSECTION WITH

23rd St NW

23rd St NW

23rd St NW

23rd St NW

12th St NE

6.12. SKYDANCER ADVERTISING AGREEMENTS AT AIRPORT

RECOMMENDED ACTION

It is recommended City Council approve the advertising contracts between Skydancer Casino and City of Minot located at Minot International Airport; and authorize the Mayor to sign the contracts.

6.13. PROFESSIONAL AIRPORT CONSULTANT SERVICES (2026-2031)
CONTRACT WITH MEAD & HUNT

RECOMMENDED ACTION

It is recommended City Council approve the Master Services Agreement with Mead & Hunt; and authorize the Mayor, Finance Director, and City Clerk to sign the contract.

6.14. AIRPORT PARKING FACILITIES MANAGEMENT AGREEMENT - LAZ
PARKING OPTIONAL EXTENSION

RECOMMENDED ACTION

It is recommended City Council:

- 1. Agree to the option to extend the contract;**
- 2. Review and Consider Amendment 2 to the Agreement (attached);
and**
- 3. Approve and authorize the Mayor to sign Amendment 2 and
applicable documents.**

6.15. CASE #2026-17 - CRESTVIEW ESTATES 3RD ADDITION - MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve the proposed minor subdivision plat as provided in Attachment A.

6.16. CASE #2026-22 - LOTS 1 & 2, MINOT 2ND ADDITION - MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Minor Plat as shown in Attachment A.

6.17. CASE #2026-23 - LOT 1, RIDGEDALE INDUSTRIAL PARK 6TH ADDITION -
MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Minor Plat as shown in Attachment A.

6.18. ACCEPTANCE OF BLUE CROSS BLUE SHIELD (BCBS) GRANT FUNDS
TOWARD FIREFIGHTER PERSONAL PROTECTIVE EQUIPMENT (PPE)

RECOMMENDED ACTION

It is recommended City Council approve the budget amendment to accept the donation on first reading.

6.19. DACOTAH HOMES & 2ND AVE SW WATERMAIN REPLACEMENT AWARD
OF BID (4933)

RECOMMENDED ACTION

It is recommended City Council award the bid for the Dacotah Homes & 2nd Ave SW Watermain Replacement Project to JR Civil for the lowest bid of \$2,599,283.00 contingent on the receipt of a DWSRF loan and DWR grant and authorize the Mayor to sign contract documents on behalf of the City.

6.20. 3RD STREET BRIDGE IN-DEPTH INSPECTION CONTRACT (4873)

RECOMMENDED ACTION

It is recommended City Council accept the proposal; authorize staff to negotiate a contract consistent with standard City Services contracts; and authorize the Mayor to sign the contract.

6.21. 2026 NORTH DAKOTA AERONAUTICS COMMISSION GRANT AND FAA
GRANT REQUESTS

RECOMMENDED ACTION

It is recommended City Council:

- 1. Direct staff to submit grant requests to NDAC and the FAA;**
- 2. Authorize staff to modify the grant application and funding, if directed by NDAC or FAA; and**
- 3. If grant(s) are awarded, authorize the Mayor, the Airport Director, and the City Attorney to sign the required documents and agreement(s).**

6.22. SANITATION TRUCK - AWARD OF BID

RECOMMENDED ACTION

It is recommended City Council approve the award of the sanitation truck to Northland Truck Sales in the amount of \$331,717.00; and approve the budget amendment to allocate funding for the purchase on first reading.

6.23. BID REJECTION RECOMMENDATION FOR (2) FRONT END LOADERS

RECOMMENDED ACTION

It is recommended City Council reject all bids and authorize staff to repost bid opportunity.

6.24. REJECT BIDS FOR LITTLE ROOSEVELT LOW HEAD DAM REMEDIATION AND AUTHORIZE STAFF TO REBID THE PROJECT (4618.1)

RECOMMENDED ACTION

It is recommended City Council reject all bids for the low head dam remediation project and authorize the project to be rebid after exploration of alternative construction methods.

6.25. SUPERFUND CONSENT DECREE - AUTHORIZATION TO SIGN

RECOMMENDED ACTION

It is recommended City Council approve the consent decree and authorize the Mayor to sign the document on behalf of the city.

6.26. APPROVE SOW FOR JUDIGROUP CONSULTING

RECOMMENDED ACTION

It is recommended City Council approve the Consulting Agreement and Statement of Work between the City of Minot and Judi Group, LLC for independent advisory services related to the City's self-funded employee health plan, including authorization of both Phase 1 (Contract Review and Negotiation Support) and Phase 2 (Strategic Advisory Services and 2027 Procurement Planning) as outlined in the Statement of Work; and authorize the Mayor to sign the Consulting Agreement and Statement of Work on behalf of the City.

7. ACTION ITEMS

7.1. APPROVE THE 2027 BUDGET SCHEDULE

RECOMMENDED ACTION

It is recommended City Council approve the 2027 budget schedule.

7.2. RULES OF ORDER ORDINANCE (PROPOSED)

RECOMMENDED ACTION

It is recommended City Council review and provide feedback on the draft ordinance

7.3. APPROVE RESOLUTION OFFERING TO PURCHASE LAND AND AUTHORIZING USE OF EMINENT DOMAIN AUTHORITY

RECOMMENDED ACTION

It is recommended City Council pass the attached resolution offering to purchase land and authorize the use of eminent domain authority and authorize the Mayor and Finance Director to sign the resolution.

- 7.4. CASE NO. FI-19 - A REQUEST BY CHURCH OF ST. LEO - MINOT TRUSTEE INC., FOR A FORGIVABLE LOAN OF UP TO \$65,250 FOR FACADE IMPROVEMENTS AT 209 1ST ST. SE

RECOMMENDED ACTION

It is recommended City Council approve the item and authorize the Mayor to execute the contract.

- 7.5. UTILITY EASEMENT WITH VERENDRYE ELECTRIC COOPERATIVE, INC. ON AIRPORT PROPERTY

RECOMMENDED ACTION

- 1. It is recommended City Council approve the Utility Easement between the City of Minot and Verendrye Electric Cooperative, Inc.;**
- 2. Authorize the Mayor to sign the agreement; and**
- 3. Recommend recording the easement with the Ward County Recorder.**

- 7.6. CONTRACT FOR AIRFIELD DITCH STABILIZATION – DESIGN SERVICES (AIG 3-38-0037-078-2026)

RECOMMENDED ACTION

- 1. It is recommended City Council approve the Airfield Ditch Stabilization – Design Services proposal from Short Elliott Hendrickson Inc. (SEH) pending grant funding;**
- 2. Authorize City Staff to apply for the federal and state grants;**
- 3. Authorize the Mayor to sign the agreements; and**
- 4. Approve to advertise for bids.**

- 7.7. MOTION TO RECONSIDER - SPECIAL EVENT PERMIT

RECOMMENDED ACTION

It is recommended City Council determine whether to motion to reconsider the following motion on special event permits:

- Add language for 21 event days in a calendar year, no limit if**

contiguous to the licensed premises.

8. PERSONAL APPEARANCES

9. MISCELLANEOUS AND DISCUSSION ITEMS

10. ADJOURNMENT