

On January 13, 2026, a Regular Planning Commission Meeting of the Minot Planning Commission was held in the City Council Chambers, City Hall (10 3rd Ave SW). Chairman Offerdahl called the meeting to order at 05:30 PM.

1. ROLL CALL

Members Present: Robert Kibler, Annette Mennem, Dustin Offerdahl, Serena Pontenila, Darrik Trudell, Tanner Dockter, Kasper Ziegler

Members Absent: Tim Baumann, Erin Iverson, Kayla Johnson, Bradly Wolff, Robert Amick, Casey Erickson

City Staff Present: Nick Schmitz, Emily Huettl, Brian Billingsley, Hannah Hornberger, Doug Diedrichsen, Dan Falconer, Jennifer Kleen, Alderman Hayes

2. PLEDGE OF ALLEGIANCE

3. INTRODUCTIONS AND DECORUM

3.1. INTRODUCTIONS AND DECORUM HANDOUT

4. APPROVAL OF MINUTES

4.1. APPROVAL OF THE DECEMBER 2025 REGULAR MEETING MINUTES

The motion to approve December 2025 regular meeting minutes was initiated by Planning Commission Representative Mennem seconded by Planning Commission Representative Pontenila and carried by the following roll call vote: ayes: Robert Kibler, Annette Mennem, Dustin Offerdahl, Serena Pontenila, Darrik Trudell, Tanner Dockter, Kasper Ziegler; nays: None.

5. PUBLIC HEARING

5.1. CASE #2026-01 - RAMSTADS 2ND ADDITION LOTS 10 & 11, BLOCK 2 - ZONING MAP AMENDMENT

Mr. Diedrichsen reviewed the staff report.

Chairman Offerdahl opened the public hearing to the public for testimony.

No one appeared to testify.

Chairman Offerdahl closed the public hearing.

The motion to approve based on staff's recommendation and findings of fact was initiated by Planning Commission Representative Kibler seconded by Ziegler and carried by the following roll call vote: ayes: Robert Kibler, Annette Mennem, Dustin Offerdahl, Serena Pontenila, Darrik Trudell, Tanner Dockter, Kasper Ziegler; nays: None.

5.2. CASE #2026-02 - LOTS 1 & 2 KELLERS 2ND ADDITION - PRELIMINARY PLAT, ZONING MAP AMENDMENT

Mr. Diedrichsen reviewed the staff report.

The Commissioners and City Staff had a discussion.

Chairman Offerdahl opened the public hearing to the public for testimony.

No one appeared to testify.

Chairman Offerdahl closed the public hearing.

The motion to approve based on staff's recommendation and findings of fact was initiated by Planning Commission Representative Mennem seconded by Planning Commission Representative Dockter and carried by the following roll call vote: ayes: Robert Kibler, Annette Mennem, Dustin Offerdahl, Serena Pontenila, Darrik Trudell, Tanner Dockter, Kasper Ziegler; nays: None.

6. ACTION ITEMS

6.1. CHAIR & VICE CHAIR APPOINTMENTS

The motion to place Commissioner Offerdahl as Chair and Commission Baumann as Vice Chair was initiated by Planning Commission Representative Kibler seconded by Trudell and carried by the following roll call vote: ayes: Robert Kibler, Annette Mennem, Dustin Offerdahl, Serena Pontenila, Darrik Trudell, Tanner Dockter, Kasper Ziegler; nays: None.

7. MISCELLANEOUS AND DISCUSSION ITEMS

Mr. Diedrichsen informed the board that moving forward we will have public comment at the meetings and the topics will have to be relevant to what the Planning Commission governs.

Chairman Offerdahl opened the public comment.

No one appeared to comment.

8. ADJOURNMENT

With no further business, Chairman Offerdahl adjourned the meeting at 5:48 pm.