



Central Dakota MPO Technical Advisory Committee Meeting Minutes

Tuesday, December 9, 2025, at 10:30 AM
Public Works Conference Room 3,
Public Works (1025 31st St SE)

John Van Dyke called the meeting to order at 10:31 AM

1. ROLL CALL

The following were present:

Burlington City-

Minot City- Doug Diedrichsen, Lance Meyer (virtual)

Surrey City- Jesse Berg (virtual)

Ward County- Tony Francis (virtual for Beth Pietsch), Dana Larson (virtual)

NDDOT- Wayne Zacher (virtual for Will Hutchings), Korby Seward (virtual)

MPO Director- John Van Dyke

Absent: Sarah Karhoff, David Anders, Beth Pietsch

Others Present: Joel Mann (virtual), Matthew Huettl (virtual), Stephen Joersz (virtual)

2. APPROVAL OF MINUTES

2.1 REVIEW AND APPROVAL OF THE NOVEMBER 18, 2025 MINUTES

Motion to approve the minutes of the November 18th, 2025 meeting as presented by Dana Larsen, seconded by Doug Diedrichsen, and favored by all.

3. OLD BUSINESS

3.1 MTP FINAL VERSION

Joel Mann reviewed major highlights from the phase 3 public engagement period. Most comments were received from NDDOT. One of those comments was to clarify the difference between the MPA and the UZA. The member jurisdiction comments focused on refinement of select project definitions. Federal Highway/Federal Transit requested clarity of how NDDOT administers formula funds with application-based approaches as well as clarity on rural versus urban program eligibility. The SW Connector Corridor project for Ward County was moved into the illustrative plan due to funding eligibility and overall limited funding availability. Burlington has two desired projects moved into the illustrative plan based on functional classification and connections not being classified for the current MTP. All NDDOT comments were reviewed and acknowledged. The MTP is in the final step to receive approval.





Motion to recommend Policy Board approve the 2050 MTP, including any necessary final changes to address comments from oversight received during the open comment period or minor text and grammatical adjustments by Doug Diedrichsen, seconded by Jesse Berg, and favored by all.

4. NEW BUSINESS

4.1 2027-2028 PLANS, STUDIES, AND DATA ACQUISITIONS

There are a list of plans and studies provided within the MTP that are recommended to be conducted in the future. John Van Dyke had brought these forward with the TAC board to see how they would like to proceed. There is a Bike/Ped Plan to kick off mid-2026. Signalized intersection traffic data collection setup will continue as well as pavement condition data collection that will start in 2026. Lance Meyer and John Van Dyke have discussed starting with corridor studies for 21st and 4th Avenues. 4th Ave. NW will be used heavily during one of the flood control phases so there will need to be a plan in place to reconstruct the roadway. Wayne Zacher mentioned the next MTP is due 5 years after this current one is complete, which would be 2030. He questioned if there was any information that would have made the MTP plan easier to have in mind when the next one is started. John Van Dyke informed the board the need to have the Travel Demand Model updated, which would likely kick-off in 2028 to be wrapped up no later than mid-2029. This means that a traffic data purchase may be needed in 2028.

Lance noted that it would be helpful to have a list of plans, studies, and data collection necessary to ensure that everything is ready to update the MTP in 2030. John Van Dyke indicated that he would work on that for TAC meetings in early January and this was but one of multiple instances that we would be speaking about future plans and studies in the coming months.

4.2 GRANT PROJECTS SOLICITATION

Grant applications were received for HSIP, Transit, Urban Grant Program & TA. John Van Dyke wrote letters of support for each application received and they will be presented to Policy Board.

Motion to recommend the Policy Board approve the HSIP, Transit, Urban Grant Program, and TA grant applications as presented by Lance Meyer, seconded by Jesse Berg, and favored by all.





4.3 2025 UPWP ADMINISTRATIVE MODIFICATION #2

John informed the board he transferred an end of year allocation from sections related to Training/Travel, Transit Development Plan, and Transportation Planning Support & Coordination to Program Support & Administration. The 2026-2027 UPWP is not as detailed and therefore will require less of these types of modifications that reallocate hours between activities. Hours will still be tracked internally.

5. OTHER BUSINESS, IF ANY

5.1 OTHER BUSINESS, IF ANY

No other business.

5.2 OPPORTUNITY FOR PUBLIC COMMENT

No public present.

6. ADJOURNMENT

Van Dyke asked for a motion to adjourn the meeting. So moved by Doug Diedrichsen, seconded by Jesse Berg, and passed unanimously. Meeting adjourned at 11:05 am.

