



Regular City Council Meeting

Monday, January 5, 2026, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
 - 4.2. CITY ATTORNEY'S REPORT
5. PLANNING COMMISSION
 - 5.1. CONSIDER THE REPORT OF THE PLANNING COMMISSION
 - 5.2. PUBLIC HEARING: CASE #2025-50 - LAKEVIEW 5TH ADDITION - PRELIMINARY PLAT, ZONING MAP AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the Zoning Map Amendment and Preliminary Plat in alignment with the recommendations of the Planning Commission as shown in Attachment A. The Zoning Map Amendment Ordinance is included in Attachment C.

- 5.3. PUBLIC HEARING: CASE #2025-52 - 1920 VALLEY ST - ZONING MAP AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the Zoning Map Amendment in alignment with the recommendations of the Planning Commission. The Zoning Map Amendment Ordinance is included in Attachment A.

- 5.4. PUBLIC HEARING: CASE #2025-53 - ALMY 2ND ADDITION - PRELIMINARY PLAT, ZONING MAP AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the Zoning Map Amendment and

Preliminary Plat in alignment with the recommendations of the Planning Commission as shown in Attachment A. The Zoning Map Amendment Ordinance is included in Attachment C.

6. PUBLIC HEARING

6.1. PUBLIC HEARING: FY2024 CDBG CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER)

RECOMMENDED ACTION

It is recommended City Council close the public hearing and approve the FY2024 CAPER and authorize staff to submit it to HUD.

6.2. PUBLIC HEARING: RENAISSANCE ZONE FINAL APPROVAL OF CASE NO. M-101; PROPERTY LOCATED AT 215, 217, & 219 5TH AVE. NW

RECOMMENDED ACTION

It is recommended City Council close the public hearing, approve the request, and authorize staff to forward this item to the State of North Dakota for final approval.

7. CONSENT ITEMS

7.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the December 15, 2025, Special City Council Executive Session meeting and the December 15, 2025, Regular City Council meeting.

7.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance No 6151 - 2026 BA - WCNTF 2026 Grant Award**
- 2. Ordinance No 6152 - 2025 BA - Friends of the Library Donation**

7.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. 791st Dark Horse Association to conduct a raffle on December 5,**

- 2025, at The Moose Lodge (400 9th St SW).
2. First Lutheran Church to conduct a calendar raffle during February 2026, at First Lutheran Church (120 5th Ave NW).
 3. Minot Optimist Club to conduct a raffle on January 10, 2026, at The "O"riginal (720 N Broadway).
 4. Power of 1 to conduct a sports pool on January 25 and February 8, 2026, and a raffle on May 6, 2026, at the ARCO Dakota Square (1520 24th Ave SW).
 5. Minot State University Athletics to conduct a sports pool on January 25 and February 8, 2026, at Minot State University (500 University Ave W).
 6. Two Special Event Permits for Prairie Sky Breads (3 1st St SE).
 7. Two Special Event Permits for the Blue Rider (118 1st Ave SE).
 8. Two Special Events Permit for Bones BBQ (437 N Broadway).
 9. Eight Special Event Permits for The Spot (6 2nd St NE).
 10. Special Event Permit for Army's 2.0 (12 3rd St SE).

7.4. BILLS, TRANSFERS, & PAYROLL

RECOMMENDED ACTION

It is recommended City Council approve the payroll for the period from November 16, 2025, through December 13, 2025, in the amount of \$2,918,418.61 and the bills and transfers for December in the amount of \$7,212,727.09.

7.5. GAMING SITE AUTHORIZATION - COMPANIONS FOR CHILDREN

RECOMMENDED ACTION

It is recommended City Council approve the gaming site authorization for Companions for Children to conduct games of chance of a raffle on January 24, 2026, at the Clarion Hotel and Convention Center located at 2200 E Burdick Exwy.

7.6. ALCOHOLIC BEVERAGE LICENSE - SIMONSON STATION STORE (100 28TH AVE SW)

RECOMMENDED ACTION

It is recommended City Council approve the Retail Beer license for Simonson Station Stores, Inc. dba Simonson Station Store at the location of 100 28th Ave SW.

7.7. DEVELOPMENT AGREEMENT - ROWAN SECOND ADDITION (4872)

RECOMMENDED ACTION

It is recommended City Council approve the Rowan Second Addition Development Agreement with CMF Builders, LLC and authorize the

Mayor to sign.

7.8. REMOVAL OF LAW ENFORCEMENT PARKING ON S MAIN ST

RECOMMENDED ACTION

It is recommended City Council pass an ordinance to modify the parking restriction on the west side of S Main Street, which is 60-feet to 100-feet from the intersection of S Main Street and Burdick Expressway and do the following:

- 1. Remove the existing Law Enforcement Only parking zone; and**
- 2. Add a 2-hour limited-time parking zone.**

7.9. INFAX ELECTRONIC VISUAL INFORMATION DISPLAY SYSTEM (EVIDS) SUPPORT AGREEMENTS FOR AIRPORT

RECOMMENDED ACTION

It is recommended City Council approve the annual support agreement with Infax Incorporated for the Airport's Electronic Visual Information Display (EVID) system and authorize the Mayor to sign the contract.

7.10. 11TH AVE NW WATERMAIN REPLACEMENT - APPROVE PLANS AND SPECIFICATIONS (4934)

RECOMMENDED ACTION

It is recommended City Council approve plans and specifications for the 11th Ave NW Watermain Replacement Project and authorize the project to bid.

7.11. UNIVERSITY AVE WATERMAIN REPLACEMENT - CONTRACT AMENDMENT & FINAL PAYMENT (4816)

RECOMMENDED ACTION

It is recommended City Council approve the contract amendment in the amount of \$11,500 for the University Avenue Watermain Replacement project to Houston Engineering for additional construction services and approve the final payment for the University Avenue Watermain Replacement Project to Knife River, in the amount of \$552,188.54.

7.12. MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN MINOT STATE UNIVERSITY (MSU) AND THE MINOT POLICE DEPARTMENT (MPD)

RECOMMENDED ACTION

It is recommended City Council approve the updated MOU between the MPD and MSU; and authorize the Mayor, City Clerk, Chief of Police, and Deputy Chief to sign the updated MOU between the MPD and MSU.

7.13. CASE #2025-49 - WHITETAIL RIDGE 3RD ADDITION - FINAL PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Final Plat as shown in Attachment A.

7.14. APPOINTMENT OF SPECIAL ASSISTANT CITY ATTORNEY ROZANNA LARSON MINOT MUNICIPAL CASE NO. MI-2025-TR-02466

RECOMMENDED ACTION

It is recommended City Council consent and approve the appointment of Rozanna Larson, Ward County States Attorney, to act as Special Assistant City Attorney in Minot Municipal Case No. MI-2025-TR-02466 and authorize the City Attorney and Mayor to sign any necessary paperwork to complete the appointment.

7.15. RESOLUTION TO DESIGNATE DEPOSITORIES FOR CITY FUNDS

RECOMMENDED ACTION

It is recommended City Council pass the resolution to designate all financial institutions and brokerage firms located in the City of Minot and Stifel, Nicolaus & Company as depositories of the City of Minot and authorize the Mayor to sign the resolution.

7.16. APPROVE HR PROGRAM MANAGER AND HR PAYROLL/HRIS MANAGER ROLES

RECOMMENDED ACTION

It is recommended City Council approve the HR Program Manager and HR Payroll/HRIS Manager job descriptions and authorize staff to move forward with the new titles and pay grades.

7.17. MINOT AIR FORCE BASE WATER RATE CONTRACT AMENDMENT

RECOMMENDED ACTION

It is recommended City Council ratify the Finance Director's signature on the MAFB water rate contract amendment.

8. ACTION ITEMS

8.1. 3RD STREET BRIDGE REPAIR PRIORITIZATION REPORT (4873.1)

RECOMMENDED ACTION

This report and presentation are intended to provide information to the City Council and to obtain feedback on potential paths forward.

8.2. ALCOHOL ORDINANCE COMPREHENSIVE REWRITE

RECOMMENDED ACTION

It is recommended City Council review the attached ordinance and consider passing on first reading.

8.3. SUNSET BOULEVARD FUNDING REQUEST AND US 83 BYPASS INTERCHANGE POLICY DISCUSSION

RECOMMENDED ACTION

Both of these requests are policy issues for the City Council to debate and vote on. Staff will take the outcomes from the discussion and execute accordingly.

8.4. 21ST AVENUE NW LANE CONFIGURATION STUDY

RECOMMENDED ACTION

It is recommended that City Council approve the lane reconfiguration of 21st Ave NW between 16th St NW and N Broadway. The implementation will be completed with the following projects:

- **21st Ave NW between 16th St NW and 8th St NW - 2026 Street Improvement**
- **21st Ave NW between 8th St NW and N Broadway - 2027 Street Seal**

It is also recommended that City Council pass an ordinance to prohibit parking on 21st Ave NW between 8th St NW and N Broadway in conjunction with the 2027 Street Seal.

8.5. AXON LPR IMPLEMENTATION AND POLICY

RECOMMENDED ACTION

It is recommended City Council table this item until the January 20, 2026, Regular City Council meeting.

8.6. ALCOHOLIC BEVERAGE LICENSE RENEWAL

RECOMMENDED ACTION

It is recommended City Council approve the alcoholic beverage license renewal for the period of January 5, 2026, through December 31, 2026, for the following business:

- 1. Basecamp Indian Kitchen**

8.7. ALCOHOL LICENSING - EBSEATPUB, LLC

RECOMMENDED ACTION

It is recommended City Council approve the transfer of the Retail Liquor, Beer, and Wine License from WWW, Inc. to Ebseatpub, LLC dba Ebenezer's Eatery & Irish Pub.

- 8.8. FEDERAL-STATE PARTNERSHIP FOR INTERCITY PASSENGER RAIL GRANT (FSP) AND OTHER FEDERAL RAIL GRANT OPPORTUNITIES - MODIFICATION TO PREVIOUS COUNCIL ACTION

RECOMMENDED ACTION

It is recommended City Council approve the request to submit an FSP grant and approve the request to submit for future federal grants that focus on a point project at 27th Street NE.

9. PERSONAL APPEARANCES

10. MISCELLANEOUS AND DISCUSSION ITEMS

- 10.1. VISIT MINOT ANNUAL REPORT TO CITY COUNCIL

- 10.2. ECONOMIC DEVELOPMENT PLAN REVIEW COMMITTEE

This is informational only. City Council can discuss the committee recommendations and take action or provide direction to staff.

11. ADJOURNMENT