

November 7, 2025, Committee on Childcare in Minot

Committee on Childcare in Minot – November 7, 2025, AT 2:00 P.M.

Members Present:

Stacey Boyko, Heather Cymbaluk, Rianne Kuhn, Lisa Olson, Keli Rosselli-Sullivan, Scott Samuelson

Members Absent:

Amy Jenkins, CJ Becker, Scott Burlingame, Becca Oswill, Terry Schumalz

Also Present:

Doug Diedrichsen, Mikayla McWilliams

The meeting was called to order by Chairwoman Lisa Olson at 2:00 pm.

REVIEW PROPOSED COMMUNITY SURVEY FOR CHILDCARE

The committee reviewed the proposed community survey for childcare questions. They discussed terminology and zip code/location of the childcare provider and zip code/location of the parent. They discussed whether the survey covered items such as affordability, availability, childcare challenges, and demographics. Chairwoman Lisa Olson was going to discuss the changes with the survey provider and mentioned the survey would likely go live the next week. The committee discussed placing on the City of Minot and MACEDC websites, along with social media pages of nonprofits and schools.

UPDATE ON CHILDCARE AVAILABILITY

Stacey Boyko mentioned she has seen a decrease on childcare inquiries around the time school started and would likely see another slowdown period in January.

Doug Diedrichson mentioned there might be a conditional use permit option for providers who want to purchase a residential home to run childcare without residing in the residence. He believed it would be brought to the City Council in January or February of 2026. See page two red text for the sample of the conditional use permit.

PUBLIC COMMENT

There was no public comment.

There being no further business, the meeting adjourned at 3:00 pm.

M. Day Care Centers

1. All Districts Where Permitted:

- a. Day care providers must be licensed and adhere to all applicable federal, state, and local regulations.
- b. Outdoor activities shall be restricted to house of operation between 8 AM and 9 PM.

2. All Residential Districts Where Permitted:

- a. Day Care Centers shall be located in a non-residential building (e.g. church, indoor recreation facility, or educational facility (primary or secondary)).

3. All Residential Districts Where Conditionally Permitted:

- a. Prior to submitting a complete application to the Planning Division, applicants are encouraged to do the following:

- 1. Meet with the Planning Division to review the proposed conditional use permit application. This meeting provides a screening process to identify and resolve potential issues before the application is submitted. Upon review, staff will either recommend further pre-application review with the Development Review Team or formal submittal of the conditional use permit application.

- 2. Meet with the Development Review Team to solicit City input beyond the Planning Division. City staff will schedule the Development Review Team meeting and invite all participants.

- b. Comply with all State Building and Fire Codes.

- c. Meet all state and local licensing requirements.

- d. Traffic Impact Study may be required at the discretion of the City Engineer.

- 1. Any traffic improvements required would be at the expense of the developer

- e. Sound mitigation may be required.

- f. Site plan addressing traffic flow and parking is required.

- g. Notification are for all public hearing notifications will be increased to 600 ft.