

On November 17, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Jantzer called the meeting to order at 5:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Mark Jantzer led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Jantzer attended a property acquisition meeting, a parking authority meeting, a DWR meeting, the 5th Bomb Wing quarterly awards, the Northern Plains Elementary Veterans Day Event, and closings at the Title Team for MREFPP.

PROCLAMATION

Mayor Jantzer proclaimed November as Homelessness Awareness Month.

REPORTS

CITY MANAGER'S REPORT

Tom Joyce submitted a written report to the City Council.

COMMUNITY SURVEY RESULTS - ONPOINTE INSIGHTS PRESENTATION

Ron Gailey with OnPointe Insights presented the results of the 2025 Community Survey and the survey dashboard. The City of Minot will place a link of the results on the website.

PLANNING COMMISSION

PUBLIC HEARING: CASE #2025-47 - ROWAN'S 2ND ADDITION - PRELIMINARY PLAT

The motion to close the public hearing and approve the Preliminary Plat in alignment with the Planning Commission as shown in Attachment A was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PUBLIC HEARING: CASE#2025-48 - WHITETAIL RIDGE 3RD ADDITION - ZONING MAP AMENDMENT, PRELIMINARY PLAT

The motion to close the public hearing and approve the Zoning Map Amendment and Preliminary Plat in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Fuller, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PUBLIC HEARING

PUBLIC HEARING: FINAL APPROVAL OF CASE NO. M-103 BY BRADLEY SHIMFESSEL FOR A FIVE-YEAR PROPERTY TAX BENEFIT FOR IMPROVEMENTS ON PROPERTY LOCATED AT 1924 3RD STREET NW

The motion to close the public hearing and approve the item and authorize staff to forward the application to the State of North Dakota for final approval was initiated by City Council Member Olson, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner; nays: Scott Samuelson.

CONSENT ITEMS

The motion to approve consent items 7.1-7.2, 7.4-7.14, 7.16-7.19, and 7.21 with the recommended actions was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES - Approve the minutes of the October 30, 2025, Special City Council meeting and the November 3, 2025, Regular City Council meeting.

ORDINANCES - Approve the following ordinances on second reading:

1. Ordinance No 6135 - Text Amendment - Summer Cleanup
2. Ordinance No 6136 - 2025 BA - PD Pound Services Reallocation - Cash Reserves
3. Ordinance No 6137 - 2025 BA - Bus Transmission

ADMINISTRATIVE APPROVALS - Ratify the following administratively approved requests:

1. Minot Quilt Guild "Prairie Quilters" to conduct a raffle on April 2, 2026, and December 3, 2026, at Vincent Methodist Church (1024 2nd St SE).
2. Minot Dance Alliance Dancers Fundraising to conduct a calendar raffle on December 14-25, 2025, at Leier Residence (2713 Crescent Dr).
3. Minot High Cheer Booster Club to conduct a calendar raffle on December 1-28, 2025, at Visocsky Residence (1505 Valley Bluffs Dr).
4. Souris Valley Pheasants Forever to conduct a raffle on January 11, 2026, at North Hill Bowl (1901 N Broadway).
5. Special Event Permit for The Spot (6 2nd St NE).

MAYORAL APPOINTMENTS - Confirm the following Mayoral Appointment:

- Mayor Mark Jantzer to the Minot Air Force Base military compatibility committee.

GAMING SITE AUTHORIZATION - PRAIRIE GRIT ADAPTIVE SPORTS - Approve the gaming site authorization for the following organization to conduct games of chance:

- Prairie Grit Adaptive Sports for a raffle on March 7, 2026, at the Sleep Inn & Suites Conference Room (2400 10th St SW).

ALCOHOLIC BEVERAGE LICENSE RENEWALS - Approve the alcoholic beverage license renewals for the period of January 21, 2026, through December 31, 2026, for the following businesses:

1. Broadway Liquor
2. El Reparo
3. Hotel Revel
4. Lucky Strike Casino and Lounge
5. MP Wine & Spirits
6. MP Wine & Spirits Arrowhead
7. MP Wine & Spirits North Hill
8. MP Wine & Spirits S Broadway
9. Minotauros Hockey
10. On the Rocks Lounge
11. Staybridge
12. The Grand Hotel
13. Sleep Inn & Suites
14. Happy Joe's
15. Aces Lounge & Casino
16. AMC Dakota Square 9
17. Cashwise
18. Bootleggrz
19. Badlands Restaurant
20. Microtel

21. Prairie Sky Breads

RESOLUTION ADOPTING THE 2026 CITY COUNCIL AND PLANNING COMMISSION MEETING SCHEDULE - Adopt Resolution 3868 establishing the 2026 meeting schedule for the City Council and Planning Commission.

APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS - Approve the October 2025 general accounts receivable write-offs.

BUDGET AMENDMENT FOR OFFICE FURNITURE - Approve the budget amendment on first reading, authorize staff to place the order prior to the second reading due to the delivery timeframe, and authorize the Mayor to sign the quote.

16TH STREET INTERCHANGE REHABILITATION ENGINEERING AMENDMENT 1 TO WORK ORDER 2 - Approve amendment 1 to task order 2 with SRF and authorize the Mayor to sign and approve the budget amendment on 1st reading.

2025 SIDEWALK, CURB & GUTTER - FINAL PAYMENT (4870) - Approve the final payment of \$167,639.52 to be paid to Keller Paving & Landscaping, Inc.

TITLE VI POLICY STATEMENT AND ASSURANCES - Approve the updated Title VI Master Plan, Title VI Assurances and Title VI Nondiscrimination and ADA Policy Statement; and further, authorize the Mayor and Human Resource Director to sign the required documents.

CASE #2025-51 - LINHA'S 6TH ADDITION - FINAL PLAT - Approve the proposed final subdivision plat as provided in Attachment A.

2025 SIGNAL IMPROVEMENT - FINAL PAYMENT (4883) - Approve the final payment of \$167,216.20 to be paid to Main Electric Construction, Inc.

PERKETT DITCH IMPROVEMENTS - FINAL PAYMENT (4751) - Approve the final payment for the Perkett Ditch Improvements Project to Hanson Excavating, Inc., in the amount of \$53,587.50.

2024 SIGNAL CABINET IMPROVEMENT - FINAL PAYMENT (4885) - Approve the final payment of \$22,409.76 to be paid to Main Electric Construction, Inc.

LOW HEAD DAM REMEDIATION - APPROVE PLANS AND SPECIFICATIONS (4618.1) - Approve plans and specifications for the low head dam remediation project and authorize the project to bid.

SETTLEMENT AGREEMENT WITH LIBERTY SIERRA VISTA - EMINENT DOMAIN - Approve the attached settlement agreement and authorize the Mayor and staff to carry out any steps necessary to complete the settlement agreement terms.

ORDINANCES

The motion to approve the following ordinance on second reading: Ordinance No 6138 - Ordinance Criminal Traffic Cleanup Ordinance was initiated by City Council Member Samuelson and seconded by City Council Member Fuller.

The motion to amend section 20.6 (A) 29.2: The use of wireless communications devices prohibited fine back to \$200, was initiated by City Council Member Samuelson, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to approve the following ordinance on second reading: Ordinance No 6138 - Ordinance Criminal Traffic Cleanup Ordinance with amendment was initiated by City Council Member Samuelson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CASE #2025-54 - WOODSIDE 21ST ADDITION - MINOR PLAT

The motion to approve the proposed minor subdivision plat as provided in Attachment A was initiated by City Council Member Olson, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: Mike Hayes.

BUDGET AMENDMENT FROM GENERAL FUND CASH RESERVES TO POLICE CAPITAL EQUIPMENT FOR PATROL VEHICLE REPLACEMENT

The motion to approve the budget amendment on the first reading and approve the purchase of a 2025 Ford Explorer PIU from Nelson Auto through the state bid was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ACTION ITEMS

NDDOT FEDERAL AID PROJECT SOLICITATIONS 2027-2030 (4985)

The motion to approve the following projects to be submitted to the CDMPO/NDDOT for programming: 2028 Transportation Alternatives: SRTS Pedestrian Ramp Replacements, 2029 Urban Grant Program: 3rd Street SE Reconstruction Segment 2, and 2029 or 2030 Highway Safety Improvement Grant: Burdick Expressway Pedestrian Signals was initiated by City Council Member Olson and seconded by City Council Member Hayes.

The motion to split into 3 parts was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to approve the 2028 Transportation Alternatives: SRTS Pedestrian Ramp Replacements was initiated by City Council Member Olson, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner; nays: Mike Blessum, Rob Fuller, Scott Samuelson.

The motion to approve the 2029 Urban Grant Program: 3rd Street SE Reconstruction Segment 2 was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to approve the 2029 or 2030 Highway Safety Improvement Grant: Burdick Expressway Pedestrian Signals was initiated by City Council Member Olson, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: Mike Blessum, Rob Fuller.

STREET DIVISION F750 BID SELECTION AND BUDGET AMENDMENT

The motion to approve the budget amendment on the 1st reading in the amount of \$85,000 from Street Dept 3rd party snow removal to the capital equipment fund; approve the bid selection of Westlie's Truck Center; and authorize the Mayor and staff to sign documents was initiated by City Council Member Fuller, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

APPROVE CASE NO. FI-16, A REQUEST BY FIVE AND TWO VENTURES, LLC FOR A FACADE IMPROVEMENT FORGIVABLE LOAN IN THE AMOUNT OF \$100,000.00 FOR PROPERTY LOCATED AT 13 1ST STREET SE

The motion to approve the item and authorize the Mayor to sign the contract was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner; nays: Scott Samuelson.

NOTICE OF DEFAULT ON TIF AGREEMENT - TRACKS MAVERICK

The motion to authorize City staff to proceed with recovery efforts if the default is not cured within the allotted time was initiated by City Council Member Olson, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

BUDGET AMENDMENT FROM GENERAL FUND CASH RESERVES TO POLICE DEPARTMENT FURNITURE AND EQUIPMENT, AND IT MAINTENANCE AND REPAIR AGREEMENTS FOR EXPANSION OF PATROL FLEET

The motion to approve the budget amendment on first reading, and approve the purchase of patrol vehicle equipment, to include software and licensing costs, to expand the patrol fleet by (5) five vehicles was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

BUDGET AMENDMENT FROM GENERAL FUND CASH RESERVES TO POLICE DEPARTMENT WEARING APPAREL, DEPARTMENT MATERIALS AND SUPPLIES, AND FURNITURE AND EQUIPMENT FOR UNIFORM AND EQUIPMENT PURCHASES FOR NEW OFFICERS - PULLED

Item 8.6 was pulled from the agenda.

HIGHLANDS AT NORTH HILL 8TH ADDITION - PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT

Alderman Hayes will be recusing himself from this vote due to his involvement with building the homes in the development.

The motion to approve accepting a bond to perform the installation of a walking path required by Planned Unit Development (PUD) by November 1, 2026, to allow for issuance of building permits in 2025 and direct staff to look into the developer agreement amendment process was initiated by City Council Member Pitner, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: Rob Fuller.

PERSONAL APPEARANCES

The City Council meeting recessed from 7:41 pm - 7:47 pm.

Billi Gunderson spoke to the City Council about ADA requirements.

MISCELLANEOUS AND DISCUSSION ITEMS

ALCOHOL ORDINANCE - COMPREHENSIVE UPDATE

The motion to direct staff to add an "off-sale" license as a license type was initiated by City Council Member Fuller, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The City Clerk highlighted some of the changes to the ordinance.

LIAISON REPORTS

Alderman Hayes attended the Liaison Committee meeting, participated in filling backpacks for the backpack buddies' program, and was a judge for the Alliance of Non-Profits Volunteer of the Year awards. Alderman Fuller attended the Ward County Planning Commission meeting and the Library Board meeting. Alderman Samuelson attended the Ward County Planning Commission meeting, the Childcare in Minot Committee meeting, and the employee appreciation event. Alderman Pitner was part of a panel for the Economic Development RFP. Alderman Blessum was part of a panel for the Economic Development RFP and attended the Transit Development Plan meeting. Alderwoman Olson attended the SBPC Loan Review meeting, the Liaison Committee meeting, participated in filling backpacks for the backpack buddies' program, attended a meeting with Chief Frye, the Childcare in Minot Committee meeting, the CDMPO meeting, and the SBPC Region 2 Annual meeting.

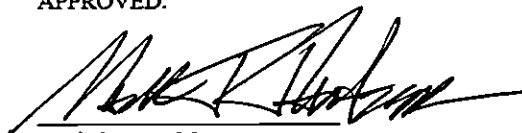
ADJOURNMENT

The motion to adjourn the meeting at 8:21 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ATTEST:


Mikayla McWilliams, City Clerk

APPROVED:


Mark Jantzer, Mayor