



Regular City Council Meeting

Monday, November 17, 2025, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S REPORT

3.1. PROCLAMATION

4. REPORTS

4.1. CITY MANAGER'S REPORT

COMMUNITY SURVEY RESULTS - ONPOINTE INSIGHTS PRESENTATION

5. PLANNING COMMISSION

5.1. PUBLIC HEARING: CASE #2025-47 - ROWAN'S 2ND ADDITION -
PRELIMINARY PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Preliminary Plat in alignment with the Planning Commission as shown in Attachment A.

5.2. PUBLIC HEARING: CASE#2025-48 - WHITETAIL RIDGE 3RD ADDITION -
ZONING MAP AMENDMENT, PRELIMINARY PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Zoning Map Amendment and Preliminary Plat in alignment with the recommendations of the Planning Commission as shown in Attachment A. The Zoning Map Amendment Ordinance is included in Attachment C.

6. PUBLIC HEARING

6.1. PUBLIC HEARING: FINAL APPROVAL OF CASE NO. M-103 BY BRADLEY SHIMFESSEL FOR A FIVE-YEAR PROPERTY TAX BENEFIT FOR IMPROVEMENTS ON PROPERTY LOCATED AT 1924 3RD STREET NW

RECOMMENDED ACTION

It is recommended City Council approve the item, and authorize staff to forward the application to the State of North Dakota for final approval.

7. CONSENT ITEMS

7.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the October 30, 2025, Special City Council meeting and the November 3, 2025, Regular City Council meeting.

7.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance No 6135 - Text Amendment - Summer Cleanup**
- 2. Ordinance No 6136 - 2025 BA - PD Pound Services Reallocation - Cash Reserves**
- 3. Ordinance No 6137 - 2025 BA - Bus Transmission**

7.3. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinance on second reading:

- 1. Ordinance No 6138 - Ordinance_Criminal.Traffic_Cleanup
Ordinance_2nd reading**

7.4. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. Minot Quilt Guild "Prairie Quilters" to conduct a raffle on April 2, 2026, and December 3, 2026, at Vincent Methodist Church (1024**

- 2nd St SE).
2. Minot Dance Alliance Dancers Fundraising to conduct a calendar raffle on December 14-25, 2025, at Leier Residence (2713 Crescent Dr).
 3. Minot High Cheer Booster Club to conduct a calendar raffle on December 1-28, 2025, at Visocsky Residence (1505 Valley Bluffs Dr).
 4. Souris Valley Pheasants Forever to conduct a raffle on January 11, 2026, at North Hill Bowl (1901 N Broadway).
 5. Special Event Permit for The Spot (6 2nd St NE).

7.5. MAYORAL APPOINTMENTS

RECOMMENDED ACTION

It is recommended City Council confirm the following Mayoral Appointment:

- Mayor Mark Jantzer to the Minot Air Force Base military compatibility committee.

7.6. GAMING SITE AUTHORIZATION - PRAIRIE GRIT ADAPTIVE SPORTS

RECOMMENDED ACTION

It is recommended City Council approve the gaming site authorization for the following organization to conduct games of chance:

- Prairie Grit Adaptive Sports for a raffle on March 7, 2026, at the Sleep Inn & Suites Conference Room (2400 10th St SW).

7.7. ALCOHOLIC BEVERAGE LICENSE RENEWALS

RECOMMENDED ACTION

It is recommended City Council approve the alcoholic beverage license renewals for the period of January 21, 2026, through December 31, 2026, for the following businesses:

1. Broadway Liquor
2. El Reparo
3. Hotel Revel
4. Lucky Strike Casino and Lounge
5. MP Wine & Spirits
6. MP Wine & Spirits Arrowhead
7. MP Wine & Spirits North Hill
8. MP Wine & Spirits S Broadway

9. Minotauros Hockey
10. On the Rocks Lounge
11. Staybridge
12. The Grand Hotel
13. Sleep Inn & Suites
14. Happy Joe's
15. Aces Lounge & Casino
16. AMC Dakota Square 9
17. Cashwise
18. Bootleggrz
19. Badlands Restaurant
20. Microtel
21. Prairie Sky Breads

7.8. RESOLUTION ADOPTING THE 2026 CITY COUNCIL AND PLANNING COMMISSION MEETING SCHEDULE

RECOMMENDED ACTION

It is recommended City Council adopt Resolution 3868 establishing the 2026 meeting schedule for the City Council and Planning Commission.

7.9. APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS

RECOMMENDED ACTION

It is recommended City Council approve the October 2025 general accounts receivable write-offs.

7.10. BUDGET AMENDMENT FOR OFFICE FURNITURE

RECOMMENDED ACTION

It is recommended City Council approve the budget amendment on first reading, authorize staff to place the order prior to the second reading due to the delivery timeframe, and authorize the Mayor to sign the quote.

7.11. 16TH STREET INTERCHANGE REHABILITATION ENGINEERING AMENDMENT 1 TO WORK ORDER 2

RECOMMENDED ACTION

It is recommended City Council approve amendment 1 to task order 2 with SRF and authorize the Mayor to sign and approve the budget amendment on 1st reading.

7.12. 2025 SIDEWALK, CURB & GUTTER - FINAL PAYMENT (4870)

RECOMMENDED ACTION

It is recommended City Council approve the final payment of

\$167,639.52 to be paid to Keller Paving & Landscaping, Inc.

7.13. TITLE VI POLICY STATEMENT AND ASSURANCES

RECOMMENDED ACTION

It is recommended City Council approve the updated Title VI Master Plan, Title VI Assurances and Title VI NonDiscrimination and ADA Policy Statement; and further, authorize the Mayor and Human Resource Director to sign the required documents.

7.14. CASE #2025-51 - LINHA'S 6TH ADDITION - FINAL PLAT

RECOMMENDED ACTION

It is recommended City Council approve the proposed final subdivision plat as provided in Attachment A.

7.15. CASE #2025-54 - WOODSIDE 21ST ADDITION - MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve the proposed minor subdivision plat as provided in Attachment A.

7.16. 2025 SIGNAL IMPROVEMENT - FINAL PAYMENT (4883)

RECOMMENDED ACTION

It is recommended City Council approve the final payment of \$167,216.20 to be paid to Main Electric Construction, Inc.

7.17. PERKETT DITCH IMPROVEMENTS - FINAL PAYMENT (4751)

RECOMMENDED ACTION

It is recommended City Council approve the final payment for the Perkett Ditch Improvements Project to Hanson Excavating, Inc., in the amount of \$53,587.50.

7.18. 2024 SIGNAL CABINET IMPROVEMENT - FINAL PAYMENT (4885)

RECOMMENDED ACTION

It is recommended City Council approve the final payment of \$22,409.76 to be paid to Main Electric Construction, Inc.

7.19. LOW HEAD DAM REMEDIATION - APPROVE PLANS AND SPECIFICATIONS (4618.1)

RECOMMENDED ACTION

It is recommended City Council approve plans and specifications for the low head dam remediation project and authorize the project to bid.

7.20. BUDGET AMENDMENT FROM GENERAL FUND CASH RESERVES TO POLICE CAPITAL EQUIPMENT FOR PATROL VEHICLE REPLACEMENT

RECOMMENDED ACTION

It is recommended City Council approve the budget amendment on the first reading and approve the purchase of a 2025 Ford Explorer PIU from Nelson Auto through the state bid.

7.21. SETTLEMENT AGREEMENT WITH LIBERTY SIERRA VISTA - EMINENT DOMAIN

RECOMMENDED ACTION

It is recommended City Council should review and consider approving the attached settlement agreement and authorize the Mayor and staff to carry out any steps necessary to complete the settlement agreement terms.

8. ACTION ITEMS

8.1. NDDOT FEDERAL AID PROJECT SOLICITATIONS 2027-2030 (4985)

RECOMMENDED ACTION

It is recommended City Council approve the following projects be submitted to the CDMPO/NDDOT for programming:

- 1. 2028 Transportation Alternatives: SRTS Pedestrian Ramp Replacements**
- 2. 2029 Urban Grant Program: 3rd Street SE Reconstruction Segment 2**
- 3. 2029 or 2030 Highway Safety Improvement Grant: Burdick Expressway Pedestrian Signals**

8.2. STREET DIVISION F750 BID SELECTION AND BUDGET AMENDMENT

RECOMMENDED ACTION

- 1. It is recommended City Council approve the budget amendment on the first reading in the amount of \$85,000 from Street Dept 3rd party snow removal to the capital equipment fund;**
- 2. Approve the bid selection of Westlie's Truck Center; and**
- 3. Authorize the Mayor and Staff to sign applicable documentation.**

8.3. APPROVE CASE NO. FI-16, A REQUEST BY FIVE AND TWO VENTURES,

LLC FOR A FACADE IMPROVEMENT FORGIVABLE LOAN IN THE AMOUNT OF \$100,000.00 FOR PROPERTY LOCATED AT 13 1ST STREET SE

RECOMMENDED ACTION

It is recommended City Council approve the item and authorize the Mayor to sign the contract.

8.4. NOTICE OF DEFAULT ON TIF AGREEMENT - TRACKS MAVERICK

RECOMMENDED ACTION

It is recommended City Council authorize City staff to proceed with recovery efforts if the default is not cured within the allotted time.

8.5. BUDGET AMENDMENT FROM GENERAL FUND CASH RESERVES TO POLICE DEPARTMENT FURNITURE AND EQUIPMENT, AND IT MAINTENANCE AND REPAIR AGREEMENTS FOR EXPANSION OF PATROL FLEET

RECOMMENDED ACTION

It is recommended City Council approve the budget amendment on first reading; and approve the purchase of patrol vehicle equipment, to include software and licensing costs, to expand the patrol fleet by (5) five vehicles.

~~8.6. BUDGET AMENDMENT FROM GENERAL FUND CASH RESERVES TO POLICE DEPARTMENT WEARING APPAREL, DEPARTMENT MATERIALS AND SUPPLIES, AND FURNITURE AND EQUIPMENT FOR UNIFORM AND EQUIPMENT PURCHASES FOR NEW OFFICERS - PULLED~~

8.7. HIGHLANDS AT NORTH HILL 8TH ADDITION - PLANNED UNIT DEVELOPMENT (PUD) AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve accepting a bond to perform installation of a walking path required by Planned Unit Development (PUD) in the spring of 2026 to allow for issuance of building permits in 2025.

9. PERSONAL APPEARANCES

10. MISCELLANEOUS AND DISCUSSION ITEMS

10.1. ALCOHOL ORDINANCE - COMPREHENSIVE UPDATE

RECOMMENDED ACTION

This is an informational item with the newly organized draft of the alcohol ordinance. It is recommended City Council consider the attached draft and provide feedback and direction.

11. LIAISON REPORTS

12. ADJOURNMENT