



Regular City Council Meeting

Monday, November 3, 2025, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
 - 3.1. PRESENTATION FROM CHAIRMAN MARK FOX, MHA NATION
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
 - 4.2. CITY ATTORNEY'S REPORT
5. PLANNING COMMISSION
 - 5.1. CONSIDER THE REPORT OF THE PLANNING COMMISSION
 - 5.2. PUBLIC HEARING: CASE #2025-34 - SUMMER CLEAN UP - TEXT AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the text amendment ordinance as shown in Attachement A in alignment with the recommendation of the Planning Commission.

6. CONSENT ITEMS
 - 6.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the October 20, 2025, Regular City Council meeting.

- 6.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on

second reading:

- 1. Ordinance No 6125 - 2025-34 - Text Amendment - Summer Cleanup**
- 2. Ordinance No 6126 - 2025 BA - FD FY24 SHSP Grant**
- 3. Ordinance No 6127 - 2025 BA - Back the Blue Grant Award**
- 4. Ordinance No 6128 - 2026 BA - PD Donation for CAC Program**
- 5. Ordinance No 6129 - 2025 BA - Transfer Budgeted Line Items
Water Plant**
- 6. Ordinance No 6130 - 2025 BA - Library Donation for Children's
Library**
- 7. Ordinance No 6131 - 2025 BA - Regional CO2 Storage Facility**
- 8. Ordinance No 6132 - 2025 BA - 3rd St Bridge Repair Task order
2&3**

6.3. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinance on second reading:

- 1. Ordinance No 6134 - Civil Service Commission**

6.4. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinance on second reading:

- 1. Ordinance No 6133 - 29th Ave S at Main St S**

6.5. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. Minot Boys Wrestling Boosters to conduct a raffle on March 31, 2026, at Magic City Campus (1100 11th Ave SW).**
- 2. Rebel Cheer Booster Club to conduct a raffle on January 15, 2026, at Rebel Athletics (4000 N Broadway).**
- 3. Rebel Cheer Booster Club to conduct a raffle on November 17, 2025, at Rebel Athletics (4000 N Broadway).**
- 4. MCDC to conduct a raffle on October 26, 2025, at the Moose Lodge (400 9th St NW).**

5. **Special Event Permit for Arny's 2.0 (12 3rd St SE).**
6. **Special Event Permit for Saul's (105 1st St SE Basement).**
7. **Special Event Permit for The Spot (6 2nd St NE).**
8. **Special Event Permit for the Starving Rooster (30 1st St NE).**

6.6. BILLS, TRANSFERS, & PAYROLL

RECOMMENDED ACTION

It is recommended City Council approve the payroll for the period from September 21, 2025, through October 18, 2025, in the amount of \$2,683,406.35 and the bills and transfers for October in the amount of \$31,122,068.85.

6.7. MAYORAL APPOINTMENTS

RECOMMENDED ACTION

It is recommended the City Council confirm the following Mayoral Appointments:

- **Kevin Seehafer, Labor Position on the MAGIC Fund Screening Committee, with a term to expire April 2028.**
- **Todd Telin, Business Position on the MAGIC Fund Screening Committee, with a term to expire July 2028.**
- **Dan Ternes, Finance Position on the MAGIC Fund Screening Committee, with a term to expire June 2028.**
- **Kelly Perin, Finance Position on the MAGIC Fund Screening Committee, with a term to expire June 2027.**
- **Lisa Olson, Minot Member Jurisdiction on the Central Dakota MPO Policy Board, with a term to expire November 2027.**

6.8. 2026 - AWARD OF FUEL BID

RECOMMENDED ACTION

1. **It is recommended City Council award to Enerbase for the winter and summer blend diesel and to Farstad for unleaded gas; and**
2. **Authorize the Mayor and staff to sign applicable documentation.**

6.9. APPROVAL OF LETTER OF SUPPORT FOR THE METROPOLITAN TRANSPORTATION PLAN

RECOMMENDED ACTION

It is recommended City Council approve the attached letter of support for the draft Metropolitan Transportation Plan.

6.10. CASE #2025-51 LINHA'S 6TH ADDITION - FINAL PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Final Plat as provided in Attachment A.

6.11. APPROVE THE REQUEST FOR QUALIFICATIONS (RFQ) FOR ARCHITECT AND ENGINEERING SERVICES TO REMODEL THE MINOT POLICE STATION

RECOMMENDED ACTION

It is recommended City Council approve the Request for Qualifications (RFQ) for Architect and Engineering Services to remodel the Minot Police Station, and approve the legal ad for publication.

6.12. BUDGET AMENDMENT FOR POUND SERVICES

RECOMMENDED ACTION

It is recommended City Council pass the budget amendment on first reading for pound services.

6.13. 2026 WATER & WASTEWATER CHEMICALS - AWARD OF BID (4232)

RECOMMENDED ACTION

It is recommended City Council award the bid to the following suppliers for water and wastewater treatment chemicals:

- 1. Chlorine awarded to Hawkins Water Treatment for \$2,050.00/ton**
- 2. Ammonium sulfate awarded to Hawkins Water Treatment for \$0.48/pound**
- 3. Calcium nitrate solution awarded to Thatcher Company, Inc., for \$3.99/gallon**
- 4. Lime awarded to Graymont for \$237/ton**
- 5. Carbon dioxide awarded to AWG for \$238/ton**

7. ACTION ITEMS

7.1. WAIVER OF STORM SEWER MAINTENANCE FEES FOR PROPERTIES

RECOMMENDED ACTION

It is recommended City Council approve to backdate the storm sewer maintenance portion for the 12 properties affected by the change back to January 1, 2025.

7.2. 2025 CRIMINAL AND TRAFFIC ORDINANCE UPDATES

RECOMMENDED ACTION

It is recommended City Council pass the 2025 Criminal and Traffic Ordinance updates on first reading.

7.3. BUDGET AMENDMENT FOR TRANSMISSION REPLACEMENT FOR TRANSIT BUS

RECOMMENDED ACTION

- 1. It is recommended City Council approve the budget amendment on the first reading in the amount of \$20,513 from Transit Cash Reserves into Vehicle & Equipment Repair;**
- 2. Authorize Staff to begin repairs prior to second reading of the budget amendment; and**
- 3. Authorize the Mayor and Staff to sign applicable documentation.**

8. PERSONAL APPEARANCES

9. MISCELLANEOUS AND DISCUSSION ITEMS

9.1. CITY OF MINOT AND WARD COUNTY JOINT COMMITTEE DISCUSSION

10. ADJOURNMENT

City of Minot Council Meeting

City Hall
Minot, North Dakota

Mark N. Fox, Chairman
Mandan, Hidatsa, Arikara Nation
November 3, 2025



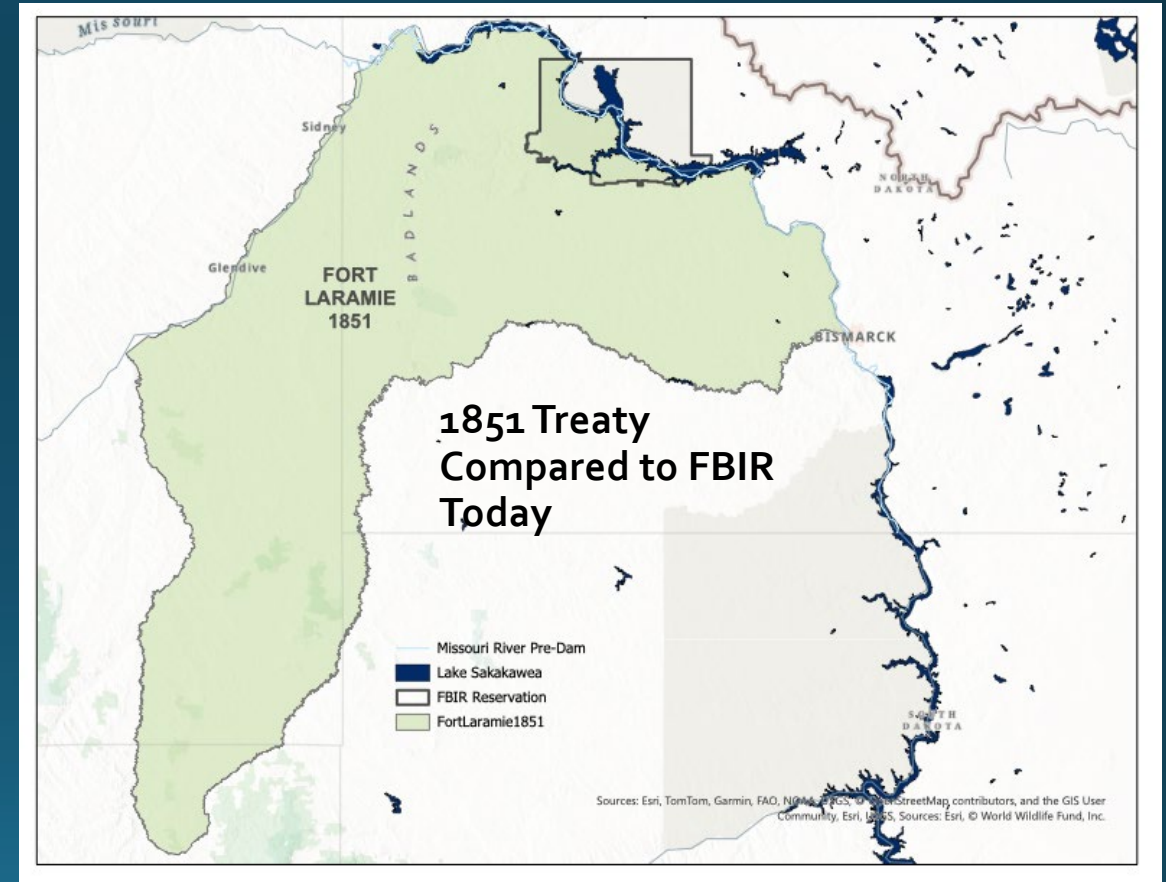
HISTORICAL BACKGROUND

- ▶ Aboriginal Trade Center: "Riverine Tribes"
 - ▶ Domestication of Plants and Animals
 - ▶ Fur Trade
- ▶ Virgin Soil Epidemic – 1780s & 1830s
 - ▶ Smallpox blankets
- ▶ Arikara War of 1823



HISTORICAL BACKGROUND CONTINUED

- 13+ million acres reduced by Executive Orders and Federal Acts, i.e.:
 - Treaties of 1825 & 1851 - Atkinson and O'Fallon Trade and Intercourse Treaty of 1825 ; Treaty at Fort Laramie
 - Executive Orders of 1870 & 1880
 - General Allotment Act
 - Homestead Act
 - 1944 Flood Control Act





► *"We will sign this contract with a heavy heart- with a few scratches of the pen, we will sell the best part of our reservation" - Chairman George Gillette*

LIFE AFTERWARDS

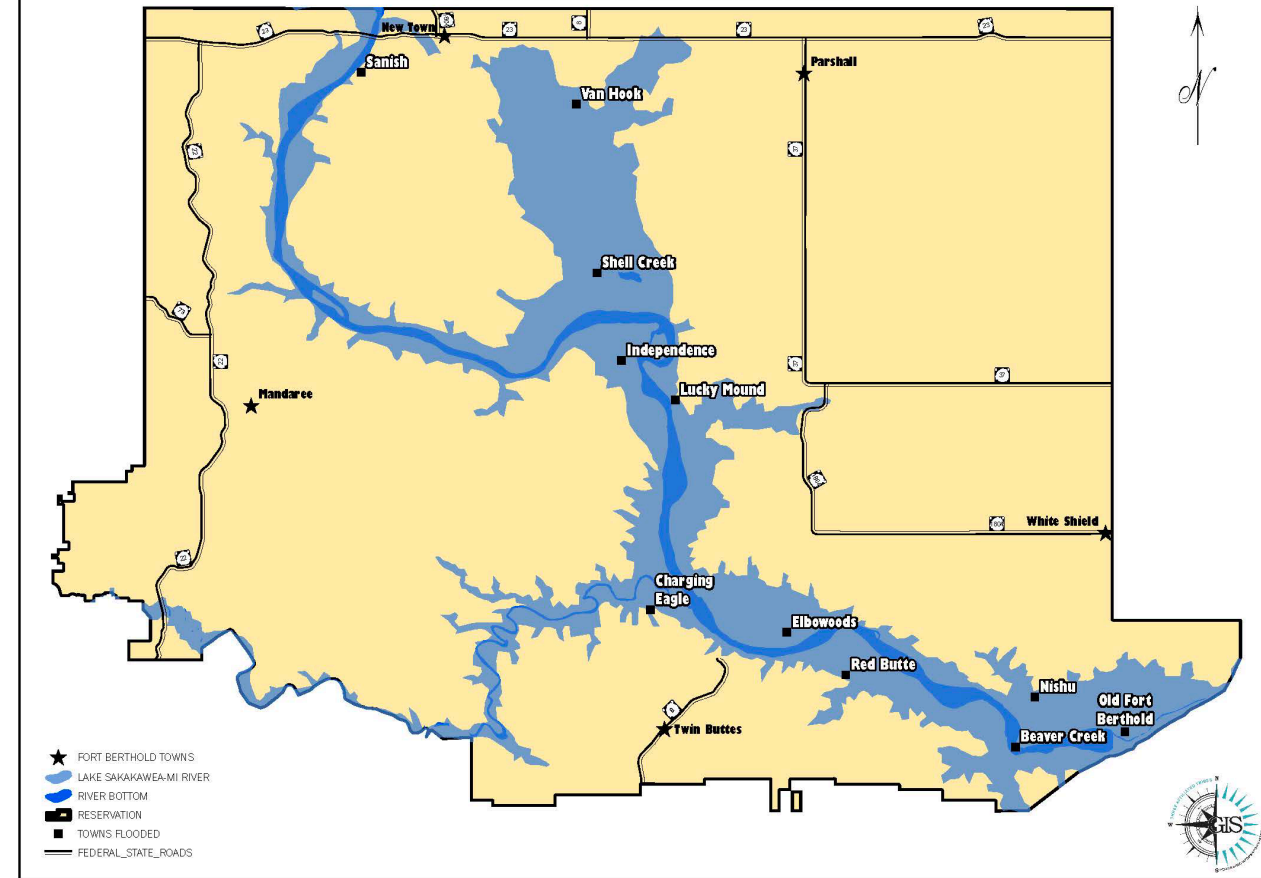
- Pick-Sloan Project – comprehensive plan for developing water resources in the Missouri River Basin authorized by the Flood Control Act of 1944.
- Elbowoods
 - Farms and ranches were liquidated, unemployment rose as high as 70 percent, and many tribal members were driven to nearby towns.
- Fort Berthold Reservation Mineral Restoration Act 1984
- Joint Tribal Advisory Committee (JTAC) 1985
 - JTAC estimated the economic loss of \$178.4 million to \$411.8 million, Interior disagreed.

Pre and Post Dam Effects

FORT BERTHOLD INDIAN RESERVATION
Before Construction of the Garrison Dam



FORT BERTHOLD INDIAN RESERVATION
After Construction of the Garrison Dam



Fort Berthold Indian Reservation Today

- Over 1 Million Acres
- Over 17,672 enrolled members *(as of 10.15.25)*
 - On Reservation – 5,445
 - Off Reservation – 12,227
- 6 geographical/political segments
- 7 Tribal Business Council Representatives
 - Chairman Only Member Elected At-Large



Economy Prior to Energy Development

Primarily Agriculture

- Cattle and Farming

Government Services

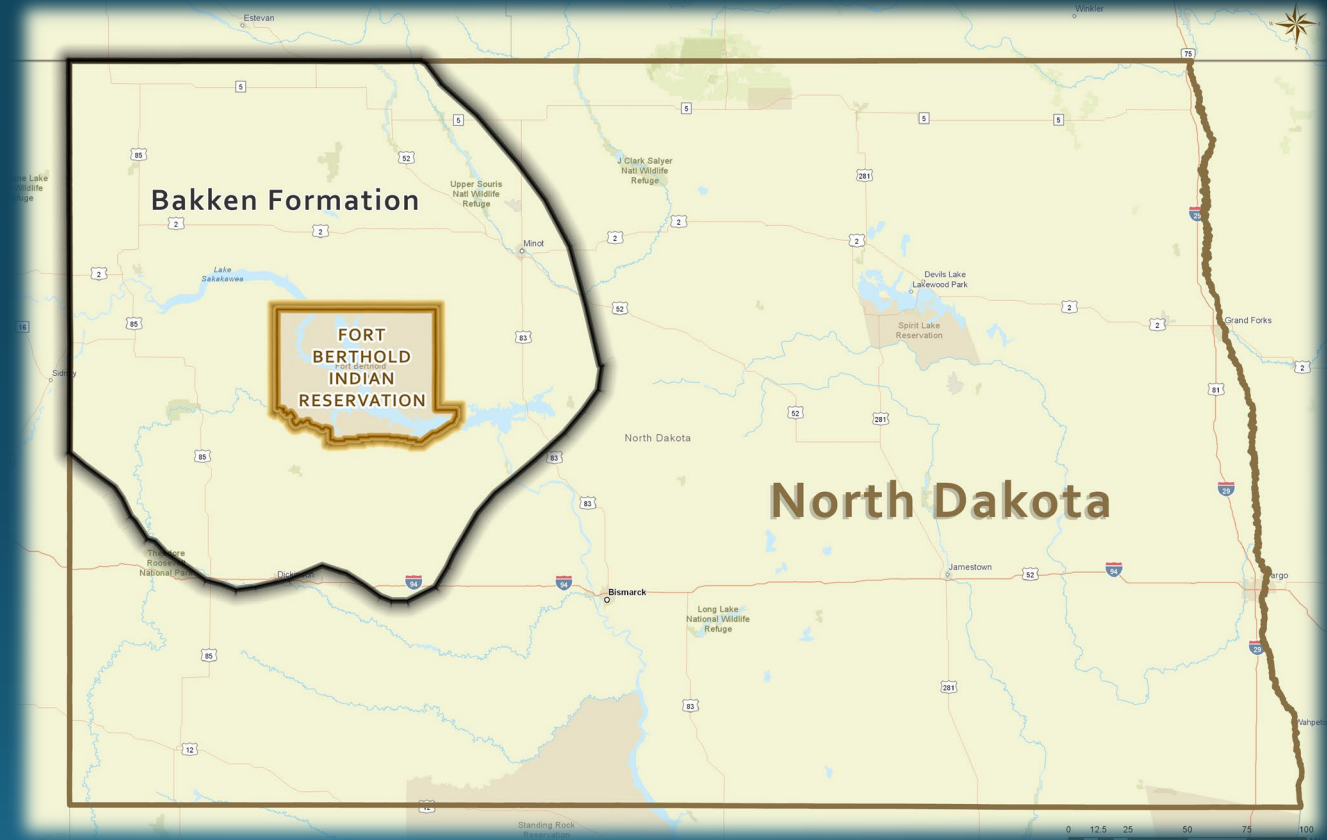
- P.L.638 Contracting

Gaming

- 4 Bears Casino
- Son of Star (Coming Soon)

Economic Impacts: Energy Development

- Bakken Shale Play
- FBIR is located in the heart of the Formation.
- One of the highest producing fields in the world – 300,000 bpd on FBIR alone
 - ~3% of US Oil Production
- Over 3,000 Active Wells
 - Trust : 2,301
 - Fee: 707



Re-building an Economy

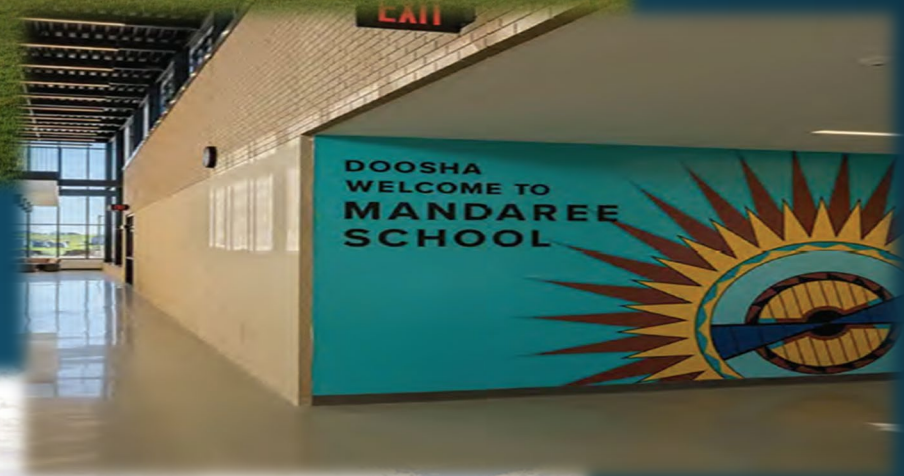
- Infrastructure Development – create a conducive business environment for outsiders/investors & support for further enhancement:
 - *Roads & Water*
 - *Housing & Zoning*
 - *Waste Management*
 - *Electricity*
 - *Legal & Law Enforcement Development*
 - *Health & Judicial Facilities*
 - *Job Training & Workforce Development*
 - *Creation of Beneficial Programs – e.g., Beautification Program and Loan Programs*

A person in traditional Native American regalia, featuring a large feathered headdress with white pom-poms and a fringed garment with black stars, stands in front of a crowd at night.

Some of Our Successes & On-Going Projects

New Schools

- ▶ New Schools built in Parshall, White Shield and Mandaree
- ▶ New High School is being built in Twin Buttes
 - ▶ Will include a residence hall, a sports complex, a bus garage and general site improvements
 - ▶ Opening Fall of 2026



- **White Shield (top picture)**
 - Includes offices, golf simulators, a gymnasium, fitness room, aquatic facilities, a movie theater, nutrition bar, commercial kitchen, and various other community spaces
- **Twin Buttes (Middle picture)**
 - 10,434 square-foot gymnasium that holds 415 people, a walking track, a 2,123 square-foot fitness center, and a 2,145 square-foot recreation room. Also includes a 8,355 square-foot addition with locker rooms, a sauna, steam rooms, a full-service kitchen, plus a movie theater
- **Parshall (Bottom Picture)**
 - 72,850 square-foot building will bring a plethora of activities for the community. The Center offers a new gym, theater, full commercial kitchen, golf simulators, pool, volleyball and basketball courts, Elders room, a coffee bar, office spaces and aquatics center which includes a children's play area, lap pool, zip line, and rock-climbing wall.
- **New Community Centers are also planned and being developed in New Town, Four Bears and Mandaree**

New Community Centers





New Health Facilities



Elbowoods Memorial Health Campus (EMHC)

- ▶ Medical staff living units
- ▶ Regenerative Clinic
- ▶ Diabetes Education Center *(top picture)*
 - ▶ Provides Education and training for those living with Diabetes
 - ▶ Includes a fitness center, locker rooms, yoga studios, indoor walking track, kitchen for cooking classes, meeting spaces and community garden
- ▶ Kidney Dialysis Unit (KDU) *(bottom picture)*
 - ▶ Jointly operated by MHA Nation Health Department and Sanford Health Dialysis Nursing Administration.
 - ▶ Completed in Nov. 2023, the facility can treat 36 patients per day.
 - ▶ There are 12 treatment stations, 2 isolation rooms, expanded nursing station, family waiting area, patient nourishment center peritoneal training rooms and more.
- ▶ Dental & Optometry Building
 - ▶ 6 Dental Treatment Rooms & 3 Hygiene Rooms
 - ▶ 2 Surgical Rooms
 - ▶ 3 Optical Exam Rooms

New Health Facilities Continued

- New Outreach Segment Clinics
 - Mandaree, White Shield & Twin Buttes
- Public Health Nursing Center
 - WIC Programs
 - Infant and Toddler Programs
 - Physical & Speech Therapy
 - First Aid Training
 - Elder Health Training
 - Diabetic Foot Care
 - Home Visits
 - Client and Patient Advising & Counseling
 - Car Seat & Crib Programs
 - Hepatitis C and AIDS/HIV Screening





MHA Recovery Services



Good Road Recovery Center

- ▶ Provides substance abuse services, such as residential care, partial hospitalization, day treatment, and education.

Good Road Recovery Cottages

- ▶ Two new residential cottages designed to support individuals overcoming substance abuse.

Healing Hearts Lodge

- ▶ Transitional sober living facility for women and children in Bismarck, ND
- ▶ Accommodates 42 residents in 4- Family Units, 18- Shared Living Units and 2-On-Site Care Coordinator Studio Apartments. - Moving on to Phase 2

MHA Tourism

- ▶ MHA Interpretive Center
- ▶ Earth Lodges
- ▶ Twin Buttes Fairgrounds
- ▶ Healing Horse Ranch
- ▶ 4 Bears Casino
 - ▶ River Willow
 - ▶ Water Park
- ▶ Tourism Department
 - ▶ NDSF Indian Horse Relay



MHA Indian Horse Relay
TUESDAY, JULY 22 AT 8PM



Three Affiliated Tribes National park

- ▶ PARK IS LOCATED ON EAST SIDE OF HWY 22
 - ▶ ~40 MILES SOUTHWEST OF NEW TOWN; ~20 MILES NORTH OF KILLDEER, ND
- ▶ 2,100 acres developed to include hiking trails with rugged wilderness routes and scenic trails to explore the colorful landscape and wildlife
- ▶ The park will be open year round
- ▶ Most of the park is located on land that was acquired, transferred into Trust, and then proclaimed to be within the boundaries of the Tribes on July 8, 2024



Veterans Affairs 1st Ruck Walk – September 26, 2025

WHITE SHIELD

- ▶ Veterans Center
 - ▶ 1st Runner Up Award at the 2024 ICF Builders Awards
- ▶ Son of Star Casino
 - ▶ 230 Slot Machines, 6 table games, sportsbook area and poker room
- ▶ Family Restaurant
 - ▶ Seats up to 70 guest & private dining availability
- ▶ Twin Homes
 - ▶ 5,200 square feet homes – 3 bedrooms, 2 full bathrooms & 2 car garage
- ▶ Day Care Facility and Boys & Girls Club
- ▶ Grand Opening of the new Fire Station





PARSHALL

- ▶ Coming Soon: New Hotel & Laundromat and Baseball Field
- ▶ Assisted Living Facility *(bottom picture)*
 - ▶ 20 congregate-style units
- ▶ NG2 Greenhouse
- ▶ Red Bear Multipurpose Building
 - ▶ Set to hold community events from funerals to weddings. Equipped with a fully functional kitchen.
- ▶ Large Maintenance shop *(top picture)*
 - ▶ 3 Bay garage, spacious office area and a wide range of equipment essential for efficiently managing the segments maintenance program



NEWTOWN

- ▶ Emergency Operations Center *(top picture)*
 - ▶ Emergency Command Center for coordinated incident management
- ▶ Thrill & Chill Zone Family Entertainment Center *(middle pictures)*
- ▶ North Segment Community Wellness Center *(bottom right picture)*
- ▶ Laundromat
- ▶ Car Wash and Oil Change Centers *(Bottom left picture)*
- ▶ Child Safety Centers
- ▶ Public Safety and Judicial Centers
- ▶ Veterans Center
- ▶ New Health Facilities





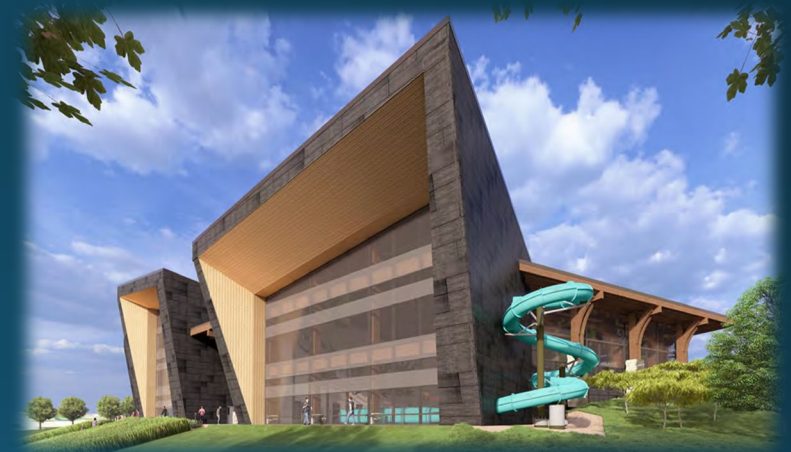
MANDAREE

- ▶ Assisted Living Facility (top picture)
- ▶ New School
 - ▶ K-12, Athletic Facility, and "Green Roof"
- ▶ Mandaree Clinic & Pharmacy (Middle Picture)
- ▶ New Housing Development
- ▶ Community Center
- ▶ Recreational Facilities Infrastructure
- ▶ Emergency Response Center & Fire Department



FOUR BEARS

- ▶ Four Bears Apartments (*top right picture*)
 - ▶ 17 Unit apartment complex - Featuring 2- and 3-bedroom units
- ▶ V. Judy Brugh Community Center (*Middle right picture*)
 - ▶ Upcoming state of the art gymnasium and fitness areas
- ▶ 4 Bears Casino and Lodge
 - ▶ Hotel Expansion
 - ▶ 7 Story hotel tower – adding 90 new rooms, gaming area and sportsbook lounge (*bottom right picture*), offices, sports bar with dining station, ball rooms, Spa, fitness center and many more.
- ▶ Malcom Wolf Community Park (*bottom left and middle pictures*)
- ▶ Interpretive Center
- ▶ Convenience Store & Car Wash





TWIN BUTTES

- ▶ New Fairgrounds Facility *(top and middle left pictures)*
 - ▶ Rodeo Arena, Outdoor horse track, Powwow arbor, trailer and tent campsites, and new clubhouse
- ▶ New High School, Residence Hall, and State-of-the-art Sporting Complex *(bottom left and middle picture)*
- ▶ Assisted Living Facility *(bottom right picture)*
- ▶ New homes – Lodge Homes & upcoming West Hills Subdivision
- ▶ Community Center

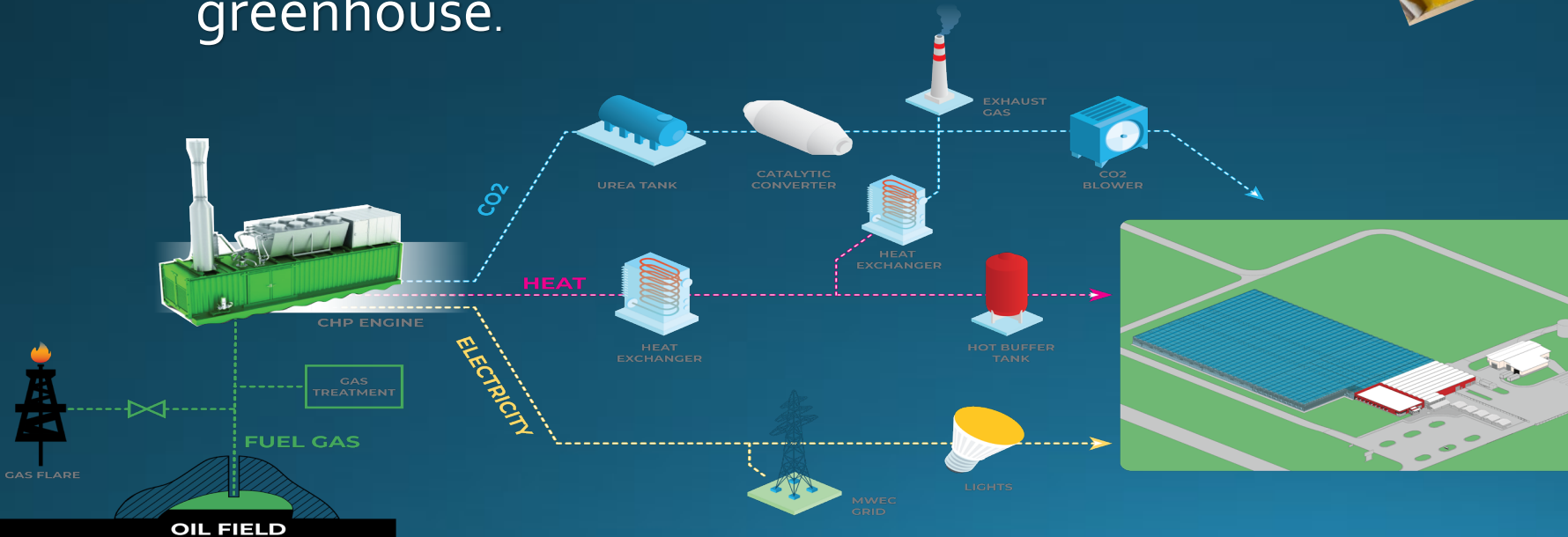


A photograph of an industrial facility at night. In the center, a tall flare stack emits a large, bright flame that reaches into the dark sky. To the left, several vertical pipes or chimneys are visible. The foreground is dark, and the background shows various industrial structures and equipment illuminated by site lights.

Future Investment in Energy Development & Related Infrastructure

Native Green Grow – NG2 Greenhouse - Beginning

- Food Sovereignty and Environmental benefits
 - Capturing, redirecting and converting 400 pounds of carbon dioxide (CO₂) into heat and electrical power for the greenhouse.



Native Green Grow – NG2 Greenhouse

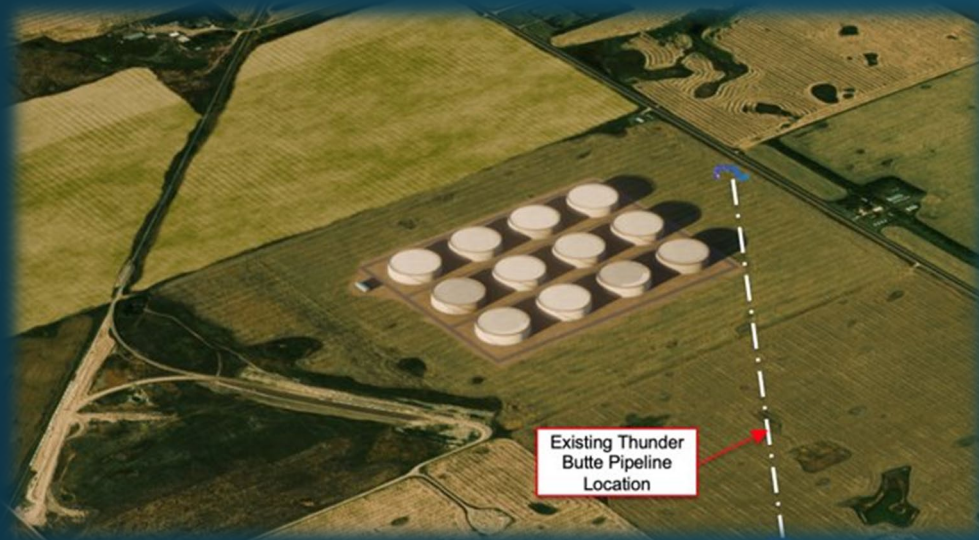


GRAND OPENING-
NOVEMBER 26th, 2025!



- 6 Phases – Phase 1 completion in 2025 (141,377 sq ft)
 - Produce ~1.8M lbs. annually
 - Cucumbers, Peppers, Strawberries & Leafy Greens (such as cabbage and lettuce)
- Local & Regional Market
 - Extending growing season to year round

Energy Vision: 3 Paths Forward



- Enhancement of our crude storage
 - Volatile Market
 - SPR Program – Local & National Level
- Gas Capture and Processing
 - NG2 Greenhouse
 - LNG to Foreign Markets
- Power Generation & Data Center Development



Energy & Economic Development Opportunities Vs. Impediments



IMPROVE STANDARD
OF LIVING FOR TRIBAL
MEMBERS



INVEST IN OUR
MEMBERS & PUBLIC
INFRASTRUCTURE



DIVERSIFY THE
ECONOMY



SUPPORT
RESPONSIBLE ENERGY
DEVELOPMENT



ERADICATE FEDERAL
DEPENDENCY
WITHOUT
ELIMINATING TRUST
RESPONSIBILITY



MHA IMPACT TO THE
ND STATE ECONOMY

- Inefficient Division of Labor Across Multiple Federal Agencies
- Backlog on Approval of IMDA Leases and CA's
 - Failure to Collect Royalties
- Deference to Tribal Law & Treaty Rights
- Unleased Minerals in Spacing Units Prevents Development of Units
- Application of NEPA and the Endangered Species Act on Indian Land
- Dual Taxation
 - Cotton Petroleum Corp v. New Mexico

Thank you!!!





TO: Mayor, Mark Jantzer
Members of the City Council

FROM: Tom Joyce, City Manager

DATE: November 4, 2025 (for the period 11 – 24 Oct 2025)

City Manager

Engagements with City Staff and external partners over the past two weeks have been concentrated on more formally introducing myself, while becoming better informed and understanding impactful issues. I held my first Employee Town Hall with staff at the Municipal Auditorium with over 200 in attendance, sharing who I am, what I believe, and what I expect, while taking time for questions & answers. Other engagements included attending Family Night at the Minot Police Department, speaking to the local chapter of DAV while celebrating the US Navy's 250th birthday, attending the North Central Veteran Stand Down event, and joining Finance Director Dave Lakefield for an interview with KX News focused on the 2026 budget process. I also met with several external service partners and business entities, to include our contractor for the Citizen Satisfaction Survey. I was proud to emcee the PD's swearing in ceremony for 6 new police officers, and participated in the Central Dakota MPO Policy Board meeting, multiple department level meetings and the City Staff Department Head meeting, along with one-on-ones with 10 direct reports and the Mayor.

City Assessor Ryan Kamrowski

The following represents the City of Minot's real estate market based on a monthly and year to date basis. The numbers listed below are based on Normal Arm's Length Transactions as determined by extensive review by the City of Minot Assessor's office.

	SEPTEMBER			Year to Date 2025		
	Sales	Median	Average	Sales	Median	Average
Residential	65	\$ 271,900	\$ 267,136	640	\$ 249,600	\$ 272,308
Residential Vacant Land	6	\$ 50,000	\$ 53,833	49	\$ 20,833	\$ 34,882
Commercial	7	\$ 259,900	\$ 509,048	42	\$ 325,000	\$ 998,957
Commercial Vacant Land	1	\$ 948,150	\$ 948,150	6	\$ 75,500	\$ 647,708

**Minot International Airport
Director, Jennifer Eckman**

Statistics – (Additional statistics can be found here: (<https://www.motairport.com/260/Statistics>))

- In September the seasonal dip in revenue enplanements (paid boardings) continued. There was also a drop in the load factor (percentage of filled seats), which is attributed to the increase of seats available on the United flights. Typically, the revenue patterns for non-aeronautical items (concessions, parking, car rental, etc.) follow the same pattern as the revenue enplanements. This month was an anomaly with the parking revenue increasing. This may be a result of changes to the parking fee structures. Pushing into October, it's anticipated to have a continued downward trend as a result of an ongoing shutdown of the federal government. Once the shutdown ends, we anticipate the numbers will begin to rise again for the seasonal travel: retirees heading to warmer climates for the winter and holiday season.

Construction Project updates

- Taxiway C and C3 Rehabilitation – Work was completed on schedule.
 - Wind cone was replaced as part of this project.
- GA Access Road – Delayed until Spring 2026 due to utilities infrastructure concerns.
- Runway 8/26 Design – Pavement borings conducted.

Staffing and Training

- Staffing –
 - New hire for one full-time vacancy in the Facilities department began in early September.
 - Operations are down two team members due to one resignation and one unforeseen extended medical leave. Recruitment efforts have begun.
 - Operations team had some military leave, training, and some out on PTO.
 - Advertising for Facility Tech LEAD position.
- Training and City P.R.I.D.E. –
 - Developer Training – The Airport Director continued supporting the monthly training led by the Planning Department for new community developers.
 - PRIDE Employee Recognition Committee – Airport Operations team member represents the Airport.
 - City Safety Committee – The Airport Safety and Security Specialist, a Facility Tech, and an Ops Tech represent the Airport on this committee.
 - Defensive Driving - Hosted at Airport for City staff.
 - National Airports Conference (NAC) – Operations and Maintenance Manager attended the conference in Salt Lake City, UT as a recipient of the AAAE Professional Development Grant.
 - GLC AAAE Airports Conference – Operations and Maintenance Foreman attended the conference in Chicago, IL.
 - Training for new hire in Operations continues.
 - Conducted quarterly fire drill.

Equipment

- Vehicles and Snow Removal Equipment (SRE) –
 - Several pieces of equipment were swapped out for seasonal operations (i.e. mower units to broom units)
 - Unit 347 (Older Toro) - Went to auction.
 - Unit 303 (Older tractor) – Went to auction.
 - Unit 322 (Old Oshkosh snowblower) – Went to auction.
 - Unit 320 (F-250) – At City shop for starter repair; Installed Vericom for winter operations.
 - Unit 325 (Plow) – Replaced leaking hydraulic piston.
 - Unit 319 (Skid steer) – Replaced tires.
 - Unit 326 (Oshkosh Plow) – Annual Service.
 - Unit 312 (Epoke Sander) – Waiting on parts for front roller and belt (8 weeks out) for sanding unit.
- Airside Equipment –
 - Airside Electrical Generator – The radiator continues to have a slow leak. Airport staff are looking to see if it can be tied into terminal generator for back-up.
 - Jet bridges –The jet bridges continue to show wear and tear. HVAC systems are showing their age. The airport team continues to coordinate the repairs with airlines.
 - Flooring will be replaced later this year within jet bridge cab of two jet bridges.
 - Main windsock – Failed entirely on April 10, 2025. Temporary windsock installed without a light and NOTAM issued. Replacement was installed at the end of the month.
- Terminal Equipment –
 - Paging System – Aging system that is no longer supported. Replacement equipment is on order and scheduled for installation within the next month.

Facilities

- Commercial Terminal –
 - Jet bridge 4 – Vertical motor having issues. Troubleshooting with contractor.
 - South Baggage Makeup Carousel - Rollers replaced on carousel.
 - Tornado shelter signage installed.
 - Ticketing Overhead Door – Replaced drum.
 - Flagpole lighting repaired.
 - Inspection of TSA leased space.
 - Met with contractor in preparation for PA system replacement.
 - AHU #1 – Rebuilt motor installation complete.
 - Bad surge protection device on main electrical panel. Waiting on quotes for repairs.
 - Exterior Granite - Granite installation completed.
 - Terminal doors - The doors continue to have regular maintenance issues arise. One set of replacement doors was included in the 2025 budget. Reached out to contractors for quotes.
 - Vestibules 1 and 3 – Looking at alternate solutions for air curtains for all vestibules now that new wiring has been pulled. Reached out to Fire Inspector for possible solutions. No change.

- Terminal Roof – Repairs completed by contractor.
- General Aviation Terminal -
 - HVAC System - Upgrade assessment in process.
 - Replaced garage door for tenants.
 - Fuel farm shack inspected in preparation for new shingles and siding.
- SRE –
 - Preparing items for City auction.
 - West Garage Door – Lift arms broke off. Waiting on quotes for repairs.
- Landside -
 - Rental car parking lot lighting –Replacement lighting on order.
- Airside -
 - Tie-downs on the GA apron have begun to heave in some areas. Repair/replacement options are being considered.
 - Wetland mitigation/drainage improvement project has reached substantial completion. The need for additional erosion control measures have been discovered and will be completed in 2025.
 - Ops installed temporary access road for commercial ramp access to AOA.
 - Special inspections conducted prior to open up Taxiway C3 and wind cone installation.
 - Storm water collection for quarterly inspections.

Community Engagement

- Social media – The most popular Facebook post for the month was published on September 12, 2025. The post highlighted Kaisley's Make-a-Wish at MOT.
- Airport Community Meeting – The monthly meeting with the tenants was held the first week of the month.
- General Aviation Quarterly Meeting - Quarterly meeting held with the Airport General Aviation Community
- Local Emergency Planning Committee (LEPC) – Airport staff participates in LEPC activities.
- Airport Association of North Dakota (AAND) – Airport Operations and Maintenance Manager is on the board.
- Service Organizations – Rotary - The Airport Operations and Maintenance Manager participates in Rotary as a board member.
- Minot Area Chamber EDC Committees – Airport Director participates in the Infrastructure, Energy, and Military Affairs committees and serves as an honorary commander of the 5th Logistical Readiness Squadron.
- American Association of Airport Executives – Airport staff participates in a variety of subcommittees and working groups within this organization and its Great Lakes Chapter.
- Minot Area Chamber EDC Community Leadership Institute – Operations & Maintenance Foreman and Facilities Foreman participate in the weekly leadership course.
- Make-a-Wish: Kaisley and her family traveled from MOT to Florida to go to Disney World as part of her wish. MOT ensured they were sent off in style with the full red-carpet treatment!

- TSA Precheck Event: IDemia set up shop at the Airport from September 9-12 to allow residents of Minot and the surrounding areas to register for TSA Precheck.
- 9/11 Stair Climb: The Airport Director, Airport Maintenance and Operations Manager, Airport Business and Development Manager, and Airport Safety and Security Specialist attended the annual 9/11 Stair Climb at the Police Station.
- News –
 - Minot International Airport holds TSA PreCheck Enrollment Event this week – September 9, 2025
 - <https://www.kxnet.com/news/local-news/minot-international-airport-holds-tsa-precheck-enrollment-event-this-week/>
 - Air Museum co-founder remembered for lifetime of dedication, leadership – September 23, 2025
 - <https://www.minotdailynews.com/news/local-news/2025/09/air-museum-co-founder-remembered-for-lifetime-of-dedication-leadership/>

Incidents Reported

- September 9, 2025 – Aircraft taxied within construction haul route, hitting signage that clipped right wingtip. Pilot ok.
- September 11, 2025 – Sedan located at vehicle gate 2 waiting for an airport tenant.

MACEDC Board Meeting Attendance - 2025

Scheduled Meeting

JAN FEB MAR MAR APR MAY JUNE JULY AUG SEPT OCT NOV DEC
8 12 12 24 9 14 11 9 13 10 8 12 10

EXECUTIVE COMMITTEE

Ryan Ackerman, Chair	X	X	X	A n n u a l M e e t i n g	X	X	X	X					
Jarid Lundeen, Chair-Elect	X	X	X		X	A	X	A					
Missy Feist-Erickson, Treasurer	X	X	X		X	X	X	X					
Cassidy Hjelmstad, Past Chair	X	X	X		X	X	X	A					
Brekka Kramer, President CEO & Corp Secretary	X	X	X		X	X	X	X					

ADDITIONAL VOTING MEMBERS

Kevin Black	X	X	X	M e e t i n g	X	X	X	X					
Beth Feldner	X	X	A		X	X	X	X					
Peter Hankla	A	X	X		X	A	X	X					
Jonn Knecht	X	X	X		X	A	A	X					
John Kutch	X	A	X		A	A	X	A					
Brent Lohnes	X	X	A		X	X	A	X					
Ward County - Commissioner Jason Olson	A	X	A		X	X	X	X					
City of Minot - Mayor Mark Jantzer	X	X	X		X	X	X	X					
Dr. Steven Shirley	X	X	X		X	X	A	X					
Jason Zimmerman	X	X	X		X	X	X	X					

X = Present A = Not Present

**Minot Area Chamber EDC Board of Directors
Wednesday, August 13, 2025 @ 7:30 a.m. | Minot Area Chamber EDC
REGULAR MEETING AGENDA**

Call to Order

1. Board Minutes (All Directors)
 - a. Approve July 9 Regular Board Meeting Minutes
2. Treasurer's Report
 - a. Approve July Financials
3. Chairperson's Report
 - a. 2024 MACEDC Audit
 - b. MACEDC Employee Handbook Review
 - c. Minot International Airport Contract
 - d. U.S. Chamber Accreditation
4. Strategic Plan Key Pillar Report
 - a. Economic Development
 - b. Community Development
 - c. Workforce Development
 - d. Member Investor
 - e. Military Support
5. President's Report
 - a. Programming Community Outreach Monthly Activity Report
 - b. Upcoming Events, Meetings, and Presentations
6. Other Business

Adjourn Meeting

Next Meeting: Wednesday, September 10, 7:30 a.m.



PO Box 940 | Minot, ND 58702-0940
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E-mail: minot@minotchamberedc.com

**Minot Area Chamber EDC
Regular Board Meeting Minutes
Wednesday, July 9, 2025
Minot Area Chamber EDC Office**

Call to order

Chair Ryan Ackerman called the meeting of the MACEDC Board of Directors to order at 7:30 a.m.

Attendance

PRESENT BOARD MEMBERS AND STAFF: Ryan Ackerman, Missy Feist-Erickson, Kevin Black (Teams), Beth Feldner, Pete Hankla, Acting Mayor Mark Jantzer, Jonn Knecht (Teams), Brent Lohnes, Commissioner Jason Olson, Dr. Steven Shirley, Jason Zimmerman (Teams), Brekka Kramer, and Jaime Hauge.

ABSENT: Jarid Lundeen, Cassidy Hjelmstad, and John Kutch.

OTHERS PRESENT: Bradley Yoder.

1. Presentation of the 2024 MACEDC Audit – Brady Martz & Associates

Bradley Yoder, Brady Martz & Associates, presented the 2024 MACEDC audit to the board.

2. Board Minutes (All Directors)

Minutes were provided in the MACEDC Board of Director's packet sent out prior to the monthly meeting. Acting Mayor Jantzer made a motion to approve the June 11 regular board meeting minutes; Mr. Lohnes seconded the motion which carried unanimously.

3. Treasurer's Report

Ms. Feist-Erickson presented the June MACEDC financials. Dr. Shirley made a motion to approve the June MACEDC financials. Mr. Hankla seconded the motion which carried unanimously.

4. Chairperson's Report

- a. **Minot State University & Dakota College at Bottineau Letters of Support:** The three letters of support were provided in the packet for review.
- b. **Association of Chamber of Commerce Executives Employee Engagement Survey:** The survey results were provided in the packet for review.
- c. **Norsk Høstfest Military Appreciation Day Sponsorship Request:** Ms. Kramer stated that MACEDC staff recommends sponsoring military appreciation day at \$5,000. Mr. Knecht made a motion to approve a \$5,000 sponsorship from the privately raised military support funds; Mr. Hankla seconded the motion which carried unanimously.
- d. **2025 Q2 Business Retention & Expansion (BR&E) Program Report:** The report was provided in the packet for review.
- e. **U.S. Chamber Accreditation:** The memo for Section 7. Communications and Section 8. Facilities of the accreditation process were included in the packet for review.

5. Strategic Plan Key Pillar Report

- a. **Economic Development – Mr. Ryan Ackerman:** Chair Ackerman and Ms. Feist-Erickson gave updates on the LPND work being done, including progress with Catalyst Midstream and work with land options for another client.
- b. **Community Development – Mr. Kevin Black:** Mr. Black said work continues with the Renaissance Zone and a potential business lead.
- c. **Workforce Development – Dr. Steven Shirley:** Dr. Shirley gave workforce development updates, including those on the proposed Health Science Institute collaboration between Minot State University (MSU), Dakota College at Bottineau (DCB) and Minot State University and new programs being proposed by MSU and DCB.
- d. **Member Investor – Ms. Beth Feldner:** Ms. Feldner said she has been working on the tier level project and will plan to share more information next month.
 - 1. **Military Support – Mr. Pete Hankla:** Mr. Hankla shared military updates, including a B-52 orientation flight for both Mr. Ackerman and Governor Armstrong, work on the upcoming Washington DC symposium, and Office of Local Defense Community Cooperation meetings. The Omaha Trophy will be presented to the 91st Missile Wing this afternoon with Gen Cotton, the Association of Defense Communities leadership will be in Minot next week to work on and present the Great American Defense Community award, and the North Dakota Military Gallery groundbreaking will take place tomorrow after the North Dakota Military Commission meeting.

6. President's Report

The president's report and programming community outreach monthly activity report were included in the packet. Ms. Kramer shared that the Economic Development Association of North Dakota fall conference will be hosted in Minot October 7-9 which will conflict with the October Board meeting.

7. Other Business

None.

Ryan Ackerman adjourned the meeting at 9:17 am.
Minutes submitted by: Jaime Hauge, Executive Assistant

- Logistics Park of North Dakota Committee monthly meeting
- Sentinel Town Hall planning meeting
- Regular City Council meeting
- Minot federal grant project meeting with BNSF Railway consultant
- Meeting with Verendrye Electric Cooperative General Manager
- Meeting with insurance member investor
- Bank of North Dakota State Smart with My Money Challenge meeting
- MACEDC Board meeting
- Office of Local Defense Community Cooperation (OLDCC) weekly meeting
- Omaha Trophy Presentation to 91st Missile Wing at Minot Air Force Base (MAFB)
- Interview | KX News on Big Beautiful Bill
- The Watch follow up meeting
- Task Force 21 (TF21) meeting with Gen. Anthony J. Cotton, USSTRATCOM Commander
- Meeting with Catalyst Midstream
- North Dakota Military Gallery event planning
- Weekly TF21 symposium planning meeting with Velocity
- Bismarck Mandan Chamber EDC Lunch on the Patio meeting (Bismarck)
- North Dakota Military Commission Meeting (Bismarck)
- North Dakota Military Gallery Groundbreaking with Governor Armstrong (Bismarck)
- MACEDC Team AI Workshop
- MAFB Public Affairs monthly meeting
- Economic development sales tax and MAGIC Fund budget discussion with the City of Minot
- OLDCC Grant Task 2 and 3 with Souris Basin Planning Council
- Energy Committee and API Bakken Chapter meeting with Jason Swaren, Sr VP, Production, Chord Energy
- OLDCC weekly meeting
- Follow the Bakken Tour hosted by Hess and Neset for MAFB (Tioga and Bakken asset)
- Association of Defense Communities leadership visit
 - Dinner meeting with Minot Parks and Visit Minot
 - MAFB tour and interviews
 - Magic City Discovery Center tour and interviews (OLDCC supported project)
 - Downtown tour
 - Driving tour of Minot
 - Minot North High School
 - MREFPP MI-1 Floodwall tour and interview (OLDCC supported project)
 - Scandinavian Park tour and interviews
 - North Dakota State Fair Great American Defense Community presentation with Governor Armstrong
 - North Dakota State Fair parade with MAFB Commanders
- Weekly TF21 symposium planning meeting with Velocity
- Burdick Job Corps North Dakota meeting with Job Corps director of operations and ND Congressional staff
- OLDCC weekly meeting
- The Watch follow up meeting
- Ag Curriculum and Community Connections with Minot Public Schools
- TF21 monthly meeting
- Regular City Council meeting
- Norsk Høstfest Board meeting
- Association of Chamber of Commerce Executives (ACCE) National Conference (Philadelphia)
- Economic Development Association of North Dakota (EDND) fall conference planning meeting
- Meeting on the Center on Rural Innovation planning
- Weekly TF21 symposium planning meeting with Velocity
- EDND monthly board meeting
- 4-H Showmanship Event at the North Dakota State Fair

- North Dakota Agriculture Commissioner meeting at the North Dakota State Fair
- Military Golf Scramble
- North Dakota Department of Commerce meetings with investment firm and Commerce Commissioner
- Meetings with LPND prospect
- Promotion ceremony for Brig. Gen. Cathy Barrington (Washington DC)
- Weekly TF21 symposium planning meeting with Velocity
- Meeting with Flint Group on TF21 website
- Meeting with LPND client
- North Dakota Military Gallery event planning
- Military Welcome Center discussion with the City of Minot
- Interview with Canopy on Roosevelt Park Zoo
- Washington DC TF21 symposium discussion with STRIKEWERX
- Regular City Council meeting | MACEDC biannual report and presentation
- Legislative catch up meeting with District 18 Senator
- Meeting with Xcel Energy
- Dinner on the Prairie
- North Dakota Military Commission Summit (Camp Grafton, Devils Lake)
- Weekly TF21 symposium planning meeting with Velocity
- The Watch follow up meeting
- Military Affairs Committee meeting
- International Economic Development Council Women in Economic Development meeting
- Association of Defense Communities Installation Innovation conference planning
- Meeting with North Dakota Department of Commerce on potential client
- WayFinders wrap up meeting

MINOT AREA CHAMBER EDC
PROGRAMMING COMMUNITY OUTREACH MONTHLY ACTIVITY REPORT | July 7 – August 8, 2025

COMMITTEE REPORTS

Adopt an Airman – A PowerPoint slide show was created recently to be promoted at monthly FTAC (First Term Airmen Center) meeting that will be presented by the Chaplain Corps and will also be presented at all chaplain events in order to get more new airmen involved with the program.

Agribusiness Committee – July 22 the Agribusiness Committee was up bright and early to serve a breakfast of donuts, milk and orange juice to the youth livestock exhibitors at the North Dakota State Fair. Hundreds of kids work hard practicing and prepping their sheep, goat, cattle, and swine in hopes of winning a blue ribbon for their efforts.

August 5 Dinner on the Prairie took place just west of South Prairie School. 225 people attended and enjoyed a locally sourced North Dakota meal. They had an opportunity to visit producers at their table and to learn more from a panel discussion led by farmers and ranchers. The evening under the North Dakota sky set a beautiful backdrop for a memorable evening set aside to educate people on how much food is grown locally. First International Bank & Trust is the presenting sponsor.

Ambassadors Committee – Ambassadors led ribbon cuttings at the following businesses:

- July 15 – Roosevelt Park Zoo – 1219 Burdick Expy E – new African Plains Building housing giraffes year round
- July 16 – Sunrise Counseling – 2910 7th St SW – new location for this 3 year old therapy business
- July 17 – North Dakota State Fair – 2005 Burdick Expy E – new water fountain and upgrades to west park
- July 29 – LFS Elite – 4545 North Main Street NE – new location for auto repair shop
- July 31 – Broadway Circle – 1901 South Broadway – Family Homeless shelter, apartment and food pantry
- August 4 – North Star Community Credit Union – 2150 15th St NW – new location

Business Retention & Expansion – An interview was held with Minot Sash & Door.

Business After Hours – Business After Hours will start again August 14 at Sports on Top.

Community Leadership Institute – In its 55th year, Community Leadership Institute (CLI) has 25 people signed up to attend the 8-week course. CLI starts September 4 and runs each Thursday morning through October 23. Participants learn about their leadership skills, and how to get involved in the community with courses including economic development, Minot Air Force Base and emergency services.

Eagle Awards – On July 8, eighteen Eagle Awards were given to the following:

Chloe Hoefer, Ryan Honda	Andy Schmitz, Beowulf Golf Club
Sina Walker, Edgewood Senior Living	Ashlee Swartwout, Thrifty White Pharmacy
Sierra Erdman, Sunnyside Elementary	Jairo Ceden, Bones BBQ
Nikki Vannett, Nola's Lounge	Nikki Vannett, Nola's Lounge
Randy Burckhard, Hight Construction	Kitty Perez, Minot State University
Shirlene Spears, Edgewood Senior Living	Monica Sivertson, Ascend Wellness
Austin Schwardt, Trinity Health	Charles Woody, Muus Lumber & Hardware
Sonny Hamley, Muus Lumber & Hardware	Matthew Thrailkill, DSG
Lori Nord, Washington Elementary School	Jessica McMonigal, Johnson Eyecare
Chelsey Theusch, The Depot & Baggage Claim	

Energy Committee – Jason Swaren, Senior VP of Production at Chord Energy, was the guest speaker at the Bakken API/MACEDC Energy Committee meeting in July. Swaren shared his experience with approximately 50 attendees and discussed Chord Energy, the future of the Bakken, and answered a wide variety of questions. Chord Energy is the resultant company from the merger of Oasis Petroleum and Whiting Petroleum back in 2022.

Governmental Affairs Committee – The committee did not meet during this time.

Infrastructure Committee – The committee did not meet during this time.

Military Affairs Committee – August 7 the committee learned more about agriculture as they toured local crops at the North Central Research Extension Center. There were around 55 people in attendance.

National Civics Bee – MACEDC received a grant for the 2026 National Civics Bee competition. Planning is underway to provide a local competition working with the Greater North Dakota Chamber on a state competition. The first step is to reach out to local educators to receive essays from students in grades 6 – 8.

Prairie Warrior Auction – The 2026 event has been set for April 23, 2026.

Right Start Committee – July 23 the Minot Area Chamber EDC Right Start team presented what there is to see and do in Minot and North Dakota to newcomers at Minot Air Force Base. There were 125 airmen in attendance. The Right Start presentation at Minot Air Force Base is a mandatory briefing for airmen and anyone with Department of Defense affiliation and is considered the newcomers welcome to a new installation and community. MACEDC leads the community portion each month.

Showcase of Business – The 2025 event has been set for November 13 at the ND State Fair Center Magic Place with the theme Winter Wonderland. SRT is the presenting sponsor.

Start Up Minot Academy powered by CO.STARTERS - The next 10-week course starts September 10, and weekly meetings will take place each Wednesday from 8:30 – 11:30 a.m. Registration is now open for the fall session.

Start Up Minot – The free networking event on July 10 featured local entrepreneur, Stephanie Houser, who owns and operates The Street and Superior Nutrition. Stephanie is a graduate of the SUM Academy powered by CO.STARTERS. The August event will also feature another graduate of the SUM Academy – Travis Johnson with Unmanned Operator. Hope to see you there at 7:30 a.m. at the Carnegie Center.

Task Force 21 – Planning continues for the 14th Annual Nuclear Triad Symposium scheduled for September 26 in Washington DC. TF21 members attended the Omaha Trophy Presentation to the Minot Air Force Base 91MW and spent time with Gen. Anthony J. Cotton, U.S. Strategic Command Commander. North Dakota Military Commission members traveled to Bismarck for a meeting and for the North Dakota Military Gallery groundbreaking. An Association of Defense Communities team came to Minot during the North Dakota State Fair to get footage, conduct interviews, and present the Great American Defense Community award on the stage at the North Dakota State Fair. Work is underway with the Office of Local Defense Community Cooperation and the City of Minot on the Installation Readiness program. TF21 members attending Col Cathy Barrington's promotion ceremony. North Dakota Military Commission members attended the Summit at Camp Grafton. The Jan 1 – June 30 State of ND Base Retention Grant report was submitted.

Women Connect – July 31 the committee gathered to plan for the October 15 signature event. Holly Hoffman, a final contestant on the series *Survivor*, has an inspirational message of not only surviving, but thriving. The South Dakota native provides insight into how her experience can be a lesson for us all. The event will take place from 2:00 p.m. to 5:00 p.m. at Ann Nicole Nelson Hall at Minot State University. Hess is the presenting sponsor.

UPCOMING MEETINGS AND EVENTS

Minot Area Chamber EDC Programming

August 14	Start Up Minot Networking Event, 7:30 a.m., Carnegie Center
August 14	Business After Hours, 5:00 p.m., Sports on Top
August 27	Right Start Presentation, 9:30 a.m., Minot Air Force Base
September 4	Military Affairs Committee, noon, TBD
September 4	Ambassadors Committee, 4:30 p.m., TBD
September 9	Eagle Award Presentation, 10:00 a.m., MACEDC Office
June 12, 2026	Military Appreciation Day in the Parks

Minot Area Chamber EDC Signature Events

September 26	Task Force 21 Nuclear Triad Symposium, Washington D.C.
October 15	Women Connect Fall Event with Holly Hoffman
November 13	Showcase of Business, North Dakota State Fair Center
April 23, 2026	Prairie Warrior Auction, North Dakota State Fair Center
May 1 – 2, 2026	Citywide cleanup
September 18, 2026	Task Force 21 Nuclear Triad Symposium, Washington D.C.

Minot Area Chamber EDC Strategic Engagements | Stakeholder and Partner Events

August 14	Fargo Moorhead West Fargo Chamber Midwest Technology Summit, Fargo ND or virtual
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August 14	North Dakota Department of Commerce ND Global Talent Summit, Bismarck ND
August 18	Minot City Council Meeting
August 26	Sentinel Townhall Event, Minot State University
August 28	North Dakota Petroleum Council Oil PAC Golf Tourney, Medora ND
August 29	Union Silos Silobration
September 2	Ward County Commissioners Meeting
September 2	Minot City Council Meeting
September 3	USSTRATCOM Deterrence Symposium, Omaha NE
September 4-5	Bakken API Golf Scramble
September 27	Minot State University Energy Day
October 7-9	EDND Fall Conference
October 11	Minot State University Prairie Warrior Bowl

MACEDC Board Meeting Attendance - 2025

Scheduled Meeting

JAN FEB MAR MAR APR MAY JUNE JULY AUG SEPT OCT NOV DEC
 8 12 12 24 9 14 11 9 13 10 8 12 10

EXECUTIVE COMMITTEE

Ryan Ackerman, Chair	X	X	X	Annual Meeting	X	X	X	X	X				
Jarid Lundeen, Chair-Elect	X	X	X		X	A	X	A	X				
Missy Feist-Erickson, Treasurer	X	X	X		X	X	X	X	X				
Cassidy Hjelmstad, Past Chair	X	X	X		X	X	X	A	X				
Brekka Kramer, President CEO & Corp Secretary	X	X	X		X	X	X	X	X				

ADDITIONAL VOTING MEMBERS

Kevin Black	X	X	X	Annual Meeting	X	X	X	X	A				
Beth Feldner	X	X	A		X	X	X	X	X				
Peter Hankla	A	X	X		X	A	X	X	A				
Jonn Knecht	X	X	X		X	A	A	X	X				
John Kutch	X	A	X		A	A	X	A	X				
Brent Lohnes	X	X	A		X	X	A	X	A				
Ward County - Commissioner Jason Olson	A	X	A		X	X	X	X	X				
City of Minot - Mayor Mark Jantzer	X	X	X		X	X	X	X	X				
Dr. Steven Shirley	X	X	X		X	X	A	X	X				
Jason Zimmerman	X	X	X		X	X	X	X	X				

X = Present A = Not Present

**Minot Area Chamber EDC Board of Directors
Wednesday, September 10, 2025 @ 7:30 a.m. | Minot Area Chamber EDC
REGULAR MEETING AGENDA**

Call to Order

1. Board Minutes (All Directors)
 - a. Approve August 13 Regular Board Meeting Minutes
2. Treasurer's Report
 - a. Approve August Financials
3. Chairperson's Report
 - a. Motor Vehicle Department Request for Proposals
 - b. Letter of Support, The Northwest Seaport Alliance Port Improvement Grant
 - c. Letters of Support, Destination Development Grant
 - i. Masquerades
 - ii. The Legacy at 212
 - d. Economic Development Association of North Dakota (EDND) Fall Conference
 - e. U.S. Chamber Accreditation
4. Strategic Plan Key Pillar Report
 - a. Economic Development
 - b. Community Development
 - c. Workforce Development
 - d. Member Investor
 - e. Military Support
5. President's Report
 - a. Programming Community Outreach Monthly Activity Report
 - b. Upcoming Events, Meetings, and Presentations
6. Other Business

Adjourn Meeting

Next Meeting: Wednesday, October 8, 7:30 a.m.

**Minot Area Chamber EDC
Regular Board Meeting Minutes**
Wednesday, August 13, 2025
Minot Area Chamber EDC Office

Call to order

Chair Ryan Ackerman called the meeting of the MACEDC Board of Directors to order at 7:30 a.m.

Attendance

PRESENT BOARD MEMBERS AND STAFF: Ryan Ackerman, Jarid Lundeen, Missy Feist-Erickson, Cassidy Hjelmstad (Teams), Kevin Black (Teams), Beth Feldner, Mayor Mark Jantzer, Jonn Knecht (Teams), John Kutch, Commissioner Jason Olson, Dr. Steven Shirley, Jason Zimmerman, Brekka Kramer, and Chanda DeCent.

ABSENT: Pete Hankla and Brent Lohnes.

1. Board Minutes (All Directors)

Minutes were provided in the MACEDC Board of Director's packet sent out prior to the monthly meeting. Mr. Lundeen made a motion to approve the July 9 regular board meeting minutes; Mr. Zimmerman seconded the motion which carried unanimously.

2. Treasurer's Report

Ms. Feist-Erickson presented the July MACEDC financials. Mr. Zimmerman made a motion to approve the July MACEDC financials. Mayor Jantzer seconded the motion which carried unanimously.

3. Chairperson's Report

- a. **2024 MACEDC Audit:** Ms. Feist-Erickson made a motion to approve the 2024 MACEDC audit; Dr. Shirley seconded the motion which carried unanimously.
- b. **MACEDC Employee Handbook Review:** Ms. Kramer shared that MACEDC's attorney has reviewed the draft handbook. The board agreed to form a smaller committee to review the newly revised MACEDC employee handbook.
- c. **Minot International Airport Contract:** The board reviewed the Minot International Airport Contract for the military welcome center which is authorized for a term of one year. Dr. Shirley made a motion to approve the lease agreement with MACEDC paying the airport cash for the lease. Dr. Shirley amended his motion to state the lease agreement payment would be provided with a combination of cash and in kind donations. Ms. Feldner seconded the motion which carried unanimously.
- d. **U.S. Chamber Accreditation:** Ms. Kramer informed the board that the application is due to the U.S. Chamber by August 31 to maintain the current accreditation; another option is to re-apply later. Ms. Feldner made a motion to have the MACEDC team submit the application by August 31; Mr. Lundeen seconded the motion which carried unanimously.

4. Strategic Plan Key Pillar Report

- a. **Economic Development – Mr. Ryan Ackerman:** Chair Ackerman shared that work continues with a potential Logistics Park of North Dakota client. Ms. Kramer stated that the Economic Development Association of North Dakota fall conference is taking place October 7-9 in Minot.
- b. **Community Development – Mr. Kevin Black:** No updates.
- c. **Workforce Development – Dr. Steven Shirley:** Dr. Shirley gave an update on the 2025 legislative funding available for workforce.

- d. **Member Investor – Ms. Beth Feldner:** Ms. Feldner said she has been working on the tier level project and it is almost complete.
- e. **Military Support – Ms. Brekka Kramer:** Ms. Kramer shared military updates, including work on the Washington DC symposium, including the Follow the Bakken tour for MAFB leadership, work on the Office for Local Defense Community Cooperation grant, and the Great American Defense Community visit.

5. President's Report

The president's report and programming community outreach monthly activity report were included in the packet. Ms. Kramer shared that MACEDC will be supporting Destination Development grant Minot projects.

7. Other Business

None.

Ryan Ackerman adjourned the meeting at 9:30 am.
Minutes submitted by: Jaime Hauge, Executive Assistant



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September 10, 2025

The Honorable Sean Duffy Secretary of Transportation
U.S. Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

RE: The Northwest Seaport Alliance Port Infrastructure Development Program (PIDP) grant application for Terminal 18 Efficiency Project

Dear Secretary Duffy:

Our mission at the Minot Area Chamber EDC (MACEDC) is to advocate for and invest in business activity by being a collaborative partner in the community, focused on improving quality of life for all. MACEDC supports key initiatives that build and strengthen our economy and those partners that make our economy grow and thrive. For these reasons, we are grateful to provide a letter of support for The Northwest Seaport Alliance's (NWSA) FY25 grant application for the Port Infrastructure Development Program for the Terminal 18 Efficiency Project.

One of MACEDC's key pillars of focus is economic development, and as part of that effort, we own a premier inland intermodal facility in Minot, ND. This facility ships near weekly unit trains full of locally grown and locally processed crops from the heart of North Dakota to the NWSA's ports in Seattle. This opportunity, for producers and processors in North Dakota and surrounding states to ship internationally, is a vital component to increasing the value of American-grown products. We support the NWSA's efforts to address poor pavement conditions at Terminal 18 in Seattle with this grant. We believe that the paving element of the project will make terminal operations safer and much more efficient and will help reduce pollutants that may contribute to poor water quality. A safer and more efficient service in Seattle will make the supply chain infrastructure more resilient year-round and increase long-term reliability for the Minot Intermodal Facility and those growers and processors in the upper Midwest that use this facility.

We wholeheartedly support The Northwest Seaport Alliance's application to secure a Port Infrastructure Development Program grant from the U.S. Department of Transportation.

Sincerely,

Brekka Kramer
President | CEO
Minot Area Chamber EDC

*The Minot Area Chamber EDC
Is accredited by the
United States Chamber of Commerce*





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August 28, 2025

North Dakota Department of Commerce Tourism Division
1600 E. Century Ave., Suite 6
Bismarck, ND 58503

RE: Destination Development Grant for Masquerades Family Entertainment Center

To whom it may concern,

Our mission at the Minot Area Chamber EDC (MACEDC) is to advocate for and invest in business activity by being a collaborative partner in the community, focused on improving quality of life for all. MACEDC supports key initiatives that build and strengthen our economy and is grateful to provide a letter of support for a growing business, Masquerades Family Entertainment Center, that is set to improve our region and assist in attracting multi-day visitors and retaining long-term residents in northcentral North Dakota.

One of MACEDC's key pillars of focus is community development, and we believe that the addition of this family-friendly tourism experience will be an asset to the region's available tourism attractions and will assist in keeping individuals and families in our state longer during their visit. As well, we anticipate that the Masquerades Family Entertainment Center will add an additional wholesome, affordable recreational activity that will encourage visitors to want to move to our great region and great state. Unique business ideas like the roller skating rink and the indoor electric go-kart track are unique to western North Dakota and are attractive year-round opportunities that will improve the quality of life for residents and support workforce recruitment efforts.

We wholeheartedly support Masquerades Family Entertainment Center's desire to secure a North Dakota Tourism Destination Development Grant to be able to execute this active and enjoyable entertainment center for youth and adults of all ages.

Sincerely,

Brekka Kramer
President | CEO
Minot Area Chamber EDC



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www.minotchamberedc.com
minot@minotchamberedc.com

August 28, 2025

North Dakota Department of Commerce Tourism Division
1600 E. Century Ave., Suite 6
Bismarck, ND 58503

RE: Destination Development Grant for The Legacy at 212

To whom it may concern,

Our mission at the Minot Area Chamber EDC (MACEDC) is to advocate for and invest in business activity by being a collaborative partner in the community, focused on improving quality of life for all. MACEDC supports key initiatives that build and strengthen our economy and is grateful to provide a letter of support for a novel business idea under The Legacy at 212 that proposes to transform an early-1900s building into a vibrant heritage destination and attract multi-day visitors to northcentral North Dakota.

One of MACEDC's key pillars of focus is community development, and we believe that improvements to this building will bring a unique experience to a visitor's stay in Minot. Having additional boutique lodging in our downtown, with farm-to-table food options will be an asset to the regional art and public space projects located nearby, the Union Silos Mural Project and Citizens Alley, respectively. Also, we anticipate that The Legacy at 212 will be a catalyst for additional authentic local history spots. This project will improve the quality of life for residents and support workforce recruitment efforts while enhancing tourism, promoting economic growth and strengthening the overall community identity.

We wholeheartedly support The Legacy at 212's desire to secure a North Dakota Tourism Destination Development Grant to be able to execute this unique business idea and support the many great tourism opportunities in Downtown Minot.

Sincerely,

Brekka Kramer
President | CEO
Minot Area Chamber EDC

- Office of Local Defense Community Cooperation (OLDCC) meeting
- Meeting with Roosevelt Park Zoo Director
- Task Force 21 (TF21) monthly meeting
- Federal Grant Corridor study meeting with BNSF Railway and consultants
- North Dakota Military Gallery event
- Federal Reserve Bank of Minneapolis Regional Economic Conditions webinar
- Department of the Air Force Civic Leader Call with the Secretary of the Air Force
- Norsk Høstfest Governor's Reception planning meeting
- MACEDC Board meeting
- August Economic Development Association of North Dakota (EDND) Idea Exchange
- Potential client meeting
- Data service RFP meeting
- City of Minot executive session
- Weekly TF21 symposium planning meeting with Velocity
- Meeting with Off Color Media
- North Dakota Building Trades Unions Annual Conference Sentinel presentation
- Business After Hours | Sports on Tap
- Association of Defense Communities North Dakota Military Spotlight meeting
- Economic Development Association of ND (EDND) fall conference planning meeting
- US Senator Hoeven staff TF21 briefing
- Development project discussion with Sen Hoeven staff
- Motor Vehicle meeting with North Dakota Department of Transportation
- Team Minot meeting with Lt Col Conover
- Minot Air Force Base (MAFB) Public Affairs monthly meeting
- Rep Julie Fedorchak event
- US Chamber of Commerce and MACEDC Rep Julie Fedorchak Roundtable
- Xcel Energy North Dakota Advisory Board meeting (Minneapolis, MN)
- Xcel Energy North Dakota leader educational event, Prairie Island nuclear plant tour (Minneapolis, MN)
- Weekly TF21 symposium planning meeting with Velocity
- Meeting with City of Minot and potential client
- Meeting with US Senator Hoeven, Gen Bussiere and Grand Sky (Grand Forks, ND)
- Meeting with Trinity Health
- Sentinel meeting with US Senator Hoeven's team, Maj Gen Colin J. Connor, Lt Col Nicholas Conover, and TF21
- Federal Grant Corridor study meeting with BNSF Railway and consultants
- Planning meeting with TF21
- Minot State University Development Foundation Board Meeting Quarter 3
- Catch up meeting with O'Leary Ventures
- 2025 Norsk Høstfest board meeting
- OLDCC weekly meeting
- Sentinel Townhall
- Know It Alls meeting
- Dinner on the Prairie follow up meeting
- Meeting with member investor on a military appreciation night
- Weekly TF21 symposium planning meeting with Velocity
- EDND monthly board meeting
- EDND fall conference planning meeting
- Meeting with Association of Defense Communities executive director
- Meeting with North Dakota Department of Commerce and Bank of North Dakota on potential client

- OLDCC Minot application revision discussion with the City of Minot
- Meeting with MAFB
- Meeting on military welcome center
- Potential client meeting
- University of Mary workforce development meeting
- Special City of Minot council meeting | vacant City Council position
- Regular City of Minot council meeting
- Job Service of North Dakota Veteran Employment webinar kick off
- 1000th Train celebration at Logistics Park of North Dakota intermodal facility
- Weekly TF21 symposium planning meeting with Velocity
- City of Minot leadership meeting
- Association of Defense Communities State Advisors Council meeting
- Military Affairs Committee meeting
- Minot State University Connections interview

MINOT AREA CHAMBER EDC
PROGRAMMING COMMUNITY OUTREACH MONTHLY ACTIVITY REPORT | August 11 – September 5, 2025

COMMITTEE REPORTS

Adopt an Airman – Chaplain Nate Haugen gave a presentation to First Term Airman Center at the beginning of August. No new airmen have completed applications from this meeting.

Agribusiness Committee – August 27 the Agribusiness Committee met to discuss the 2025 Dinner on the Prairie on August 5. The event fed 225 people who learned more about agriculture. The group had some minor tweaks on set up and tear down, but felt the event went well overall.

Ambassadors Committee – Ambassadors led ribbon cuttings at the following businesses:

- August 13 – 3D Mammography Machine Trinity Health Medical Arts – 400 Burdick Expressway East – the new mammography machine will make the process quicker and easier, encouraging more regular test.
- August 15 – Mrs. Field's Closet – Minot North High School, 2000 21st Avenue NW – a nonprofit helping students has opened a third location to provide supplies, clothing, and hygiene products to those in need.
- August 19 – Edgewood Minot on 10th – 3515 10th Street SW – formerly Elison Assisted Living has new owners and a new name.
- August 22 – Midwest Montessori – 812 8th Street NW – new daycare and preschool across from Minot State University on property owned by the MSU Development Foundation. Owners are Caleb and Courtney Heilman.
- August 25 – Tronson Bookkeeping – 6 1st Street SW – new business location in downtown Minot.

Business Retention & Expansion – BR&E interviews were held with Sabre Productions, Prairie Engineering, Pembina Pipeline, WB Components, and Minot Milling.

Business After Hours – August 14 Sports on Tap hosted the Business After Hours after a summer break. The weather was perfect for Sports on Tap to host on their rooftop. 85 people attended to network and enjoyed delicious pizza, wings and winning some great prizes. Many of those attending had not been to the rooftop bar before.

Community Leadership Institute – Community Leadership Institute (CLI) began September 4 at the Roosevelt Park Zoo with 25 participants. This is an annual program for 25 individuals, which fills up every year. The first session participants learn more about the course and get to know one another as they will be together for 8 weeks. MACEDC board chair kicked off the 2025 CLI session.

Eagle Awards – On August 12, eighteen Eagle Awards were given to the following:

Ashley Reiger, John Hoeven Elementary	Mark Unruh, Minot Family YMCA
Jordan Jundt, The Computer Store	Nik Larson, Main Electric Construction
Betty Clementich	Braden Golde, Best Buy
Jacob Brandt, Best Buy	Tanisha Redding, Courageous Hearts
Dr. Bethany Jensen, Broadway Family Dentistry	Dr. Tiffany Burckhard-Teets, Chiropractic Health and Wellness
Rob Hampton, C & C Plumbing	Ethan Rieder, Souris Valley Crossfit
Julien Brooks, Marketplace Foods	CedRiece Hamski, Luxe Studio
Alicia Snickers, Enerbase	Dr. Lane Vendsel, Trinity Health
Justin Herrington, Wagner Construction	Hailey Sebelius, CaringEdge

Energy Committee – The committee did not meet during this time. MACEDC and Bakken API are planning for the upcoming Bakken API golf tournament.

Governmental Affairs Committee – The committee did not meet during this time.

Infrastructure Committee – The committee did not meet during this time.

Military Affairs Committee – September 4 the Military Affairs Committee was treated to lunch by the Employee Support of the Guard and Reserve (ESGR) at the Minot Armed Forces Center. ESGR talked to the group about what they do and to thank the committee for its support. ESGR, a Department of Defense office, promotes cooperation and understanding between Reserve Component Service members and their civilian employers.

National Civics Bee – MACEDC received a grant for the 2026 National Civics Bee competition. Planning is underway for the April 10, 2026 local competition working with the Greater North Dakota Chamber on a state competition. The first step is to reach out to local educators to receive essays from students in grades 6 – 8.

Prairie Warrior Auction – The 2026 event has been set for April 23, 2026.

Right Start Committee – August 27 the MACEDC Right Start team presented what there is to see and do in Minot and North Dakota to newcomers at Minot Air Force Base. There were 83 airmen in attendance. The Right Start presentation at Minot Air Force Base is a mandatory briefing for airmen and anyone with Department of Defense affiliation and is considered the newcomers welcome to a new installation and community. MACEDC leads the community portion each month.

Showcase of Business – The 2025 event has been set for November 13 at the ND State Fair Center Magic Place with the theme Winter Wonderland. SRT is the presenting sponsor.

Start Up Minot Academy powered by CO.STARTERS - The next 10-week course starts September 10, and weekly meetings will take place each Wednesday from 8:30 – 11:30 a.m. Registration is now closed for the fall session.

Start Up Minot – The free networking event on August 14 featured a graduate of the Start Up Minot (SUM) Academy – Travis Johnson with Unmanned Operator. 20 people attended the gathering. The next SUM networking event will be on September 11 and will feature Heidi Lindsay, with Jamaican Vybzy Kitchen.

Task Force 21 – Planning continues for the Task Force 21 (TF21) Washington DC Nuclear Triad Symposium taking place on September 26. MACEDC and the City of Minot continue work with the Office of Local Defense Community Cooperation for the Minot Air Force Base installation readiness grant. A Military Gallery Event took place at Beowulf Golf Club, hosted by MACEDC, the ND National Guard Foundation, and the State Historical Society of ND Foundation for Minot legislators and key leaders to receive an update on this new addition at the ND Heritage Center and State Museum. TF21 members attended a U.S. Air and Space Force Civic Leader call with Secretary of the Air Force Dr. Troy E. Meink. TF21 member Jonn Knecht had the opportunity to take a B-52 orientation flight. TF21 member Brekka Kramer gave a Sentinel overview as it relates to workforce to the ND Building Trades Unions for their annual conference in Fargo. TF21 met with US Senator Hoeven staff to discuss many large-scale projects tied to Long Range Stand Off Weapon and Sentinel. TF21 met with US Senator Hoeven, Maj Gen Colin Connor, and Lt Col Nicholas Conover to discuss the Sentinel modernization program. TF21 attended a Sentinel Town Hall in Minot, hosted by Air Force Global Strike Command and Minot Air Force Base, to provide a public town hall on the Sentinel program. US Senator Hoeven sent a video and US Senator Kevin Cramer spoke at the event.

Women Connect – August 14 the committee gathered to plan for the October 15 signature event. Holly Hoffman, a final contestant on the series *Survivor*, has an inspirational message of not only surviving, but thriving. The South Dakota native provides insight into how her experience can be a lesson for us all. The event will take place from 2:00 p.m. to 5:00 p.m. at Ann Nicole Nelson Hall at Minot State University. Hess is the presenting sponsor.

UPCOMING MEETINGS AND EVENTS

Minot Area Chamber EDC Programming

September 11	Start Up Minot Networking Event, 7:30 am, Carnegie Center
September 12	Infrastructure Committee, 7:30 am, Homesteaders Restaurant
September 18	Business After Hours, 5 pm, Great River Federal Credit Union
October 1	Agribusiness Committee, noon, North Central Research Extension Center
October 2	Military Affairs Committee, noon, TBD
October 2	Ambassadors Committee, 4:30 pm, Edgewood Minot
June 12, 2026	Military Appreciation Day in the Parks

Minot Area Chamber EDC Signature Events

September 26	Task Force 21 Nuclear Triad Symposium, Washington D.C.
October 15	Women Connect Fall Event with Holly Hoffman
November 13	Showcase of Business, North Dakota State Fair Center
April 2026	Task Force 21 ND Nuclear Triad Symposium
April 23, 2026	Prairie Warrior Auction, North Dakota State Fair Center
May 1 – 2, 2026	Citywide cleanup
September 18, 2026	Task Force 21 Nuclear Triad Symposium, Washington D.C.

Minot Area Chamber EDC Strategic Engagements | Stakeholder and Partner Events

September 13	Minot State University Homecoming parade
September 13	Minot Recognition at North Dakota State University Football Trees Bowl
September 15 – 17	Independent Community Bank of North Dakota 2025 Annual Convention
September 15 – 17	International Economic Development Council Annual Conference
September 16 – 18	North Dakota Petroleum Council Annual Meeting
September 17 – 19	North Dakota League of Cities Annual Conference
September 24 – 27	Norsk Høstfest
September 27	Minot State University Energy Day
October 7-9	Economic Development Association of North Dakota Fall Conference, Minot ND
October 10	Military Appreciation Day Badlands Circuit Finals Rodeo
October 11	Minot State University Prairie Warrior Bowl



Date: October 27, 2025
To: Mayor/City Council
City Manager
From: City Attorney's Office
Re: Monthly Attorney Report (November 2025)

Pursuant to Minot City Code of Ordinances, Section 2-30(a)(3), the following items are submitted as a summary of some of the matters addressed by the City Attorney's Office in the month prior to the November 3, 2025 City Council meeting:

I. Civil Matters

A. Floodplain Eminent Domain Cases:

1. City of Minot v. Parkview MHP, LLC

<u>Counsel:</u>	John Warcup Retained by City of Minot
<u>Opposing Counsel:</u>	Abigale R. Griffin and Howard Roston
<u>Current Status:</u>	Pending in District Court – Dismissal filings imminent Status Conference set for 3/30/26

Property owned by Parkview MHP, LLC is considered a necessary acquisition to complete the Mouse River Enhanced Flood Protection Project. The City Council approved an eminent domain resolution at its August 5, 2024 regular meeting. The City filed its summons and complaint on September 9, 2024. An Answer has been filed and served. Judge Mattson filed a recusal in this matter on February 24 and the case was reassigned to Judge Cresap. An executive session was held with the Council on May 5 to discuss negotiating strategy and provide negotiating instructions to the City's counsel. The City held an executive session on July 21 to discuss negotiating strategy and provide negotiating instructions to the City's counsel.

City Council approved a settlement agreement at its meeting on September 15, 2025 to purchase this property for \$8,520,000.00 as a global/full settlement of any and all claims, costs, reimbursements, and expenses including any just compensation and damages claims, URA benefits, and attorney fees.

November: Staff and contract counsel are finalizing the closing/concluding paperwork and the parties will file a stipulation for dismissal into the pending court case.

B. Other Civil Matters:

1. Liberty Sierra Vista, LLC /Storm Sewer District 121 – Hotel Revel

<u>Counsel:</u>	John Warcup Retained by City of Minot
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Opposing Counsel:

Ryan Simatic

Current Status:

Pending in District Court – Dismissal filings imminent

In 2023, the City of Minot reached out to Liberty Sierra to negotiate a temporary and permanent easement to complete Storm Sewer District 121. On January 16, 2024, Liberty Sierra Vista, LLC sent a letter to the City's contractor in connection with Storm Sewer District 121's impact on the Hotel Revel and its operations. Liberty Sierra claims that while they are not opposed to improving drainage and flood protection in the area, the storm sewer project will allegedly have significant economic impacts on the hotel and is demanding compensation well in excess of what City staff and its contractor believes is reasonable or appropriate for a temporary drainage easement. In February, the City Council approved retaining John Warcup, of Swanson & Warcup, Ltd, to assist with negotiations for this storm sewer project and any necessary eminent domain proceedings. On July 1, the City Council approved an agreement that would allow progress on the storm sewer project to continue while the Parties continue to negotiate and determine a final amount of just compensation to acquire temporary and permanent easements.

In sum, the terms of the agreement have the City Council remitting \$35,362.95 as payment and consideration to Liberty Sierra Vista, LLC in exchange for the necessary easements on the property – but reserves the issue of determining a final amount of just compensation for further negotiation. This will allow construction on the project to continue and avoid construction delays. The agreement contemplates that eminent domain proceedings will be commenced if the parties do not believe negotiations are progressing.

The City Engineer, Attorney, and outside counsel agreed that negotiations with the property owner were not progressing, and the City Council passed a resolution authorizing use of eminent domain on August 5, 2024. The City's contract counsel filed a summons and complaint on Liberty Sierra Vista, LLC. Liberty Sierra Vista, LLC filed a motion for pro hoc vice to allow out of state counsel to make an appearance on their behalf on September 20, 2024 – but on September 30, 2024 their counsel filed a motion to withdraw their request for admission. On October 3, contract counsel began negotiations with Liberty Sierra Vista, LLC's new counsel, Ryan Simatic. The City's attorney approached Liberty Sierra Vista's attorney regarding signing the agreement the Council approved in July, 2024 and Liberty Sierra Vista declined.

On November 4, the City applied to the Court for an order requiring a jury to be summoned to hear the case, and Liberty Sierra's counsel filed a brief on November 14 opposing the same. On January 16, the Defendant filed a motion to dismiss, or in the alternative, compel the City to file an amended complaint arguing the complaint is defective because the duration or start date of the temporary construction easement isn't stated. The City filed a response resisting the motion. A hearing was held February 24th to address both motions and the City's application for an order to summon a jury. The Judge directed the parties to report back by March 5 regarding whether they can reach an agreement on the beginning date and duration of the construction easement. If the parties cannot reach an agreement, a trial will be set sometime in May, June, or July.

On March 8 2025, Defendant and City signed a stipulation agreement that grants the City a temporary easement for one year beginning on June 1, 2025 and a permanent easement that the City may take possession of on June 1, 2025. Just compensation

for the taking of the permanent easement and the temporary easement have yet to be determined. On April 1, 2025, Judge Cresap signed an order granting the aforementioned easements to the City. A scheduling conference was held July 17, 2025. Liberty Sierra's counsel did not appear, and later submitted a letter apologizing for being late due to a technical issue.

Mediation between the Parties was conducted on September 19, 2025 and was ultimately unsuccessful. A special city council meeting for the City Council to provide negotiating instructions to its negotiators was held on September 24, 2025.

November: The Parties continued to negotiate through its attorneys and a tentative agreement has been reached. Concluding/settlement paperwork is still being exchanged and finalized by and between the parties, and the jury trial has been pulled from the court calendar.

2. Josiah Roise v. City of Minot and Ward County

Counsel: Lawrence King

Opposing Counsel: Pro Se/Unrepresented

Current Status: Federal Suit filed

On June 12, 2025, the City was made aware of several documents filed by Josiah Roise in the United States District Court for North Dakota. These documents were filed on April 11th, 2025 and include incomplete US District Court pleading forms and several attachments. The attachments contain several personal recollections as well as court and law enforcement records related to a 2019 incident involving the execution of a Ward County warrant seeking bomb-making materials. There are also several attachments referencing various state and federal statutes and case law.

The City submitted this case to the North Dakota Insurance Reserve Fund (NDIRF), who appointed attorney Lawrence King to represent the City in this matter.

November: As of the date of this report, the plaintiff has not served process upon the City.

3. Josiah Roise v. City of Minot Police Officers

Counsel: Lawrence King

Opposing Counsel: Pro Se/Unrepresented

Current Status: Federal Suit filed

On July 16, 2025, the City was made aware of additional pro se pleadings filed by Josiah Roise in the United States District Court for North Dakota. These documents were filed on April 23rd, 2025 and again include incomplete US District Court pleading forms and several attachments. The attachments contain several personal recollections as well as court and law enforcement records related to what appears to be two separate encounters Minot Police Department Officers in 2019. The first incident appears to concern a traffic stop, and the second concerns an incident where law enforcement officers observed an open door at a local business late at night and made contact to ensure nothing was wrong. There are also several attachments referencing various state and federal statutes and case law. The City submitted this

case to the North Dakota Insurance Reserve Fund (NDIRF), who appointed attorney Lawrence King to represent the City in this matter.

November: As of the date of this report, the plaintiff has not served process upon the City.

C. City Business:

1. City Department Legal Support – This Office provided legal support to the City’s City Manager, Department Heads, and Planning Commission regarding contracts, human resources/personnel issues, and other legal matters, including the following:

- a. **Employment Investigations:** A meeting has been scheduled with City Management, HR, and Police Departments to continue to work through the recommendations made in the police department and mayoral investigative reports.
- b. **2025 Goals and 2026 Budget:** City Attorney’s Office staff are working towards completion of our 2025 office goals and are beginning to discuss and set office goals for 2026.
- c. **Superfund Site Meetings/Document Review:** Attorney Stalheim and the City’s Utility Director continue to work with EPA and the state’s Department of Environmental Quality to make the superfund site available to the park district for recreation. On October 27, 2025, the undersigned was advised that EPA representatives briefed their regional administrator on the consent decree modification and approved their request to route the document for signatures. EPA has also edited the environmental covenant has that document is presently with EPA supervisors for review. Once returned, the City Council can anticipate an ordinance, consent decree, and environmental covenant being presented for its consideration and approval.
- d. **Edgewood Real Estate Investment Trust Development Agreement:** Attorneys Johnson and Lindgren submitted a draft preliminary agreement, and staff has forwarded the same to Edgewood to review and consider. The undersigned has been advised that Edgewood no longer wishes to pursue this project. City Attorney’s Office defers questions on this matter to the Community and Economic Development Director.
- e. **Attorney General Open Meetings Response:** Attorney Stalheim responded to a complaint filed with the North Dakota Attorney General’s Office alleging executive sessions held regarding the Nok Back Tavern purchase. The City has not yet received an opinion on this matter.
- f. **Special City Council Meetings:** Attorney Stalheim attended special city council meetings on October 2 and 6.
- g. **MPD Swearing-in Ceremonies:** City Attorney office staff attended MPD swearing in ceremony on October 20.
- h. **Building and Planning Code Nonconforming Properties:** Attorneys Stalheim and Dickerson continue to counsel to staff regarding several properties that are not in compliance with building and zoning codes.
- i. **Fire Inspections:** Assistant City Attorney Schmitz is working with Minot Fire Department to develop a new inspection reporting process using a third-party contractor.
- j. **Dispatch Visitor Policy:** Attorney Schmitz is working with Minot Fire Department and Dispatch to put together a Dispatch Visitor Policy and Agreement.
- k. **Pathfinder Services of ND (PSND) Agreements:** The City Attorney’s Office continues to work with PSND’s counsel to negotiate an operations/maintenance/commercial lease agreement agreeable to both parties.

- l. **Big 'M' Building and Tracks Development TIF Agreements:** Attorneys Stalheim and Dickerson had meetings regarding these TIF agreements with City staff.
- m. **CDBG HRR and SRRR Program Review:** Attorney Stalheim met with finance staff to talk about these programs and next steps to close out review.
- n. **Snow Removal Services Agreement at MOT:** Attorney Dickerson worked through this agreement with Minot International Airport Staff.
- o. **Amendment with North Dakota Housing Finance Agency for Resilient Homebuyer Program:** Attorney Stalheim worked through this agreement with Finance staff.
- p. **First Due Fire Reporting Contract:** Attorney Schmitz worked through this agreement with the Minot Fire Department.
- q. **CDM Smith Contract Amendment:** Attorney Stalheim worked through this contract amendment with Finance staff.
- r. **Swanson & Warcup Eminent Domain Contract Extension:** Attorney Stalheim worked through this agreement with Finance staff.
- s. **Johnson Controls Service Support Agreement (MOT):** Attorney Dickerson worked through this agreement with Minot Airport staff.
- t. **Memorandum of Understanding Between USAF, WC Sheriff's Dept, ND Highway Patrol, and MPD for Mutual Support:** Attorney Schmitz reviewed this MOU.
- u. **Memorandum of Understanding Between City of Minot and RollKall for Police Department Off-Duty Policing Program:** Attorney Schmitz reviewed this MOU.
- v. **Children's Library Remodel Final Payment:** Attorney Stalheim aided in bringing this item before the Council to finalize.
- w. **Memorandum of Understanding for Skillbridge Program:** Attorney Stalheim reviewed and provided comment on this MOU.

2. **Ordinance/Policy Revisions:**

- a. **Alcohol Ordinances:** Attorney Stalheim is working through the changes Council requested at its October 20th meeting with city staff, and a draft will be returned to the City Council at its second meeting in November.
- b. **Public Works Director Ordinances:** Attorney Dickerson is reviewing the City's ordinance references to the 'Public Works Director' with public works staff to confirm references are consistent with present practices in light of recent restructuring of that position.
- c. **Sales Tax Ordinance Amendment:** Attorney Stalheim drafted proposed a proposed Amendment to the First Penny Sales Tax ordinance for Council's consideration.
- d. **Criminal/Traffic Ordinances:** Attorney Schmitz is in the process of reviewing and drafting criminal and traffic ordinance updates based on changes to North Dakota Century Code during the 2025 legislative session.
- e. **Local Preference Bidding Policy:** Attorney Stalheim worked with the Utilities Director to draft this proposed policy.

- 3. **City Manager Committees:** Legal Assistant Rebekkah Hintz has been serving on the employee recognition committee. Ms. Hintz made arrangements for the City Attorney's Office to participate in the City's pumpkin carving competition and have a table for the downtown business association's trick-or-treating event.

- 4. **Continuing Legal Education:** City Attorneys attended continuing legal education webinars regarding gaining efficiencies using artificial intelligence, neurodiversity in the legal industry, and navigating open records/open meetings laws.

- a. **Airport Law Conference:** Attorney Dickerson attended the Airport Law Conference with the Airport Director October 5-7.
- b. **IMLA Conference:** Attorney Stalheim attended the International Municipal Lawyers Conference October 16-21. She attended courses on code enforcement, parliamentary procedure, mitigating damages, regulatory takings, drug and nuisance abatement, mitigating government liability in the new age of public protests, short term rental litigation and legislation, compliance practices and organization, construction contracts, and ADA compliance in the workplace for employees with substance abuse disorders. If any Council or staff are interested in the course materials the City Attorney's Office can make them available.

5. **Assistant City Attorney Portfolios:** The City Attorney's Office created portfolios for each of the attorneys in an effort to streamline inquiries from City Departments and Officials. After conducting a strengths findings assessment and consulting with Department Heads and City Administration, our office restructured our portfolio assignments to maximize our strengths as follows:

- a. **Stefanie Stalheim:** City Council, City Manager, Human Resources, Finance/NDR-CDBG, Assessors, and Library;
- b. **Nick Schmitz:** Municipal Court, Fire Department, and Police Department – the "Public Safety" Portfolio;
- c. **Corbin Dickerson:** Airport, Engineering, Public Works, Community and Economic Development, and Planning Commission – the "Community Development Portfolio".

Attorneys Schmitz and Dickerson continue to maintain regular, weekly office hours on site at the Airport, Public Works, Fire, and Police Departments.

While all city attorneys are available to City staff and officials for consultation, it is our hope that the portfolio system will allow our attorneys to develop an expertise within their assigned portfolios and, in turn, increase response time and provide more specialized services. The City Attorney's Office also has a weekly staff meeting to brief our group on office and City activities. The City Attorney's Office is always accepting comment on the portfolio workflow system to determine if it is meeting its intended purpose of improving efficiencies. Feedback can be emailed to the City Attorney at stefanie.stalheim@minotnd.gov.

II. **Criminal Matters**

A. **Minot Municipal Court:** Assistant City Attorney Schmitz handled routine and daily matters in Minot Municipal Court for criminal prosecution (trials) and civil ordinance violations, as well as approval or initiation of criminal complaints for ordinance violations.

- a. **Annual Case Totals:** Below are tables documenting the number of criminal and traffic matters opened in municipal court each month for 2022, 2023, 2024 and January through July, 2025. October 2025 totals were not available at the time of the publishing of this memo.

2022	Criminal	Traffic	Total
January	94	208	302
February	91	269	360
March	75	321	396
April	104	209	313

2023	Criminal	Traffic	Total
January	83	177	260
February	84	208	292
March	121	256	377
April	154	361	515

May	114	345	459
June	114	324	438
July	92	235	327
August	134	241	375
September	118	217	335
October	75	200	275
November	91	138	229
December	79	151	230
totals	1181	2858	4039

May	145	318	463
June	119	357	476
July	170	404	574
August	147	372	519
September	112	260	372
October	124	310	434
November	155	250	405
December	140	274	414
totals	1554	3547	5101

2024	Criminal	Traffic	Total
January	141	260	401
February	114	348	462
March	114	345	459
April	109	331	440
May	126	275	401
June	246	285	531
July	111	281	392
August	119	285	404
September	104	174	278
October	123	186	309
November	64	156	220
December	78	172	250
totals	1449	3098	4547

2025	Criminal	Traffic	Total
January	72	166	238
February	90	193	283
March	79	234	313
April	123	232	355
May	92	174	266
June	116	206	322
July	115	302	417
August	114	176	290
September	136	211	347
October			
November			
December			
totals			

	2022	2023	% change
Criminal	1181	1554	32%
Traffic	2858	3547	24%
	4039	5101	26%

	2023	2024	% change
Criminal	1554	1449	-7.3%
Traffic	3547	3098	-14.5%
	5101	4547	-12.2%

B. District Court: Assistant City Attorney Schmitz attended and responded to the scheduling of District Court transfer cases involving initial appearances, motion responses, motion hearings, status conferences, pretrial conferences, and order to show cause proceedings for criminal cases originating in the Minot Municipal Court and subsequently transferred to the Ward County District Court.

- a. **Fitness to Proceed Evaluations:** The 2025 legislative assembly amended the municipal court statutes to authorize municipal judges to refer cases to District Court for fitness to proceed evaluations. See [NDCC 40-18.1-03](#). Under this statute, if the defendant is found *fit to proceed*, the case must be remanded to municipal court for further proceedings. If the defendant is found *not fit to proceed*, the case must be dismissed. See [NDCC 40-18.1-03\(4\)](#). These limitations are important to emphasize

when communicating with victims of crimes under municipal court jurisdiction, as the statute restricts the City's ability to move forward with cases where a Defendant is determined to lack fitness to proceed. Currently, the City has two of these cases pending with the District Court.

Respectfully Submitted,



Recoverable Signature

X

Stefanie Stalheim

City Attorney

Signed by: 48ae2bc4-fd85-4c0e-a0ea-7c87bc0c1a31

On October 7, 2025, a Regular Planning Commission Meeting of the Minot Planning Commission was held in the City Council Chambers, City Hall (10 3rd Ave SW). Chairman Offerdahl called the meeting to order at 05:30 PM.

1. ROLL CALL

Members Present: Tim Baumann, Erin Iverson, Robert Kibler, Annette Mennem, Dustin Offerdahl, Robert Amick, Tanner Dockter, Kasper Ziegler

Members Absent: Kayla Johnson, Serena Pontenila, Darrik Trudell, Bradly Wolff, Casey Erickson

City Staff Present: Nick Schmitz, Maria Romanick, Emily Huettl, Brian Billingsley, Doug Diedrichsen, Dan Falconer, T Kvigne, Hannah Hornberger

Others Present:

2. PLEDGE OF ALLEGIANCE

3. INTRODUCTIONS AND DECORUM

3.1. INTRODUCTIONS AND DECORUM HANDOUT

4. PLANNING COMMISSION

4.1. APPROVAL OF THE SEPTEMBER 2025 REGULAR MEETING MINUTES

The motion to Approve September 2025 regular meeting minutes was initiated by Planning Commission Representative Amick seconded by Planning Commission Representative Dockter and carried by the following roll call vote: ayes: Tim Baumann, Erin Iverson, Robert Kibler, Annette Mennem, Dustin Offerdahl, Robert Amick, Tanner Dockter, Kasper Ziegler; nays: None.

5. PUBLIC HEARING

5.1. CASE #2025-45 - FULL STEAM AHEAD - CONDITIONAL USE PERMIT

Mr. Diedrichsen reviewed the staff report.

The Commissioners had a discussion.

Chairman Offerdahl opened the public hearing to the public for testimony.

Alison Alch, applicant, gave an explanation of the program.

Commissioners had a discussion with the applicant.

Chairman Offerdahl closed the public hearing.

The motion to Approve based on staff's recommendation, conditions and finding of fact was initiated by Planning Commission Representative Baumann seconded by Planning Commission Representative Kibler and carried by the following roll call vote: ayes: Tim Baumann, Erin Iverson, Robert Kibler, Annette Mennem, Dustin Offerdahl, Robert Amick, Tanner Dockter, Kasper Ziegler; nays: None.

5.2. CASE #2025-46 - 828 6TH AVE NW - VARIANCE

Mr. Falconer reviewed the staff report.
The Commissioners had a discussion.
Chairman Offerdahl opened the public hearing to the public for testimony.
No one appeared to testify.
Chairman Offerdahl closed the public hearing.
The motion to Approve based on staff's recommendation and findings of fact acknowledging the hardship due to the shallowness of the lot was initiated by Planning Commission Representative Kibler seconded by Planning Commission Representative Amick and carried by the following roll call vote: ayes: Tim Baumann, Erin Iverson, Robert Kibler, Annette Mennem, Dustin Offerdahl, Robert Amick, Tanner Dockter, Kasper Ziegler; nays: None.

5.3. CASE #2025-43 - VERTICAL BRIDGE CELL TOWER - CONDITIONAL USE PERMIT

Mr. Diedrichsen reviewed the staff report.
The Commissioners had a discussion.
Chairman Offerdahl opened the public hearing to the public for testimony.
John, applicant, gave an explanation of the application.
Tiffany Fettig, resident, had concerns about the area and environmental concerns.
Chairman Offerdahl closed the public hearing.
The motion to Approve based on staff's recommendation and findings of fact was initiated by Planning Commission Representative Kibler seconded by Planning Commission Representative Dockter and carried by the following roll call vote: ayes: Tim Baumann, Erin Iverson, Robert Kibler, Annette Mennem, Dustin Offerdahl, Robert Amick, Tanner Dockter, Kasper Ziegler; nays: None.

6. MISCELLANEOUS AND DISCUSSION ITEMS

Vice Chair Baumann had questions about parking requirements that had recently been discussed and the status.
Mr. Diedrichsen gave him an update.
Vice Chair Baumann requested more information be brought back on the parking issue across the city.
Staff informed the Commissioners that they would bring back ideas to the next meeting.

Vice Chair Baumann also requested staff look at road width requirements as well.

Vice Chair Baumann was also requesting an update annually for the 2040 Comprehensive Plan.
Mr. Billingsley informed the Commissioners that in December we could bring back a review.

6.1. TABLED DISCUSSION ITEM FROM CASE #2025-34 SUMMER 2025 TEXT AMENDMENT

Commissioner Kibler left at 6:10pm
Mr. Diedrichsen gave a brief overview of steps that would be taken once this amendment became active.

The FAA grants would be at stake without these amendments in place.

The motion to reopen the public comment section for text amendment 2.25 was initiated by Planning Commission Representative Baumann seconded by Planning Commission Representative Amick and carried by the following roll call vote: ayes: Tim Baumann, Erin Iverson, Annette Mennem, Dustin Offerdahl, Robert Amick, Tanner Dockter, Kasper Ziegler; nays: None.

Jose Castaneda, ND Senator, wanted to give the perspective of a professional pilot for the needs of these buffers.

Chairman Offerdahl closed the public comment.

The motion to reopen the public comment section for text amendment 2.25 was initiated by Planning Commission Representative Baumann seconded by Planning Commission Representative Amick and carried by the following roll call vote: ayes: Tim Baumann, Erin Iverson, Annette Mennem, Dustin Offerdahl, Robert Amick, Tanner Dockter, Kasper Ziegler; nays: None.

6.2. 2026 PLANNING COMMISSION SCHEDULE

Mr. Diedrichsen informed the Commissioners about the reason for wanting to change to the 2nd week of the month.

Commissioners voiced Tuesday's would work better.

The motion to approve 2nd Tuesday schedule was initiated by Planning Commission Representative Baumann seconded by Planning Commission Representative Mennem and carried by the following roll call vote: ayes: None; nays: None.

6.3. 2025 TERM EXPIRATIONS

Vice Chair Baumann and Commissioner Erickson were informed their terms expire the end of the year and they should send a letter to Mayor Jantzer by December 2nd, 2025 if they would choose to be reappointed.

7. ADJOURNMENT

With no further business, Chairman Offerdahl adjourned the meeting at 6:43 pm.



TO: Mayor and Members of the City Council

FROM: Doug Diedrichsen, Principal Planner

DATE: November 3, 2025

SUBJECT: PUBLIC HEARING: CASE #2025-34 - SUMMER CLEAN UP - TEXT AMENDMENT

I. RECOMMENDED ACTION

It is recommended City Council approve the text amendment ordinance as shown in Attachment A in alignment with the recommendation of the Planning Commission.

II. DEPARTMENT CONTACT PERSONS

Doug Diedrichsen, Principal Planner, 701-857-4122

Brian Billingsley, Community Development Director, 701-857-4122

III. DESCRIPTION

A. Background

Public hearing request by Brian Billingsley, Community Development Director for the City of Minot, for a text amendment to the Land Development Ordinance of the City of Minot. This text amendment covers: Chapter 2.27 Runway Buffer Overlay.

B. Proposed Project

The proposed text amendments are part of a "clean-up" ordinance that is performed, at a minimum, twice annually.

C. Recommendation Detail

It is recommended that City Council approve the text amendment ordinance as shown in Attachment A in alignment with the recommendation of the Planning Commission.

IV. IMPACT

A. Aspirations

Dynamic and Flourishing

B. Service/Delivery Impact:

The periodic text amendments help align our LDO with community needs.

C. Fiscal Impact

N/A

Project Costs

N/A

Project Funding

N/A

VI. ALTERNATIVES

Council may approve with or without conditions or deny the request.

City of Minot
ORDINANCE NO:

AN ORDINANCE AMENDING THE LAND DEVELOPMENT ORDINANCE OF THE CITY OF MINOT AND ENACTING CHAPTER 2.27 ("ARB OVERLAY" AIRPORT RUNWAY BUFFER OVERLAY), RELATING TO REGULATING THE USE OF PROPERTY IN THE VICINITY OF MINOT INTERNATIONAL AIRPORT

WHEREAS, the City of Minot is a political subdivision and home rule city in North Dakota with powers and authority pursuant to its Home Rule Charter and Title 40 of the North Dakota Century Code, including N.D.C.C. § 40-05.1-06; and

WHEREAS, the City Council has the authority to adopt zoning ordinances under the general powers of municipalities under its Home Rule Charter powers;

WHEREAS, the City Council recognizes the Land Development Ordinance of the City of Minot (LDO) is a living document and it is necessary to make amendments periodically to improve clarity, increase simplicity, and ensure the document reflects best practice and the needs of the community; and

WHEREAS, the LDO will be updated on an annual basis at a minimum to reflect necessary changes for the purposes described immediately above; and

NOW THEREFORE, BE IT ORDANED BY THE CITY COUNCIL OF THE CITY OF MINOT, WARD COUNTY, NORTH DAKOTA:

§ 1 That Chapter 2.27 ("ARB Overlay" Airport Runway Buffer Overlay) is enacted as follows:

SECTION 2.27-1. GENERAL DESCRIPTION

The Runway Buffer Overlay and Noise Buffer Overlay are intended to regulate the use of property in the vicinity of Minot International Airport. These overlay districts are established in the interest of public health, safety, and general welfare, to avoid noise-related problems associated with aircraft using the Minot International Airport. It is further established that the City of Minot derives economic development and enhanced interstate commerce from the Minot International Airport and these overlays are necessary to protect this asset.

SECTION 2.27-2. USES

As allowed in the Underlying zoning districts unless:

- A. It is a residential use that is defined as noise sensitive. Noise sensitive uses include the following uses of property and are conditionally permitted in the Runway Buffer Overlay:

1. All Housing Uses (per Table 2.2).
 2. All Public and Private Institutional Uses (per Table 2.2).
 3. Day Care, both Home-based and Centers.
 4. Any other use found in Table 2.2 and not identified in this section shall be deemed not noise sensitive.
- B. It is a commercial use that exceeds a person per acre density that is deemed to impact airport operations by the Airport Director. The following uses are conditionally permitted in the Runway Buffer Overlay (per Table 2.2):
1. Food and Drink
 2. Retail Sales and Services (Small)
 3. Retail Sales and Services (Large)
 4. Commercial Recreation

SECTION 2.27-3. LOT, HEIGHT, AREA, AND YARD SETBACK REQUIREMENTS

As specified in the underlying zoning districts. Must also comply with FAA Height restrictions as dictated by 14 CFR Part 77.

SECTION 2.27-4. OVERLAY RESTRICTIONS

A. Avigation Easements

Avigation easements shall be required at the discretion of the Airport Director or their designee. If an avigation easement is required, it must be recorded with Ward County before a building permit is issued.

B. Building Design Requirements

That portion of any building or structure occupied by humans which is used within the Runway Buffer Overlay in connection with any of the following noise sensitive uses (assuming the underlying zoning permits) shall be designed and constructed as to accomplish a noise level reduction of thirty (30) db. Proof of noise reduction is required to obtain a building permit.

C. Limitations Applicable to Uses in the Runway Buffer Overlay

No use in any of the zones described in this chapter shall:

1. Create communication or navigation interference between the airport and aircraft.
2. Make it difficult for pilots to distinguish between airport lights and others. (Municipal code)
3. Result in glare in the eyes of pilots using the airport.
4. Impair visibility in the vicinity of the airport.
5. Create wildlife strike hazards.

6. Otherwise endanger or interfere with the landing, takeoff or maneuvering of aircraft.
7. Potentially cause detriment to the airport operations by emission of thermal plumes, fumes, dust, smoke, and/or creation of other negative influences.

D. Miscellaneous Provisions

1. Non-conforming Uses in the Runway Buffer Overlay
 - a. Shall follow Chapter 13.1 – Nonconforming Development
2. Appeals of Administrative Decisions
 - a. Shall follow Section 9.1-9. Appeal of Administrative Decisions
3. Enforcement
 - a. Shall follow Chapter 13.2 – Enforcement and Penalty
4. Conflicting Regulations
 - a. Shall follow Section 1.2-3 Conflicting Provisions

§ 2 This Ordinance shall become effective upon final passage and approval.

PASSED FIRST READING: _____

PASSED SECOND READING: _____

ATTEST:

APPROVED:

Mikayla McWilliams, City Clerk

Mark Jantzer, Mayor

On October 20, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Jantzer called the meeting to order at 5:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Mark Jantzer led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Jantzer attended the Economic Development of North Dakota Conference in Minot, a Task Force 21 Retirement of CSAS David Allvin in Washington DC, an MSU Football Game for Military Day, an interview with the Dakotan, a 1:1 meeting with the City Manager, and the Minot Police Department Swearing-In Ceremony. The Mayor also presented a proclamation for Chamber Appreciation Day and closed out on buyouts for the MREFP.

PROCLAMATION

The Mayor will be presenting the proclamation at Public Works on Wednesday.

REPORTS

CITY MANAGER'S REPORT

Tom Joyce submitted a written report to the City Council.

CENTRAL DAKOTA MPO METROPOLITAN TRANSPORTATION PLAN PRESENTATION

John Van Dyke, Executive Director of the Central Dakota MPO, and Joel Mann, from Bolton & Menk, provided an overview of the Metropolitan Transportation Plan Project.

CONSENT ITEMS

The motion to approve consent items 5.1-5.15 and 5.17-5.25 with staff recommended actions was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES – Approve the minutes of the October 2, 2025, Special City Council meeting; the October 6, 2025, Special City Council meeting; and the October 6, 2025, Regular City Council meeting.

ORDINANCES - Approve the following ordinances on second reading:

1. Ordinance No 6114 - 2025 BA - FD Donation for Thermal Imaging Cameras
2. Ordinance No 6115 - 2025 BA - FY25-26 Traffic Safety Grant
3. Ordinance No 6116 - 2025 BA - PD Part-time Licensed Officer Program
4. Ordinance No 6117 - 2025 BA - Airport Lot light repair CFC
5. Ordinance No 6118 - 2025 BA - Airport GA HVAC Repair
6. Ordinance No 6119 - 2025 BA - Donation from Magic City Lions for Dispatch
7. Ordinance No 6120 - 2025 BA - FD First Due Reporting Contract
8. Ordinance No 6121 - 2025 BA - FD Donation from SRT

9. Ordinance No 6122 - 2025 BA - Cemetery Roof Repair
10. Ordinance No 6123 - 2025 BA - Landfill Master Plan Update

ADMINISTRATIVE APPROVALS - Ratify the following administratively approved requests:

1. Cardinal Smokin Guns to conduct a raffle on January 25, 2026, at Nedrose High School (5705 15th Ave SE).
2. Souris River Basin Longbeards to conduct a raffle on October 14, 2025, at The Landing Bar and Bottleshop (2015 N Broadway).
3. NoDak Heat to conduct a raffle on December 17, 2025, at Magic City Daycare Center (1420 20th Ave SW).
4. Star in the West #33 to conduct a raffle on December 20, 2025, at the Star in the West #33 (2524 Burdick Exwy E).
5. Northern Plains Children's Advocacy Center to conduct a raffle on February 14, 2026, at Clarion Hotel and Convention Center (2200 E Burdick Exwy).
6. Dakota College of Bottineau - Student Nurse Org to conduct a calendar raffle in December 2025, at DCB Minot Site (101 3rd Ave SW Suite 202).
7. Two Special Event Permits for the Blue Rider (118 1st Ave SE).
8. Two Special Event Permits for Sports on Tap (220 S Broadway).
9. Special Event Permit for Arny's 2.0 (12 3rd St SE).
10. Special Event Permit for Dakota Lounge (1525 31st Ave SW Ste A).
11. Special Event Permit for Nola's Lounge (115 1st St SE).
12. Special Event Permit for the Starving Rooster (30 1st St NE).

GAMING SITE AUTHORIZATION - ND CHAPTER OF DELTA WATERFOWL, INC - Approve the gaming site authorization for the following organizations to conduct games of chance:

- ND Chapter of Delta Waterfowl, Inc for raffles on February 20, 2026, at the Clarion Hotel and Convention Center (2200 E Burdick Exwy).

APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS - Approve the September 2025 general accounts receivable write-offs.

JOHNSON CONTROLS SERVICE SUPPORT AGREEMENT – MINOT INTERNATIONAL AIRPORT (MOT) - Approve the Johnson Controls Service Support Agreement and authorize the Mayor to sign any applicable documentation.

BID SELECTION FOR DE-ICING SALT - Approve the selection and award of the Mad Dog Brokerage Inc. salt bid and authorize the Mayor and staff to sign all required documentation.

APPROVE THE FY2025 CDBG GRANT AGREEMENT - Ratify the acceptance of the FY2025 CDBG grant allocation and authorize the Mayor to sign the federal award agreement.

APPROVE BUDGET AMENDMENT IN 2024 SHSP GRANT TRANSFERING CAPITAL FUNDS TO OPERATING FUNDS -Approve the budget amendment on first reading to transfer the remaining capital account funds of \$14,184.00 to the Fire Department Furniture and Equipment account to complete the up-fitting of this vehicle.

ADOPT THE BOND RESOLUTION AND APPROVE THE LOAN AGREEMENT FOR THE INFRASTRUCTURE REVOLVING LOAN FUND (SERIES 2025D) - Adopt the bond resolution and approve the loan agreement for the IRLF \$41.01 million loan; and authorize the Mayor and Finance Director to sign any documentation.

2026 SIDEWALK PROJECTS - EASEMENT ACQUISITION TASK ORDER - Approve the attached Task Order 2 with Ackerman-Estvold Engineering and authorize the Mayor to sign the Task Order.

APPROVE ND STATE BACK THE BLUE GRANT AWARD - Ratify the acceptance of the "Back the Blue" grant and ratify the Chief of Police's acceptance of the award; and approve the budget amendment on first reading.

STORM SEWER DISTRICT 121 PUPPY DOG COULEE ENGINEERING CONTRACT AMENDMENT 2 (4087) - Approve Contract Amendment 2 and authorize the Mayor to sign the amendment.

MEMORANDUM OF UNDERSTANDING BETWEEN THE USAF 5TH BW, 5TH SFS, W. C. SHERIFF'S DEPARTMENT, NDHP, & MINOT POLICE DEPARTMENT MUTUAL SUPPORT - Approve the MOU between the USAF 5th BW 5th SFS, WCSD, NDHP, and the Minot Police Department and authorize the Mayor to sign the agreement.

2025 STREET IMPROVEMENT SOUTH AREAS - FINAL PAYMENT (4866.1) - Approve the final payment of \$259,050.64 to be paid to Keller Paving & Landscaping, Inc.

2025 WATERMAIN REPLACEMENT - FINAL PAYMENT (4877) - Approve the final payment for the 2025 Watermain Replacement Project to Wagner Construction, Inc., in the amount of \$17,185.59.

2025 EAST BURDICK FRONTAGE RD - AWARD OF BID (4866.4) - Award the project to Minot Paving Co. LLC, with their low bid of \$596,807.75, which is 9.8% below the Engineer's Estimate.

FENCE CONSTRUCTION AGREEMENT - 600 4TH AVE NW - Approve the Fence Construction Agreement for 600 4th Ave NW and authorize the Mayor to sign the agreement; and authorize staff to move forward with the fence replacement as set forth in the agreement.

INTERSECTION TRAFFIC CONTROL - 29TH AVE S AND MAIN ST S - Pass an ordinance to add stop control for 29th Ave S at its intersection with Main St S.

BUDGET AMENDMENT TO TRANSFER FUNDS BETWEEN LINE ITEMS FOR THE WATER TREATMENT PLANT - Approve the budget amendment on first reading in the amount of \$96,000 to transfer funds within the Water Treatment Plant budget.

MINOT PUBLIC LIBRARY - CHILDREN'S LIBRARY DONATION - Accept the donation from the Holbach Family Irrevocable Trust to enhance the Minot Public Library's offerings for the community and approve the budget amendment on first reading.

APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF MINOT AND ROLLKALL FOR POLICE DEPARTMENT OFF-DUTY POLICING PROGRAM - Approve the memorandum of understanding between the City of Minot and Rollkall and authorize the Mayor to sign the agreement.

COST PARTICIPATION AND MAINTENANCE AGREEMENT FOR TRAFFIC SIGNAL HIGHWAY SAFETY IMPROVEMENT PROGRAM (4665) - Approve the CPM agreement with the NDDOT and authorize the Mayor to sign.

CHILDREN'S LIBRARY REMODEL FINAL PAYMENT (2021670002) - Approve a final payment to Rolac Contracting, Inc. in the amount of \$5,000 and permanently withhold \$10,000 for the Library to hire an artist to complete artwork as an alternative.

ACCEPT DONATION FUNDS FROM MINOT JR. GOLF FOR CAC TRAINING-PD

The motion to accept the donation from Minot Jr. Golf and Ron and Carol Gefre; and approve the budget amendment on the first reading to increase 10021000.45900 — Training for the 2026 Police Department Budget was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ACTION ITEMS

REGIONAL CO2 STORAGE PROJECT - BUDGET AMENDMENT FOR PROCUREMENT AND CONSTRUCTION

The motion to approve a budget amendment in the amount of \$450,000 to cover Minot's share of procurement and construction costs was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ORDINANCE AMENDMENT TO INCREASE CIVIL SERVICE COMMISSION FROM THREE TO FIVE MEMBERS AND CLARIFY REMOVAL PROCESS

The motion to approve the attached ordinance on first reading, and authorize HR to source two new members for the Civil Service Commission after the ordinance is approved on second reading was initiated by City Council Member Fuller, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

3RD STREET BRIDGE REPAIRS ENGINEERING TASK ORDERS 2 & 3 (4873)

The motion to approve Task Order 2 and authorize the Mayor to sign the task order; approve Task Order 3 and authorize the Mayor to sign the task order; and approve the budget amendment on 1st reading was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

MOU FOR SKILLBRIDGE PROGRAM

The motion to approve and authorize the Mayor to sign the attached MOU was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ALCOHOL ORDINANCE - COMPREHENSIVE UPDATE

The motion to accept the recommendations of the Alcohol Ordinance Review Committee and bring back to City Council for first reading was initiated by City Council Member Pitner and seconded by City Council Member Olson.

The motion to amend to bring language to the supper club license on seating requirements was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to amend to combine the retail beer and wine license and specialty restaurant licenses was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to amend to remove fees from the ordinance and handle them with resolution each year through the budget was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to amend to condense all license types was initiated by City Council Member Hayes, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to accept the recommendations of the Alcohol Ordinance Review Committee and bring back to City Council for first reading with the amendments was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ALCOHOL ORDINANCE - LIQUOR LICENSE CAP DISCUSSION

The motion to open a public hearing was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to close the public hearing and move forward with option 1 to retain the liquor license cap was initiated by City Council Member Fuller and seconded by City Council Member Samuelson.

The motion to amend the motion to direct staff to put in place the "off-sale" license was initiated by City Council Member Fuller and seconded by City Council Member Olson.

The motion to table the item until there is more discussion on the alcohol ordinance comprehensive update was initiated by City Council Member Hayes and seconded by City Council Member Pitner. This motion was withdrawn.

Whereupon, the City Council returned to the motion to amend the motion to direct staff to put in place the "off-sale" license was initiated by City Council Member Fuller, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Rob Fuller, Mike Hayes; nays: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson. The motion to amend failed.

The City Council returned to the original motion to close the public hearing and move forward with option 1 to retain the liquor license cap was initiated by City Council Member Fuller, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Rob Fuller, Mark Jantzer, Lisa Olson, Scott Samuelson; nays: Mike Blessum, Mike Hayes, Paul Pitner. The motion passed.

The meeting recessed from 7:37 pm to 7:46 pm.

SALES TAX ORDINANCE (FIRST PENNY) AMENDMENT — PROPERTY TAX RELIEF

The motion to approve the sales tax ordinance (first penny) amendment on second reading was initiated by City Council Member Blessum and seconded by City Council Member Fuller.

The motion to amend the motion to add the following statement: "provided that a minimum of \$900,000 is allocated to any combination of (2) and (3)" to number 3 was initiated by City Council Member Olson, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Hayes, Mark Jantzer, Lisa Olson; nays: Mike Blessum, Rob Fuller, Paul Pitner, Scott Samuelson. The motion to amend failed.

Whereupon the City Council returned to the original motion to approve the sales tax ordinance (first penny) amendment on second reading was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Scott Samuelson; nays: Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner. The motion failed.

PERSONAL APPEARANCES

Billi Gunderson spoke to the City Council on Minot Transit.

MISCELLANEOUS AND DISCUSSION ITEMS

There were no miscellaneous and discussion items.

LIAISON REPORTS

Alderman Olson attended the DCB Advisory Board meeting, the Governor's Reception at the Norsk Hostfest, a SBPC Loan Review Committee meeting, a CDMPO meeting, the City Manager Interviews, a SBPC Executive Board meeting, and was a judge at the MNHS Homecoming Parade. Alderman Blessum attended a Minot Commission on Aging meeting and a Transportation Development Plan Core Team meeting. Alderman Pitner attended a CDMPO meeting and a Visit Minot Board

meeting. Alderman Samuelson attended the Ward County Planning meeting, the MPD Swearing-In Ceremony, and a meeting with Chief Frye on the PD facility. Alderman Fuller and Alderman Hayes had no meetings to report on.

ADJOURNMENT

The motion to adjourn the meeting at 8:07 pm was initiated by City Council Member Pitner, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ATTEST:

APPROVED:

Mikayla McWilliams, City Clerk

Mark Jantzer, Mayor

ORDINANCE NO: 6125

AN ORDINANCE AMENDING THE LAND DEVELOPMENT ORDINANCE OF THE CITY OF MINOT.

WHEREAS, the City Council has the authority to adopt zoning ordinances under the general powers of municipalities under its home rule charter powers;

WHEREAS, the City Council recognizes the Land Development Ordinance of the City of Minot (LDO) is a living document and it is necessary to make amendments periodically to improve clarity, increase simplicity, and ensure the document reflects best practice and the needs of the community; and

WHEREAS, the LDO will be updated on an annual basis at a minimum to reflect necessary changes for the purposes described immediately above; and

NOW, THEREFORE, BE IT ORDANED BY THE CITY COUNCIL OF THE CITY OF MINOT:

§ 1 Chapter 2.2 - Public “P” District Use Addition for Warehousing

Use Category	Example Use Types	AG	RR	R1	R1S	R2	RM	R3C	RH	MH	C1	C2	CBD	M1	M2	OP	I1	I2	P	GMU	Standards Specific to Uses and Districts
Specialty Businesses	Funeral Homes	C									C	C	C	P						C	
	Crematories	C									C	C		P	P		C	P			
	Day Care Centers		C	C	C	C	C	C	C		P	P	P	P					P	P	4.1-6.M
	Day Care, Home-based	P	P	P	P	P	P	P	P	P									P	P	4.1-8.E
General Industry	Construction Yards											C		P	P						4.1-7.C
	Manufacturing, fabrication, processing, assembly, and packaging facilities											C		P	P		P	P			
	Research Park											C				P	P	P			
	Sales or service of industrial, agricultural, and construction equipment and semi-trucks											C		P	P	P	C	P			4.1-7.A
															C						
Heavy Industry	Construction Batch Plant (Permanent)	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	
	Construction Batch Plant (Temporary)	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	I	
	Grain Elevators														P		C	P			4.1-7.B
	Manufacture or storage fertilizer, petroleum, and similar hazardous materials and compounds											C		C	C			C			4.1-7.G
	Mining or extraction of oil, mineral, or aggregate resources	I												I	I		I	I			4.1-7.D; 4.1-7.E
Warehousing and Freight	Stockpiling of aggregate or dirt fill not associated with active development project											C									
	Cargo Container Yards											C		P	P			P			4.1-7.F
	Commercial Self Storage											C		P	P	P					
	Warehousing (Enclosed)											C		P	P	P	P	P	C		4.1-7.I
	Warehousing (Open)											C		C	P	C	C	P	C		4.1-7.H
Waste Related Uses	Railroad Terminals and Truck Terminals													P	P		P	P			4.1-7.J
	Salvage Yards														C		C	C			4.1-7.K
	Landfill														C				C		
	Recycling Collection and Processing (Hazardous)													C	C		C	C			
	Recycling Collection and Processing (Non-hazardous)													P	P		P		P		
	Sewer or Flood Protection Pumps																		P		
	Sewage Treatment Plant/Lagoons														C			C	C		

§ 2 Chapter 2.3 - Family Definition

Chapter 2.3. – Definitions

Family: An individual, or two (2) or more persons ~~related by blood, marriage, guardianship or adoption,~~ living together as a single housekeeping unit; ~~or a group of not more than four (4) persons not so related,~~ maintaining a common household and using common cooking and kitchen facilities.

Cargo Container: A metal crate designed to store goods for freight transport, typically by ships, rail, or other types of transport.

§ 3 Section 6-1.6. Outside Storage of Equipment, Materials, and/or Inventory

A. Commercial and Public Districts

1. The area occupied is not within a required front or required street side yard, except for vehicle and equipment sales display areas.
2. Unless otherwise approved as a conditional use, the storage area with all equipment, materials, and inventory is completely screened from the motoring public by fence or landscaping as provided for in Article 7, Landscaping.
3. Display and storage areas generally shall be improved to allow for good drainage and provide for neat appearance.
4. The storage area does not encroach upon required parking space, required loading space, or snow storage area for the use.
5. ~~Storage boxes, crates or other u~~Units utilized for the purpose of storage and protecting materials from the weather, such as a cargo container, are considered outdoor storage. Such units are allowed provided they do not exceed six feet (6') in height, are located in a side or rear yard, and are fully screened from view from any public street according to the screening provisions found in Article 7, Landscaping.
6. All new commercial uses shall comply with the above procedures and standards. For the purposes of public health, safety and aesthetic appeal to the community, any outside storage existing upon the effective date of this Section shall be brought into compliance within twelve (12) months of written notification by certified mail to the property owner.

B. Industrial Districts

1. An exception to the paving requirements of this Chapter can be made for outdoor storage areas and/or areas where track or heavy vehicles and equipment are parked in the M1 and M2 zoning districts where crushed and/or recycled rock, concrete or asphalt can be used within only the

defined outdoor storage area, as approved during site plan approval, provided the site is completely screened from public view from a public roadway per Article 7, Landscaping.

2. An exception can be made from the above screening requirements for display purposes (not for storage) provided it is approved during the site plan approval.
3. Dust control provisions including sealant must be applied as needed or as determined by the Engineering Department.
4. All driveway entries from the street including the first fifty feet (50') back from the right-of-way shall be concrete or bituminous concrete. In addition, a buffer of concrete or other approved hard surface material shall be provided between the gravel and parking lot areas.
5. Storage boxes, crates or other units utilized for the purpose of storage and protecting materials from the weather are considered outdoor storage. Storage units are not limited by height; however, must be located in a side or rear yard and be fully screened from any public street.
6. All new industrial uses shall comply with the above procedures and standards. For the purposes of public health, safety and aesthetic appeal to the community, any outside storage existing upon the effective date of this Section shall be brought into compliance within twelve (12) months of written notification by certified mail to the property owner.

§ 4 Section 6.1-7. Residential Districts – Parking and Related Outdoor Storage Requirements

A. General

1. This section is not intended to prohibit storage of materials or vehicles and equipment engaged in contractual services for improvements to a given property.

2. Prohibitions:

- a. Automotive vehicles without current license plates shall not be parked or stored on any residentially zoned property other than in completely enclosed buildings.
- b. No lot in any residential district shall be used for the outdoor storage, keeping, or abandonment of junk, including scrap metals, or other scrap materials or goods, or used for the dismantling, demolition or abandonment of automobiles or other vehicles or machinery or parts thereof.

c. Cargo containers are prohibited in residential districts. This prohibition does not apply to residential property in the extraterritorial jurisdiction.

ed. Vehicles greater than one (1) ton gross empty weight, equipment used for construction, landscape services, snow removal services, and other commercial or agricultural equipment and trailers shall not be stored on any residential zoned property or on any street within a

residentially zoned district. This prohibition does not apply to property zoned “RR” Rural Residential, so long as it is accessory in nature to the primary residential use. Home Occupation and Home-based Business standards found in Section 4.1-8 B. apply.

§ 5 Chapter 2.24. – “ANB Overlay” Airport Noise Buffer Overlay

SECTION 2.24-1. GENERAL DESCRIPTION

~~The Runway Buffer Overlay and Noise Buffer Overlay are~~ The Airport Noise Buffer Overlay is intended to regulate the ~~locations of noise sensitive uses, and otherwise regulate the~~ use of property in the vicinity of the Minot International Airport. ~~This~~ These overlay districts ~~is are~~ established in the interest of the public health, safety, and general welfare, to avoid noise-related problems associated with aircraft using the Minot International Airport. It is further established that the City of Minot derives economic development and enhanced interstate commerce from the Minot International Airport and ~~the Airport Noise Buffer Overlay is~~ these overlays are necessary to protect this asset.

SECTION 2.24-2. USES

As allowed in the base zoning districts.

A. Noise sensitive uses include the following uses of property:

1. All Housing Uses (per Table 2.2).
2. All Public and Private Institutional Uses (per Table 2.2).
3. Day Care, both Home-based and Centers.
4. Any other use found in Table 2.2 and not identified in this section shall be deemed not noise sensitive.

SECTION 2.24-3. LOT, HEIGHT, AREA, AND YARD SETBACK REQUIREMENTS

As specified in the base zoning districts. Must also comply with FAA Height restrictions as dictated by 14 CFR Part 77.

SECTION 2.24-4. OVERLAY RESTRICTIONS

A. Prohibited Uses

~~The following uses are prohibited within the Airport Noise Buffer Area, without regard to the underlying zoning, to-wit: Mobile home parks, outdoor music shows, amphitheaters, nature exhibits and zoos.~~

A. Building Design Requirements

- ~~1. That portion of any building or structure occupied by humans, which is used within the Airport Noise Buffer Area in connection with any of the following uses (assuming the underlying zoning so permits), shall be so designed and constructed as to accomplish a~~

~~noise level reduction of twenty-five (25) decibels (dB); Governmental services; transportation; parking; business and professional offices; the wholesale and the retailing of building materials; hardware and farm equipment; general retail trade; utilities; communications; general manufacturing; photographic and optical manufacturing; golf courses; riding stables; and water recreation.~~

That portion of any building or structure occupied by humans which is used within the ~~Airport~~ Noise Buffer ~~Area~~ Overlay in connection with any of the following noise sensitive uses (assuming the underlying zoning so permits) shall be so designed and constructed as to accomplish a noise level reduction of thirty (30) db: ~~Residential, other than mobile homes; transient lodgings; schools; hospitals; nursing homes; churches; auditoriums; and concert halls. Proof of noise reduction is required to obtain a building permit.~~

B. Limitations Applicable to Uses in the Noise Buffer Overlay

No use in any of the zones described in this chapter shall:

1. Create communication or navigation interference between the airport and aircraft.
2. Make it difficult for pilots to distinguish between airport lights and others.
3. Result in glare in the eyes of pilots using the airport.
4. Impair visibility in the vicinity of the airport.
5. Create wildlife strike hazards.
6. Otherwise endanger or interfere with the landing, takeoff or maneuvering of aircraft.
7. Potentially cause detriment to the airport operations by emission of thermal plumes, fumes, dust, smoke, and/or creation of other negative influences.

C. Miscellaneous Provisions

1. Non-conforming Uses in the Noise Buffer Overlay
 - a. Shall follow Chapter 13.1 – Nonconforming Development
2. Appeals of Administrative Decisions
 - a. Shall follow Section 9.1-9. Appeal of Administrative Decisions
3. Enforcement
 - a. Shall follow Chapter 13.2 – Enforcement and Penalty
4. Conflicting Regulations
 - a. Shall follow Section 1.2-3. Conflicting Provisions

§ 6 Table 2.2 Table of Uses

Housing

Use Category	Example Use Types	AG	RR	R1	R1S	R2	RM	R3C	RH	MH	C1	C2	CBD	M1	M2	OP	I1	I2	P	GMU	Standards Specific to Uses and Districts
Group Living	Boardinghouse					C	C			C											
	Group Home (Up to 6 residents plus staff)	P	P	P	P	P	P	P	P	P	P	P	P						P	P	4.1-4.B.
	Group Home (7+ 42 residents plus staff)		C	C	C	C	C	C	C		P	P	P						P	P	4.1-4.B.
	Lodging House										C		C								
	Fraternity/Sorority						C	C	C										C		
Multi-family	Apartments (5 units and above)						P		P											P	4.1-4.C.
	Duplex (2 units)					P	P		P												
	Triplex (3 units)						P		P												
	Quadplex (4 units)						P		P												
Single Family	Single-family Attached (Twin Homes)					P	P		P												
	Single-family Attached (Town Homes)						P	P	P												4.1-4.D.
	Single-family Detached	P	P	P	P	P	P			P										P	
Other Housing	Accessory Dwelling Unit	P	C	C	C	C															4.1-4.E.
	Assisted Living Facility						C	C	P		P		C						C	C	
	Nursing Home						C	C	P		P		C						C	C	
	Manufactured Home	P								P											4.1-4.F.

§ 7 Section 4. 1-4. Housing.

A. Group Homes

1. All Districts Where Permitted:

- All group homes must be licensed with the State of North Dakota.
- Group homes in the CBD District are only allowed above the street level except for a facility designed for occupancy by residents with disabilities.
- Occupancy for group homes located in residential dwellings (single-family or multi-family) are restricted to two (2) adults per bedroom with a single exception for additional residents in a primary (master) bedroom as determined by the Planning Division.
- When a Conditional Use Permit is required for group homes located in commercial buildings, the allowed occupancy to be based on a recommendation from the Fire Chief or their designee after review of a detailed floor plan provided by the applicant providing square footage, means of ingress & egress and any other relevant information as requested by City Staff.

§ 8 Table 5.1-6(b) District Requirements for Detached On-Premise Permanent Signs

Table 5.1-6(b). District Requirements for Detached On-Premise Permanent Signs					
Sign Type	Regulation Item	Zoning Districts			
		Agricultural and Residential Districts	C1, GMU, C2, C4	CBD, P	M1, M2, OP
All Detached Signs	Sign Quantity	Not Applicable ^(a)	1 per business, max 4 per lot	1 per business	1 per business, max 4 per lot
Pole Signs	Maximum Permanent Primary Tenant Sign Area (square feet/SF) ^(d)	Not Applicable ^(a)	3 SF per 1' lot frontage, up to 150 SF or 20% of the building facade, whichever is greater	3 SF per 1' lot frontage, up to 150 SF or 20% of the building facade, whichever is greater	3 SF per 1' lot frontage, up to 250 SF or 20% of the building facade, whichever is greater
	Minimum Primary Tenant Sign Area (square feet/SF) ^{(a)(d)}		50	50	60
	Maximum Height (feet)		45 ^(b)	45(b)	50 ^(b)
	Minimum Ground Clearance (feet) ^(c)		14	14	14
	Sign Separation (linear feet)		300	None	300
	Front and Side Yard Setbacks		To Lot Line	None	To Lot Line
	Rear Yard Setback (feet)		10	None	10
	Secondary Tenant Sign Area		Up to an additional 80% of primary/maximum sign area ^(f)	Up to an additional 50% of primary/maximum sign area ^(f)	Up to an additional 60% of primary/maximum sign area ^(f)
Pylon Signs	All Setbacks	Not Applicable ^(a)	Same as pole signs subject to approval by the City Engineer or their designee.		
	Ground Clearance (feet)		Not Applicable		
	All other requirements		Same as pole signs		
	Secondary Tenant Sign Area		Up to an additional 80% of primary/maximum sign area ^(f)	Up to an additional 50% of primary/maximum sign area ^(f)	Up to an additional 60% of primary/maximum sign area ^(f)
	Maximum Height (feet)	Not Applicable ^(a)	6		

Table 5.1-6(b). District Requirements for Detached On-Premise Permanent Signs

Sign Type	Regulation Item	Zoning Districts			
		Agricultural and Residential Districts	C1, GMU, C2, C4	CBD, P	M1, M2, OP
Monument Signs/Ground Signs	All Setbacks		Same as pole signs		
	Maximum Primary Tenant Size		None		
	Secondary Tenant Sign Area		Up to an additional 80% of primary/maximum sign area	Up to an additional 50% of primary/maximum sign area	Up to an additional 60% of primary/maximum sign area

Notes:

- If available lot frontage results in a smaller sign area than the minimum sign area, the minimum sign area may be used.
- 75' if sign faces a principal arterial outside of city limits, such as US Highway 2 or US Highway 83.
- 10' with ground protection (bollards, etc.)
- Sign area for a two-sided sign is calculated by one sign face.
- Permitted only as part of a conditional use permit or interim use permit. Existing signs tied to a nonconforming use are permitted until damaged beyond 50% or more of their value. At such time, they may only be rebuilt if connected to a new conditional use permit or interim use permit.
- Sign area may be allocated as desired between multiple tenants so long as the total does not exceed the maximum allowed for both the primary and secondary tenants.

Table 5.1-6(c). District Requirements for Attached On-Premise Permanent Signs

Sign Type	Regulation Item	Zoning Districts				
		AG, RR, R1, R1S, R2, RM	R3C, RH, MH	C1, GMU, C2, C4	CBD, P	M1, M2, OP
All Attached Signs	Sign Quantity	1 wall sign per home for home-based business	Not Applicable	Total sign area allowed may be divided into multiple signs.		
Wall Sign	Maximum Permanent Sign Area (square feet/ SF) ^(c)	4 SF	Not Applicable	3 SF per 1' lot frontage, max 200 SF , or 20% of the building façade,	1.5 SF per 1' of building frontage ^{(a)(b)} or 20% of the building façade,	3 SF per 1' lot frontage, max 250 SF or 20% of the building façade,

Table 5.1-6(c). District Requirements for Attached On-Premise Permanent Signs

Sign Type	Regulation Item	Zoning Districts				
		AG, RR, R1, R1S, R2, RM	R3C, RH, MH	C1, GMU, C2, C4	CBD, P	M1, M2, OP
				<u>whichever is greater</u>	<u>whichever is greater</u>	<u>whichever is greater</u>
	Maximum Height (feet) ^(c)	Not Applicable		45	45	50
	Minimum Distance from Ground (feet)			None	10 ^(a)	None
	Maximum Distance from Ground (feet)			Top of building wall	15 ^(a)	None
	Maximum Thickness (feet)			2	2	2
Projecting Sign/Flag Mount	Maximum Sign Area (square feet)	Not Applicable		50	50	50
	Minimum Ground Clearance (feet)			8	8	8
	Maximum Thickness (feet)			None	None	None
	Maximum Height (feet)			Top of building wall	Top of building wall	None
	Extension from building			May not extend over lot line. May not extend into the right-of-way ^(d)	May not extend over lot line. May not extend into the right-of-way ^(c)	May not extend over lot line. May not extend into the right-of-way ^(c)

Notes:

- In the CBD and P Districts, if the building is set back 50 feet (50') or more from the street curb, the maximum sign area for wall signs shall be 2.5 square feet per linear foot of building frontage.
- In the CBD and P Districts, each facade shall be calculated individually, and sign area may not be transferred between facades.
- Sign area for a two-sided sign is calculated by one sign face.
- Exception to right-of-way requirement requires application submittal to the Engineering Department for an encroachment permit.
- Placement outside of the minimum and maximum height is subject to review and approval by the Community Development Director or their designee.
- Tenants in regional retail shopping malls and strip malls may instead be allocated one (1) wall sign per façade of their tenant bay with the area of the sign being calculated at 20% of the area of the respective tenant's façade.

A. Size, Placement, and Quantity Restrictions for Temporary Signs

Table 5.1-9(b). Size, Placement, and Quantity Restrictions for Temporary Signs				
Temporary Sign Types	Sign Quantity	Area (Square Feet)	Max Height/Width (feet)	Setback
Balloon Sign/Inflatable Sign	Maximum 2 per property/ event for any combination of balloon/inflatable, blade, portable, banner and detached yard signs. 1 detached yard sign allowed per property in residential districts.	Not Applicable	Height: 30	Height of Sign
Blade Sign		Not Applicable	Height: 20 Width: 4	Lot Line
Portable Sign		64	8	Lot Line ^(a)
Banner Sign		48 SF in C1, GMU, and M1; 150 SF in C2, CBD, and M2	Not Applicable	Not Applicable
Detached Yard Sign		12 SF in residential districts; otherwise 40 SF	Not Applicable	Lot Line
Sandwich Board Sign	1 per business	12	Height: 4 Width: 3	Not Applicable ^(b)
Temporary Noncommercial Sign	1 per property Not Applicable	32 SF in any residential district and C1, otherwise 100 SF	Not Applicable	Lot Line
Notes: a. Portable signs with blinking, flashing, or fluttering lights or other illuminating devices which have a changing intensity, brightness, or color may not be displayed within 300' of any residential zoning district. b. Sandwich board signs must be placed within 20' of the associated business entrance and may be placed on private property or within the public sidewalk, so long as there is a minimum clearance of 5' for pedestrian access.				

§ 9 Section 10.2-13 – Vacation of Right-of-Way

A. Intent.

Where a request includes the vacation of right-of-way adjoining a property the applicant(s) shall follow the standards and procedures of a Major Subdivision Preliminary Plat and Major Subdivision Final Plat in addition to the requirements of this Section. A Minor Subdivision Plat may ~~not~~ be utilized to facilitate a vacation of right-of-way.

B. Entire Segment of Right-of-Way Required.

Requests for a vacation of right-of-way must include one of the following circumstances:

1. The entirety of the requested vacated right-of-way segment terminates at each end by an intersecting and independently functioning segment of right-of-way that would not, through effect of the vacation, create a remnant segment of right-of-way which would not facilitate future connectivity or would interfere with existing connectivity, as determined by the City Engineer or their designee; OR
2. The entirety of the requested vacated right-of-way terminates at one end by another segment of intersecting and independently functioning right-of-way and at one end by private property such as a cul-de-sac or stub road that would not, through effect of the vacation, create a remnant segment of right-of-way.

3. A determination by the City Engineer or their designee and Planning Division that due to the number of property owners necessary to successfully fulfill the requirements in Section 10.2-13 B. 1. & 2. that it would be in the best interest of the City to allow a right-of-way vacation application from a subset of property owners for the portion of right-of-way abutting said property owners' land.

C. Property Owners' Signatures Required on Applications.

All property owners abutting the segment of the requested vacated right-of-way are required to sign the Major Subdivision Preliminary Plat and Major Subdivision Final Plat, or Minor Subdivision Plat, applications to be considered a complete application.

D. Property Owners' Property and Signatures Required on Plat.

The Major Subdivision Preliminary Plat and Major Subdivision Final Plat, or Minor Subdivision Plat shall include all property abutting the requested vacated right-of-way and the plat in recordable form shall include property owner signatures for all property owners party to the application.

E. Effect on Zoning Boundaries.

Section 2.1-4 provides for how zoning district boundaries are to be adjusted following any approved right-of-way vacation.

F. Establishing Publicly Inaccessible Right-of-Way Prohibited.

In no case shall a right-of-way vacation application be processed that would result in right-of-way that is inaccessible via the broader right-of-way network.

G. City Council, Resolution Required

City Council may approve, approve with conditions, or deny a request for a vacation of right-of-way or easement. A public hearing must be held at the City Council and shall involve sufficient notice per Section 9.2-1. A resolution, approved by two-thirds of all its members, is required. The resolution shall be published as in the case of ordinances. A transcript of the resolution, duly certified by the city auditor, shall be filed for record and duly recorded in the office of the Ward County Recorder.

§ 10 Chapter 12.2. – Storm Water Management Plan

Section 12.2-1. Storm Water Management Plan; When Required; Exceptions

Submission and approval of a storm water management plan shall be required for premises prior to undertaking any storm water alteration activities thereon, or prior to final plat approval of a subdivision thereof, whichever is earlier.

Subsection A shall not apply to any of the following:

1. Storm water alteration activities on any part of a subdivision that is included in a plat that has been approved by the City Council and recorded with the County Recorder on or before the original effective date of this chapter;
 2. Storm water alteration activities on individual lots or properties located within a subdivision or plat for which a Storm Water Management Plan has already been approved or in areas included within a Watershed Master Plan area, unless additional impervious area is added, runoff rates or design assumptions have changed, or grading activities modify the location of storm water discharge points;
 3. Storm water alteration activities involving the construction of a single-family or a two-family dwelling, as long as such construction affects less than one acre of land;
 4. Storm water alteration activities on a parcel for which a building permit has been approved on or before the original effective date of this chapter;
 5. Any utility service line installations; or
 6. Emergency work to protect life, limb, or property.
 7. Activities which the City Engineer determines will only have a de minimus effect on the amount of storm water flow, the quality of storm water flow, and the capacity of any existing or planned storm water system. In making such determination the City Engineer shall examine not only the particular activities being considered for de minimus treatment, but also the cumulative effect of all other similar and related activities reasonably likely to occur in the future. The applicant ~~shall~~ may be required to provide a technical memo with backup data to demonstrate the de minimus effect. The technical memo shall contain a site plan depicting the site with pre and post development improvements, a narrative analysis of the hydrologic and hydraulic analysis of the pre and post development flow rates, flow paths and discharge rates. The memo must be stamped and signed by a ND registered professional engineer.
- A. A Storm Water Permit may still be required for any of the activities listed in subsection as determined by the City Engineer.
- B. No person shall engage in storm water acceleration or alteration activities if approval of a storm water management plan in respect to such activities is required under Subsection (A), unless such approval is excused under Subsection (B) or waived under Section 12.1-3.

§ 11 Section 13.1-4. Nonconforming Structures

A. Repairs/Maintenance

On any nonconforming structure, or portion of a structure containing a nonconforming use, repair and maintenance may be done. Work may include, but not be limited to, repair or replacement of nonbearing wall, fixture(s), wiring, plumbing, roofing, windows and siding. In addition, the cubic foot content that existed when the building became nonconforming shall not be increased.

Manufactured Home

Notwithstanding any other regulations to the contrary in this Ordinance, a nonconforming manufactured home may be removed from its site and replaced with another manufactured home of equal size on the same site provided the replacement unit is placed on the site within thirty (30) days after the removal of the first unit. If not replaced within thirty (30) days, the use of the site shall be required to conform to the zoning district in which the site is located.

Unsafe Structures

If a nonconforming structure or portion of a structure containing a nonconforming use becomes physically unsafe or unlawful due to lack of repairs and maintenance-and is declared by any duly authorized official to be unsafe or unlawful by reason of physical condition, it shall not be restored, repaired, or rebuilt except in conformity with the regulations of the district in which it is located. Nothing in this ordinance shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety, upon order of such official.

§ 12 This Ordinance shall become effective upon final passage and approval.

PASSED FIRST READING: October 6, 2025

PASSED SECOND READING: November 20, 2025

ATTEST:

APPROVED:

Mikayla McWilliams, City Clerk

Mark Jantzer, Mayor

FD FDORDINANCE NO: 6126

**AN ORDINANCE AMENDING THE 2025 ANNUAL BUDGET TO INCREASE THE
FIRE DEPARTMENT FURNITURE & EQUIPMENT EXPENDITURES AND
DECREASE THE FIRE DEPARTMENT CAPITAL EQUIPMENT EXPENDITURES
FOR THE FY2024 STATE HOMELAND SECURITY PROGRAM GRANT.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

- §1: Amend the 2025 annual budget to increase the Fire Department Furniture and Equipment expenditures and decrease the Fire Department Capital Equipment expenditures for the FY24 State Homeland Security Program grant:

10030000-46102	2024300003	\$14,184
42030000-57500	2024300003	(14,184)

- §2: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING: October 20, 2025

PASSED SECOND READING: November 3, 2025

APPROVED:

ATTEST:

Mark Jantzer, Mayor

Mikayla McWilliams, City Clerk

ORDINANCE NO: 6127

AN ORDINANCE AMENDING THE 2025 ANNUAL BUDGET TO INCREASE THE POLICE DEPARTMENT GRANT SALARY AND BENEFITS EXPENDITURES AND GENERAL FUND STATE REVENUE FOR THE BACK THE BLUE GRANT AWARD.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

- §1: Amend the 2025 annual budget to increase the Police Department grant salary and benefits expenditures and general fund state revenue for the Back the Blue grant award:

10020000.41100	2025200009	\$95,523
10020000.42210	2025200009	1,406
10000000.33400	2025200009	96,929

- §2: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING: October 20, 2025

PASSED SECOND READING: November 3, 2025

APPROVED:

ATTEST:

Mark Jantzer, Mayor

Mikayla McWilliams, City Clerk

ORDINANCE NO: 6128

**AN ORDINANCE AMENDING THE 2026 ANNUAL BUDGET TO INCREASE THE
POLICE DEPARTMENT EDUCATION & TRAINING EXPENDITURES FOR THE
CRIMES AGAINST CHILDREN PROGRAM.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

§1: Amend the 2026 annual budget to increase the Police Department Education & Training expenditures for the Crimes Against Children program:

10021000-45900		\$5,500
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§2: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING: October 20, 2025

PASSED SECOND READING: November 3, 2025

APPROVED:

ATTEST:

Mark Jantzer, Mayor

Mikayla McWilliams, City Clerk

ORDINANCE NO: 6129

AN ORDINANCE AMENDING THE 2025 ANNUAL BUDGET TO INCREASE THE WATER PLANT HVAC, VEHICLE AND EQUIPMENT REPAIR AND MAINTENANCE EXPENSES AND DECREASE THE WATER PLANT CONSULTANT EXPENSES TO COVER UNFORESEEN REPAIRS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

- §1: Amend the 2025 annual budget to increase the water plant HVAC , vehicle and equipment repair and maintenance expenses and decrease the water plant consultant expenses:

14060000-44322		\$48,000
14060000-44330		48,000
14060000-43040		(96,000)

- §2: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING: October 20, 2025

PASSED SECOND READING: November 3, 2025

APPROVED:

ATTEST:

Mark Jantzer, Mayor

Mikayla McWilliams, City Clerk

ORDINANCE NO: 6130

**AN ORDINANCE AMENDING THE 2025 ANNUAL BUDGET TO INCREASE THE
LIBRARY MEMORIAL FUNDS REVENUES AND EXPENDITURES FOR A
DONATION RECEIVED TO SUPPORT THE CHILDREN'S LIBRARY.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

§1: An ordinance amending the 2025 annual budget to increase the Library memorial funds revenues and expenditures for a donation received to support the Children's Library:

21000000-36400		\$10,000
21067000-48206		10,000

§2: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING:

October 20, 2025

PASSED SECOND READING:

November 3, 2025

APPROVED:

ATTEST:

Mark Jantzer, Mayor

Mikayla McWilliams, City Clerk

ORDINANCE NO: 6131

AN ORDINANCE AMENDING THE 2025 ANNUAL BUDGET TO INCREASE THE WATER PLANT STREET INFRASTRUCTURE EXPENDITURES FOR THE CITY'S SHARE OF PROCUREMENT AND CONSTRUCTION COSTS FOR THE REGIONAL CARBON DIOXIDE FACILITY AND APPROVE THE USE OF WATER/SEWER CASH RESERVES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

- §1: Amend the 2025 annual budget to increase the water plant street infrastructure expenditures for the City's share of procurement and construction costs for the regional carbon dioxide facility:

14060000-44510		450,000
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- §2: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING: October 20, 2025

PASSED SECOND READING: November 3, 2025

APPROVED:

ATTEST:

Mark Jantzer, Mayor

Mikayla McWilliams, City Clerk

ORDINANCE NO: 6132

AN ORDINANCE AMENDING THE 2025 ANNUAL BUDGET TO INCREASE THE ENGINEERING CAPITAL INFRASTRUCTURE EXPENDITURES FOR THE 3RD ST BRIDGE REPAIR AND APPROVE THE USE OF SALES TAX INFRASTRUCTURE CASH RESERVES.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

- §1: An ordinance amending the 2025 annual budget to increase the engineering capital infrastructure expenditures for the 3rd St bridge repair and approve the use of cash reserves:

41038000-57200	2025380005	\$140,000
41000000-39101	2025380005	140,000
26738000-49101		140,000
10000000-39118		140,000
10038000-49124		140,000

- §2: Approve the transfer and use of Sales Tax Infrastructure cash reserves:

41000000-39101	2025380005	(\$140,000)
26738000-49101		140,000
10000000-39118		(140,000)
10038000-49124		140,000

- §3: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING: October 20, 2025

PASSED SECOND READING: November 3, 2025

APPROVED:

ATTEST:

Mark Jantzer, Mayor

Mikayla McWilliams, City Clerk



ORDINANCE NO. 6134

AN ORDINANCE AMENDING SECTION 24-11 (CIVIL SERVICE COMMISSION ESTABLISHED; COMPOSITION) AND SECTION 24-13 (APPOINTMENT; TERM OF OFFICE; REMOVAL) IN ARTICLE II (CIVIL SERVICE COMMISSION) OF CHAPTER 24 (PERSONNEL CODE), CODE OF ORDINANCES, CITY OF MINOT, NORTH DAKOTA TO INCREASE THE NUMBER OF CIVIL SERVICE COMMISSION MEMBERS AND CLARIFY CITY COUNCIL VOTE NECESSARY FOR REMOVAL.

WHEREAS, the City of Minot is a political subdivision lawfully recognized in the state of North Dakota as a home rule city and possessing municipal powers and authority pursuant to its home rule charter and provisions of North Dakota Century Code (NDCC) § 40-05.1, as well as statutory provisions codified in NDCC 40-05-01; and

WHEREAS, the City of Minot has the authority, through its home rule charter, to adopt, amend, and repeal ordinances, resolutions, and regulations to carry out its governmental and proprietary powers and to provide for public health, safety, morals, and welfare, and penalties for a violation thereof; and

WHEREAS, the Minot City Council desires to increase the membership of the Civil Service Commission from three (3) members to five (5) members; and

WHEREAS, the Minot City Council desires to clarify the vote of the members of the City Council required to remove a member of the Civil Service Commission for good cause; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

§ 1. That Sec. 24-11 (Civil Service Commission Established; Composition) in Article II (Civil Service Commission) of Chapter 24 (Personnel Code), Code of Ordinances, City of Minot, North Dakota, is hereby amended as follows:

Sec. 24-11. Civil service commission established; composition.

There is hereby established a civil service commission consisting of five (5) members.

§ 2. That Sec. 24-13 (Appointment; term of office; removal) in Article II (Civil Service Commission) of Chapter 24 (Personnel Code), Code of Ordinances, City of Minot, North Dakota, is hereby amended as follows:

Sec. 24-13. Appointment; term of office; removal.

The members of the commission shall be appointed by the city mayor and confirmed by the city council. Each member shall serve for a term of office of five (5) years and until a successor is appointed, qualifies, and agrees to serve. A term commences to run on the date when the council confirms the member's appointment. For good cause and after prior notice and an

opportunity to be heard, a member may be removed from office by a super majority vote of the members of the city council.

§3. This Ordinance shall become effective upon final passage and approval.

PASSED FIRST READING: October 20, 2025

PASSED SECOND READING: November 3, 2025

ATTEST:

APPROVED:

Mikayla McWilliams, City Clerk

Mark Jantzer, Mayor

ORDINANCE NO. 6133

AN ORDINANCE ADDING TO THE LIST OF CITY COUNCIL CREATED TRAFFIC RESTRICTIONS PROVIDED FOR IN SECTION 20-2 OF THE CITY OF MINOT CODE OF ORDINANCES; STOP SIGNS AND YIELD SIGNS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

Section 1. The following described intersections are hereby added to the list of City Council created traffic restrictions provided for in Section 20-2 (a) (2-a) – Stop Signs:

STOP STREET

29th Avenue S

AT ITS INTERSECTION WITH

Main St S

Section 2. This ordinance shall be in full force and effect from and after its approval, passage and proper sign posting.

Section 3. Penalty Clause: The penalty for any violation of the provisions of the ordinance shall be in accordance with Section 1-8 of the City of Minot Code of Ordinances.

PASSED FIRST READING:

October 20, 2025

PASSED SECOND READING:

November 3, 2025

APPROVED:

Mark Jantzer, Mayor

ATTEST:

Mikayla McWilliams, City Clerk



TO: Mayor and Members of the City Council

FROM: Mikayla McWilliams, City Clerk

DATE: November 3, 2025

SUBJECT: ADMINISTRATIVE APPROVALS

I. RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

1. Minot Boys Wrestling Boosters to conduct a raffle on March 31, 2026, at Magic City Campus (1100 11th Ave SW).
2. Rebel Cheer Booster Club to conduct a raffle on January 15, 2026, at Rebel Athletics (4000 N Broadway).
3. Rebel Cheer Booster Club to conduct a raffle on November 17, 2025, at Rebel Athletics (4000 N Broadway).
4. MCDC to conduct a raffle on October 26, 2025, at the Moose Lodge (400 9th St NW).
5. Special Event Permit for Arny's 2.0 (12 3rd St SE).
6. Special Event Permit for Saul's (105 1st St SE Basement).
7. Special Event Permit for The Spot (6 2nd St NE).
8. Special Event Permit for the Starving Rooster (30 1st St NE).

II. DEPARTMENT CONTACT PERSONS

Mikayla McWilliams, City Clerk, 701-857-4752

Dale Plessas, Deputy Police Chief, 701-857-9800

III. DESCRIPTION

A. Background

Under the Code of Ordinances, a permit issued pursuant to NDCC 5-02-01.1, to allow an alcoholic beverage sales licensee to operate at premises other than the licensed premises to which the license relates, shall be issued administratively by the city clerk upon the following terms and conditions:

1. The payment by the applicant of a nonrefundable fee of twenty-five dollars (\$25.00).

2. The submission by the applicant, as part of the application required by the city clerk, of a brief narrative explaining:
 - a. The nature of the occasion for the permit (e.g., wedding dance, trade show or promotion, etc.); and
 - b. The steps which will be undertaken by the permittee to restrict the sale to, and consumption of, alcoholic beverages by minors at such occasion.
3. The written approval by the chief of police of the issuance of the permit.
4. A permit issued pursuant to this subsection may not be used for the off-sale of alcoholic beverages.

An application for local authorization pertaining to gaming, other than site approval, shall be issued administratively by the city clerk upon the following terms and conditions:

1. The payment by the applicant of a fee [of \$25].
2. The submission by the applicant, as part of the application required by the city clerk, of the following:
 - a. The appropriate form and other information prescribed or recommended by the attorney general; or
 - b. If there is no prescribed or recommended form, then a brief narrative explaining the particulars whereby the applicant should be considered to be qualified under state law for the particular local authorization sought; what the net proceeds will be expended for; and such other information, if any, as the city clerk may reasonably require to assist him in administering this subsection.
3. The written approval by the chief of police of the issuance of the authorization.

Each month, a report shall be provided to the city council concerning the permits allowed and the permits denied under this subsection subsequent to the last prior such report.

IV. IMPACT

A. Aspirations

Safe and Welcoming

B. Service/Delivery Impact:

N/A

C. Fiscal Impact

Special Event Permits, Local Permits and Restricted Event Permits are approved administratively each month through the City Clerk's Office. The non-refundable application fee for each permit is \$25 and is deposited into the appropriate general fund revenue accounts.

Project Costs

N/A

Project Funding
N/A

VI. ALTERNATIVES

N/A - the request is to ratify the applications which have been administratively approved.

Department: Airport	
Name	Gross Pay
Andreasen, Eric Thomas	\$ 3,731.44
Baier, Jamison T	\$ 4,187.28
Brock, Vanessa M	\$ 4,202.73
Brock, William	\$ 2,339.71
Choi, Alex M	\$ 6,963.90
Clark, Benjamin P	\$ 4,120.24
Davis, Brandon	\$ 5,026.61
Depriest, Isaac	\$ 4,563.65
Draper, David	\$ 5,144.63
Eckman, Jennifer	\$ 12,494.56
Hunter, Kyle James	\$ 3,241.61
Kaminski, Thomas	\$ 3,751.11
Long, Jessica	\$ 6,585.64
Molloy, Danielle Elisabeth	\$ 3,652.86
Moody, Sharon	\$ 4,480.07
Norby, Judy	\$ 4,355.18
Ortiz-Pabon, Nelson	\$ 4,386.70
Rafala, Michael	\$ 6,144.99
Romanick, Maria C	\$ 6,918.96
Sanders, Sean Edward	\$ 1,266.60
Smith, Mary C	\$ 3,196.88
Takashige, Alec N	\$ 5,379.16
Urban, Randy N	\$ 3,387.32
Totals for Department Airport	
Total	\$ 109,521.83

Department: Assessors	
Name	Gross Pay
Druse, Damon	\$ 8,527.27
Feller, Taylor Rae	\$ 3,920.19
Kamrowski, Ryan L	\$ 9,537.95
Lovelace, Daniel D	\$ 6,944.20
Maragos, Sheila M	\$ 7,294.27
Nelson, Chelsy	\$ 4,328.35
Totals for Department Assessors	
Total	\$ 40,552.23

Department: Cemetery	
Name	Gross Pay
Bergstad, Gavin Eugene	\$ 88.15
Roteliuk, Rondel R	\$ 7,116.94

Name	Gross Pay
Schneider, Tina	\$ 2,816.04
Seifert, James R	\$ 4,821.27
Wiggins, Kaitlynn	\$ 3,731.44
Zietz, Cole J	\$ 4,604.15
Zietz, Nicholas	\$ 1,520.00
Totals for Department Cemetery	
Total	\$ 24,697.99

Department: City Attorney	
Name	Gross Pay
Dickerson, Corbin	\$ 8,856.91
Henjum, Nathaniel	\$ 4,776.85
Schmitz, Nick	\$ 7,828.23
Stalheim, Stefanie	\$ 11,896.50
Withouse, Rebekkah Jewel	\$ 4,120.24
Totals for Department City Attorney	
Total	\$ 37,478.73

Department: City Council	
Name	Gross Pay
Blessum, Michael	\$ 1,190.00
Fuller, Robert M	\$ 1,190.00
Hayes, Michael	\$ 1,190.00
Jantzer, Mark J	\$ 1,500.00
Olson, Lisa M	\$ 1,190.00
Pitner, Paul	\$ 1,190.00
Samuelson, Scott A.	\$ 1,190.00
Totals for Department City Council	
Total	\$ 8,640.00

Department: City Manager	
Name	Gross Pay
Fuller, Ann M	\$ 5,013.74
Joyce, Thomas C	\$ 18,953.65
McWilliams, Mikayla	\$ 6,425.01
Stein, Jeanne	\$ 7,091.94
Totals for Department City Manager	
Total	\$ 37,484.34

Department: City Shop	
Name	Gross Pay
Anderson, Robbie	\$ 4,436.43

Name	Gross Pay
Bradford, Emil	\$ 4,361.89
Headrick, Jesse	\$ 3,966.36
Hermanson, Brook A	\$ 6,682.35
Hughbanks, Brian	\$ 4,218.82
Ortmann, Donald G	\$ 6,184.54
Rivera, Frank R	\$ 5,001.80
Schaubroeck, April S	\$ 3,884.34
Schmidt, Charles Joseph	\$ 7,828.31
Simard, Brennan Durwood Robert	\$ 3,084.42
Smith, Zachary Thomas	\$ 3,826.44
Totals for Department City Shop	
Total	\$ 53,475.70

Department: Dispatch	
Name	Gross Pay
Alves, Jeanne E	\$ 7,006.82
Brown, Justice	\$ 4,646.59
Buchweitz, Savannah Raelyn	\$ 3,934.06
Christie, Sean A	\$ 9,093.87
Evans, Amy	\$ 4,156.00
Fahy, Wayne W	\$ 7,450.92
Gutierrez, Monique Adriana	\$ 3,785.11
Haugan, Margaret H	\$ 7,828.23
Lausch, Jacqueline	\$ 6,499.03
Lonis, Ashleigh	\$ 5,337.12
Meicher, Chloe G	\$ 4,508.20
Newman, Samantha	\$ 5,138.13
Pakkala, Paige Lillian	\$ 3,949.48
Pletcher, Larkyn Anna	\$ 3,521.52
Roehm, Brandi	\$ 3,960.53
Yost, Braydon Gage	\$ 4,343.81
Totals for Department Dispatch	
Total	\$ 85,159.42

Department: Engineering	
Name	Gross Pay
Erickson, Aleesha L	\$ 7,389.12
Foley, Taylor	\$ 5,018.83
Geigle, Brianna Paige	\$ 5,820.72
Hernandez, Gabriel	\$ 4,660.65
Hoffart, Jesse	\$ 7,091.94
Huettl, Emily	\$ 9,537.95
King, Matthew R	\$ 7,091.94
Meyer, Lance E	\$ 12,434.06

Name	Gross Pay
Ramos, Nicole	\$ 5,820.72
Romann, Alicia A	\$ 5,678.64
Steckler, Thomas E	\$ 7,828.23
Vorgitch, Julia	\$ 4,660.65
Totals for Department Engineering	
Total	\$ 83,033.45

Department: Finance	
Name	Gross Pay
Burns, Callie S	\$ 6,425.01
Grabow, Randi L	\$ 5,273.33
Lakefield, David	\$ 13,181.18
Molina, Crystal R	\$ 4,930.03
Nerem, Laurisa	\$ 4,777.25
Nishek, Laurie	\$ 5,539.48
Olson, Jaelee	\$ 5,035.32
Schmidt, Susan	\$ 5,273.33
Shatara, Jenna	\$ 749.39
Shefstad, Brittany J	\$ 5,966.26
Shelkey, Melody L	\$ 7,853.23
Van Grinsven, Kristin	\$ 6,585.64
Variste, Jeanny	\$ 4,555.38
Zeece, Holly	\$ 5,678.72
Zelinski, Jenna M	\$ 8,665.85
Totals for Department Finance	
Total	\$ 90,489.40

Department: Fire - Administration	
Name	Gross Pay
Babinchak, Jason A	\$ 3,915.82
Brown, Robby	\$ 6,610.30
Burns, Austin T	\$ 8,881.91
Hammer, Stuart	\$ 6,610.30
Hardy, Glen A	\$ 9,562.95
Klein, Adam Jerome	\$ 6,268.26
Kronschabel-Dostert, Kelli	\$ 13,156.18
Maxwell, Mason W	\$ 9,537.95
Seifert, Travis J	\$ 7,190.27
Summers, Dana W	\$ 6,292.45
Weber, Brent A	\$ 10,020.78
Totals for Department Fire - Administration	
Total	\$ 88,047.17

Department: Fire Control	
Name	Gross Pay
Aasen, Jerad Eugene	\$ 4,666.80
Allen, Scott	\$ 5,380.77
Anderson, Joseph	\$ 4,607.65
Angelo, Jason	\$ 5,811.51
Baker, Griffin Joseph	\$ 4,854.29
Beck, Kyle W	\$ 9,614.86
Berntson, Austin	\$ 7,010.78
Boechler, Matthew A	\$ 4,385.40
Burgess, Justin T	\$ 7,620.19
Christen, Tyler	\$ 4,859.64
Coleman, Alexander	\$ 6,463.63
Croxall, Jeremy M	\$ 8,098.95
Degele, Travis W	\$ 8,841.82
Dockter, James	\$ 7,035.45
Eull, Mitchell	\$ 5,380.77
Filkins, Jacob E	\$ 6,239.70
Garberg, Tully D	\$ 5,899.51
Ghent, Tyler	\$ 4,308.23
Gilliss, Shane	\$ 8,209.69
Hall, Aiden Michael	\$ 4,666.80
Hanselman, Andrew J	\$ 8,912.88
Hanson, Myles	\$ 6,431.70
Haskins, Patrick	\$ 5,045.89
Hayden, Jameson	\$ 4,607.65
Kristiansen, Hans	\$ 8,949.15
Laks, Damon	\$ 5,810.78
Laskowski, Paul J	\$ 9,357.01
Lentz, Jacob W	\$ 10,955.86
Mathieson, Mark	\$ 4,632.59
Meadows, Casey D	\$ 7,550.87
Meadows, Jaydee	\$ 5,515.67
Meyer, Trent	\$ 4,260.33
Nelson, Brady Kent	\$ 4,621.20
Nerem, Jesse	\$ 5,351.79
Newman, Phillip	\$ 6,085.07
Olson, Joshua	\$ 5,515.67
Perry, Cody Arnold	\$ 4,841.36
Peterson, Aaron P	\$ 8,216.49
Raymond, Daniel	\$ 6,840.64
Rice, Alec D	\$ 4,526.31
Rohrbach, Robert A	\$ 6,509.56
Ross, Michael T	\$ 4,526.31
Rostberg, Casey	\$ 6,964.47

Name	Gross Pay
Safranski, Dustin M	\$ 7,204.36
Schill, Kyle	\$ 5,847.41
Schoenborn, Matthew Lee	\$ 4,743.41
Schriock, Kerry W	\$ 10,708.93
Shoemaker, Charles	\$ 8,171.05
Staples, Kayden	\$ 5,031.52
Tancabel, Andrew	\$ 6,852.17
Taylor, Matthew	\$ 5,208.75
Tougas, Brady W	\$ 5,089.61
Urban, Augustus	\$ 5,476.88
Vilandre Hauser, Davin Jesse	\$ 3,973.68
Walhood, Bradley	\$ 5,816.17
Walter, Devin M	\$ 7,740.40
West, Jason	\$ 8,033.84
Wolf, Hunter	\$ 4,308.23
Zabka, Aaron	\$ 5,380.77
Totals for Department Fire Control	
Total	\$ 369,572.87

Department: Human Resources	
Name	Gross Pay
Beck, Kelly	\$ 8,430.14
Eichstadt, Monica L	\$ 6,775.18
Scott, Courtney K	\$ 5,430.08
Thurston, Brittany Charlotte	\$ 6,943.96
Totals for Department Human Resources	
Total	\$ 27,579.36

Department: IT	
Name	Gross Pay
Albertson, Alec	\$ 6,292.45
Herslip, Jacob	\$ 4,145.24
Knudsvig, Miles	\$ 5,490.08
McKibben, Jason S	\$ 9,128.34
Podolski, Tyler	\$ 4,320.24
Ulrickson, Paul M	\$ 8,690.85
Totals for Department IT	
Total	\$ 38,067.20

Department: Inspections	
Name	Gross Pay
Bischof, Duran	\$ 6,115.83
Degroot, Gage	\$ 7,785.52

Name	Gross Pay
Hancock, Thomas	\$ 1,976.00
Heizelman, Gerald Lee	\$ 5,018.84
Johnson, Jennifer Lynn	\$ 4,547.77
Kilichowski, Owen J	\$ 6,267.45
Kimball, Michelle L	\$ 5,404.38
Murphy, Michael J	\$ 7,269.27
Nebitsi, Aundrea Rae	\$ 1,011.50
Sickler, Laurie A	\$ 5,273.74
Stewart, Tony Earl	\$ 5,539.88
Tillema, Luke	\$ 9,305.24
Totals for Department Inspections	
Total	\$ 65,515.42

Department: Landfill	
Name	Gross Pay
Akin, Dwayne S	\$ 4,120.24
Anderson, Melissa Ann	\$ 3,300.13
Bullard-Wolf, Christina	\$ 5,144.63
Bullard-Wolf, Travis D	\$ 4,867.22
Curelo, Steven	\$ 4,891.78
Foster, Krystle A	\$ 3,381.37
Helgeson, David	\$ 4,898.62
Mullikin, Christopher Ryan	\$ 4,338.61
Reimche, Tyler J	\$ 6,605.52
Shefstad, Allen	\$ 7,053.58
Zuck, Darren S	\$ 5,273.75
Totals for Department Landfill	
Total	\$ 53,875.45

Department: Library	
Name	Gross Pay
Aberle, Craig S	\$ 3,857.81
Bercier, Georgianna	\$ 600.45
Bickell, Destiny Jayd	\$ 3,747.00
Brown, Leah M	\$ 1,240.88
Carswell, Pamela E	\$ 5,450.77
Fagerland, Benjamin	\$ 3,381.37
Frey, Katelin Margaret	\$ 1,770.91
Hall, Bradley William	\$ 662.33
Humble, Katie	\$ 277.96
Huseth, Valerie	\$ 3,825.01
Julson, Marcia G	\$ 4,547.82
Lien, Kathryn	\$ 4,052.63
McGrady, Hunter Lee	\$ 1,054.72

Name	Gross Pay
Monley, Randi D	\$ 5,187.55
Ostlund, Emily	\$ 4,896.19
Pecoraro, Betty	\$ 2,056.08
Perryman, Emily	\$ 28.48
Pikka, Joshua	\$ 6,613.56
Possen, Lacey A	\$ 4,307.70
Prevett, Destiney Raine	\$ 1,677.44
Schneibel, Veronica	\$ 4,473.11
Timothy, Scott D	\$ 5,825.98
Wernecke, Elizabeth MayLynn	\$ 1,615.06
Wheeler, Mary P	\$ 6,166.96
Williams, David J	\$ 858.61
Wolf, Julie M	\$ 3,845.02
Ziegler, Kassandra M	\$ 4,235.30
Totals for Department Library	
Total	\$ 86,256.70

Department: Metro Planning Org	
Name	Gross Pay
Van Dyke, John W	\$ 9,609.70
Totals for Department Metro Planning Org	
Total	\$ 9,609.70

Department: Municipal Court	
Name	Gross Pay
Beall, Ashley	\$ 4,733.62
Glines, Morgan	\$ 300.00
Harvey, Kristain	\$ 4,018.61
McNicholas, Andrea	\$ 4,018.61
Tallman, Nicole	\$ 5,019.23
Totals for Department Municipal Court	
Total	\$ 18,090.07

Department: NAWS Biota Plan	
Name	Gross Pay
Kittelson, Collin	\$ 6,017.96
O'Keefe, Kevin M	\$ 5,300.09
Parsons, John	\$ 3,681.07
Solberg, Dana	\$ 3,486.83
Walker, James Alonso	\$ 4,328.35
Totals for Department NAWS Biota Plan	
Total	\$ 22,814.30

Department: PW Utility Admin	
Name	Gross Pay
Cofell, Benjamin H	\$ 8,224.56
Cuyppers, Anthony J	\$ 4,328.36
Hoyt, Kari L	\$ 5,820.60
Meyer, Veronica M	\$ 9,078.34
Schettler, Tristan	\$ 5,820.72
Sorenson, Jason S	\$ 11,662.42
Totals for Department PW Utility Admin	
Total	\$ 44,935.00

Department: Planning	
Name	Gross Pay
Billingsley, Brian	\$ 11,327.26
Diedrichsen, Douglas Craig	\$ 8,856.91
Falconer, Daniel	\$ 5,144.63
Hornberger, Hannah L.	\$ 4,328.36
Mathieson, Nicole	\$ 38.00
Zietz, Marjorie	\$ 5,486.64
Totals for Department Planning	
Total	\$ 35,181.80

Department: Police - Administration	
Name	Gross Pay
Bachmeier, Kendra	\$ 3,474.95
Chapman, David J	\$ 8,856.91
Church, Jenna J	\$ 4,386.53
Foley, Jared S	\$ 9,050.95
Frye, Michael William	\$ 11,327.26
Gessner, Cheryl K	\$ 13,057.45
Guthrie, Trisha K	\$ 4,526.50
Haug, Shane M	\$ 9,078.34
Klug, John M	\$ 2,089.02
Kolnes, Kimberly	\$ 3,874.34
Roberts, Christine L	\$ 5,284.52
Sandusky, Caisee M	\$ 9,281.45
Schmidt, Denise	\$ 3,381.37
Sumlin, Robbie M	\$ 19,630.78
Sundbakken, Jason J	\$ 10,269.72
Totals for Department Police - Administration	
Total	\$ 117,570.09

Department: Police - Investigations	
Name	Gross Pay
Asham, Carmen L	\$ 8,704.47
DeNovio, William	\$ 6,582.96
Dyke, Darren M	\$ 9,078.34
Guerton, Kristin	\$ 6,994.35
Hanks, Elijah	\$ 7,728.65
Heringer, Rebecca	\$ 5,138.99
Johnson, Charles S	\$ 8,260.73
Plessas, Dale J	\$ 10,524.80
Reis, Shawn	\$ 6,709.36
Roach, Andrew	\$ 6,952.24
Wheeling, Jill	\$ 3,971.94
Totals for Department Police - Investigations	
Total	\$ 80,646.83

Department: Police - Patrol	
Name	Gross Pay
Andrade, Memorie	\$ 7,441.60
Bach, Kolbe M	\$ 7,122.69
Baker, Cody	\$ 5,471.35
Bambenek, Jason L	\$ 8,224.13
Bartlett, Alec	\$ 7,300.83
Berentson, Taylor	\$ 5,662.13
Black, Winston	\$ 1,760.00
Burghardt, Thomas	\$ 6,026.98
Burtch, Tyler R	\$ 5,859.87
Carter, Ronald	\$ 7,172.39
Casarez, Andres	\$ 6,679.09
Cash, Justin	\$ 6,773.77
Connole, Michael W	\$ 9,027.91
Gonzales, Daniel	\$ 7,123.67
Greenlees, Alexander	\$ 5,458.02
Hall, Cullen	\$ 8,237.25
Halseth, Landon Lee	\$ 1,742.24
Harrington, Alexander D	\$ 7,132.06
Hathaway, Eric	\$ 6,333.22
Hess, Andrew M	\$ 6,847.27
Hess, Belinda	\$ 7,860.33
Hugg, Anthony	\$ 6,819.82
Hunter, Mark	\$ 4,707.45
Jensen, Taylor A	\$ 9,591.36
Jernigan, Brandon Keith	\$ 5,138.99
Johnson, Greg W	\$ 8,511.59

Name	Gross Pay
Kiss, Asiah Dawn	\$ 202.57
Kiss, Sarah	\$ 5,318.48
Lakoduk, Ross Allen Macklin	\$ 10,546.58
Lee, Kerrington	\$ 1,672.81
Lightfoot, Jasir Shively	\$ 5,042.58
Lovro, Mary Sanford	\$ 4,150.01
Luck, Jayden James	\$ 5,610.47
Mehlhoff, Andrew K	\$ 8,509.55
Miller, Cody Lee	\$ 8,992.74
Miller, Gannon E	\$ 6,562.23
Myers, Zackery Colin	\$ 10,980.42
Nielsen, Michael Anthony	\$ 5,727.53
Noyes, Joshua D	\$ 14,174.34
Pfeiffer, Peggy	\$ 5,655.21
Pollman, Dana	\$ 8,035.05
Presley, Jessica L	\$ 8,982.29
Rakes, Aubrey	\$ 1,651.26
Roberts, Bobby R	\$ 4,939.37
Ruelle, Tyler J	\$ 8,856.91
Rynestad, Jersey	\$ 4,861.25
Schoenrock, Stephen J	\$ 8,661.49
Schuster, Colton	\$ 1,605.38
Shaide, Kristian	\$ 8,247.71
Smith, Ezekiel William Zachary	\$ 4,891.77
Somerville, Amanda M	\$ 190.32
Squyres, Heidi	\$ 3,480.83
Stebbleton, Tatum	\$ 4,897.62
Strandemo, Cole A	\$ 2,005.05
Sullivan, Christian	\$ 7,150.87
Sundheim, Justin C	\$ 10,269.72
Washington, Anthony L	\$ 9,502.34
Wegner, Shawn P	\$ 9,238.00
Wheeler, Daniel B	\$ 8,441.24
Williams, Brian	\$ 9,333.55
Young, Carrie A	\$ 8,055.40
Totals for Department Police - Patrol	
Total	\$ 396,468.95

Department: Property Maintenance	
Name	Gross Pay
Ciccarelli, Amy Jo	\$ 3,481.53
Coughlin, Brent	\$ 4,146.90
Dyson, Andrew Robert	\$ 3,319.96
Espe, Scott A	\$ 3,826.20

Name	Gross Pay
Hall, Arlie Rae	\$ 3,363.01
Heizelman, Grant L	\$ 18,539.87
Knatterud, Dena M	\$ 4,018.61
Reinemann, Christopher Jones	\$ 3,791.12
Sickler, Kevin	\$ 9,238.06
Smith, Samuel Allen	\$ 3,892.08
Totals for Department Property Maintenance	
Total	\$ 57,617.34

Department: Public Information	
Name	Gross Pay
Kleen, Jennifer LeAnn	\$ 7,269.21
Kvigne, T	\$ 5,298.33
Obenchain, Bryan	\$ 5,298.73
Totals for Department Public Information	
Total	\$ 17,866.27

Department: Public Works - Administra	
Name	Gross Pay
Banfill, Bryan Douglas	\$ 11,110.04
Obergfell, Jason R.	\$ 4,896.19
Totals for Department Public Works - Administra	
Total	\$ 16,006.23

Department: Sanitation	
Name	Gross Pay
Arriola, Joseph E	\$ 5,460.56
Brock, William	\$ 1,944.00
Hamel, Scott	\$ 5,829.02
Ingold, Douglas A	\$ 5,001.36
Kraft, Joshua B	\$ 8,673.85
Lakoduk, Daltyn J	\$ 5,223.23
Oange, Zephaniah N	\$ 5,025.94
Reynolds, Nicholas R	\$ 6,758.07
Rice, Brian Richard	\$ 3,849.40
Shurtleff, Michael J	\$ 4,273.87
Simonson, Christopher A	\$ 5,218.93
Totals for Department Sanitation	
Total	\$ 57,258.23

Department: Sewer Pumping	
Name	Gross Pay

Name	Gross Pay
Allen, Bryce J	\$ 3,974.86
Brevik, Dax	\$ 5,088.84
Cimino, Robert Paul	\$ 4,984.95
Dutenhafer, Wayne A	\$ 2,846.10
Knoop, Scot M	\$ 5,454.63
Kuglin, Troy D	\$ 5,405.05
LaValley, Christopher	\$ 3,908.03
Marmon, Shannon L	\$ 6,056.31
Olstad, Karlain L	\$ 3,920.91
Penaflor, Analiese Olivia	\$ 1,705.30
Racine, Riley	\$ 3,825.02
Sloboden, Timothy J	\$ 6,019.01
Trana, Sebastian Leigh	\$ 3,381.37
Vannatta, Michael G	\$ 1,492.86
Totals for Department Sewer Pumping	
Total	\$ 58,063.24

Department: Storm-Sewer	
Name	Gross Pay
Carpenter, Gary L	\$ 3,300.75
Espe, Mark W	\$ 6,793.31
Heizelman, Dean A	\$ 4,120.24
Herslip, Christopher C	\$ 4,120.24
Iglesias, Adrian	\$ 5,018.83
Kueffler, Alexander	\$ 3,731.44
Ness, Kohlton Izik	\$ 3,139.38
Rockwell, Nicholas paul	\$ 3,353.30
VanSickle, Edward	\$ 3,299.10
Totals for Department Storm-Sewer	
Total	\$ 36,876.59

Department: Street Department	
Name	Gross Pay
Anderson, Dustin Dale	\$ 3,382.42
Archer, Ronald Patrick	\$ 3,329.06
Braaten, Kevin A	\$ 9,078.34
Ciccarelli, Robert S	\$ 4,391.09
Cimino, John Thomas	\$ 98.76
Clouse, Michael Andrew	\$ 3,299.10
Fredericksen, Brandon L	\$ 5,546.76
Grant, Zachary L	\$ 7,023.64
Gruse, Richard	\$ 3,381.37
Harvey, Dale A	\$ 5,787.52
Herzog, Rodney	\$ 3,737.11

Name	Gross Pay
Huntzinger, Brian D	\$ 5,297.10
Lower, Robert	\$ 4,126.63
MacKay, Brooke	\$ 4,057.00
Mathwich, Mark Richard	\$ 3,319.65
Mennem, Joseph	\$ 3,272.49
Monk, Harry	\$ 3,745.09
Monley, Lucas	\$ 5,031.29
Neuhalfen, Scott J	\$ 4,188.56
Opperude, Darin B	\$ 3,920.18
Oswalt, Matthew	\$ 4,778.64
Petty, Zachary Douglas	\$ 3,218.77
Rutherford, Robert Hart	\$ 3,624.47
Scofield, Garrett D	\$ 6,634.69
Skinner, Lehmann	\$ 4,907.72
Thompson, Shawn Scott	\$ 3,381.37
Torres, Diego Enrique	\$ 3,748.20
Vind, Roger T	\$ 6,056.02
Wood, Justin G	\$ 5,706.80
Totals for Department Street Department	
Total	\$ 128,069.84

Department: Traffic	
Name	Gross Pay
Behrens, Jeffrey W	\$ 6,329.26
Bieger, Michael	\$ 3,810.28
Degenstein, Joseph	\$ 4,859.99
Derr, Nathan P	\$ 4,824.67
Joersz, Stephen	\$ 9,289.91
Rodman, David F	\$ 7,469.70
Steen, Jeffery	\$ 1,798.00
Totals for Department Traffic	
Total	\$ 38,381.81

Department: Transit/Bus	
Name	Gross Pay
Billings, Angelique M	\$ 2,176.28
Billings, Douglas E	\$ 4,422.34
Cooper, Dean	\$ 2,081.82
Cutaiar, Joseph	\$ 6,826.12
Hochsprung, Kory	\$ 4,932.80
Horinka, Brian L	\$ 9,238.06
Lawrence, Stephen Chase	\$ 3,663.28
Madison, Samantha Jo	\$ 3,394.89
Newbury, Tina M	\$ 4,551.43

Name	Gross Pay
Olson, Sheri	\$ 4,232.78
Robinson, Nicole	\$ 4,798.01
Schalesky, Marty	\$ 3,609.82
Shekleton, Michael	\$ 4,616.42
Stacy, Brent Allen	\$ 4,059.36
Totals for Department Transit/Bus	
Total	\$ 62,603.41

Department: Utility Billing	
Name	Gross Pay
Duchscherer, Haili	\$ 4,547.78
Dutenhafer, Miranda S	\$ 5,539.88
Zappone, Maria Katherine	\$ 3,299.10
Totals for Department Utility Billing	
Total	\$ 13,386.76

Department: Water Distribution	
Name	Gross Pay
Bergrude, Carson	\$ 3,766.15
Brandt, Kelly G	\$ 6,528.41
Burckhard, Terry	\$ 3,568.87
Burnley, Cory	\$ 4,077.53
Christianson, Kurt A	\$ 5,644.77
Erhardt, Garrett	\$ 3,381.37
Finken, Chad G	\$ 5,596.88
Hammell, Sarah Elizabeth	\$ 3,218.44
Higgins, Damion Joseph	\$ 3,428.53
Hudson, Kasey L	\$ 5,452.63
Kelly, Kevin J	\$ 5,725.18
Lockyer, Cody M	\$ 4,962.19
Mason, Alexander James	\$ 3,381.37
Murrieta, Rebecca	\$ 3,360.41
Ouradnik, Todd A.	\$ 1,676.80
Randash, Brian K	\$ 7,157.94
Rice, James Andrew	\$ 3,423.19
Rieke, Dustin B	\$ 5,660.07
Robinson, Derek	\$ 4,776.86
Westergaard, Steve B	\$ 6,288.48
Totals for Department Water Distribution	
Total	\$ 91,076.07

Department: Water Treatment Plant	
Name	Gross Pay

Name	Gross Pay
Andrysiak, Richard J	\$ 5,018.84
Dinsmoore, Marissa R	\$ 4,411.10
Haider, Mark A	\$ 5,615.96
Hall, Steven M	\$ 1,285.58
Jenkins, Jordan William	\$ 3,439.74
Kopp, Timothy	\$ 5,306.42
Lopez, Ryan	\$ 4,166.73
Mason, Jonathan William	\$ 3,467.21
Paddock, Mark A	\$ 8,881.91
Parton, Janet L	\$ 5,557.06
Plesuk, Sara Dawn	\$ 3,985.18
Reimche, Keith R	\$ 5,725.78
Renaud, Zachery John	\$ 4,146.68
Rensland, Brandon T	\$ 5,715.63
Seifert, Justin R	\$ 6,919.20
Sims, Aaron	\$ 3,580.43
Solberg, Stuart	\$ 612.64
West, Samantha M	\$ 3,600.47
Totals for Department Water Treatment Plant	
Total	\$ 81,436.56

Grand Totals

Total	\$ 2,683,406.35
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Posting date	Transaction date	Supplier	Amount
9/26/2025	9/24/2025	Office Depot #1080	154.94
9/26/2025	9/24/2025	Cenex-Express Mart	271
9/26/2025	9/24/2025	Napa Parts 0027632	239.8
9/26/2025	9/24/2025	Rhi Supply Minot	27.63
9/26/2025	9/24/2025	Menards Minot Nd	33.83
9/26/2025	9/24/2025	Menards Minot Nd	74.98
9/26/2025	9/24/2025	Sleep Inn	110
9/26/2025	9/24/2025	Softchoice Corporation	319.97
9/26/2025	9/25/2025	Amazon.Com*556kb9ju3	34.39
9/26/2025	9/25/2025	Pet Supplies Plus	69.85
9/26/2025	9/25/2025	Macs Minot, Nd	65.99
9/26/2025	9/25/2025	Muus Lumber And Hardware-	55.95
9/26/2025	9/25/2025	Ingram Library Services	578.72
9/26/2025	9/25/2025	Amazon Reta* 2l3ae4vm3	249.96
9/26/2025	9/25/2025	B&h Photo 800-606-6969	3,376.35
9/26/2025	9/25/2025	All American Trophies & S	10
9/26/2025	9/25/2025	Sq *the Bark Porch Inc	120
9/26/2025	9/25/2025	Silhouette America, Inc.	205.99
9/26/2025	9/25/2025	Sp Natures Nook Art	275
9/26/2025	9/25/2025	Att	193.92
9/26/2025	9/25/2025	Texas Roadhouse #2232	33.9
9/26/2025	9/25/2025	Amazon Mktpl	16.99
9/26/2025	9/25/2025	Amazon Mktpl	366.66
9/26/2025	9/25/2025	Macs Minot, Nd	14.5
9/26/2025	9/25/2025	Att	45.96
9/26/2025	9/25/2025	Att	137.88
9/26/2025	9/25/2025	Cdw Govt #ag2hb9h	182.91
9/26/2025	9/26/2025	Amazon Mktpl	35.45
9/26/2025	9/26/2025	Amazon.Com*261273nw3	118.32
9/29/2025	9/25/2025	Westin O Hare Fd	714.78
9/29/2025	9/25/2025	Menards Minot Nd	73.27
9/29/2025	9/25/2025	Menards Minot Nd	-60.39
9/29/2025	9/25/2025	Menards Minot Nd	96.78
9/29/2025	9/25/2025	Menards Minot Nd	115.56
9/29/2025	9/26/2025	Macs Minot, Nd	29.94
9/29/2025	9/26/2025	Macs Minot, Nd	19.98
9/29/2025	9/26/2025	Swanston Equip Minot	889.82
9/29/2025	9/26/2025	Titan Machine	1,079.55
9/29/2025	9/26/2025	Titan Machine	-5,784.78
9/29/2025	9/26/2025	Titan Machine	5,784.78
9/29/2025	9/26/2025	Carquest Auto	41.41
9/29/2025	9/26/2025	Holiday Stations 0447	32.6
9/29/2025	9/26/2025	Cenex-Envision Cooperati	7.34

9/29/2025	9/26/2025 Country Inn St Cloud W	248.6
9/29/2025	9/26/2025 Macs Minot, Nd	38.43
9/29/2025	9/26/2025 Nddot-DL-Minot	5
9/29/2025	9/26/2025 Red Wing Shoes #825	200
9/29/2025	9/26/2025 Menards Minot Nd	-4.73
9/29/2025	9/26/2025 Menards Minot Nd	21.64
9/29/2025	9/26/2025 Exxon Stripes #2480	28.47
9/29/2025	9/26/2025 Amazon Mktpl	499.99
9/29/2025	9/26/2025 Linde Gas & Equipment Inc	25.9
9/29/2025	9/26/2025 McKissock	339
9/29/2025	9/26/2025 Officemax/Depot 6513	47.98
9/29/2025	9/26/2025 All American Trophies & S	15
9/29/2025	9/26/2025 Lowes Printing	271.25
9/29/2025	9/26/2025 Amazon.Com*ra33z0j63	33.98
9/29/2025	9/27/2025 Delta Air	35
9/29/2025	9/27/2025 Delta Air	35
9/29/2025	9/27/2025 Delta Air	35
9/29/2025	9/27/2025 Delta Air	35
9/29/2025	9/27/2025 Hotelbooking	17.99
9/29/2025	9/27/2025 Htl*fargoinnandsui	262.05
9/29/2025	9/27/2025 Netflix.Com	24.99
9/29/2025	9/27/2025 Hlu*huluplus	2.99
9/29/2025	9/27/2025 Amazon Mark* 6u8ir7e53	119.97
9/29/2025	9/27/2025 Hlu*huluplus	2.99
9/29/2025	9/27/2025 Hilton Austin Airport	206.46
9/29/2025	9/27/2025 Hilton Austin Airport	206.46
9/29/2025	9/27/2025 Hilton Austin Airport	206.46
9/29/2025	9/27/2025 Hilton Austin Airport	206.46
9/29/2025	9/27/2025 Foxrentacar Austin	-149.24
9/29/2025	9/27/2025 Amazon Mktpl	159.33
9/29/2025	9/28/2025 Crunchyroll	11.99
9/29/2025	9/28/2025 Crunchyroll	11.99
9/29/2025	9/28/2025 Amazon Reta* Nj3wi2is0	27.01
9/29/2025	9/28/2025 Amazon Reta* Xu8nq0ls3	7.8
9/29/2025	9/28/2025 Amazon Reta* Qn91f0f73	16.78
9/29/2025	9/28/2025 Amazon Reta* Jg24f9t13	44.99
9/30/2025	9/28/2025 Carquest Auto	33.48
9/30/2025	9/29/2025 Transportation Security C	1,000.00
9/30/2025	9/29/2025 Scheels Minot	309.99
9/30/2025	9/29/2025 Acme Rents Minot	-168
9/30/2025	9/29/2025 Cci Solutions	22.5
9/30/2025	9/29/2025 Amazon Reta* Nv4so8lw0	332.86
9/30/2025	9/29/2025 Amazon Reta* Ew2l901j3	89.98
9/30/2025	9/29/2025 Arrowhead Ace	3.57

9/30/2025	9/29/2025 Pollardwater.Com #3326	271.32
9/30/2025	9/29/2025 Walmart.Com 8009256278	53.5
9/30/2025	9/29/2025 Hach Company	642
9/30/2025	9/29/2025 Tractor-Supply-Co #0130	79.99
9/30/2025	9/29/2025 Amazon Mktpl	35.04
9/30/2025	9/29/2025 Minot Plumbing And Heatin	25
9/30/2025	9/29/2025 Temu.Com	18.32
9/30/2025	9/29/2025 Core & Main Nd002	603.21
9/30/2025	9/30/2025	1.08
9/30/2025	9/30/2025 Sync.Com* Sync.Com	108
10/1/2025	9/29/2025 Menards Minot Nd	46.72
10/1/2025	9/29/2025 Fire Safety Usa Inc	2,734.00
10/1/2025	9/29/2025 Niess Impressions	27.31
10/1/2025	9/30/2025 Arrowhead Ace	24.99
10/1/2025	9/30/2025 In *dakota Fire Extinguis	154.62
10/1/2025	9/30/2025 Border States Industries	885.01
10/1/2025	9/30/2025 Border States Industries	115.63
10/1/2025	9/30/2025 Macs Minot, Nd	29.96
10/1/2025	9/30/2025 Amazon Mktpl	28.49
10/1/2025	9/30/2025 Suds And Sun	19.25
10/1/2025	9/30/2025 Balco Uniform Co Inc	317.4
10/1/2025	9/30/2025 Ingram Library Services	539.15
10/1/2025	9/30/2025 Amazon Reta* Nj4691qu1	118.94
10/1/2025	9/30/2025 Arrowhead Ace	14.97
10/1/2025	9/30/2025 Noregon Systems	1,183.55
10/1/2025	9/30/2025 Holiday Stations 0189	21.77
10/1/2025	9/30/2025 Column Public Notice	313.47
10/1/2025	9/30/2025 Nddot-DI-Minot	18
10/1/2025	9/30/2025 At&t Payment	426.12
10/1/2025	9/30/2025 At&t Payment	441.11
10/1/2025	9/30/2025 Amazon.Com*nv4p69tx0	11.34
10/1/2025	9/30/2025 Core & Main Nd002	2,859.34
10/2/2025	7/27/2025 Dispute-I Done This	-540
10/2/2025	9/30/2025 Autopay/Dish Ntwk	214.12
10/2/2025	9/30/2025 Rdo Equipment-Minot	143.46
10/2/2025	9/30/2025 Menards Minot Nd	5.98
10/2/2025	9/30/2025 Radisson Hotel Bismarc	113.5
10/2/2025	9/30/2025 Bis Parking Authority 2	8
10/2/2025	9/30/2025 Officemax/Depot 6513	269.24
10/2/2025	9/30/2025 Officemax/Depot 6513	50.44
10/2/2025	9/30/2025 Fedex393767269702	56.01
10/2/2025	10/1/2025 Acme Tools Minot	3,187.96
10/2/2025	10/1/2025 Acme Tools Minot	37.98
10/2/2025	10/1/2025 Delta Air	9.99

10/2/2025	10/1/2025 Delta Air	19.99
10/2/2025	10/1/2025 Delta Air	19.99
10/2/2025	10/1/2025 Delta Air	861.96
10/2/2025	10/1/2025 Rogue Arsenal Llc	300.94
10/2/2025	10/1/2025 North Country Sports	12
10/2/2025	10/1/2025 Buyradiosusa.Com	758.16
10/2/2025	10/1/2025 Und-Extended Learning-	275
10/2/2025	10/1/2025 Schocks Safe And Lock Se	553.9
10/2/2025	10/1/2025 Core & Main Nd002	1,736.80
10/2/2025	10/1/2025 Core & Main Nd002	1,638.00
10/2/2025	10/1/2025 Amazon Prime	14.99
10/2/2025	10/1/2025 Google *youtube Tv	4.99
10/2/2025	10/1/2025 Arrowhead Ace	13.98
10/2/2025	10/1/2025 Core & Main Nd002	9,368.00
10/2/2025	10/1/2025 Amazon Mktpl	99.5
10/2/2025	10/1/2025 Att	46.61
10/2/2025	10/1/2025 Ferguson Entprs 3094	59.53
10/2/2025	10/1/2025 Delta Air	9.99
10/2/2025	10/1/2025 Delta Air	861.96
10/2/2025	10/1/2025 Dakota Supply Group - Bis	3,642.12
10/2/2025	10/1/2025 Minot Veterinary Clini	3,020.00
10/2/2025	10/2/2025 Amazon Mark* Nj60o6up1	57.2
10/3/2025	10/1/2025 Menards Minot Nd	87.9
10/3/2025	10/1/2025 Napa Parts 0027632	41.47
10/3/2025	10/1/2025 Hampton Inn Bismarck	122.1
10/3/2025	10/1/2025 Hampton Inn Bismarck	122.1
10/3/2025	10/1/2025 Hampton Inn Bismarck	122.1
10/3/2025	10/1/2025 Troy Church Snap On	49.42
10/3/2025	10/1/2025 Val*astoria Hotel & Ev	106.22
10/3/2025	10/1/2025 Menards Minot Nd	6.99
10/3/2025	10/1/2025 Val*astoria Hotel & Ev	116.4
10/3/2025	10/1/2025 The Home Depot #3703	109
10/3/2025	10/1/2025 Ck Holiday # 06431	190
10/3/2025	10/2/2025 Tractor-Supply-Co #0130	107.44
10/3/2025	10/2/2025 Hach Company	1,201.10
10/3/2025	10/2/2025 Minnesota Valley Testing	401
10/3/2025	10/2/2025 Amazon Mktpl	53
10/3/2025	10/2/2025 Macs Minot, Nd	35.96
10/3/2025	10/2/2025 Souris Valley Ready Mix L	1,050.00
10/3/2025	10/2/2025 Core & Main Nd002	367.26
10/3/2025	10/2/2025 Amazon Mark* Nj6ko6qe2	61.54
10/3/2025	10/2/2025 The Ups Store 1423	74.29
10/3/2025	10/2/2025 Locators & Supplies Inc	782.56
10/3/2025	10/2/2025 Harbor Freight Tools3246	6.44

10/3/2025	10/2/2025 Int L Critical Incidents	389
10/3/2025	10/2/2025 Int L Critical Incidents	389
10/3/2025	10/2/2025 Acme Rents Minot	88
10/3/2025	10/2/2025 Hcm*uhl Company Inc	340.5
10/3/2025	10/2/2025 Summit Fire Protection	801
10/3/2025	10/2/2025 Nddot-DI-Minot	5
10/3/2025	10/2/2025 Verizon	127.6
10/6/2025	10/2/2025 Municipay(M3)*service Fe	1.72
10/6/2025	10/2/2025 Dmv Arrowhead Shopping C	65
10/6/2025	10/2/2025 Menards Minot Nd	9.98
10/6/2025	10/2/2025 Napa Parts 0027632	211.47
10/6/2025	10/2/2025 Menards Minot Nd	20.72
10/6/2025	10/2/2025 Menards Minot Nd	20.78
10/6/2025	10/2/2025 United	169.99
10/6/2025	10/2/2025 Holiday Stations 0225	61.5
10/6/2025	10/2/2025 Cenex-Farmers Union Oil	25
10/6/2025	10/3/2025 Psychological Resources	900
10/6/2025	10/3/2025 Vestis Services Llc	33.5
10/6/2025	10/3/2025 North Country Sports	571.7
10/6/2025	10/3/2025 Schocks Safe And Lock Se	27.5
10/6/2025	10/3/2025 Schocks Safe And Lock Se	100
10/6/2025	10/3/2025 Balco Uniform Co Inc	381
10/6/2025	10/3/2025 Balco Uniform Co Inc	402
10/6/2025	10/3/2025 Balco Uniform Co Inc	183
10/6/2025	10/3/2025 Macs Minot, Nd	63.25
10/6/2025	10/3/2025 Magic City Garage Door	6,055.00
10/6/2025	10/3/2025 Amazon Mark* Nj4d03kv2	38.3
10/6/2025	10/3/2025 Ingram Library Services	744.23
10/6/2025	10/3/2025 Amazon Mark* Nv49u3zi1	22.98
10/6/2025	10/3/2025 Canva* I04658-36480165	119.4
10/6/2025	10/3/2025 Starlink Internet	5
10/6/2025	10/3/2025 Economic Development A	225
10/6/2025	10/3/2025 Batteries Plus #0639	9.95
10/6/2025	10/3/2025 Und-Extended Learning-	325
10/6/2025	10/3/2025 Cenex-Farmers Union Oil	32.17
10/6/2025	10/3/2025 Canad Inns Gf Lodging	297
10/6/2025	10/3/2025 Srt Communications, Inc	573.93
10/6/2025	10/3/2025 Srt Communications, Inc	974.19
10/6/2025	10/3/2025 Srt Communications, Inc	9,987.01
10/6/2025	10/3/2025 Srt Communications, Inc	358.72
10/6/2025	10/3/2025 Canad Inns Gf Lodging	311.84
10/6/2025	10/3/2025 Canad Inns Gf Lodging	311.84
10/6/2025	10/3/2025 Alert All Corp	43
10/6/2025	10/3/2025 Int L Critical Incidents	-389

10/6/2025	10/3/2025 Graybar Electric Company	137.34
10/6/2025	10/3/2025 Magic City Car Wash	510
10/6/2025	10/3/2025 Galls	63.84
10/6/2025	10/3/2025 Delta Air	35
10/6/2025	10/4/2025 Menards Minot Nd	19.92
10/6/2025	10/4/2025 Metro 046-Nat Airprt S	35.75
10/6/2025	10/4/2025 Ingram Library Services	1,018.92
10/6/2025	10/4/2025 Bkg*hotel At Booking.C	452.61
10/6/2025	10/5/2025 Widespread Electrical	92.55
10/6/2025	10/5/2025 Amazon Reta* Nv8q60li2	35.32
10/6/2025	10/5/2025 Amazon Prime	14.99
10/6/2025	10/5/2025 Amazon Reta* Nv3vd6nn2	14.98
10/6/2025	10/5/2025 Amazon Prime	14.99
10/6/2025	10/5/2025 Amazon Reta* Nv4l99wu0	13.99
10/7/2025	10/3/2025 Fire Safety Usa Inc	421.26
10/7/2025	10/3/2025 Fire Safety Usa Inc	970.62
10/7/2025	10/6/2025 Tractor-Supply-Co #0130	33.98
10/7/2025	10/6/2025 Harbor Freight Tools3246	75.54
10/7/2025	10/6/2025 Amazon Mktpl	28.39
10/7/2025	10/6/2025 Economic Development A	225
10/7/2025	10/6/2025 North Country Sports	60
10/7/2025	10/6/2025 Column Public Notice	258.96
10/7/2025	10/6/2025 Column Public Notice	199.26
10/7/2025	10/6/2025 Acme Tools Minot	176.96
10/7/2025	10/6/2025 Acme Tools Minot	72.23
10/7/2025	10/6/2025 Nardini Fire Equipment	1,388.00
10/7/2025	10/6/2025 Sp Infraredheatingpart	1,029.95
10/7/2025	10/6/2025 Amazon Prime	14.99
10/7/2025	10/6/2025 Mackin Educational Resour	1,137.45
10/7/2025	10/6/2025 General Trading Company	290.34
10/7/2025	10/6/2025 Sp Sweepscrub.Com	46.43
10/7/2025	10/6/2025 Niess Impressions	27.31
10/7/2025	10/6/2025 Overhead Door Company Of	82.8
10/7/2025	10/6/2025 Py *swanson & Warcup, Ltd	2,552.00
10/7/2025	10/6/2025 Vistaprint Corporate Solu	75.2
10/7/2025	10/7/2025 Amazon Reta* Nv1xx6pg2	69
10/7/2025	10/7/2025 Amazon Mktpl	41.51
10/8/2025	10/6/2025 Menards Minot Nd	19.92
10/8/2025	10/6/2025 Menards Minot Nd	17.58
10/8/2025	10/6/2025 Menards Minot Nd	34.27
10/8/2025	10/6/2025 Menards Minot Nd	179.4
10/8/2025	10/6/2025 Menards Minot Nd	110.48
10/8/2025	10/6/2025 Rdo Equipment-Minot	171.88
10/8/2025	10/7/2025 Linde Gas & Equipment Inc	1,184.23

10/8/2025	10/7/2025 Hach Company	408.2
10/8/2025	10/7/2025 North Country Sports	36
10/8/2025	10/7/2025 Galls	1,321.93
10/8/2025	10/7/2025 Sherwin-Williams703380	44.45
10/8/2025	10/7/2025 Verizonwrlss	197.65
10/8/2025	10/7/2025 Dacotah Paper Co	1,913.92
10/8/2025	10/7/2025 Verizonwrlss	69
10/8/2025	10/7/2025 Schocks Safe And Lock Se	10.5
10/8/2025	10/7/2025 Amazon Mktpl	20.98
10/8/2025	10/7/2025 Hach Company	118.38
10/8/2025	10/7/2025 Cenex-Max Farm Services	29.81
10/8/2025	10/7/2025 Thomson West	398.61
10/8/2025	10/7/2025 Wal-Mart #1636	11.23
10/8/2025	10/7/2025 Runnings Of Minot	773.92
10/8/2025	10/7/2025 Tractor-Supply-Co #0130	129.85
10/8/2025	10/7/2025 Nddot-DL-Minot	15
10/8/2025	10/7/2025 Amazon Mktpl	19.89
10/8/2025	10/8/2025 Nd Secretary Of State	25
10/9/2025	10/7/2025 Menards Minot Nd	54.97
10/9/2025	10/7/2025 Rhi Supply Minot	180.41
10/9/2025	10/7/2025 Metro 007-Wdly Park-Zoo	15.5
10/9/2025	10/7/2025 Omni Shoreham	322.18
10/9/2025	10/7/2025 Menards Minot Nd	125.06
10/9/2025	10/7/2025 Napa Parts 0027632	14.97
10/9/2025	10/7/2025 Economy Auto Glass	287.68
10/9/2025	10/7/2025 Material Testing Services	796.95
10/9/2025	10/7/2025 Material Testing Services	6,394.50
10/9/2025	10/7/2025 Cenex-Tri Energy Coopera	58.09
10/9/2025	10/7/2025 Menards Minot Nd	94.19
10/9/2025	10/7/2025 Evident Inc	252.2
10/9/2025	10/7/2025 Evident Inc	734
10/9/2025	10/7/2025 Officemax/Depot 6513	16.19
10/9/2025	10/8/2025 Runnings Of Minot	119.97
10/9/2025	10/8/2025 Balco Uniform Co Inc	495.1
10/9/2025	10/8/2025 North Country Sports	184
10/9/2025	10/8/2025 North Country Sports	12
10/9/2025	10/8/2025 Sp Bmotion	1,497.00
10/9/2025	10/8/2025 Acme Tools Minot	-26.99
10/9/2025	10/8/2025 Acme Tools Minot	26.99
10/9/2025	10/8/2025 Acme Tools Minot	26.99
10/9/2025	10/8/2025 Autozone #6860	17.99
10/9/2025	10/8/2025 In *dakota Fire Extinguis	75.77
10/9/2025	10/8/2025 Ingram Library Services	299.52
10/9/2025	10/8/2025 Verizonwrlss	29.47

10/9/2025	10/8/2025 Verizonwrlss	99.08
10/9/2025	10/8/2025 Sp Momagenda	50.12
10/9/2025	10/8/2025 Tlo Transunion	153
10/9/2025	10/8/2025 Runnings Of Minot	48.99
10/9/2025	10/8/2025 Acme Tools Minot	-33.99
10/9/2025	10/8/2025 Acme Tools Minot	33.99
10/9/2025	10/8/2025 Sp Ram Mounts	57.03
10/9/2025	10/8/2025 Cdw Govt #ag4ba1f	289.4
10/9/2025	10/8/2025 Delta Air	35
10/9/2025	10/8/2025 Omni Shoreham	115.96
10/9/2025	10/8/2025 Amazon Mktpl	27.88
10/9/2025	10/9/2025 Amazon Mktpl	131.79
10/9/2025	10/9/2025 Amazon Mktpl	32
10/9/2025	10/9/2025 Teex Ecommerce	10
10/9/2025	10/9/2025 Amazon Mktpl	132.99
10/10/2025	10/8/2025 Menards Minot Nd	199.99
10/10/2025	10/8/2025 The Home Depot #3703	102.88
10/10/2025	10/8/2025 Menards Minot Nd	79.93
10/10/2025	10/8/2025 Military Names Llc	96.5
10/10/2025	10/8/2025 Menards Minot Nd	56.49
10/10/2025	10/8/2025 Officemax/Depot 6513	142.26
10/10/2025	10/8/2025 Butler Machinery Company	185.3
10/10/2025	10/8/2025 Officemax/Depot 6513	5.53
10/10/2025	10/8/2025 Cenex-Farmers Union Oil	31.35
10/10/2025	10/8/2025 Menards Minot Nd	37.93
10/10/2025	10/8/2025 Menards Minot Nd	55.97
10/10/2025	10/8/2025 Fedex394042020960	21.28
10/10/2025	10/9/2025 Tractor-Supply-Co #0130	99.99
10/10/2025	10/9/2025 Tractor-Supply-Co #0130	199.99
10/10/2025	10/9/2025 Runnings Of Minot	310.98
10/10/2025	10/9/2025 Balco Uniform Co Inc	157
10/10/2025	10/9/2025 Nddot-DL-Minot	5
10/10/2025	10/9/2025 Nddot-DL-Minot	18
10/10/2025	10/9/2025 Dakota Fence Company	40
10/10/2025	10/9/2025 Playaway Products Llc	945.21
10/10/2025	10/9/2025 Lowes Printing	155
10/10/2025	10/9/2025 Column Public Notice	96.39
10/10/2025	10/9/2025 Column Public Notice	412.29
10/10/2025	10/9/2025 Column Public Notice	124.74
10/10/2025	10/9/2025 Batteries Plus #0639	35.94
10/10/2025	10/9/2025 American Library Associat	180
10/10/2025	10/9/2025 Amazon Mktpl	1,052.03
10/10/2025	10/9/2025 Runnings Of Minot	19.99
10/10/2025	10/9/2025 Acme Tools Minot	161.49

10/10/2025	10/10/2025 Dmi* Dell K-12/Govt	251.99
10/13/2025	10/9/2025 Rhi Supply Minot	138.34
10/13/2025	10/9/2025 The Home Depot 3703	959.28
10/13/2025	10/9/2025 Awg 2557	56.16
10/13/2025	10/9/2025 Menards Minot Nd	124.95
10/13/2025	10/9/2025 Military Names Llc	23
10/13/2025	10/9/2025 Menards Minot Nd	67.28
10/13/2025	10/10/2025 Runnings Of Minot	1,210.03
10/13/2025	10/10/2025 Apco International Inc	391
10/13/2025	10/10/2025 Gerdaul Ameristeel Minot	481.8
10/13/2025	10/10/2025 Copquest Inc	67.09
10/13/2025	10/10/2025 Copquest Inc	262.35
10/13/2025	10/10/2025 Menards Minot Nd	26.04
10/13/2025	10/10/2025 Harbor Freight Tools3246	69.99
10/13/2025	10/10/2025 Target 00000851	111.99
10/13/2025	10/10/2025 Amazon Mktpl	29.16
10/13/2025	10/10/2025 Runnings Of Minot	76.36
10/13/2025	10/10/2025 Fh* Grey Group	3,180.00
10/13/2025	10/10/2025 Learningopp	1,512.33
10/13/2025	10/10/2025 Nova Fire Protection	400
10/13/2025	10/10/2025 Stamart_01222	25
10/13/2025	10/10/2025 Holiday Inn Express	113.3
10/13/2025	10/10/2025 Intl Code Council Inc	110
10/13/2025	10/10/2025 Sp 18650battery.Com	40.28
10/13/2025	10/10/2025 Menards Minot Nd	3.97
10/13/2025	10/10/2025 Officemax/Depot 6513	43.48
10/13/2025	10/10/2025 Officemax/Depot 6513	146.96
10/13/2025	10/10/2025 Officemax/Depot 6513	160.39
10/13/2025	10/10/2025 R & Js Towing	130
10/13/2025	10/10/2025 Radisson Hotel Bismarc	340.5
10/13/2025	10/11/2025 Amazon Mktpl	339.8
10/13/2025	10/11/2025 Icma Online	1,055.00
10/13/2025	10/11/2025 Hobby Lobby #382	127.51
10/13/2025	10/11/2025 Macs Minot, Nd	10.77
10/13/2025	10/11/2025 Menards Minot Nd	17.36
10/13/2025	10/11/2025 Amazon Mark* Nm9ni24y0	37.99
10/13/2025	10/11/2025 Menards Minot Nd	8.49
10/13/2025	10/11/2025 Ndrin-Nd Land Records	30
10/13/2025	10/11/2025 Amazon Mktpl	58.82
10/13/2025	10/11/2025 Verizonwrlss	329.61
10/13/2025	10/11/2025 Verizonwrlss	40.01
10/13/2025	10/11/2025 Amazon Mktpl	511.52
10/13/2025	10/12/2025 Vzwrllss*apocc Visb	40.01
10/13/2025	10/12/2025 Paypal	504

10/13/2025	10/12/2025 Amazon Reta* Nm2j41jk0	18.58
10/13/2025	10/12/2025 Amazon Reta* Nf5vf0ms2	69
10/13/2025	10/12/2025 Amazon Reta* Nf2m93yw1	7.77
10/13/2025	10/12/2025 Amazon Mark* Nf6ob8ml2	9.49
10/13/2025	10/12/2025 Adobe Inc	29.99
10/13/2025	10/12/2025 Amazon Reta* Nf9hc4i11	30.58
10/13/2025	10/12/2025 Amazon Reta* Nf6hu4941	35.99
10/14/2025	10/13/2025 In *dakota Fire Extinguis	36.27
10/14/2025	10/13/2025 In *dakota Fire Extinguis	1,290.55
10/14/2025	10/13/2025 Adcevent* Association	965
10/14/2025	10/13/2025 Llrm	150
10/14/2025	10/13/2025 Balco Uniform Co Inc	127
10/14/2025	10/13/2025 Balco Uniform Co Inc	375
10/14/2025	10/13/2025 Balco Uniform Co Inc	126.99
10/14/2025	10/13/2025 Balco Uniform Co Inc	68
10/14/2025	10/13/2025 Balco Uniform Co Inc	143
10/14/2025	10/13/2025 Amazon Mark* Nf20a1q02	65.35
10/14/2025	10/13/2025 Amazon Reta* Nm4ha9nw1	58.64
10/14/2025	10/13/2025 Mackin Educational Resour	698.77
10/14/2025	10/13/2025 Amazon.Com*nm6j77ga0	45.05
10/14/2025	10/13/2025 Amazon Mktpl	499.99
10/14/2025	10/13/2025 Dakota Fluid Power, Inc.	61.56
10/14/2025	10/13/2025 Sp Gbrs Group Gear	883.3
10/14/2025	10/13/2025 Blue Alpha Gear	3,097.71
10/14/2025	10/13/2025 M&t Fire And Safety	216.83
10/14/2025	10/14/2025	0.49
10/14/2025	10/14/2025 Www.Gtdscientific.Com	49
10/14/2025	10/14/2025 Amazon Mark* Nm4rj9xr0	187.4
10/14/2025	10/14/2025 Amazon Mktpl	34.17
10/15/2025	10/13/2025 Menards Minot Nd	9.96
10/15/2025	10/13/2025 Napa Parts 0027632	378.69
10/15/2025	10/13/2025 Menards Minot Nd	6.58
10/15/2025	10/13/2025 Material Testing Services	5,237.40
10/15/2025	10/13/2025 Material Testing Services	1,850.65
10/15/2025	10/13/2025 Material Testing Services	817.95
10/15/2025	10/13/2025 Material Testing Services	1,237.95
10/15/2025	10/13/2025 Material Testing Services	683.55
10/15/2025	10/14/2025 Gemar Photography	400
10/15/2025	10/14/2025 Arrowhead Ace	113.28
10/15/2025	10/14/2025 Sunoco 8002610901	31.7
10/15/2025	10/14/2025 Macs Minot, Nd	77.99
10/15/2025	10/14/2025 Winsupply Minot Nd	101.61
10/15/2025	10/14/2025 Arrowhead Ace	6.99
10/15/2025	10/14/2025 Harbor Freight Tools3246	13.98

10/15/2025	10/14/2025 Sq *the Bark Porch Inc	155
10/15/2025	10/14/2025 American Library Associat	89
10/15/2025	10/14/2025 Runnings Of Minot	30
10/15/2025	10/14/2025 10 Minot - Carpet One	411.2
10/15/2025	10/14/2025 Acme Tools Minot	587.99
10/15/2025	10/14/2025 Tractor-Supply-Co #0130	655.97
10/15/2025	10/14/2025 Ferro Concepts	494.5
10/15/2025	10/14/2025 Amazon Mktpl	76.85
10/15/2025	10/14/2025 Streichers Mo	646.88
10/15/2025	10/14/2025 Macs Minot, Nd	19.99
10/15/2025	10/14/2025 Amazon Mark* Nm8uy5850	32.79
10/15/2025	10/14/2025 Amazon Mark* Nf3gj2ri2	5.98
10/15/2025	10/14/2025 Runnings Of Minot	269.95
10/15/2025	10/14/2025 Runnings Of Minot	-269.95
10/15/2025	10/14/2025 Runnings Of Minot	200
10/15/2025	10/14/2025 Res* Countryinn	215.76
10/15/2025	10/14/2025 Intl Code Council Inc	103.5
10/15/2025	10/14/2025 Runnings Of Minot	-188.13
10/15/2025	10/14/2025 Runnings Of Minot	175
10/15/2025	10/14/2025 Runnings Of Minot	188.13
10/15/2025	10/14/2025 Column Public Notice	129.6
10/15/2025	10/15/2025 Rti - Le Training	40
10/15/2025	10/15/2025 Rti - Le Training	40
10/15/2025	10/15/2025 Moultrie 844-908-1219	311.76
10/15/2025	10/15/2025 Dmi* Dell K-12/Govt	1,851.67
10/16/2025	10/14/2025 Menards Minot Nd	19.25
10/16/2025	10/14/2025 Menards Minot Nd	93.13
10/16/2025	10/14/2025 Menards Minot Nd	120.07
10/16/2025	10/14/2025 Officemax/Depot 6513	1,064.14
10/16/2025	10/14/2025 Rhi Supply Minot	109.62
10/16/2025	10/14/2025 Menards Minot Nd	38.8
10/16/2025	10/14/2025 Carquest Auto	879.2
10/16/2025	10/14/2025 Nova Fire Protection	350
10/16/2025	10/14/2025 Napa Parts 0027632	29.52
10/16/2025	10/14/2025 Officemax/Depot 6513	183.98
10/16/2025	10/15/2025 Best Buy 00010637	376.24
10/16/2025	10/15/2025 4imprint, Inc	901.23
10/16/2025	10/15/2025 Copquest Inc	-3.12
10/16/2025	10/15/2025 Vzwlss*apocc Visb	396.26
10/16/2025	10/15/2025 Dacotah Paper Co	281.28
10/16/2025	10/15/2025 Ingram Library Services	400.28
10/16/2025	10/15/2025 Column Public Notice	181.44
10/16/2025	10/15/2025 Best Buy 00010637	118.23
10/16/2025	10/15/2025 United	40

10/16/2025	10/15/2025 Vzwrlss*apocc Visb	440.15
10/16/2025	10/15/2025 Amazon Mktpl	12.9
10/16/2025	10/15/2025 Staples Inc	0.66
10/16/2025	10/16/2025 Dmi* Dell K-12/Govt	12.01
10/17/2025	10/15/2025 Menards Minot Nd	573.57
10/17/2025	10/15/2025 All American Trophies & S	99
10/17/2025	10/15/2025 Officemax/Depot 6513	125.58
10/17/2025	10/15/2025 Rhi Supply Minot	147.15
10/17/2025	10/15/2025 Red Wing Shoes #825	200
10/17/2025	10/15/2025 Cenex-Tri Energy Coopera	82
10/17/2025	10/15/2025 The Home Depot #3703	9.97
10/17/2025	10/15/2025 All American Trophies & S	8
10/17/2025	10/16/2025 Balco Uniform Co Inc	205
10/17/2025	10/16/2025 Badgeandwallet.Com	272.45
10/17/2025	10/16/2025 Balco Uniform Co Inc	243
10/17/2025	10/16/2025 Balco Uniform Co Inc	427
10/17/2025	10/16/2025 In *bag Llc	155
10/17/2025	10/16/2025 Signstoday, Inc	209
10/17/2025	10/16/2025 Ndpio	100
10/17/2025	10/16/2025 The Mercantile Hotel	1,062.54
10/17/2025	10/16/2025 Autozone #6860	40.52
10/17/2025	10/16/2025 Sunoco 8002610901	43.75
10/17/2025	10/16/2025 Autozone #6860	16.98
10/17/2025	10/16/2025 Autozone #6860	9.98
10/17/2025	10/16/2025 Runnings Of Minot	150
10/17/2025	10/16/2025 Py *swanson & Warcup, Ltd	8,363.00
10/17/2025	10/16/2025 Cdw Govt #ag48x6g	1,362.68
10/17/2025	10/16/2025 Amazon Mktpl	399.99
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Fargo Holiday Inn	450
10/20/2025	10/16/2025 Fargo Holiday Inn Expres	365.49
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Holiday Inn Express	219.84
10/20/2025	10/16/2025 Hobby Lobby #382	-55.93
10/20/2025	10/16/2025 Great Lakes Chapter-Aaae	35
10/20/2025	10/16/2025 Fargo Holiday Inn	220
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Menards Minot Nd	61.01
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Fargo Holiday Inn	300

10/20/2025	10/16/2025 Menards Minot Nd	15.98
10/20/2025	10/16/2025 Autozone #6860	-9.98
10/20/2025	10/16/2025 Fargo Holiday Inn	300
10/20/2025	10/16/2025 Fargo Holiday Inn	450
10/20/2025	10/17/2025 Officemax/Depot 6513	75.97
10/20/2025	10/17/2025 The Home Depot #3703	59.91
10/20/2025	10/17/2025 Copquest Inc	314.82
10/20/2025	10/17/2025 Menards Minot Nd	66.92
10/20/2025	10/17/2025 Oday Equipment Llc	254.09
10/20/2025	10/17/2025 Menards Minot Nd	40.6
10/20/2025	10/17/2025 Marriott Dt City Creek	500.64
10/20/2025	10/17/2025 Fireside Office Solution	946.05
10/20/2025	10/17/2025 Column Public Notice	46.98
10/20/2025	10/17/2025 All American Trophies & S	39.95
10/20/2025	10/17/2025 Hyatt Place Phoenix Mesa	1,575.79
10/20/2025	10/17/2025 Alamo Rent-A-Car	166.4
10/20/2025	10/17/2025 Napa Parts 0027632	90.82
10/20/2025	10/17/2025 Acme Tools Minot	179
10/20/2025	10/17/2025 Acme Tools Minot	289
10/20/2025	10/17/2025 Menards Minot Nd	479.99
10/20/2025	10/17/2025 Rescuedirect	477.99
10/20/2025	10/17/2025 Marriott Dt City Creek	500.64
10/20/2025	10/17/2025 Target 00000851	25.99
10/20/2025	10/17/2025 Quadient Leasing Usa O	1,279.23
10/20/2025	10/17/2025 Fedex	55.9
10/20/2025	10/17/2025 Red Lion Inn & Suites-	267.7
10/20/2025	10/17/2025 Holiday Inn Express	343.65
10/20/2025	10/17/2025 Alamo Rent-A-Car	262.07
10/20/2025	10/17/2025 Ecolab Inc	184.6
10/20/2025	10/17/2025 Ecolab Inc	257.5
10/20/2025	10/17/2025 Ecolab Inc	182.29
10/20/2025	10/17/2025 Minot Plumbing And Heatin	105
10/20/2025	10/18/2025 Amazon Mktpl	221.16
10/20/2025	10/18/2025 Amazon Reta* Nu7ci13d0	29.69
10/20/2025	10/18/2025 Ingram Library Services	-21
10/20/2025	10/18/2025 Ingram Library Services	2,286.77
10/20/2025	10/18/2025 Ingram Library Services	287.53
10/20/2025	10/18/2025 United	40
10/20/2025	10/18/2025 Red Lion Inn & Suites-	167.59
10/20/2025	10/19/2025 Amazon Reta* Nu1bx4110	7.19
10/20/2025	10/19/2025 Runnings Of Minot	71.99
10/20/2025	10/19/2025 Dmi* Dell K-12/Govt	903.01
10/20/2025	10/20/2025 Teex Ecommerce	10
10/21/2025	10/20/2025 Tractor-Supply-Co #0130	62.93

10/21/2025	10/20/2025 Factory Motor Parts (93)	200.4
10/21/2025	10/20/2025 Factory Motor Parts (93)	120.24
10/21/2025	10/20/2025 Runnings Of Minot	164.99
10/21/2025	10/20/2025 Vestis Services Llc	33.5
10/21/2025	10/20/2025 laao	255
10/21/2025	10/20/2025 lte	350
10/21/2025	10/20/2025 Minot Area Chamber	300
10/21/2025	10/20/2025 Runnings Of Minot	99.99
10/21/2025	10/20/2025 Usps Po 3762880701	17
10/21/2025	10/20/2025 Amazon.Com*nu9oa8p11	61.75
10/21/2025	10/20/2025 Ua.Com*888-727-6687 Md	112.88
10/21/2025	10/20/2025 Fire- Dex Gw	210.09
10/21/2025	10/20/2025 Bt *tenergy Power	140
10/21/2025	10/21/2025 Amazon Mktpl	24.99
10/22/2025	10/20/2025 North Country Sports	36
10/22/2025	10/20/2025 Government Finance Off	720
10/22/2025	10/20/2025 Cenex-United Quality Coo	44.11
10/22/2025	10/20/2025 North Country Sports	2,715.86
10/22/2025	10/20/2025 Menards Minot Nd	46.68
10/22/2025	10/20/2025 Officemax/Depot 6513	59.95
10/22/2025	10/20/2025 Menards Minot Nd	51.86
10/22/2025	10/20/2025 Menards Minot Nd	4.99
10/22/2025	10/20/2025 Menards Minot Nd	31.91
10/22/2025	10/20/2025 Arco Rothsay Truck Stop	41.24
10/22/2025	10/20/2025 Nova Fire Protection	180
10/22/2025	10/21/2025 Arrowhead Ace	9.98
10/22/2025	10/21/2025 Swanston Equip Minot	497.2
10/22/2025	10/21/2025 Soi Nexiq	881.5
10/22/2025	10/21/2025 Macs Minot, Nd	110.24
10/22/2025	10/21/2025 Wm Supercenter #1636	225.35
10/22/2025	10/21/2025 All American Trophies & S	72
10/22/2025	10/21/2025 Balco Uniform Co Inc	297.14
10/22/2025	10/21/2025 Pens.Com	255.35
10/22/2025	10/21/2025 Fastenal Company 01ndmin	19.42
10/22/2025	10/21/2025 laao	125
10/22/2025	10/21/2025 Macs Minot, Nd	53.82
10/22/2025	10/21/2025 Acme Tools Minot	73.98
10/22/2025	10/21/2025 Loves #0849 Outside	37.1
10/23/2025	10/21/2025 Menards Minot Nd	32.66
10/23/2025	10/21/2025 Menards Minot Nd	206.85
10/23/2025	10/21/2025 Mainstay Suites	121
10/23/2025	10/21/2025 Kwik Trip #1020	19.82
10/23/2025	10/21/2025 Caseys #3300	25.94
10/23/2025	10/22/2025 Arrowhead Ace	8.99

10/23/2025	10/22/2025 Buyradiosusa.Com	1,217.15
10/23/2025	10/22/2025 Sp Sheepdogmics.Com	417.13
10/23/2025	10/22/2025 Amazon Reta* Nu4iz8fj2	74.98
10/23/2025	10/22/2025 Amazon Mktpl	219.9
10/23/2025	10/22/2025 Amazon Mktpl	37.39
10/23/2025	10/22/2025 Amazon Mktpl	121.99
10/23/2025	10/22/2025 Core & Main Nd002	764.4
10/23/2025	10/22/2025 Amazon Mktpl	23.99
10/23/2025	10/22/2025 Macs Minot, Nd	16.32
10/23/2025	10/22/2025 Runnings Of Minot	39.96
10/23/2025	10/22/2025 Amazon Mktpl	12.75
10/23/2025	10/22/2025 Amazon.Com*nu7kv54d2	20.94
10/23/2025	10/23/2025 Amazon Mktpl	157.61
10/23/2025	10/23/2025 Kaminsky,sullenberger	375
10/24/2025	10/22/2025 The Home Depot #3703	45.96
10/24/2025	10/22/2025 Menards Minot Nd	5.84
10/24/2025	10/22/2025 Menards Minot Nd	82.14
10/24/2025	10/22/2025 Military Names Llc	23
10/24/2025	10/22/2025 Red Wing Shoes #825	264.99
10/24/2025	10/22/2025 Briteway Window Cleaning	285
10/24/2025	10/22/2025 Fedex	10.95
10/24/2025	10/22/2025 Material Testing Services	1,194.00
10/24/2025	10/23/2025 Acme Tools Minot	249
10/24/2025	10/23/2025 Minnesota Valley Testing	604.25
10/24/2025	10/23/2025 470 Auto Value - Minot	178.02
10/24/2025	10/23/2025 Homegoods #0861	132.97
10/24/2025	10/23/2025 Amazon Mktpl	225.27
10/24/2025	10/23/2025 Mowbray & Son Inc	115
10/24/2025	10/23/2025 Column Public Notice	7.29
10/24/2025	10/23/2025 Column Public Notice	8.1
10/24/2025	10/23/2025 Amazon Mktpl	152.68
10/24/2025	10/23/2025 Amazon Mktpl	65.44
10/24/2025	10/23/2025 Amazon Mktpl	207.06
10/24/2025	10/23/2025 Wm Supercenter #1636	115.44
10/24/2025	10/23/2025 Fastenal Company 01ndmin	667.67
10/24/2025	10/23/2025 Harbor Freight Tools3246	23.95
10/24/2025	10/24/2025 Northern Tool	2,709.98
10/24/2025	10/24/2025 Teex Ecommerce	10

220,956.21

BUDGETED 2024 GENERAL FUND ADMINISTRATIVE AND OVERHEAD CHARGES

Charge these funds:

100	Airport		\$ 27,082.17
120	Cemetery		4,865.58
125	Parking Authoirty		376.25
130	Garbage		
		Collection	21,274.42
		Landfill	30,171.00
140	Water/Sewer		
		Storm Sewer Maintenance	11,885.75
		Water Supply	61,993.66
		Water Distribution	42,874.00
		Sewer	27,438.83
		Utility Billing	6,772.42
150	Renaissance Parking Ramp		381.42
150	Central Parking Ramp		381.42
205	Public Transportation		8,166.75
210	Library		8,796.00
		Total Transferred	<u>\$ 252,459.67</u>

Electronic Payments:

AFLAC	-
BCBS	686,511.97
Federal Tax Withholding	-
Deferred Comp	-
NDPERS	-
NDPERS Service Credit	-
ND PERS Adjustment	-
Empower	67,025.50
Verendrye	-
Montana Dakota Utilities	8,158.97
Xcel Energy	163,635.44
AT&T	4,994.86
Discovery Benefits	9,934.61
ADP Payroll taxes	163,473.35
ADP Payroll Wage garnishment	11,432.16
ADP Payroll Fees	15,929.45
ADP Monthly Invoice	-
ADP Payroll Taxes wire Council	-
ADP Payroll Taxes wire Pension	-
Bravera Insurance	-
Job Service of ND	-
UNUM	35,744.35
Provident	337.08

Total	<u>\$ 1,167,177.74</u>
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Monthly Bills Paid

Check Date	Check Run	Check Number	Vendor Name	Payee Name	Comment	Check Amount	Void Amount
09/29/2025	JO092925	306862	CDBG ONE-TIME PAY	First International Bank & Trust	M-339 Acquisition Funds Reques	\$15,178.14	\$0.00
	JO092925	306863	MATTSON CONSTRUCTION		BROADWAY CIRCLE - THE LORD'S C	\$8,137.64	\$0.00
	BW092925	184	SWANSON & WARCUP, LTD		Swanson & Warcup- City of Mino	\$8,485,683.47	\$0.00
	BW092925	182	THE TITLE TEAM		M-337 Acquisition Funds Reques	\$264,198.52	\$0.00
	BW092925	183	THE TITLE TEAM		M-340 Acquisition Funds Reques	\$150,338.41	\$0.00
09/30/2025	ACH93025	100007286	US SMALL BUSINESS ADMINISTRATION		M-338 Acquisition Funds Reques	\$49,561.00	\$0.00
10/02/2025	FSA0925	100007285	WEX HEALTH, INC		September 2025 Discovery Benef	\$14,357.90	\$0.00
	AFLA0925	100007287	AFLAC		September 2025 AFLAC	\$17,088.48	\$0.00
	JV100225	1186	GENERAL ONE TIME PAY	Amber Eggleston	Amber Eggleston Bond Transfer	\$725.00	\$0.00
	JV100225	1187	GENERAL ONE TIME PAY	Kayson Kittell	Kayson Kittell Bond Transfer M	\$25.00	\$0.00
	JV100225	1188	GENERAL ONE TIME PAY	Steven Brown	Steven Brown Bond Transfer MI-	\$225.00	\$0.00
	JV100225	1189	GENERAL ONE TIME PAY	Ward County Clerk of Court	Ashley Otto Bond 51-2025-CR-00	\$750.00	\$0.00
	JV100225	1190	GENERAL ONE TIME PAY	Waylon Thomas	Waylon Thomas Bond Transfer MI	\$175.00	\$0.00
	DC092625	100007282	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM		Def Comp 09.26.2025	\$18,032.48	\$0.00
	SC092625	100007283	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM		Service Credit 09.26.2025	\$218.00	\$0.00
	NDRE0925	100007284	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM		September 2025 ND PERS RETIREM	\$229,133.19	\$0.00
	BW100225	185	THE TITLE TEAM		RC-1113 Differential Claim	\$50,000.00	\$0.00
	BW100225	186	THE TITLE TEAM		M-341 Acquisition Funds Reques	\$239,173.09	\$0.00
	ACH10225	191	TYLER PAYMENTS		AMERICAN EXPRESS SEPT 2025 FEE	\$2,379.79	\$0.00
	ACH10225	192	TYLER PAYMENTS		TYLER PAYMENTS SEPT 2025 FEES	\$3,445.61	\$0.00
	ACH10225	193	US BANK		US BANK SEPT 2025 FEES	\$162.08	\$0.00
	WF100225	1196	WELLS FARGO		WELLS FARGO CC FEES SEPT 2025	\$792.04	\$0.00
10/03/2025	JV100325	1191	GENERAL ONE TIME PAY	Jerry Wade Anderson	Jerry Wade Anderson Bond Trans	\$200.00	\$0.00
	JV100325	1192	GENERAL ONE TIME PAY	WC Clerk of Court	Darcey Preston Bond Transfer 5	\$1,700.00	\$0.00
	JO100225	90000011	HYDRO KLEAN		Contract Withholding: 300798	\$76,263.79	\$0.00
	JO100225	90000012	NORTHWEST TIRE AND RETREAD		Tire purchase for Car #6	\$1,155.87	\$0.00
	JO100225	90000013	SOURIS RIVER JOINT WATER RESOURCE		SRJB SEPTEMBER INVOICE	\$1,826.21	\$0.00
	JO100225	90000014	SWANSTON EQUIPMENT COMPANIES		steel drum roller rental	\$2,175.00	\$0.00
10/06/2025	BW100625	187	SOURIS BASIN PLANNING COUNCIL		SBPC BUSINESS ACCELERATOR FUND	\$62,643.15	\$0.00
10/09/2025	AP239	100007292	AT&T		SEPTEMBER42025 STATEMENTS	\$1,366.62	\$0.00
	BW100925	188	SOURIS BASIN PLANNING COUNCIL		SBPC BUSINESS ACCELERATOR FUND	\$37,790.20	\$0.00
	BW100925	189	SOURIS BASIN PLANNING COUNCIL		SBPC BUSINESS ACCELERATOR FUND	\$20,964.47	\$0.00
	BW100925	190	SOURIS BASIN PLANNING COUNCIL		SBPC BUSINESS ACCELERATOR FUND	\$8,033.35	\$0.00
10/10/2025	JV101025	306864	1 CALL SEPTIC SERVICES, INC		Recycling Transport x 4 Trips	\$9,983.36	\$0.00
	JV101025	306865	3D SPECIALTIES, INC		3rd St NE Bridge Traffic Contr	\$1,211.40	\$0.00
	JV101025	306866	48 NORTH CONCRETE CONSTRUCTION INC		concrete work	\$50,930.00	\$0.00
	JV101025	306867	ABSOLUTE COMFORT, INC.		Refund R25-00449	\$100.00	\$0.00
	JV101025	306868	ACME TOOLS		FILTER-AIR; AIR FILTER	\$173.65	\$0.00
	JV101025	306869	ADVANCED BUSINESS METHODS		2023-2028 COPIER AGREEMENT	\$4,475.33	\$0.00
	JV101025	306870	AMAZON		CARBURETOR; CARBURETOR	\$487.84	\$0.00

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JV101025	306871	AMERICAN WELDING & GAS, INC.		CO2	\$4,617.60	\$0.00
JV101025	306872	APEX ENGINEERING GROUP		16TH ST SW RECONSTRUCTION APEX	\$163,201.94	\$0.00
JV101025	306873	APH/AUTO VALUE		001; OIL FILTER-1372 /85372	\$621.47	\$0.00
JV101025	306874	AQUA-PURE, INC.		Coagulant AF 84401	\$88,298.12	\$0.00
JV101025	306875	BAKER & TAYLOR BOOKS		Books	\$1,844.77	\$0.00
JV101025	306876	BALCO UNIFORM COMPANY, INC.		body Armor for E. Smith	\$40.35	\$0.00
JV101025	306877	BECHTOLD PAVING		24.26 Tons Hot Mix Asphalt	\$11,051.00	\$0.00
JV101025	306990	BERVEN INDUSTRIES, LLC		New Deal de-ice chemical - sup	\$8,070.60	\$0.00
JV101025	306878	BLUESTONE CONSTRUCTION, INC.		Contract Withholding: 300635	\$17,322.13	\$0.00
JV101025	306879	BOLTON & MENK, INC		CDMPO 2050 Metropolitan Transp	\$58,270.65	\$0.00
JV101025	306880	BRAVERA INSURANCE		PREMIUM FOR ADDING ASTRO VAN F	\$77.00	\$0.00
JV101025	306882	BURLINGTON ELECTRIC		4908 Streetlight Luminaires	\$123,360.00	\$0.00
JV101025	306883	BUTLER MACHINERY CO.		DIAGNOSE AND REPAIR	\$1,638.12	\$0.00
JV101025	306884	CDBG ONE-TIME PAY	Jacqueline Abbott	AFTERTREAT RC-1112 Claim for Moving & Rel	\$675.00	\$0.00
JV101025	306885	CDBG ONE-TIME PAY	Jamie Greaves	M-342 Acquisition Funds Reques	\$1,000.00	\$0.00
JV101025	306886	CDBG ONE-TIME PAY	Monica Eichstadt	RC-1110 Claim for Replacing Ho	\$50,797.30	\$0.00
JV101025	306887	CDBG ONE-TIME PAY	Rebecca Seright	RC-1111 Claim for Moving & Rel	\$1,150.00	\$0.00
JV101025	306888	CHRISTIANSON HEATING & AIR		Install filter grills prior to	\$1,500.00	\$0.00
JV101025	306980	CITY OF MINOT		Adam Thorpe Restitution MI-202	\$75.00	\$0.00
JV101025	306889	COOKIES FOR YOU		OFFICE SPACE RENTAL	\$900.00	\$0.00
JV101025	306890	CUMMINS POWER, LLC		Insite pro (MR/HD PL1)	\$840.00	\$0.00
JV101025	306891	DAKOTA FLUID MOTION, LLC		SWBS	\$7,840.50	\$0.00
JV101025	306892	DAKOTA SUPPLY GROUP		BLKFIT 2 BLK TEE MALL IRON	\$670.39	\$0.00
JV101025	306893	DICKINSON MUNICIPAL AIRPORT		Airfield lighting seminar at D	\$600.00	\$0.00
JV101025	306894	DIG IT UP BACKHOE SERVICE		Hydroseeding at East Burdick a	\$682,874.30	\$0.00
JV101025	306895	DOMESTIC VIOLENCE CRISIS CENTER		Crisis Center Fees for Septemb	\$827.32	\$0.00
JV101025	306896	EAPC		MINOT PUBLIC LIBRARY SPACE NEE	\$6,432.00	\$0.00
JV101025	306897	ECOLAB PEST ELIMINATION DIVISION		Pest Control - Public Works	\$950.19	\$0.00
JV101025	306898	ELAN CITY INC		Radar Traffic Signs	\$7,000.00	\$0.00
JV101025	306899	ELDORADO NATIONAL - CALIFORNIA		COVER; COVER	\$829.80	\$0.00
JV101025	306900	EMPLOYEE ONE TIME PAY	Alex Choi	AAAE Airport Conference- Alex	\$232.00	\$0.00
JV101025	306901	EMPLOYEE ONE TIME PAY	Andrew Hess	Reimbursement for POST test fe	\$25.00	\$0.00
JV101025	306902	EMPLOYEE ONE TIME PAY	Ben Clark	Airfield Lighting Seminar- Ben	\$34.00	\$0.00
JV101025	306903	EMPLOYEE ONE TIME PAY	Brian Horinka	2025 DTA Conference-Brian Hori	\$430.20	\$0.00
JV101025	306904	EMPLOYEE ONE TIME PAY	Casey Rostberg	Training- Casey Rostberg	\$460.00	\$0.00
JV101025	306905	EMPLOYEE ONE TIME PAY	Chelsy Nelson	VOID AFTER UPDATE 10/17/2025	\$0.00	\$102.00
JV101025	306906	EMPLOYEE ONE TIME PAY	Damon Druse	Vanguard Appraisal User Group	\$102.00	\$0.00
JV101025	306907	EMPLOYEE ONE TIME PAY	Dan Lovelace	Vanguard Appraisal User Group	\$102.00	\$0.00
JV101025	306908	EMPLOYEE ONE TIME PAY	Doug Diedrichsen	Western Planners Conference- D	\$292.40	\$0.00
JV101025	306909	EMPLOYEE ONE TIME PAY	Duran Bischof	Reimbursement for gas- Plumbin	\$20.02	\$0.00
JV101025	306910	EMPLOYEE ONE TIME PAY	Eric Hathaway	FBI Post Blast Training- Eric	\$469.20	\$0.00
JV101025	306911	EMPLOYEE ONE TIME PAY	Jamison Baier	Airfield Lighting Seminar- Jam	\$34.00	\$0.00

JV101025	306912	EMPLOYEE ONE TIME PAY	Jeremy Croxall	Training- Jeremy Croxall	\$460.00	\$0.00
JV101025	306913	EMPLOYEE ONE TIME PAY	Justin Burgess	Ropes Training- Justin Burgess	\$460.00	\$0.00
JV101025	306914	EMPLOYEE ONE TIME PAY	Krystle Foster	Landfill to City Hall Sept 202	\$53.90	\$0.00
JV101025	306915	EMPLOYEE ONE TIME PAY	Maria Romanick	National Airports Conference (	\$194.38	\$0.00
JV101025	306916	EMPLOYEE ONE TIME PAY	Melissa Anderson	Landfill to City Hall Sept 202	\$42.35	\$0.00
JV101025	306917	EMPLOYEE ONE TIME PAY	Michael Ross	Ropes Training- Michael Ross	\$460.00	\$0.00
JV101025	306918	EMPLOYEE ONE TIME PAY	Mikayla McWilliams	Mikayla Reimbursement for Misc	\$172.94	\$0.00
JV101025	306919	EMPLOYEE ONE TIME PAY	Rebecca Murrieta	CDL Reimbursement- Rebecca Mur	\$5.00	\$0.00
JV101025	306920	EMPLOYEE ONE TIME PAY	Rebecca Murrieta	CDL testing- Rebecca Murrieta	\$5.00	\$0.00
JV101025	306921	EMPLOYEE ONE TIME PAY	Robby Brown	ND IAAI Conference	\$170.00	\$0.00
JV101025	306922	EMPLOYEE ONE TIME PAY	Ryan Kamrowski	Vanguard Appraisal User Group	\$88.40	\$0.00
JV101025	306923	EMPLOYEE ONE TIME PAY	Shelia Maragos	Vanguard Appraisal User Group	\$220.60	\$0.00
JV101025	306924	EMPLOYEE ONE TIME PAY	Stephen Joersz	Traffic Roundtable	\$106.20	\$0.00
JV101025	306925	EMPLOYEE ONE TIME PAY	Stuart Hammer	ND IAAI Conference	\$170.00	\$0.00
JV101025	306926	EMPLOYEE ONE TIME PAY	Vanessa Brock	Airfield Lighting Seminar	\$34.00	\$0.00
JV101025	306927	EMPLOYEE ONE TIME PAY	Vanessa Brock	CDL Reimbursement	\$25.00	\$0.00
JV101025	306928	ENERBASE		SEPTEMBER 8 2025 FUEL	\$11,764.36	\$0.00
JV101025	306929	FACTORY MOTOR PARTS		BATTERY; 2032 BATTERY	\$902.15	\$0.00
JV101025	306932	FIRE EQUIPMENT CO.		Annual fire extinguisher inspe	\$622.00	\$0.00
JV101025	306933	FIRST DISTRICT HEALTH UNIT		FIRST DISTRICT HEALTH	\$26,500.00	\$0.00
JV101025	306934	FIRST INTERNATIONAL BANK & TRUST		Fire Union Due's	\$715.00	\$0.00
JV101025	306935	FLASHPARKING, INC		SEPTEMBER 2025 FLASH PARKING F	\$1,650.00	\$0.00
JV101025	306936	FLEET PRIDE		BRAKE-AIR; ELDORADO LEFT REAR	\$118.99	\$0.00
JV101025	306937	G & P COMMERCIAL SALES		Custodial Supplies	\$473.10	\$0.00
JV101025	306938	GEFROH ELECTRIC		INSTALL RACEWAY INFRASTRUCTURE	\$16,240.00	\$0.00
JV101025	306956	GENERAL EQUIPMENT		001; FUEL FILTER	\$400.00	\$0.00
JV101025	1193	GENERAL ONE TIME PAY	Alyssa Granstaff	Skylar Smith MI-2025-CR-00804	\$225.00	\$0.00
JV101025	1194	GENERAL ONE TIME PAY	Luis Colon	Luis Colon Bond Transfer MI-20	\$225.00	\$0.00
JV101025	1195	GENERAL ONE TIME PAY	Thomas McDermott	Rebecca Cleveland MI-2025-CR-0	\$225.00	\$0.00
JV101025	306939	GENERAL ONE TIME PAY	Broadway Liquor	Edward Libke Restitution MI-20	\$25.00	\$0.00
JV101025	306940	GENERAL ONE TIME PAY	Crisis Intervention Training	Crisis Intervention Training-	\$75.00	\$0.00
JV101025	306941	GENERAL ONE TIME PAY	David Kees	Reimbursement of expenses for	\$1,102.28	\$0.00
JV101025	306942	GENERAL ONE TIME PAY	Jennifer Johnson	Ricky Steen Restitution MI-202	\$50.00	\$0.00
JV101025	306943	GENERAL ONE TIME PAY	Karma Convenience Stores	Scott Gagne Restitution MI-202	\$10.00	\$0.00
JV101025	306944	GENERAL ONE TIME PAY	Katelynn Bowen	Bryan Steier Restitution MI-20	\$25.00	\$0.00
JV101025	306945	GENERAL ONE TIME PAY	Kelsey Spidahl	Daniel Chinnis Restitution MI-	\$25.00	\$0.00
JV101025	306946	GENERAL ONE TIME PAY	Lindsay Elizabeth Kreger	Benjamin Vandenberghe Restitut	\$100.00	\$0.00
JV101025	306947	GENERAL ONE TIME PAY	Italo Brandon Camacho	Jerica Moore Restitution MI-20	\$25.00	\$0.00
JV101025	306948	GENERAL ONE TIME PAY	Madison Henry	Rebekkah Webb Restitution MI-2	\$50.00	\$0.00

JV101025	306949	GENERAL ONE TIME PAY	Marketplace Liquor	Ashley Patton Restitution MI-2	\$10.00	\$0.00
JV101025	306950	GENERAL ONE TIME PAY	Meaghan Marie Struckness	Elizabeth Brien Restitution MI	\$10.00	\$0.00
JV101025	306951	GENERAL ONE TIME PAY	ND Child Support	Allan Pailing Restitution MI-2	\$25.00	\$0.00
JV101025	306952	GENERAL ONE TIME PAY	Rodney Neuhalphen	Justin Hoiland Restitution MI-	\$150.00	\$0.00
JV101025	306953	GENERAL ONE TIME PAY	Shannon Leah Hoff	Travis Legg Restitution MI-202	\$450.00	\$0.00
JV101025	306954	GENERAL ONE TIME PAY	Tina E Hagen	Jordan Gourneau Restitution MI	\$65.00	\$0.00
JV101025	306955	GENERAL ONE TIME PAY	Virgil R Frost	RHC # 17578 Cemetery Lot Prope	\$290.00	\$0.00
JV101025	306957	GENERAL TRADING		3/4" DRILL BIT	\$70.73	\$0.00
JV101025	306958	GOOSENECK IMPLEMENT COMPANY		DIAGNOSE DRIVELINE (Gooseneck	\$5,044.58	\$0.00
JV101025	306960	GUARDIAN FLEET SAFETY		Service and labor on light bar	\$451.45	\$0.00
JV101025	306961	H.A. THOMPSON & SONS, INC.		Replace HVAC system PLC.	\$7,550.00	\$0.00
JV101025	306962	HANSON'S EXCAVATING		4830 - PW STORM SEWER IMPROVEM	\$104,718.50	\$0.00
JV101025	306963	HAWKINS, INC.		Fluoride	\$2,411.64	\$0.00
JV101025	306964	INDUSTRIAL BUILDERS, INC.		4873 - 3RD ST BRIDGE REPAIR	\$170,838.26	\$0.00
JV101025	306959	JOHN DEERE FINANCIAL		FILTER-TRANS; HYDRAULIC FILTER	\$61.07	\$0.00
JV101025	306965	KELLER PAVING AND LANDSCAPING		15.05 Tons Hot Mix Asphalt	\$1,279.25	\$0.00
JV101025	306966	KIWANIS CLUB OF MINOT		Q4 membership dues	\$300.00	\$0.00
JV101025	306967	LANGUAGE LINE SERVICES		Translation services for Dispa	\$92.27	\$0.00
JV101025	306968	LOWES PRINTING, INC.		2026 Calendars	\$736.90	\$0.00
JV101025	306969	M-B COMPANIES, INC		Broom wafer set for Unit 327/3	\$4,698.66	\$0.00
JV101025	306971	MAIN ELECTRIC CONSTRUCTION		Well 14 Semens Soft Starter	\$33,480.70	\$0.00
JV101025	306972	MATTSON CONSTRUCTION		Mattson Construction Payment A	\$229,432.00	\$0.00
JV101025	306973	MEDALLUS & VACHAROTHONE LTD		aug 2025 bill	\$12,315.00	\$0.00
JV101025	306981	MELANIE MOORE		Cemetery Manager Civil Service	\$50.00	\$0.00
JV101025	306974	MIDWEST TAPE		DVDs	\$3,713.34	\$0.00
JV101025	306970	MINOT AREA CHAMBER EDC		MACEDC SERVICE AGREEMENT 2025	\$46,637.50	\$0.00
JV101025	306975	MINOT AREA COUNCIL OF THE ARTS, INC		2025 MINOT AREA COUNCIL OF	\$3,333.33	\$0.00
JV101025	306976	MINOT AUTO		016; REAR SHOCKS	\$1,171.28	\$0.00
JV101025	306977	MINOT AUTOMOTIVE COMPANY, LLC		2025 Ram 2500 Pickup	\$45,564.00	\$0.00
JV101025	306978	MINOT EMPLOYEE DONATIONS		Minot Employee Donations	\$734.12	\$0.00
JV101025	306979	MINOT PARK DISTRICT		City Forestry Fees	\$247,828.00	\$0.00
JV101025	306982	MORELLI'S DISTRIBUTING, INC.		pallet of water	\$554.00	\$0.00
JV101025	306983	MOWBRAY & SONS		jet bridge 2 AC issue for rotu	\$6,955.59	\$0.00
JV101025	306984	MTI DISTRIBUTING CO.		Unit 332 broom attachment cast	\$145.23	\$0.00
JV101025	306985	MVTL LABORATORIES		Lab result from MVTL for SWPPP	\$289.00	\$0.00
JV101025	306986	NAPA AUTO PARTS		5" FILTER WRENCH	\$1,179.64	\$0.00
JV101025	306987	ND DEPT OF TRANSPORTATION		4780 PCN 23860 16TH ST SW -14T	\$833,509.13	\$0.00
JV101025	306988	ND DEPT OF WATER RESOURCES		HSPS ELECTRICITY USAGE AUG 202	\$16,238.78	\$0.00
JV101025	306989	ND MUNICIPAL JUDGE'S ASSOCIATION		2025 Judges Fees- Ashley Beall	\$75.00	\$0.00
JV101025	306991	NORTH PRAIRIE RURAL WATER DISTRICT		Water Bill For Aeration Bldg	\$170.72	\$0.00
JV101025	306992	NORTHERN TESTING		Sept 2025 drug testing	\$1,175.00	\$0.00

JV101025	306993	NORTHWEST TIRE AND RETREAD	BLKHWK BDL71W	\$10,521.53	\$0.00
JV101025	306994	O'DAY EQUIP., INC.	SRE diesel fuel tank new hose	\$490.29	\$0.00
JV101025	306995	O'REILLY AUTO PARTS	DAMPER; STEERING DAMPER	\$72.28	\$0.00
JV101025	306996	ONE CALL CONCEPTS, INC.	Sept 2025 Traffic Dept. One ca	\$320.95	\$0.00
JV101025	306997	OVERDRIVE	Overdrive Consortium Fees	\$5,600.00	\$0.00
JV101025	306931	PARKLAND USA CORPORATION	ANTIFREEZE; DEXC-COOL	\$3,643.77	\$0.00
JV101025	306998	PLAYAWAY PRODUCTS LLC	Launchpads	\$56.99	\$0.00
JV101025	306999	POMP'S TIRE SERVICE, INC.	DOT INSPECTION	\$107.00	\$0.00
JV101025	307000	PRAIRIE ENGINEERING, P.C.	4782- Consultant Engineering S	\$1,175.00	\$0.00
JV101025	307001	PRAIRIE SCALE SYSTEMS, INC.	Annual Recertification of Scal	\$2,020.50	\$0.00
JV101025	307002	PROTECH	Final Payment - Parking Ramp C	\$7,585.74	\$0.00
JV101025	307003	INTEGRATIONS, LLC	Water heater Replacement	\$1,216.04	\$0.00
JV101025	307004	RALPH'S PLUMBING RAPID FIRE	FIRE SPRINKLER SYSTEM REPAIR	\$885.84	\$0.00
JV101025	307005	PROTECTION, INC. RDO EQUIPMENT	INSPECT AND REPAIR AS NEEDED	\$10,681.41	\$0.00
JV101025	307006	REAL TIME TRANSLATIONS, INC.	Translation Services	\$34.50	\$0.00
JV101025	307007	RED ROCK FORD OF GRAND FORKS, LLC	AIR BAG; DR SEAT AIR BAG	\$180.63	\$0.00
JV101025	307008	RHI SUPPLY	001; RECURCULATION CAB FILTER	\$59.50	\$0.00
JV101025	307009	ROLAC CONTRACTING	Contract Withholding: 300562	\$5,000.00	\$0.00
JV101025	307010	SANITATION PRODUCTS	BUSHINGS; BUSHING	\$4,585.77	\$0.00
JV101025	307011	SHORT ELLIOTT HENDRICKSON, INC	GA ACCESS ROAD - CONSTRUCTION	\$159,100.00	\$0.00
JV101025	307012	SIGNS TODAY	PAYMENT FOR INVOICE 18766	\$287.75	\$0.00
JV101025	306881	SIMON MOORE	Logger for dispatch	\$1,224.00	\$0.00
JV101025	307013	SMART PLANET SOFTWARE, LLC	Fleetpaths Monthly billing Sep	\$539.73	\$0.00
JV101025	307014	SOURIS BASIN PLANNING COUNCIL	SBPC SERVICE AGREEMENT 2025	\$1,666.00	\$0.00
JV101025	307015	SOURIS VALLEY HUMANE SOCIETY, INC.	ANIMAL BOARDING AGREEMENT - SV	\$13,499.65	\$0.00
JV101025	307016	SRF CONSULTING GROUP	SRF - TRANSIT DEVELOPMENT PLAN	\$6,026.62	\$0.00
JV101025	307017	STEIN CONSTRUCTION, INC.	Concrete Work for Water break	\$4,040.00	\$0.00
JV101025	307018	STRATA CORPORATION	Contract Withholding: 300732	\$490,554.45	\$0.00
JV101025	307019	SUNDRE SAND & GRAVEL, INC.	gravel	\$5,773.60	\$0.00
JV101025	307020	SWANSTON EQUIPMENT COMPANIES	END PLATE; LH PICK UP BROOM EN	\$1,996.05	\$0.00
JV101025	307021	TECTA AMERICA	ROOF REPAIRS (AIRPORT)	\$4,995.00	\$0.00
JV101025	307022	TERMINAL SUPPLY CO.	TERMINAL; DELPHI/GM METRIPAC T	\$28.56	\$0.00
JV101025	307023	THEIN WELL	Well 6, D, 5, 14 repair	\$121,818.87	\$0.00
JV101025	307024	TITAN MACHINERY	Cutting edges and hardware for	\$4,705.23	\$0.00
JV101025	307025	TRAFFIC CONTROL CORPORATION	TCC - Centracs Mobility Additi	\$12,215.00	\$0.00
JV101025	306930	TRANE U.S. INC.	Heat pump line set	\$65.16	\$0.00
JV101025	307026	TRINITY MEDICAL GROUP	Trinity inmate invoice 46690 f	\$974.00	\$0.00
JV101025	307027	U.S. POST OFFICE	UB BULK MAILING	\$5,800.00	\$0.00
JV101025	307028	UNITED MAILING SERVICE	POSTAGE/SHIPPING	\$377.32	\$0.00
JV101025	307029	VISIT MINOT	LODGING TAXES COLLECTED	\$44,320.84	\$0.00
JV101025	307030	WAGNER CONSTRUCTION	4877 - 2025 WATERMAIN REPLACEM	\$5,921,135.65	\$0.00
JV101025	307031	WALLWORK TRUCK CENTER MINOT	--; DEF DOSER	\$3,707.04	\$0.00
JV101025	307032	WESTLIE FORD	DEFLECTOR; FRONT UNDER CARRIAG	\$486.30	\$0.00

	JV101025	307033	WESTLIE TRUCK CENTER		010; ELDORADO CENTRAL TURBO CL	\$46,932.11	\$0.00
10/16/2025	DC101025	100007316	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM		Def Comp 10.10.2025	\$17,326.73	\$0.00
10/17/2025	BW101625	194	THE TITLE TEAM		M-343 Acquisition Funds Reques	\$225,230.17	\$0.00
	JV101725	307034	EMPLOYEE ONE TIME PAY	Chelsy Nelson	Vanguard Appraisal User Group	\$102.00	\$0.00
	JV101725	307035	EMPLOYEE ONE TIME PAY	William DeNovio	IAAI Training- William DeNovio	\$156.40	\$0.00
	JV101725	1197	GENERAL ONE TIME PAY	Kaylie Brooke Mongold	VOID AFTER UPDATE 10/17/2025	\$0.00	\$750.00
	JV101725	1198	GENERAL ONE TIME PAY	Michael Fredrick Peschges	VOID AFTER UPDATE 10/17/2025	\$0.00	\$225.00
	JV101725	1199	GENERAL ONE TIME PAY	Owen James Bennett	VOID AFTER UPDATE 10/17/2025	\$0.00	\$350.00
	JV101725	1200	GENERAL ONE TIME PAY	Ward County Clerk of Court	VOID AFTER UPDATE 10/17/2025	\$0.00	\$200.00
	JV101725	1201	GENERAL ONE TIME PAY	Ward County Clerk of Court	VOID AFTER UPDATE 10/17/2025	\$0.00	\$200.00
	JV101725	1202	GENERAL ONE TIME PAY	WC Clerk of Court	VOID AFTER UPDATE 10/17/2025	\$0.00	\$1,500.00
	JV101725	1203	GENERAL ONE TIME PAY	WC Clerk of Court	VOID AFTER UPDATE 10/17/2025	\$0.00	\$3,000.00
	JV101825	1204	GENERAL ONE TIME PAY	Kaylie Brooke Mongold	VOID AFTER UPDATE 10/20/2025	\$0.00	\$750.00
	JV101825	1205	GENERAL ONE TIME PAY	Michael Fredrick Peschges	Amanda Peschges MI-2025-CR-008	\$225.00	\$0.00
	JV101825	1206	GENERAL ONE TIME PAY	Owen James Bennett	VOID AFTER UPDATE 10/20/2025	\$0.00	\$350.00
	JV101825	1207	GENERAL ONE TIME PAY	Ward County Clerk of Court	Aydryen Felber 51-2025-CR-0192	\$200.00	\$0.00
	JV101825	1208	GENERAL ONE TIME PAY	Ward County Clerk of Court	Aydryen Felber 51-2025-CR-0192	\$200.00	\$0.00
	JV101825	1209	GENERAL ONE TIME PAY	WC Clerk of Court	Ryder Bruhn 51-2025-CR-01906 B	\$1,500.00	\$0.00
	JV101825	1210	GENERAL ONE TIME PAY	WC Clerk of Court	Christopher Desantiago 51-2025	\$3,000.00	\$0.00
	JO101525	90000015	NAPA AUTO PARTS		ROTOR; REAR ROTORS	\$574.50	\$0.00
	JO101525	90000016	NORTHWEST TIRE AND RETREAD		032; SANITATION DRIVE TIRE	\$5,070.18	\$0.00
	JO101525	90000017	POST CONSTRUCTION COMPANY		Contract Withholding: 300816	\$20,552.93	\$0.00
	JO101525	90000018	SOURIS RIVER JOINT WATER RESOURCE		3529.3 - MREFPP PHASE BU-1B: B	\$2,304,797.82	\$0.00
	JO101525	90000019	SWANSTON EQUIPMENT COMPANIES		Snow Blower Attachment for Ski	\$239,658.96	\$0.00
	JV101725	307036	WAGNER CONSTRUCTION		Contract Withholding: 300806	\$96,595.31	\$0.00
10/22/2025	AP236	100007291	VERENDRYE ELECTRIC		September 2025 Verendrye	\$91,091.55	\$0.00
10/24/2025	JO102425	307037	48 NORTH CONCRETE CONSTRUCTION INC		Concrete work	\$11,740.00	\$0.00
	JO102425	307038	AAAE		ANTN DIGICAST SUBSCRIPTION JAN	\$165.00	\$0.00
	JO102425	307039	ACME TOOLS		SEAL; O-RING	\$874.17	\$0.00
	JO102425	307040	ADP SCREENING & SELECTION SERVICES		Sep 2025 Invoice	\$704.00	\$0.00
	JO102425	307041	ADVENTURE DIVERS		Commercial Diving Work At 55th	\$500.00	\$0.00
	JO102425	307042	AH1 ANDERSON ROOFING, INC		PAYMENT FOR CEMETERY ROOF	\$14,700.00	\$0.00
	JO102425	307043	AIDEN WELLS & MICHELLE FJELDAHL		RC-1082 Rental Assistance	\$849.87	\$0.00
	JO102425	307044	ALL SEASON ARENA		LODGING TAXES COLLECTED	\$56,906.94	\$0.00
	JO102425	307045	AMAZON		MESH VENT	\$77.03	\$0.00
	JO102425	307046	AMERICAN TRUCK & TRAILER, LLC		Tommy Gate for 2026 Dodge Unit	\$3,896.46	\$0.00
	JO102425	307048	APEX ENGINEERING GROUP		4901 - SEPTAGE RECEIVING STATI	\$2,500.00	\$0.00
	JO102425	307049	APH/AUTO VALUE		FILTER-TRANS; HYDRAULIC FILTER	\$842.02	\$0.00
	JO102425	307050	AQUA-PURE, INC.		Phosphate	\$16,536.00	\$0.00
	JO102425	307051	ASSETWORKS		AssetWorks Upgrade Assistance	\$5,280.00	\$0.00
	JO102425	307052	BAKER & TAYLOR BOOKS		Books	\$425.13	\$0.00
	JO102425	307053	BECHTOLD PAVING		18.38 Tons Hot Mix Asphalt	\$23,247.00	\$0.00

JO102425	307171	BETH REIERSON-GILBERTSON		RC-1108 Rental Assistance	\$472.93	\$0.00
JO102425	307055	BRAVERA INSURANCE		PAYMENT FOR ADDITIONAL PREMIUM	\$141.00	\$0.00
JO102425	307056	BUTLER MACHINERY CO.		001; F/W SEPARATOR SULLAIR	\$775.85	\$0.00
JO102425	307057	C& R RADIATOR		RADIATOR; RADIATOR ASSY	\$4,323.00	\$0.00
JO102425	307058	CAROLINA SOFTWARE		Wasteworks	\$475.00	\$0.00
JO102425	307059	CDBG ONE-TIME PAY	Barney & Sheri Stewart	RC-1115 Claim for Moving & Rel	\$950.00	\$0.00
JO102425	307060	CDBG ONE-TIME PAY	Beverly Pfeifer	RC-1121 Claim for Down Payment	\$16,758.00	\$0.00
JO102425	307061	CDBG ONE-TIME PAY	Cynthia Guthrie	RC-1120 Claim for Moving & Rel	\$191.40	\$0.00
JO102425	307062	CDBG ONE-TIME PAY	Estate of Clayton S. Patterson	RC-1119 Claim for Moving & Rel	\$1,750.00	\$0.00
JO102425	307063	CDBG ONE-TIME PAY	Joshua Pikka	NDL- Joshua Pikka	\$360.60	\$0.00
JO102425	307064	CDBG ONE-TIME PAY	Roger Ward Moving & Storage	RC-1114 Residential Claim for	\$25,076.24	\$0.00
JO102425	307065	CDBG ONE-TIME PAY	Roger Ward Moving and Storage	RC-1118 Claim for Actual Reaso	\$1,250.00	\$0.00
JO102425	307066	CDBG ONE-TIME PAY	VB Enterprises, LLC	RC-1116 Residential Claim for	\$4,930.00	\$0.00
JO102425	307067	CDM SMITH		CDM SMITH CONTRACT - NDR	\$113,472.80	\$0.00
JO102425	307136	CENTRAL NETWORK RETAIL GROUP LLC		FASTENER; BULK METRIC BOLTS, N	\$26.31	\$0.00
JO102425	307054	CITY OF BISMARCK		CIDERS FACILITY	\$3,010.18	\$0.00
JO102425	307068	CO2 SYSTEMS, INC.		CO2 System inspection/certific	\$3,960.00	\$0.00
JO102425	307069	CREATIVE CONCRETE		Walkpath Repairs Numerous Site	\$57,425.00	\$0.00
JO102425	307070	CURT'S STARTER & ALT. SERVICE		ALTERNATOR; 120 AMP	\$119.78	\$0.00
JO102425	307071	DACOTAH PAPER CO.		COPY PAPER FOR ADMIN OFFICE	\$156.33	\$0.00
JO102425	307072	DAKOTA FIRE EXTINGUISHER		First Aid Supplies	\$660.81	\$0.00
JO102425	307073	DAKOTA FLUID POWER, INC.		HYDRAULIC; FITTING	\$12.49	\$0.00
JO102425	307078	DARYLE E LORENZ JR		Dust Control on Landfill Road	\$6,948.75	\$0.00
JO102425	307074	DAVIDSON CONSTRUCTION		Catch Basin Repair 3rd ST NE	\$31,350.00	\$0.00
JO102425	307075	DECOMM VENTURES, LP		MOT TASK ORDER #2 - AIR SERVIC	\$2,400.00	\$0.00
JO102425	307076	DIG IT UP BACKHOE SERVICE		Water Leak on our Valve	\$100,461.25	\$0.00
JO102525	307199	DIG IT UP BACKHOE SERVICE		Contract Withholding: 300731	\$10,455.88	\$0.00
JO102425	307077	DR. ANTHONY TATMAN		Critical Hire	\$100.00	\$0.00
JO102425	307079	ELDORADO NATIONAL - CALIFORNIA		BUMPER; REAR BUMPER END	\$1,042.02	\$0.00
JO102425	307080	EMPLOYEE ONE TIME PAY	Brian Billingsley	NDLOC Conference	\$192.20	\$0.00
JO102425	307081	EMPLOYEE ONE TIME PAY	Brian Horinka	CCW Bus Site Visit- Brian Hori	\$103.24	\$0.00
JO102425	307082	EMPLOYEE ONE TIME PAY	Carrie Young	CIT Instructor School- Carrie	\$273.50	\$0.00
JO102425	307083	EMPLOYEE ONE TIME PAY	Daniel Gonzales	FTO School- Daniel Gonzales	\$292.40	\$0.00
JO102425	307084	EMPLOYEE ONE TIME PAY	Elijah Hanks	Training in Bismarck- Elijah H	\$132.80	\$0.00
JO102425	307085	EMPLOYEE ONE TIME PAY	Emily Huettl	Conference	\$165.65	\$0.00
JO102425	307086	EMPLOYEE ONE TIME PAY	Emily Ostlund	NDLA & MPLA Conference- Emily	\$386.32	\$0.00
JO102425	307087	EMPLOYEE ONE TIME PAY	Jessica Presley	FTO School- Jessica Presley	\$292.40	\$0.00
JO102425	307088	EMPLOYEE ONE TIME PAY	Joseph Michael Mennem	CDL	\$20.00	\$0.00
JO102425	307089	EMPLOYEE ONE TIME PAY	Kristin Guerton	Clothing Allowance- Kristin Gu	\$315.37	\$0.00
JO102425	307090	EMPLOYEE ONE TIME PAY	Landon Halseth	Landon Halseth Hawks Learning	\$109.06	\$0.00
JO102425	307091	EMPLOYEE ONE TIME PAY	Michael Frye	Moving Reimbursement Hotel & S	\$7,500.00	\$0.00
JO102425	307092	EMPLOYEE ONE TIME PAY	Randi Monley	August-October 2025 Mileage- R	\$40.04	\$0.00
JO102425	307093	EMPLOYEE ONE TIME PAY	Randi Monley	ND Library Association Confere	\$156.40	\$0.00
JO102425	307094	EMPLOYEE ONE TIME PAY	Scott Knopp	Conference	\$156.40	\$0.00

JO102425	307095	EMPLOYEE ONE TIME PAY	Tom Steckler	Conference	\$147.60	\$0.00
JO102425	307096	EMPLOYEE ONE TIME PAY	Zachary Petty	CDL	\$20.00	\$0.00
JO102425	307097	ENERBASE		SEPTEMBER 18 2025 FUEL	\$21,220.33	\$0.00
JO102425	307098	FACTORY MOTOR PARTS		001; AIR FILTER 2809 /87809 /	\$1,569.66	\$0.00
JO102425	307099	FIRE EQUIPMENT CO.		Fire Extinguisher Service - Po	\$575.50	\$0.00
JO102425	307101	FIRST INTERNATIONAL BANK & TRUST		Fire Union Due's	\$715.00	\$0.00
JO102425	307102	FLEET PRIDE		002; RH REAR TURN/STOP LIGHT	\$74.26	\$0.00
JO102425	307103	FLEETMIND SOLUTIONS, INC.		Replacement Kit for On Board C	\$6,295.69	\$0.00
JO102425	307104	FLEXIBLE PIPE TOOLS & EQUIPMENT		930019 Aries Nitrogen Cylinder	\$145.75	\$0.00
JO102425	307105	G & P COMMERCIAL SALES		Cleaning Supplies	\$107.75	\$0.00
JO102425	1211	GENERAL ONE TIME PAY	Aliana Barnoski	Aliana Barnoski MI-2025-CR-007	\$725.00	\$0.00
JO102425	1212	GENERAL ONE TIME PAY	Cassandra Lockwood	Cassandra Lockwood MI-2025-CR-	\$125.00	\$0.00
JO102425	1213	GENERAL ONE TIME PAY	Christopher Jay Johnson	Christopher Jay Johnson Mi-202	\$350.00	\$0.00
JO102425	1214	GENERAL ONE TIME PAY	Christopher Schlak	Christopher Schlak MI-2025-TR-	\$300.00	\$0.00
JO102425	1215	GENERAL ONE TIME PAY	Kaylie Brooke Mongold	Kaylie Brooke Mongold MI-2025-	\$750.00	\$0.00
JO102425	1216	GENERAL ONE TIME PAY	Keela Jo Kary	Keela Jo Kary MI-2025-TR-02141	\$80.00	\$0.00
JO102425	1217	GENERAL ONE TIME PAY	Owen James Bennett	Owen James Bennett MI-2025-TR-	\$350.00	\$0.00
JO102425	1218	GENERAL ONE TIME PAY	Ward County Clerk of Court	Michal Mickelson 51-2025-CR-01	\$1,500.00	\$0.00
JO102425	1219	GENERAL ONE TIME PAY	Ward County Clerk Of Court	Olivia Vizzier 51-2025-CR-0196	\$750.00	\$0.00
JO102425	307106	GENERAL ONE TIME PAY	Broadway Liquor	Edward Libke MI-2025-CR-00404	\$25.00	\$0.00
JO102425	307107	GENERAL ONE TIME PAY	Celine Eden Marx	Jordan Mello MI-2019-CR-00269	\$15.00	\$0.00
JO102425	307108	GENERAL ONE TIME PAY	Cody Ceynar	Cheyenne Strenke Restitution M	\$25.00	\$0.00
JO102425	307109	GENERAL ONE TIME PAY	Family Support Registry	Alejandara Moews MI-2024-CR-00	\$25.00	\$0.00
JO102425	307110	GENERAL ONE TIME PAY	Jane Ellis	Cheyenne Strenke Restitution M	\$25.00	\$0.00
JO102425	307111	GENERAL ONE TIME PAY	Karma Convenience Stores	Scott Gagne MI-2020-CR-01008 R	\$10.00	\$0.00
JO102425	307112	GENERAL ONE TIME PAY	Little Ceasers	Roddora Duchaine MI-2023-CR-00	\$50.00	\$0.00
JO102425	307113	GENERAL ONE TIME PAY	Menards Inc	Jimmy Mote MI-2022-CR-00959 Re	\$40.00	\$0.00
JO102425	307114	GENERAL ONE TIME PAY	Minot Area Career Expo	Minot Area Career Expo Booth r	\$200.00	\$0.00
JO102425	307115	GENERAL ONE TIME PAY	MN Child Support Division	Justin Nelson MI-2023-CR-00267	\$230.00	\$0.00
JO102425	307116	GENERAL ONE TIME PAY	ND Child Support	Tyler Thompson Restitution MI-	\$25.00	\$0.00
JO102425	307117	GENERAL ONE TIME PAY	North Dakota Child Support	Bo Cramer MI-2019-CR-01543 Res	\$50.00	\$0.00
JO102425	307118	GENERAL ONE TIME PAY	Sarah Brien	Ashlee Morris MI-2023-CR-00689	\$100.00	\$0.00
JO102425	307119	GENERAL ONE TIME PAY	Wal-Mart	Karitta Phillips MI-2024-CR-00	\$5.00	\$0.00
JO102425	307120	GENERAL TRADING		013; NYLOCK NUT-3/8	\$65.32	\$0.00
JO102425	307121	GERDAU RECYCLING		STEEL; STEEL AS NEEDED	\$18.57	\$0.00
JO102425	307123	H.A. THOMPSON & SONS, INC.		HVAC RTU 1 gas valve & inducer	\$3,348.35	\$0.00
JO102425	307124	HACH		SC4500 controller	\$3,218.39	\$0.00
JO102425	307125	HARLOW'S BUS SALES, INC. - ROLETTE		MOTOR; BLOWER MOTOR ASSEMBLY	\$646.01	\$0.00
JO102425	307126	HAWKINS, INC.		Airfield deice fluid for unit	\$4,222.00	\$0.00
JO102425	307127	HIGH POINT NETWORKS, LLC		IT MFA Licensing - 10/6/25 to	\$3,678.95	\$0.00
JO102425	307128	IDEXX DISTRUBTION, INC.		Reagents for Coliform & E Coli	\$737.78	\$0.00

JO102425	307129	IED SUPPORT SERVICES		AIRPORT PA SYSTEM UPGRADE	\$118,361.82	\$0.00
JO102425	307130	INFORMATION TECHNOLOGY DEPARTMENT		VPN/MFA/STATE NET FIBER	\$3,410.25	\$0.00
JO102425	307122	JOHN DEERE FINANCIAL		028; ROLLER BAR BEARING FOR FL	\$182.53	\$0.00
JO102425	307131	KELLER PAVING AND LANDSCAPING		Final Contract Withholding: 3	\$259,050.64	\$0.00
JO102425	307132	KLJ ENGINEERING, LLC		4873 KLJ DESIGN 3RD ST NE BRID	\$50,296.00	\$0.00
JO102425	307133	LARSON WELDING & MACHINES CO. INC.		Fabricate Clover Dale Pump Par	\$1,140.40	\$0.00
JO102425	307149	LIANA MUNOZ & BERNARDINO MUNOZ JR.		RC-1104 Rental Assistance	\$567.55	\$0.00
JO102425	307135	LITE FORM CONSTRUCTION, LLC		Concrete work numerous sites	\$34,276.00	\$0.00
JO102425	307100	LOCALITY MEDIA, LLC		Fire department new reporting	\$9,852.50	\$0.00
JO102425	307137	MAGIC CITY GARAGE DOOR COMPANY		Replacing two garage door butt	\$531.50	\$0.00
JO102425	307138	MAIN ELECTRIC CONSTRUCTION		4883 - 2025 SIGNAL IMPROVEMENT	\$100,625.40	\$0.00
JO102425	307139	MARTIN, JERILYN		RC-1093 Rental Assistance	\$2,480.09	\$0.00
JO102425	307134	MATTHEW BENDER & COMPANY, INC.		ND CRT RULES ANNO 9/25 SUPP	\$697.07	\$0.00
JO102425	307141	MEDALLUS & VACHAROTHONE LTD		Sept 2025 Medallus Invoive	\$8,975.00	\$0.00
JO102425	307142	MIDWEST TAPE		DVDs	\$471.54	\$0.00
JO102425	307143	MINOT AUTO		COIL ASSY; COIL KIT	\$1,379.12	\$0.00
JO102425	307144	MINOT AUTOMOTIVE CENTER		LINER; FLOOR LINER SET	\$900.60	\$0.00
JO102425	307145	MINOT EMPLOYEE DONATIONS		Minot Employee Donations	\$718.96	\$0.00
JO102425	307146	MINOT PARK DISTRICT		October 2025 State Aid paid to	\$70,648.34	\$0.00
JO102425	307147	MOORE ENGINEERING, INC		4720 - WASHINGTON SRTS CONSULT	\$28,447.35	\$0.00
JO102425	307148	MTI DISTRIBUTING CO.		unit 332 broom attachment repa	\$1,148.27	\$0.00
JO102425	307150	NATIONAL SAFETY APPAREL		Winter coat - C. Baker	\$315.95	\$0.00
JO102425	307151	ND DEPT OF WATER RESOURCES		NAWS Cost Summary Share Reimbu	\$3,371,525.36	\$0.00
JO102425	307152	ND FRATERNAL ORDER OF POLICE		Police Union Due's/ Legal Defe	\$1,452.00	\$0.00
JO102425	307153	ND STATE RADIO COMM.		Terminal rentals for 3rd quart	\$3,600.00	\$0.00
JO102425	307154	ND WATER USERS ASSN.		2025 ND WATER CONVENTION & IRR	\$310.00	\$0.00
JO102425	307155	NEWARK ELECTRONICS		ELECTRICAL; CAPACITOR	\$32.59	\$0.00
JO102425	307156	NOVA FIRE PROTECTION CO.		R&R failed accelerator on fire	\$11,288.00	\$0.00
JO102425	307157	NYBAKKEN BODY SHOP		Car 42 body work	\$2,608.33	\$0.00
JO102425	307158	O'REILLY AUTO PARTS		CLEANER; MAC GLASS CLEANER	\$71.88	\$0.00
JO102425	307159	OLSON'S TOWING		Towing for September	\$3,639.38	\$0.00
JO102425	307160	ONE CALL CONCEPTS, INC.		SEP WATER, SEWER, & ST SEWER L	\$854.65	\$0.00
JO102425	307161	OVERHEAD DOOR CO. OF MINOT		Overhead door button opener X	\$6,671.00	\$0.00
JO102425	307162	PRAIRIE SUPPLY		TORCH TIP	\$42.44	\$0.00
JO102425	307163	PREFERRED CONTROLS CORP		Vfd Troubleshooting at 30th st	\$2,868.72	\$0.00
JO102425	307164	PROCOLLECT		PROCOLLECT FEES	\$744.10	\$0.00
JO102425	307165	RDO EQUIPMENT		FAN; FAN DRIVE	\$2,719.72	\$0.00
JO102425	307166	RED ROCK FORD OF GRAND FORKS, LLC		002; COMPLETE HEADLIGHT ASSEMB	\$725.11	\$0.00
JO102425	307167	REFUND ONE TIME PAY	CRISERA, RICHARD	UB 78648 1612 31ST	\$309.81	\$0.00
JO102425	307168	REFUND ONE TIME PAY	DUREN, JASON	UB 210 701 25TH	\$34.45	\$0.00
JO102425	307169	REFUND ONE TIME PAY	ROGERS, JEREMY F	UB 14822 1021 MAIN	\$1,103.00	\$0.00
JO102425	307170	REFUND ONE TIME PAY	SHELL, MATT	UB 13204 1710 14TH	\$60.70	\$0.00

JO102425	307172	RICE, KRISTINA	RC-1100 Rental Assistance	\$2,236.36	\$0.00
JO102425	307173	RIEKES EQUIPMENT	001; CABIN AIR FILTER	\$148.02	\$0.00
JO102425	307174	ROLLKALL	Subscription to RollKall	\$18.00	\$0.00
JO102425	307175	TECHNOLOGIES LLC SANITATION PRODUCTS	BUSHINGS; BUSHING	\$5,780.42	\$0.00
JO102425	307176	SCHULTZ PROPERTY MAINTENANCE, LLC	Levee Maintenance -Clearing an	\$20,816.20	\$0.00
JO102425	307177	SHERWIN WILLIAMS	Paint machine repair parts - g	\$700.65	\$0.00
JO102425	307178	SHORT ELLIOTT	WILDLIFE HAZARD REMOVAL & DRAI	\$219,660.72	\$0.00
JO102425	307179	HENDRICKSON, INC SIGN SOLUTIONS USA	SIDA entering sign from cargo	\$56.05	\$0.00
JO102425	307180	SOURIS VALLEY	Police Union Annual Lodge Due'	\$3,187.50	\$0.00
JO102425	307181	REGIONAL LODGE 7 SRF CONSULTING GROUP	SRF - TRANSIT DEVELOPMENT PLAN	\$14,061.59	\$0.00
JO102425	307140	STEVENSON, MARY	RC-1094 Rental Assistance	\$2,365.73	\$0.00
JO102425	307182	STRATA CORPORATION	TAXIWAY C&C3 REHABILITATION	\$1,494,215.00	\$0.00
JO102425	307183	TECTA AMERICA	Roof Repair - Public Works	\$1,163.33	\$0.00
JO102425	307184	THE HOWARD COMPANY, INC	Clearance bar for long term pa	\$3,423.48	\$0.00
JO102425	307185	THE IRIS COMPANIES	BADGING SUPPLIES	\$464.65	\$0.00
JO102425	307186	TITAN MACHINERY	HYDRAULIC; HYDRAULIC MOTOR	\$3,574.63	\$0.00
JO102425	307187	TRINITY HEALTH	September 2025 Prisoner Care	\$7,841.42	\$0.00
JO102425	307188	TUFF TRUCKS	truck bed cover	\$1,719.96	\$0.00
JO102425	307189	ULTRA CONTRACTING, LLC	Driveway Apron Central Ave and	\$3,500.00	\$0.00
JO102425	307190	UNITED MAILING SERVICE	POSTAGE/SHIPPING	\$268.00	\$0.00
JO102425	307191	UNITED QUALITY COOPERATIVE	UNLEADED	\$44,361.19	\$0.00
JO102425	307192	VISIT MINOT	October 2025 Motor Vehicle Tax	\$87,092.98	\$0.00
JO102425	307193	WALLWORK TRUCK CENTER MINOT	001; COOLANT FILTER 4074	\$3,288.08	\$0.00
JO102425	307194	WARD COUNTY SHERIFF'S DEPARTMENT	VESTS FROM WARD COUNTY SHERIFF	\$1,317.00	\$0.00
JO102425	307195	WARD COUNTY TREASURER	WARD COUNTY - 625 15TH ST SE,	\$18,735.24	\$0.00
JO102425	307196	WEST OAKS ANIMAL HOSPITAL	Caspian vet bill	\$165.00	\$0.00
JO102425	307197	WESTLIE FORD	INSTALL NEW POWER INVERTER	\$943.29	\$0.00
JO102425	307198	WESTLIE TRUCK CENTER	016; REAR SPRING FOR HENDRICKS	\$13,488.73	\$0.00
JO102425	307047	ZACHARY JOHNSHOY	Lime unloading auger trouble s	\$528.97	\$0.00
			Total	\$29,488,902.23	\$7,427.00



TO: Mayor and Members of the City Council

FROM: Bryan Banfill, Public Works Director

DATE: November 3, 2025

SUBJECT: 2026 - AWARD OF FUEL BID

I. RECOMMENDED ACTION

- 1. It is recommended City Council award to Enerbase for the winter and summer blend diesel and to Farstad for unleaded gas; and**
- 2. Authorize the Mayor and staff to sign applicable documentation.**

II. DEPARTMENT CONTACT PERSONS

Bryan Banfill, Public Works Director, 701-857-4112

III. DESCRIPTION

A. Background

Public Works orders fuel for use by all City departments. This is dispensed from tanks located at the Public Works facility. Annual amounts consist of approximately 70,000 gallons of unleaded gas, 70,000 gallons of #1 or winter master diesel, and 70,000 gallons of #2 or summer diesel. Quantities are delivered by the tanker load by the suppliers and are in quantities from 6,000 to 9,000 gallons at a time. With the limited storage capacity, it is important that fuel be available within 24 hours notice to provide a reliable supply during the snow season.

B. Proposed Project

On October 20th, 2025, the Public Works Operations Department opened bids for providing the City with approximately 210,000 gallons of diesel and unleaded gas. Enerbase submitted a bid of \$0.025/gal under rack price for both winter and summer blend diesel. Enerbase also submitted a bid of \$0.015/gal under rack price for unleaded gas. Farstad Oil submitted a bid of \$0.022/gal under rack price for winter and summer blend diesel and \$0.022/gal under rack price for unleaded.

C. Recommendation Detail

The bids submitted appear to meet all requirements of the bid specifications. The award is recommended to both companies based on the best quote being

provided. Enerbase is being recommended for the winter and summer blend diesel, and Farstad Oil is being recommended for the unleaded gas.

IV. IMPACT

A. Aspirations

Prepared and Resilient: Minot is prepared to take effective action when faced with challenges and works with the community's resilient nature to persevere.

B. Service/Delivery Impact:

If deliveries are not provided within 24 hours, as stated in the bid documents, all department's operations could be jeopardized.

C. Fiscal Impact

Project Costs

Fuel is a commodity that fluctuates with market conditions. Vendors will supply fuel to the City of Minot at market price or "rack price" plus markup and delivery. Enerbase's bid would amount to a cost savings of \$1,750 (Winter Blend), and \$1,750 (Summer Blend) for diesel. Farstad's bid would amount to a cost savings of \$1,540 for Unleaded - E87 gas.

Project Funding

Each department that uses fuel has funds budgeted in their 2026 budget.

VI. ALTERNATIVES

Council could elect not to accept any of the bids and direct staff to post an advertisement for additional bids.

**CITY OF MINOT
BID PROPOSAL
PROJECT #4971
FUEL**

The City of Minot is a municipal government and is tax exempt. Bids shall not include sales tax or other applicable taxes. The tax exempt number is E4351.

<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Extended Total Cost</u>
Winter blend Diesel	70,000 gal.	Rack + <u>-.025</u> /gal	<u>\$1750.00</u>
Summer blend Diesel	70,000 gal.	Rack + <u>-.025</u> /gal	<u>\$1750.00</u>
Unleaded E87 gas	70,000 gal.	Rack + <u>-.015</u> /gal	<u>\$1050.00</u>
Total			<u>\$4550.00</u>

In submitting the bid, it is understood that the contract will be awarded on the basis of lowest and best bid, that the right to reject any and all bids is reserved by the owner, and it is agreed that this bid may not be withdrawn within 90 days after actual date of the opening. Payment will be made within 30 days after receipt of invoice.

The bidder hereby certifies: (a) that this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; (b) that he has not directly or indirectly induced or solicited any other bidder to put in false or sham bid; (c) that he has not solicited or induced any person, firm or corporation to refrain from bidding; and (d) that he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the owner.

Wesley Endregeon
Signature

10-14-2025
Date

701.852.2501
Phone

Enerbase
Company Name

Energy Relations
Title

Minot
Address

**CITY OF MINOT
BID PROPOSAL
PROJECT #4971
FUEL**

The City of Minot is a municipal government and is tax exempt. Bids shall not include sales tax or other applicable taxes. The tax exempt number is E4351.

<u>Description</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Extended Total Cost</u>
Winter blend Diesel	70,000 gal.	Rack $\uparrow$ <u>-.022/gal</u>	\$ <u>-1540.00</u>
Summer blend Diesel	70,000 gal.	Rack $\uparrow$ <u>-.022/gal</u>	\$ <u>-1540.00</u>
Unleaded E87 gas	70,000 gal.	Rack $\uparrow$ <u>-.022/gal</u>	\$ <u>-1540.00</u>
Total			\$ <u>-4620.00</u>

In submitting the bid, it is understood that the contract will be awarded on the basis of lowest and best bid, that the right to reject any and all bids is reserved by the owner, and it is agreed that this bid may not be withdrawn within 90 days after actual date of the opening. Payment will be made within 30 days after receipt of invoice.

The bidder hereby certifies: (a) that this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; (b) that he has not directly or indirectly induced or solicited any other bidder to put in false or sham bid; (c) that he has not solicited or induced any person, firm or corporation to refrain from bidding; and (d) that he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the owner.

Roger A. Bischof
Signature

10-17-2025
Date

701-852-1194 ext: 127
Phone

FARSTAD OIL
Company Name

Supply Optimization Manager
Title

100 27th ST NE MINOT, ND 58702
Address



TO: Mayor and Members of the City Council

FROM: Lance Meyer, City Engineer

DATE: November 3, 2025

**SUBJECT: APPROVAL OF LETTER OF SUPPORT FOR THE METROPOLITAN
TRANSPORTATION PLAN**

I. RECOMMENDED ACTION

It is recommended City Council approve the attached letter of support for the draft Metropolitan Transportation Plan.

II. DEPARTMENT CONTACT PERSONS

Lance Meyer, City Engineer, 701-857-4100

III. DESCRIPTION

A. Background

The Central Dakota Metropolitan Planning Organization (CDMPO) is completing the first Metropolitan Transportation Plan (MTP) for the metro area. City staff, as a part of the Technical Advisory Committee (TAC), worked with other agencies to develop, review, and approve the draft plan.

B. Proposed Project

Staff have reviewed the MTP and determined that projects were placed as close to the requested year as possible. Staff feels the document can proceed to final plan status.

C. Recommendation Detail

CDMPO has requested TAC and council's support on the draft plan. The document appears to be ready for final status.

IV. IMPACT

A. Aspirations

Dynamic and Flourishing, Safe and Welcoming, Resilient and Prepared, Excellent and Connected

B. Service/Delivery Impact:

Council's support on the plan provides CDMPO with the confidence it needs to move ahead with adoption and implementation of planned activities and projects.

C. Fiscal Impact

N/A

Project Costs

N/A

Project Funding

N/A

VI. ALTERNATIVES

Alternative 1: Council can provide comments to staff or CDMPO regarding the MTP document.



October 21, 2025

To: Central Dakota Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC)

From: Lance Meyer, PE City of Minot

Re: Agency Review and Support of Central Dakota MPO 2050 Metropolitan Transportation Plan

Dear Central Dakota MPO TAC,

Thank you for the opportunity to review and comment on the Central Dakota MPO 2050 Metropolitan Transportation Plan (MTP), which describes regional investments in the transportation system through 2050. The City of Minot, as one of the member agencies of the Central Dakota MPO, was engaged in development of the plan through participation in the TAC. The City of Minot has no further comments.

A handwritten signature in blue ink that reads "Lance Meyer".

Lance Meyer, PE
City Engineer





TO: Mayor and Members of the City Council

FROM: Doug Diedrichsen, Principal Planner

DATE: November 3, 2025

SUBJECT: CASE #2025-51 LINHA'S 6TH ADDITION - FINAL PLAT

I. RECOMMENDED ACTION

It is recommended City Council approve the Final Plat as provided in Attachment A.

II. DEPARTMENT CONTACT PERSONS

Doug Diedrichsen, Principal Planner, 701-857-4122

Brian Billingsley, Community Development Director, 701-857-4122

III. DESCRIPTION

A. Background

The Preliminary Plat for Linha's 6th Addition passed first reading on October 6th, 2025. The property owner seeks to adjust the property lines for two lots lying in different zoning districts. The proposed subdivision will create two lots. Lot 1 will be 5.08 acres zoned "R1" Single family Residential and Lot 2 is 10.00 acres zoned "AG" Agricultural.

B. Proposed Project

The legal description for the property is Lots 1 & 2, Block 1, of Linha's 4th Addition to the City of Minot, Ward County, North Dakota.
The subject property address is 3900 16th St NW.

C. Recommendation Detail

It is recommended City Council approve the Final Plat as provided in Attachment A. The staff report is attached for further information in Attachment B.

IV. IMPACT

A. Aspirations

Dynamic and Flourishing

B. Service/Delivery Impact:

The proposed subdivision will adjust lot lines between two lots.

C. Fiscal Impact

N/A

Project Costs

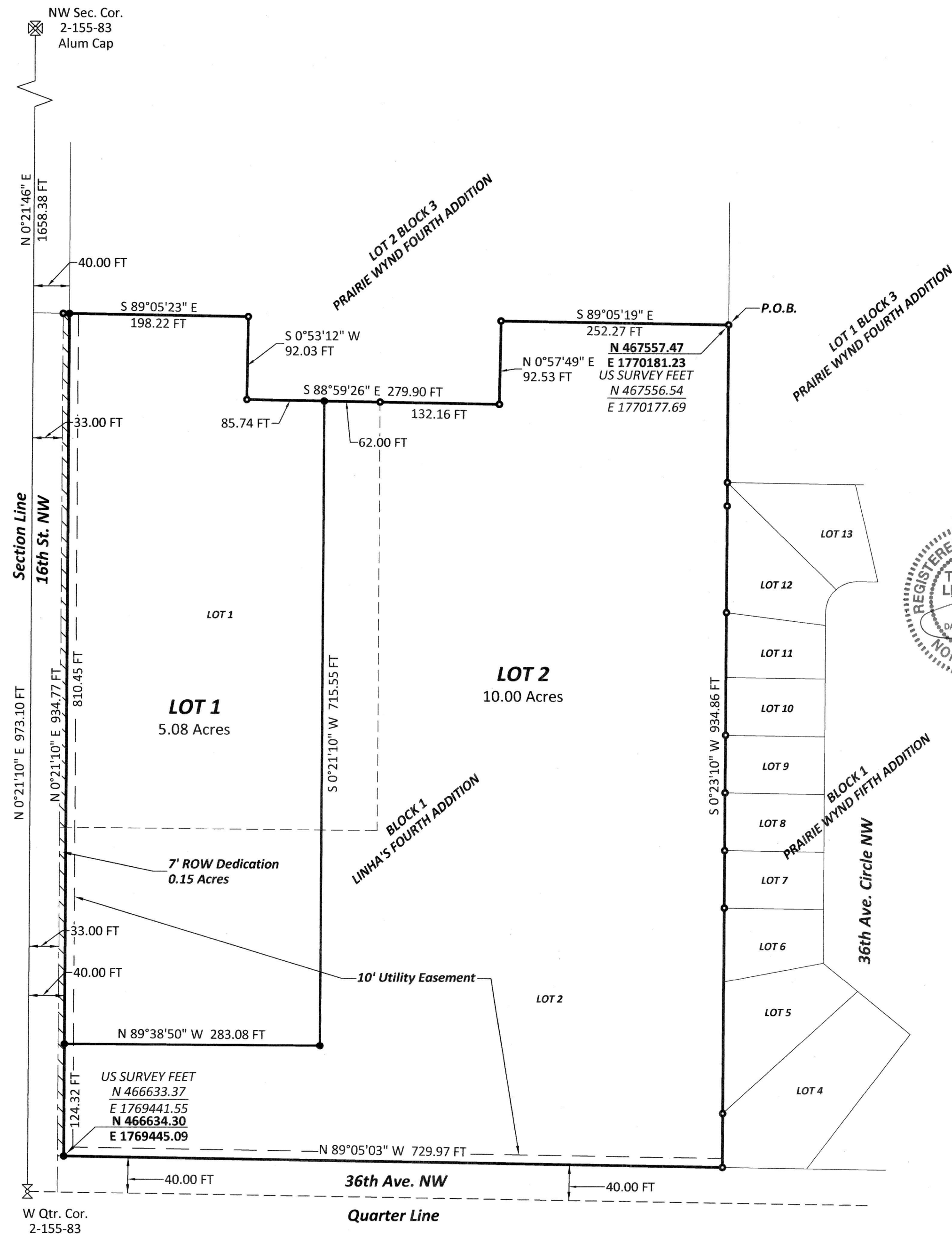
N/A

Project Funding

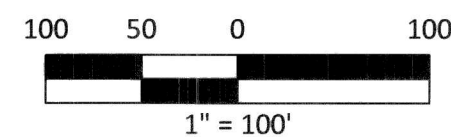
N/A

VI. ALTERNATIVES

Council may approve with conditions or deny the request.



- - Denotes Property Corners Set 18" #5 Rebar with PLS Cap #6134
- - Denotes Property Corners Found
- ⊗ - Denotes Section Corners
- ⊠ - Denotes Quarter Corners



NOTES:

- Basis of Bearing and Coordinates obtained from NGS OPUS Solution NAD 83 North Dakota North (3301) Int. Feet.
- Bearings and Distances may vary from previous plats due to different methods of measurement.
- Plat is subject to all prior Easements of record.

LINHA'S SIXTH ADDITION TO THE CITY OF MINOT, NORTH DAKOTA

BEING LOTS 1 AND 2 BLOCK 1 OF LINHA'S FOURTH ADDITION
TO THE CITY OF MINOT, WARD COUNTY, NORTH DAKOTA
LYING IN THE SW $\frac{1}{4}$ NW $\frac{1}{4}$, SECTION 2, TOWNSHIP 155 N, RANGE 83 W,
OF THE 5TH PRINCIPAL MERIDIAN, WARD COUNTY, NORTH DAKOTA

DESCRIPTION:

Know all men by these presents that Wayne A. Strand and Debbie Dyste, being Owners and Proprietors, of Lots 1 and 2 of Block 1 of Linha's Fourth Addition to the City of Minot, Ward County, North Dakota, lying in the SW $\frac{1}{4}$ NW $\frac{1}{4}$, Section 2, Township 155 N, Range 83 W, of the 5th Principal Meridian, being more particularly described as follows:

Beginning at the Northeast Corner of Lot 2 Block 1 of Linha's Fourth Addition to the City of Minot, a Plat being on file at the Ward County Recorder's Office, lying in the SW $\frac{1}{4}$ NW $\frac{1}{4}$, Section 2, Township 155 N, Range 83 W, of the 5th Principal Meridian, Ward County, North Dakota; Thence S 0°23'10" W, on the East Line of Lot 2 of Block 1 of said Linha's Fourth Addition, distance of 934.86 FT to a Point on the North Line of 36th Avenue NW, Document Number 2961070; Thence N 89°05'03" W, on the North Line of the said 36th Avenue NW, a distance of 729.97 FT; Thence N 0°21'10" E, a distance of 934.77 FT to the Northwest Corner of Lot 1 Block 1 of said Linha's Fourth Addition; Thence S 89°05'23" E, on a Boundary Line of Lot 1 Block 1 of said Linha's Fourth Addition, a distance of 198.22 FT to a Boundary Corner of Lot 1 Block 1 of said Linha's Fourth Addition; Thence S 0°53'12" W, on a Boundary Line of Lot 1 Block 1 of said Linha's Fourth Addition, a distance of 92.03 FT to a Boundary Corner of Lot 1 Block 1 of said Linha's Fourth Addition; Thence S 88°59'26" E, on a Boundary line of Lots 1 and 2 Block 1 of said Linha's Fourth Addition, a distance of 279.90 FT to a Boundary Corner of Lot 2 Block 1 of said Linha's Fourth Addition; Thence N 0°57'49" E, on a Boundary Line of Lot 2 Block 1 of said Linha's Fourth Addition, a distance of 92.53 FT to a Boundary Corner of Lot 2 Block 1 of said Linha's Fourth Addition; Thence S 89°05'19" E, on a Boundary Line of Lot 2 Block 1 of said Linha's Fourth Addition, a distance of 252.27 FT to the Point of Beginning.

Said described tract, of land contains 15.08 Acres more or less. Have caused the same to be surveyed and platted as shown hereon, to be known as Linha's Sixth Addition, to the City of Minot, Ward County, North Dakota, the owners hereunto affixed their signatures.

Wayne A. Strand

Debbie Dyste

STATE OF NORTH DAKOTA, COUNTY OF Ward

On this 17th Day of June, 2025, before me, a Notary Public in and for said State, Appeared Wayne A. Strand and Debbie Dyste, well known to be the persons described in the foregoing description and acknowledged to me that she executed the same on her own free act and deed.

My commission expires

KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2027

Notary Public, State of North Dakota

SURVEYOR'S CERTIFICATE

I, Thomas R. Leshovsky, a duly Registered Professional Land Surveyor, do hereby certify that I have Surveyed and Platted, the Foregoing described land. That Lots, Distances, Areas and Locations as shown on the foregoing Plat and in the Description Thereof, are true and correct to the best of my Knowledge and Belief.

Thomas R. Leshovsky P.L.S. #6134

STATE OF NORTH DAKOTA, COUNTY OF Ward

On this 17th Day of June, 2025, before me, a Notary Public in and for said State, Appeared Thomas R. Leshovsky, Registered Professional Land Surveyor, well known to be such, and acknowledged to me that he executed the foregoing Surveyor's Certificate as his own free act and deed.

My commission expires

KIMBERLY J P FLATEN
Notary Public
State of North Dakota
My Commission Expires May 31, 2027

Notary Public, State of North Dakota

APPROVAL

I hereby certify that the Plat shown hereon has been approved by the
Minot Planning Commission and the Minot City Council.

Approved: _____, 2025
Minot City Engineer



915 East 11th Street - PO Box 237 - Bottineau, ND 58318
110 8th Avenue Southwest - Minot, ND 58701
316 Eastdale Drive - PO Box 1277 - Bismarck, ND 58502



**Planning Commission
Staff Report**

Application Date: 06/05/2025
Date of Staff Report: 07/17/2025
Date of Planning Commission Meeting: 08/12/2025

Staff Contact: Doug Diedrichsen, Principal Planner
Staff Recommendation: Approval

Case Number: 2025-26
Project Name: Linha's 6th Addition – Preliminary Plat
Current Legal Description: See the project description below.
Proposed Legal Description: Lot 1 & 2 of Linha's 6th Addition to the City of Minot
Present Address: See the project description below.

Owners: Wayne Strand & Debbie Dyste
Representative: Wayne Strand
Entitlements Requested: Major Subdivision Preliminary Plat

Present Zone(s): "R1" Single Family Residential District, "AG" Agricultural District
Present Use(s): Agriculture, Single-Family Home
Uses Allowed in Present Zone(s): See Table 2.2 for allowed and conditionally permitted uses within each district.
Present Future Land Use Map Designation: Suburban Residential

Proposed Zone(s): No Change
Proposed Use(s): No change with lot line readjustment
Uses Allowed in Proposed Zone(s): See Table 2.2 for allowed and conditionally permitted uses within each district.
Proposed Future Land Use Map Designation: No Change

PROJECT DESCRIPTION:

Public hearing request by Wayne Strand, owner for a preliminary plat on a property zoned "R1" Single Family Residential District and "AG" Agricultural District. The legal description for the property is Lots 1 & 2, Block 1, of Linha's 4th Addition to the City of Minot, Ward County, North Dakota.

The subject property address is 3900 16th St. NW.

An aerial photo of the subject property can be found in **Exhibit 1.**

BACKGROUND INFORMATION:

The property owner seeks to adjust the property lines for two lots lying in different zoning districts. The proposed subdivision will create two lots. Lot 1 will be 5.08 acres zoned “R1” Single family Residential and Lot 2 is 10.00 acres zoned “AG” Agricultural.

The preliminary plat can be found in **Exhibit 2.**

The zoning and future land use map designation of the subject property and surrounding area is provided in **Exhibit 3.**

Site photos are provided in **Exhibit 4.**

STAFF ANALYSIS:

Subdivision Design Standards:

Section 10.2-7 C. of the Land Development Ordinance of the City of Minot (LDO) covers the process of application and submittal for a major subdivision preliminary plat. The applicant has submitted the necessary application documents required per Section 10.2-7 C. 2. and noticing has been conducted as required per 9.2-1 (B) and (C).

Section 10.2-7. D. requires that staff’s report consider the nature of the proposed development as prescribed within Section 10.2-5 relating to whether or not it meets the technical requirements of Article 10, and if not, whether any such requirements should be waived. To that end, staff provides the following guidance based on the various requirements of Chapter 10.3 – Design Standards:

Section 10.3-1, requiring the proposed subdivision to be designed in accordance with the standards of Chapter 10.3, the Land Development Ordinance as a whole, and a list of various other plans and codes, is satisfied.

Section 10.3-2 prohibits the approval of the subdivision of land that is unsuitable for development due to a variety of reasons. Staff finds the proposed preliminary layout, which proposes two lots, each with adequate terrain and access to be suitable for development. Staff finds Section 10.3-2 is satisfied.

Section 10.3-3. requires that a subdivision name not already be utilized elsewhere and spelled correctly. The name Linha’s 6th Addition has not yet been taken and is spelled correctly. Section 10.3-3. is satisfied.

Section 10.3-4. A-F. relating to Street Names and Numbering is not applicable, as there are no additional streets proposed via this subdivision.

The requirements of Section 10.3-11. relating to the design of the individual lots has been satisfied as those properties to be zoned meet the minimum lots size of 7,500 Sq. Ft. for an “R1” Single Family Residential interior lot and ten (10) acres in the “AG” Agricultural District.

Section 10.3-12 relating to block design is not applicable.

The requirements of Section 10.3-13. A. relating to the dedication of right-of-way, easements, and street widths is satisfied with no additional right-of-way dedications are required.

Sections 10.3-14 relates to sidewalks, which are exempted within the “AG” Agricultural District subdivision unless required by the City Engineering or their designee. Sidewalks are not being required and therefore Section 10.3-14 is satisfied.

Section 10.3-15 related to public utilities is satisfied. The land is outside of the service area of the municipal water and sewer system. Each site is suitable, at a minimum, for agricultural uses related to farming and ranching.

Section 10.3-21 related to financial security for necessary infrastructure improvements is not applicable.

Section 10.3-22 is satisfied, as the applicant is required to follow all City permitting processes for construction.

Comments:

1. There were no public comments at the time of writing this staff report.
2. The application was distributed to city departments and external public agencies within the City for review and the following comments were received:
 - a. Engineering: Both parcels currently have and will continue to have special assessments related to District 478 held in abeyance until they annex, at which time they will be assessed.

FINDINGS OF FACT:

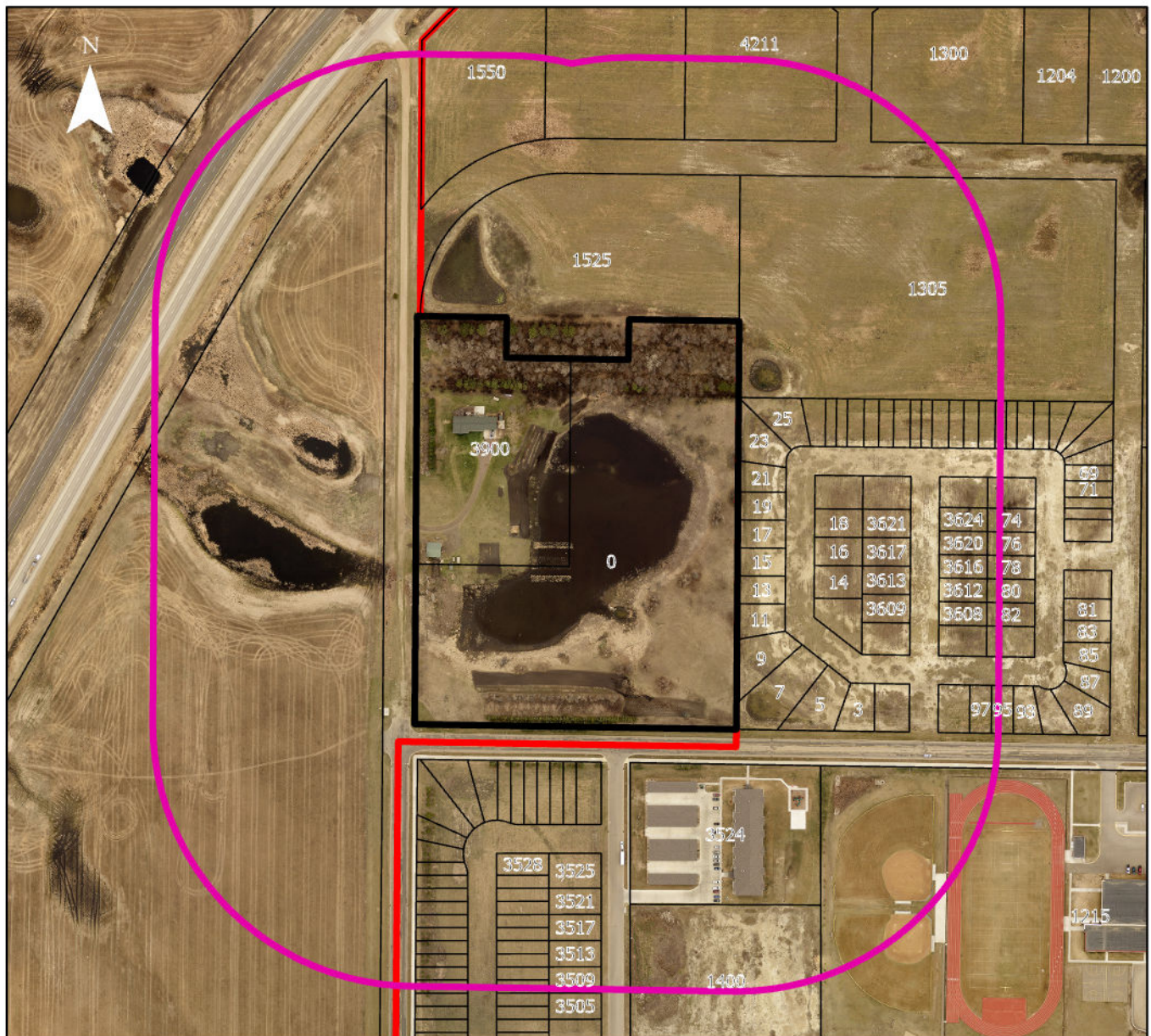
The Minot Planning Commission should accept the following findings of facts:

- 1) The applicants have submitted a complete application.
- 2) The property is zoned “R1” Single Family Residential & “AG” Agricultural District on the Official Zoning Map and has a “Suburban Residential” designation on the Future Land Use Map of the 2012 Comprehensive Plan.

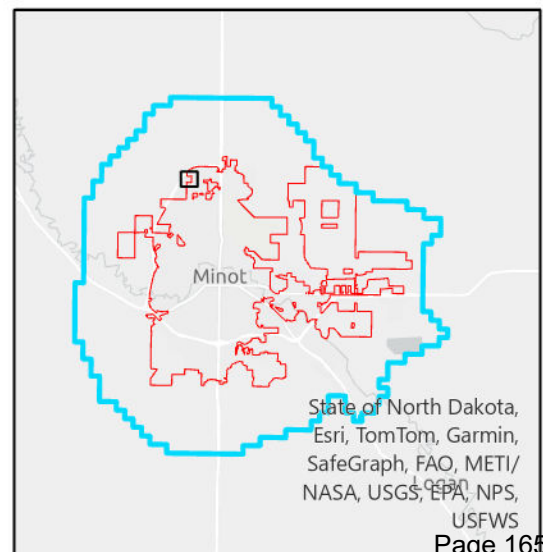
- 3) The applicant's request is consistent with the bulk requirements of Chapter 2.4 – "AG" Agricultural District and Chapter 2.6 "R1" Single Family Residential District of the Land Development Ordinance of the City of Minot (LDO).
- 4) The applicable sections of Chapter 10.3 related to subdivision design are satisfied.
- 5) The Minot Planning Commission has the authority to recommend approval, with or without conditions, or recommend denial of the Major Subdivision Preliminary Plat. The public notice requirements were met, the hearing was legally noticed and posted, and the hearing was held and conducted under the requirements of North Dakota Century Code and Minot City ordinances.

SAFF RECOMMENDATION TO PLANNING COMMISSION:

Staff recommends the Planning Commission adopt staff findings of fact and recommend City Council approve the Major Subdivision Preliminary Plat for Linha's 6th Addition.

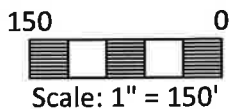
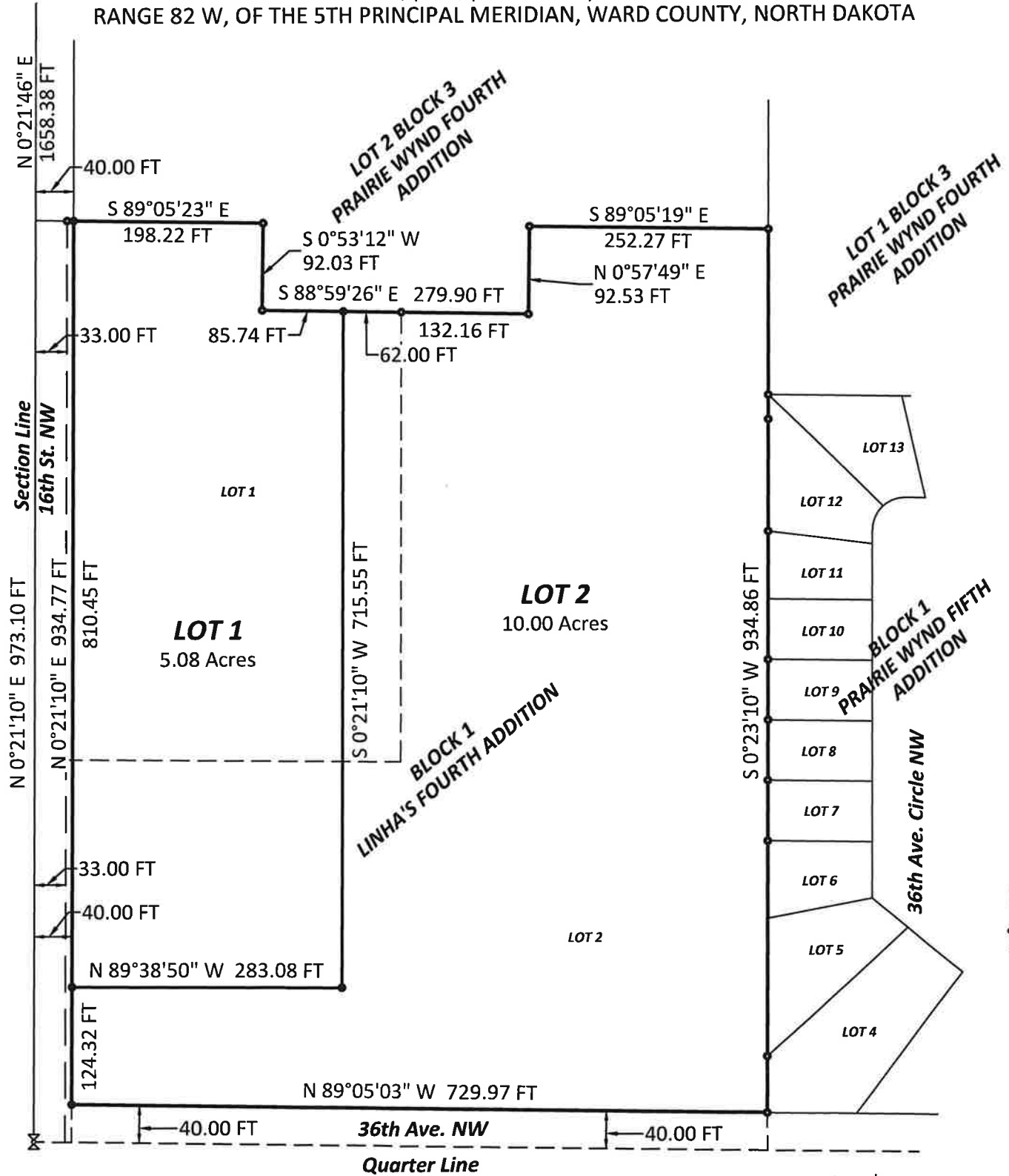


- Two Mile Boundary
- City Limits
- Case # 2025-26
- Case # 2025-26 Notification Area



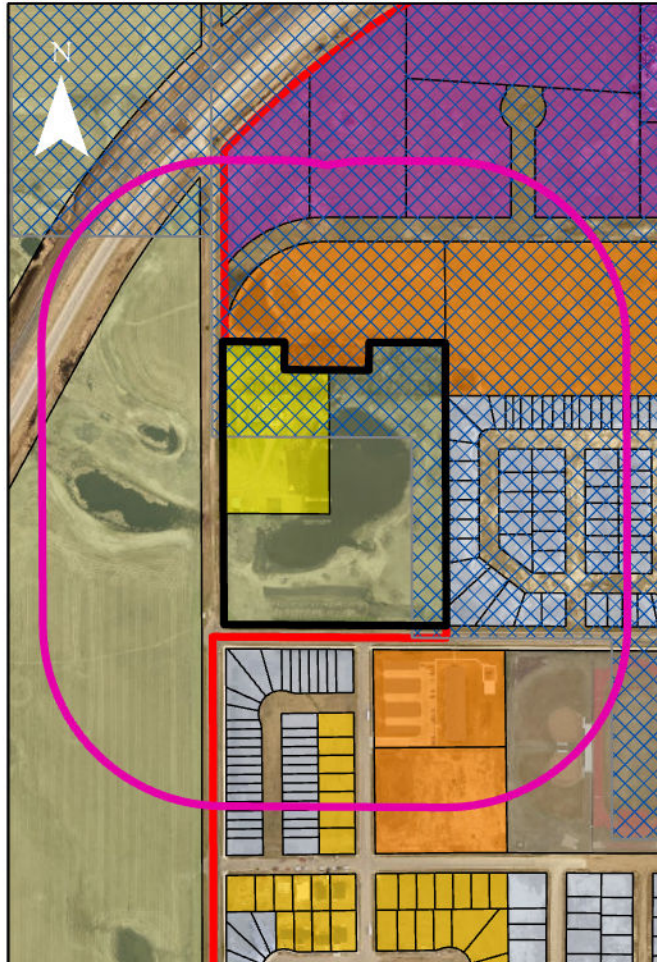
PRELIMINARY PLAT OF LINHA'S SIXTH ADDITION

TO THE CITY OF MINOT
BEING LOTS 1 AND 2 OF LINHA'S FOURTH ADDITION,
LYING IN THE SW $\frac{1}{4}$ NW $\frac{1}{4}$ SECTION 2, TOWNSHIP 155 N,
RANGE 82 W, OF THE 5TH PRINCIPAL MERIDIAN, WARD COUNTY, NORTH DAKOTA



915 East 11th Street - PO Box 237 - Bottineau, ND 58318
110 8th Avenue Southwest - Minot, ND 58701
316 Eastdale Drive - PO Box 1277 - Bismarck, ND 58502

ZONING



FUTURE LAND USE



0 300 600 1,200 Feet

Zoning

	AG
	M1
	P
	R1
	R1S
	R3
	RM
	R4

Both Maps

	Case # 2025-26
	Case # 2025-26 Notification Area

Land Use Type

	Suburban Residential
	Urban Residential
	General Commercial
	Gateway Commercial
	Mixed Use Center
	Light Industrial
	Public and Institutional

Exhibit 4 – Site Photos



Facing East



Facing South



Facing North



Facing West



TO: Mayor and Members of the City Council

FROM: Dale Plessas, Deputy Police Chief
Michael Frye, Chief of Police

DATE: November 3, 2025

**SUBJECT: APPROVE THE REQUEST FOR QUALIFICATIONS (RFQ) FOR
ARCHITECT AND ENGINEERING SERVICES TO REMODEL THE
MINOT POLICE STATION**

I. RECOMMENDED ACTION

It is recommended City Council approve the Request for Qualifications (RFQ) for Architect and Engineering Services to remodel the Minot Police Station, and approve the legal ad for publication.

II. DEPARTMENT CONTACT PERSONS

Michael Frye, Chief of Police, 701-857-4700
Dale Plessas, Deputy Police Chief, 701-857-9800

III. DESCRIPTION

A. Background

In May 2023, Minot City Hall relocated to a new facility, vacating its former location at 515 2nd Ave SW. The former City Hall building remains home to the Minot Police Department, which, 23 years since its last renovation, is now in need of expansion and modernization. A space needs analysis conducted in 2023 outlined several recommendations, and in 2025, the remodel project was officially added to the City of Minot's Capital Improvement Plan. In order to develop a scope and estimate of project cost, the City must now develop a working relationship with an architect and engineering firm. In furtherance of this goal, and to ensure the best possible outcome for the City, staff requests to utilize the Request for Qualifications process to select the best candidate for this task.

B. Proposed Project

The City of Minot Police Department, in conjunction with the City Engineer, developed a request for qualifications for architect and engineering services to remodel the police station located at 515 2nd Avenue SW in Minot. The work qualifications desired will generally include a review of existing space needs

analysis, conceptual building layout plans, council presentations, architectural, mechanical, electrical, plumbing, and civil site plan drawings and specifications, cost estimating, project bidding and bid analysis, construction administration and inspection, building commissioning, and as-built drawings. Contract type for this project will be in a master service agreement format with task orders issues for each phase of the project.

C. Recommendation Detail

The City of Minot will publish a legal ad three times: November 7th, 14th, and 21st. As part of this RFQ, interested firms must submit 5 bound copies and one digital copy in PDF format.

IV. IMPACT

A. Aspirations

Dynamic And Flourishing, Resilient and Prepared, Safe and Welcoming and Excellent and Connected

B. Service/Delivery Impact:

The current layout and legacy structure is fragmented due to its usage as a fire station, city hall, and police department. Moving forward with an RFQ and developing a working relationship with a qualified architect and engendering firm will allow for a purpose-built design that consolidates key functions such as investigations, training, and evidence processing. A thoughtfully designed layout will minimize wasted time and movement, enhance coordination between units, improve workflow efficiency, and provide better working conditions for staff while supporting quicker response times.

C. Fiscal Impact

Upon completion of the RFQ process and with the approval of the City council, the Chief of Police will negotiate the terms with the selected architect and engineering firm.

Project Costs

TBD

Project Funding

Funds for the contract will come from 2026 allocated funds.

VI. ALTERNATIVES

1. The council could reject the RFQ and/or the legal ad, and direct staff to make changes.
2. The council could decline to proceed with this project.

Request for Qualifications
Minot Police Department Remodel
City Project 4970

Background Information

The City of Minot Police Department is requesting qualification submittals for architect and engineering services to remodel a building at 515 2nd Avenue SW in Minot. The building is currently being used as the Minot Police Station and parts of the building are the former City Hall.

The work will generally include a review of existing space needs analysis, conceptual building layout plans, council presentations, architectural, mechanical, electrical, plumbing, and civil site plan drawings and specifications, cost estimating, project bidding and bid analysis, construction administration and inspection, building commissioning, and as-built drawings. Contract type for this project will be in a master service agreement format with task orders issues for each phase of the project.

Title VI

The City of Minot is committed to providing non-discriminatory service. Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the City.

The City of Minot will consider every request for reasonable accommodation to provide:

- an accessible meeting facility or other accommodation for people with disabilities,
- language interpretation for people with limited English proficiency (LEP), and
- translations of written material necessary to access City of Minot programs and information.

Appropriate provisions will be considered when the City of Minot is notified at least 10 days prior to the meeting date or the date the written material translation is needed.

To request accommodations, contact the City of Minot Title VI and ADA Coordinator, at 701-857-4753. TTY users may use Relay North Dakota at 711 or 1-800-366-6888.

General Scope of Work

The general scope of work is as follows:

1. Preliminary Analysis
 - a. Obtain as-built information and prior reports from City records for review
 - b. Perform preliminary surveys of the existing building and site
 - c. Establish all base drawing line work and other information required to start design
2. Space Needs Analysis and Conceptual Plan
 - a. Review existing space analysis documentation
 - b. Meet with police department staff regarding current space use, functional requirements, and future needs confirming work already completed from previous space needs analysis.
 - c. Develop conceptual plan options for review by police department staff for their concurrence addressing most important project goals.

- d. Develop preliminary budget estimates for each conceptual plan option for presentation by consultant at a city council meeting.
- e. Address any required feedback from staff or council for final conceptual plan. Develop final conceptual plan budget and present to city council for their concurrence.
- f. Develop scope and fee task order for final design and bidding.
- 3. Design
 - a. Using space analysis and council approved conceptual plan, develop design concepts and alternatives.
 - b. Design construction phasing plan to allow for occupancy of the building during construction activities.
 - c. Present design concepts and alternatives with associated costs to staff and council to select which options should move into final project design
 - d. Based on council decisions regarding the design alternatives, design architectural, civil, mechanical, electrical, and plumbing features
 - e. Design security and technology plan with heavy emphasis on automation and technology required to run a modern police building
 - f. Design furniture, fixtures, and equipment needed for the remodeled building with cost estimates for inclusion in the final estimate sent to the city council.
 - g. Produce final cost estimates with alternatives based upon final designs
 - h. Present final building designs and cost estimates to the city council.
- 4. Bidding
 - a. Bid the project according to federal, state, and local bidding requirements
 - b. Answer bid questions and issue addenda
 - c. Assist city in opening bids, review and recommend bid alternatives to the city
- 5. Construction Administration
 - a. Develop scope and fee task order for construction administration
 - b. Review contracts, bonds, and insurance requirements for conformance to project specifications
 - c. Respond to RFIs, review, comment, and approve shop drawings
 - d. Administer preconstruction conference
 - e. Perform site visits and inspections to ensure conformance to project specifications
 - f. Sub-consult and coordinate 3rd party inspections and special inspections required for the project completion.
 - g. Develop quote packages for the city for any required special inspections or testing required outside of the consultant's scope or ability.
 - h. Develop bid or quote packages for required furniture, fixtures, and equipment outside of general contractor's bid.
 - i. Coordinate with the contractor and be present for startup and training of building systems.
 - j. Review as-built submittal along with operation and maintenance manuals from the contractor to the city to ensure all requirements are met and project records reflect as-built conditions. Draft final record drawings and submit to city.

Department Contacts

Prospective responders who may have questions regarding this Request for Qualifications may call, email, or write:

Dale Plessas
Deputy Chief of Police
PO Box 5006
Minot, ND 58702-5006
Phone: 701-857-9868
dale.plessas@minotnd.gov

Submission of Qualifications and Ranking

All submittals must be sent to and received by:

City of Minot Police Department
Dale Plessas
Deputy Chief of Police
PO Box 5006
Minot, ND 58702-5006

Responses to the request for qualifications must be submitted to the Chief of Police office by December 12, 2025. The firm must submit 5 bound copies and one digital copy. The SOQ must be labeled "Qualifications Submittal for Minot Police Department Remodel Project 4970"

Responders to the request for qualifications must provide the following:

Statements of Qualifications are to be a maximum of 20 sheets double sided of 8 ½" x 11" paper. Resumes may be included in an appendix which is in addition to the 20 sheet maximum. Statements of Qualifications shall include at a minimum the following information which will be scored as follows:

1. Relevant experience with design of new or remodeling police stations, law enforcement facilities, and office buildings. (20 pts)
2. Relevant experience providing construction administration and inspection services for municipal buildings including project management, construction inspection, start up and commissioning, and as-built plan production. (20 pts)
3. Resumes of key personnel and any sub-consultant (if any) who will be assigned to the project. List personnel experience with designing, managing, and construction observation on projects with similar scope. (15 pts)
4. List and describe in detail a minimum of 3 relevant and comparable projects, preferably police stations or law enforcement facilities. (20 pts)
5. Firm's current and projected workload during the project timeline and percentage of time available for staff assigned to this project. (10 pts)
6. Background of firm or firms (if submitting as a team). (5 pts)
7. Location of firm's office and how expenses would be charged. (5 pts)
8. List of 4 references with one being a financial reference. (5 pts)

Each firm will be evaluated on the basis of values assigned to the above factors. One or more firms may be selected for the interview portion of the selection process as determined by appropriate City officials. Interviews will be conducted with the top-ranked firms.

1. The highest scored statements of qualifications will be selected for an interview round. The criteria used for scoring the consultant in this round will be as follows:
 - a. Understanding of project scope – 30 pts
 - b. Presentation in the interview – 20 pts
 - c. Project personnel schedule and availability chart – 10 pts
 - d. Project approach – 40 pts

The firm ranked highest through the selection process will be notified by phone and in writing. All firms, other than the highest ranked, will be advised in writing.

Council Selection and Contracting

The firm selected by the committee will be recommended to the City Council for award. The Chief of Police will negotiate a scope and fee with the selected firm.

If the fee cannot be agreed upon, the City reserves the right to terminate negotiations and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

The City envisions a Master Service Agreement (MSA) contract with Task Orders for each phase of the project. Fee structure will be hourly rates with no mark up on expenses up to a maximum fee.

All costs associated with preparation and submittal of qualifications shall be borne by the submitting firm. The Minot City Council reserves the right to reject any and all proposals.

Request for Qualifications
Minot Police Station Remodel
City Project 4970

The City of Minot Police Department is requesting qualification submittals for architect and engineering services to remodel a building at 515 2nd Avenue SW in Minot. The building is currently being used as the Minot Police Station and parts of the building are the former City Hall. The firm must submit 5 bound copies and one digital copy in PDF format. The RFQ must be labeled "Qualifications Submittal for Minot Police Station Remodel – City Project 4970". Responses to the request for qualifications must be submitted to the Chief of Police office by 4:00 pm December 12th, 2025.

All submittals must be sent to and received by:

City of Minot Police Department
Dale Plessas
Deputy Chief of Police
PO Box 5006
Minot, ND 58702-5006

Detailed information for those interested in submitting proposals is available in the Police Department Office, 515 2nd Avenue SW, Minot, ND, Monday through Friday between the hours of 8:00 a.m. and 4:30 p.m. or telephone at (701) 857-9868. The City of Minot reserves the right to reject any and all proposals.

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Publish Legal Ad three times: November 7th, 14th, and 21st.

Bill to: City of Minot
 Police Department
 515 2nd Ave. SW
 Minot, ND 58701



TO: Mayor and Members of the City Council

FROM: Justin Sundheim, Police Captain

DATE: November 3, 2025

SUBJECT: BUDGET AMENDMENT FOR POUND SERVICES

I. RECOMMENDED ACTION

It is recommended City Council pass the budget amendment on first reading for pound services.

II. DEPARTMENT CONTACT PERSONS

Michael Frye, Chief of Police, 701-857-4700

III. DESCRIPTION

A. Background

In 2024, a request for proposal (RFP) was initiated for city pound services. As a result of the process, Souris Valley Animal Shelter (SVAS) was recommended and approved by Council. A contract was later negotiated and approved after the FY2025 budget was finalized. Pound services were allocated at \$45,000 in the approved FY2025 budget, an amount lower than the projected contract cost of \$200,000.

B. Proposed Project

To date, the cost of the pound services contract has been absorbed through other department budget lines. However, this is no longer sustainable, as the expense is now impacting overall fiscal obligations.

C. Recommendation Detail

It is requested that the transfer of \$132,000 from the general fund be reallocated to the committed pound services contract. This is expected to cover the overall cost of the contract, to include the remainder of 2025. Despite the \$132,000 request, the expenditure remains lower than the original 2025 contract projection of \$200,000+.

IV. IMPACT

A. Aspirations

Safe and Welcoming

B. Service/Delivery Impact:

Approval of funding will ensure the department can meet its pound services commitment to the community without negatively impacting other budget priorities.

C. Fiscal Impact

Project Costs

10021000-44340: \$132,000

Project Funding

General Fund Cash Reserves

VI. ALTERNATIVES

1) Council can deny the transfer of funds. As a result, the department would continue to absorb the contractual costs, which would have an adverse impact on operational and committed expenditures.

ORDINANCE NO:

**AN ORDINANCE AMENDING THE 2025 ANNUAL BUDGET TO INCREASE THE
POLICE DEPARTMENT POUND SERVICES EXPENDITURES AND APPROVE THE
USE OF GENERAL FUND CASH RESERVES.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

§1: An ordinance amending the 2025 annual budget to increase the police department pound services expenditures using general fund cash reserves:

10021000-44340		\$132,000
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§2: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING:

PASSED SECOND READING:

APPROVED:

ATTEST:

Mark Jantzer, Mayor

Mikayla McWilliams, City Clerk



TO: Mayor and Members of the City Council

FROM: Veronica Meyer, Senior Project Manager

DATE: November 3, 2025

SUBJECT: 2026 WATER & WASTEWATER CHEMICALS - AWARD OF BID (4232)

I. RECOMMENDED ACTION

It is recommended City Council award the bid to the following suppliers for water and wastewater treatment chemicals:

1. Chlorine awarded to Hawkins Water Treatment for \$2,050.00/ton
2. Ammonium sulfate awarded to Hawkins Water Treatment for \$0.48/pound
3. Calcium nitrate solution awarded to Thatcher Company, Inc., for \$3.99/gallon
4. Lime awarded to Graymont for \$237/ton
5. Carbon dioxide awarded to AWG for \$238/ton

II. DEPARTMENT CONTACT PERSONS

Jason Sorenson, Utilities Director, 701-857-4768

III. DESCRIPTION

A. Background

On October 21, 2025, the Utilities Department opened bids for chemicals at the Minot Water Treatment Plant and Wastewater Department for 2026. Results of the bid opening are tabulated below:

Bidder	Carbon Dioxide (ton)	Chlorine (ton)	Calcium Nitrate (gal)	Ammonium Sulfate (lb)	Quicklime (ton)
2025 Low Bids	\$239.00	\$2,075.00	\$4.24	\$0.44	\$224.10
Graymont					\$237.00
Thatcher Company, Inc.		\$2,400.00	\$3.99	\$0.51	
Pencco, Inc.			\$4.07		

Hawkins	\$2,050.00	\$4.37	\$0.48
Water Treatment			
AWG	\$238.00		

B. Proposed Project

Products are bid out each year for use at the Minot Water Treatment Plant for softening and treating the water as well as the Wastewater Department for odor control.

C. Recommendation Detail

N/A

IV. IMPACT

A. Aspirations

Prepared and Resilient

B. Service/Delivery Impact:

N/A

C. Fiscal Impact

Project Costs

These items are held in inventory and expensed as consumed. Each department has included funds in their 2026 budget.

Project Funding

14060000-46110 Water Treatment Supplies - \$2,043,535

14062000-46101 Department Materials & Supplies - \$375,000

VI. ALTERNATIVES

N/A



TO: Mayor and Members of the City Council

FROM: David Lakefield, Finance Director

DATE: November 3, 2025

SUBJECT: WAIVER OF STORM SEWER MAINTENANCE FEES FOR PROPERTIES

I. RECOMMENDED ACTION

It is recommended City Council approve to backdate the storm sewer maintenance portion for the 12 properties affected by the change back to January 1, 2025.

II. DEPARTMENT CONTACT PERSONS

David Lakefield, Finance Director, 701-857-4774
Melody Shelkey, Treasurer, 701-857-4771

III. DESCRIPTION

A. Background

City Council modified City Ordinance, Chapter 31 Section 152 for storm sewer fees, the modified ordinance became effective after the 2nd reading on September 15, 2025. Any properties that met the following requirements were no longer charged the storm sewer maintenance fee on utility bills:

1. Annexed parcels within 200 feet of the city limits line.
2. Must be located on a rural section roadway, ditches with no curbs or gutter.
3. The rural section roadway where the customer is located, isn't paved.

A total of 12 properties were affected by this change. The ordinance didn't originally provide any proration of any prior bills; the City has agreed to prorate the bills back to January 1, 2025.

B. Proposed Project

To prorate the storm sewer maintenance fees for the 12 properties affected by the ordinance change that was effective September 15, 2025.

C. Recommendation Detail

The proposed change will allow the backdating of the storm sewer maintenance fee removal back to January 1, 2025, for the 12 properties that were affected.

IV. IMPACT

A. Aspirations

Dynamic and Flourishing

B. Service/Delivery Impact:

The proposal would reduce the fees on the 12 properties that were affected by this change back to January 1, 2025, instead of the initial September 15, 2025, date.

C. Fiscal Impact

This results in a loss of storm sewer revenue for 2025 by a total of \$9,820.86 by prorating the storm sewer maintenance fee for the 12 properties back to January 1, 2025.

Project Costs

By backdating the properties to January instead of September, will result in an additional loss of storm sewer revenue in the amount of \$6,917.18, for a total revenue loss of \$9,820.86 for 2025.

Project Funding

A decrease in storm water utility revenue

VI. ALTERNATIVES

The Council could elect not to prorate the storm sewer maintenance charge for the 12 properties and keep as originally written to be effective after the original 2nd reading date of September 15, 2025.



TO: Mayor and Members of the City Council

FROM: Nick Schmitz, Asst. City Attorney

DATE: November 3, 2025

SUBJECT: 2025 CRIMINAL AND TRAFFIC ORDINANCE UPDATES

I. RECOMMENDED ACTION

It is recommended City Council pass the 2025 Criminal and Traffic Ordinance updates on first reading.

II. DEPARTMENT CONTACT PERSONS

Nick Schmitz, Asst. City Attorney, 701-857-3025
Stefanie Stalheim, City Attorney, 701-857-4190

III. DESCRIPTION

A. Background

The City Attorney Office has prepared, in conjunction with the Minot Police Department, a general clean-up ordinance related to some of the City's criminal and traffic ordinances.

B. Proposed Project

The attached ordinance updates several sections of the City Code to align with North Dakota state law regarding alcoholic beverages, motor vehicle violations, harassment, and disorderly conduct.

C. Recommendation Detail

This ordinance updates several sections of the Minot City Code to align with North Dakota state law. It establishes a new rule allowing peace officers to request identification from individuals suspected of being under 21 in licensed alcohol establishments and makes refusal to show ID an infraction. Several motor vehicle fines are adjusted, and new provisions are added holding vehicle owners accountable for allowing illegal passing of school buses or fleeing police. The harassment and disorderly conduct sections are updated to include electronic and online behavior, the use of drones or robots for harassment, and improper use of surveillance devices. Overall, the ordinance modernizes local laws to reflect current state statutes and technology.

IV. IMPACT

A. Aspirations

Safe and Welcoming

B. Service/Delivery Impact:

The service/delivery impact of this ordinance is primarily administrative and enforcement-related rather than operational. The overall impact will be modest, focusing on improved enforcement consistency and alignment with state law.

C. Fiscal Impact

Adjusted fine amounts and new infraction types may have a fiscal impact on fine collections — but the variable nature of criminal fines will not make those collections easily quantifiable. This ordinance is not anticipated to carry a significant financial burden.

VI. ALTERNATIVES

Council can pass the ordinances as proposed or modify the proposed ordinances consistent with North Dakota Century Code.



ORDINANCE NO. _____

AN ORDINANCE ENACTING SECTION 5-6.2 (EVIDENCE OF AN INDIVIDUAL UNDER TWENTY-ONE YEARS OF AGE IN A LICENSED PREMISES – PROOF OF IDENTIFICATION – REFUSAL – PENALTY) IN ARTICLE I (IN GENERAL), CHAPTER 5 (ALCOHOLIC BEVERAGES); AMENDING SECTIONS 20-6(A)(29.1)(29.2)(32)(77) AND (88) OF DIVISION 1 (MOVING OFFENSES, ARTICLE II (SUBSTANTIVE OFFENSES), CHAPTER 20 (MOTOR VEHICLES AND TRAFFIC); ENACTING SECTIONS 20-6(A)(77.1) AND (92) OF DIVISION 1 (MOVING OFFENSES, ARTICLE II (SUBSTANTIVE OFFENSES), CHAPTER 20 (MOTOR VEHICLES AND TRAFFIC); AND AMENDING SECTION 23-12 (HARASSMENT) AND SECTION 23-16 (DISORDERLY CONDUCT), OF ARTICLE II (TRADITIONAL OFFENSES), CHAPTER 23 (OFFENSES – MISCELLANEOUS), CODE OF ORDINANCES, CITY OF MINOT, NORTH DAKOTA TO ALIGN LANGUAGE WITH STATE LAW.

WHEREAS, the City of Minot is a political subdivision lawfully recognized in the state of North Dakota as a home rule city and possessing municipal powers and authority pursuant to its home rule charter and the provision of North Dakota Century Code (NDCC) § 40-05.1, as well as statutory provisions codified in NDCC 40-05-01; and

WHEREAS, the City of Minot has the authority, through its home rule charter, to adopt, amend, and repeal ordinances, resolutions, and regulations to carry out its governmental and proprietary powers and to provide for public health, safety, morals, and welfare, and penalties for a violation thereof, including the power to fix fees in the exercise of its governmental police powers; and

WHEREAS, The City Council desires to amend, repeal, and enact as appropriate the following City ordinances to align with North Dakota Century Code; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

§ 1. That Sec. 5-6.2 (Evidence of an individual under twenty-one years of age in a licensed premises - Proof of identification - Refusal – Penalty) in Article I (In General) of Chapter 5 (Alcoholic Beverages), Code of Ordinances, City of Minot, North Dakota, is hereby enacted and shall read as follows:

Sec. 5-6.2 Evidence of an individual under twenty-one years of age in a licensed premises - Proof of identification - Refusal - Penalty.

(1) If a peace officer has reasonable and articulable suspicion that an individual under the age of twenty-one is in a licensed premises for a purpose prohibited under section 5-02-06, the peace officer may request the individual to furnish a nondriver photo identification card or an operator's license to verify the individual's age.

(2) An individual who refuses to provide proof of identification upon request is guilty of an infraction.

(3) If an individual charged with an infraction under this section produces a nondriver photo identification card or an operator's license before the final disposition of the infraction establishing the individual was twenty-one years of age or older at the time of the peace officer's request to furnish identification, the prosecuting attorney shall dismiss the infraction against the individual.

§ 2. That Sec. 20-6(a) (29.1) (Driving without Liability Insurance) and Sec. 20-6(a) (29.2) (Use of Wireless Communications Device Prohibited) in Division 1 (Moving Offenses), Article II (Substantive Offenses), Chapter 20 (Motor Vehicles and Traffic), Code of Ordinances, City of Minot, North Dakota, are hereby amended as follows:

Sec. 20-6(a) (29.1) 39-08-20 (Driving without liability insurance). [~~\$300~~150.00 - 1st offense] [~~\$600~~300.00 - for a 2nd or subsequent violation in three (3) years];

Sec. 20-6(a) (29.2) 39-08-23 (Use of wireless communications device prohibited). [~~\$200~~100.00];

§ 3. That Sec. 20-6(a) (29.4) (Failure to Maintain Control) in Division 1 (Moving Offenses), Article II (Substantive Offenses), Chapter 20 (Motor Vehicles and Traffic), Code of Ordinances, City of Minot, North Dakota, is hereby amended as follows:

Sec. 20-6(a) (29.4) 39-08-25 (Failure to maintain control). [~~\$200~~100.00]

§ 4. That Sec. 20-6(a)(32)(Speed limitations) in Division 1 (Moving Offenses), Article II (Substantive Offenses), Chapter 20 (Motor Vehicles and Traffic), Code of Ordinances, City of Minot, North Dakota, is hereby amended as follows:

Sec. 20-6 (a) (32) 39-09-02 (Speed limitations).

a. It shall be unlawful for the driver of a vehicle to drive the same at a speed exceeding the following on a street, avenue, or alley, except in instances where a different speed is specified in ordinance, by the laws of this state, or as established from time to time pursuant to section 20-2(a) and section 20-2(b) of this chapter:

1. Twenty-five (25) miles per hour on all streets and avenues of this city, except that on streets and avenues where signs are in place giving notice thereof, it shall be lawful to drive at the speed therein posted.

2. Fifteen (15) miles per hour in an alley. For the purposes of section 20-6(a)(32), an alley is defined as a street or avenue that is a narrow passageway between buildings or behind yards or is a street or avenue designated an alley by the City of Minot engineer or his designee.

3. For a violation of section 20-6(a) (32), a fee is hereby established as follows:

SPEED ZONES 55 MPH OR LESS:	
1-5 miles over limit	\$10.00
6-10 miles over limit	\$10.00 plus \$2.00/each mph over 5 mph over limit
11-15 miles over limit	\$20.00 plus \$2.00/each mph over 10 mph over limit
16-20 miles over limit	\$30.00 plus \$4.00/each mph over 15 mph over limit
21-25 miles over limit	\$50.00 plus \$6.00/each mph over 20 mph over limit
26-35 miles over limit	\$80.00 plus \$6.00/each mph over 25 mph over limit
36-45 miles over limit	\$140.00 plus \$6.00/each mph over 35 mph over limit
46+ miles over limit	\$200.00 plus \$10.00/each mph over 45 mph over limit
SPEED ZONES GREATER THAN 55 but less than 70 MPH:	
1-10 miles over limit	\$4.00/each mph over limit
11-15 miles over limit	\$40.00 plus \$10.00/each mph over 10 mph over limit
16-20 miles over limit	\$90.00 plus \$10.00/each mph over 15 mph over limit
21-25 miles over limit	\$140.00 plus \$10.00/each mph over 20 mph over limit
26-35 miles over limit	\$190.00 plus \$10.00/each mph over 25 mph over limit
36-45 miles over limit	\$290.00 plus \$10.00/each mph over 35 mph over limit
46+ mph over limit	\$390.00 plus \$10.00/each mph over 45 mph over limit
SPEEDING IN SCHOOL ZONE with children present:	
1-10 miles over limit	\$80.00
11+ miles over limit	\$80.00 plus \$2.00/each mph over 10 mph over limit
SPEEDING IN CONSTRUCTION ZONE — workers present and posted "minimum fee \$80.00":	
1-10 miles over limit	\$160.00

11+ miles over limit	\$160.00 plus \$4.00/each mph over 10 mph over limit
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MPH Over Speed Limit	Zones 65 MPH or less
1-6 MPH over limit	\$20.00
7-15 MPH over limit	\$3.00 per MPH over limit
16+ MPH over limit	\$3.00 per MPH over limit + \$20.00 additional fee
MPH Over Speed Limit	Zones in Excess of 65 MPH
1-4 MPH over limit	\$20.00
5-15 MPH over limit	\$5.00 per MPH over limit
16+ MPH over limit	\$5.00 per MPH over limit + \$20.00 additional fee
Speeding in School Zone with children present:	
1-10 MPH over limit	\$40.00
11+ MPH over limit	\$40.00 plus \$1.00/each mph over 10.00 MPH over limit
Speeding in Construction Zone workers present and posted "minimum fee \$150.00"	
1-10 MPH over limit	\$150.00
11+ MPH over limit	\$150.00 plus \$2.00/each mph over 10 MPH over limit

§ 5. That Sec. 20-6(a) (77) (Overtaking and passing school bus) in Division 1 (Moving Offenses), Article II (Substantive Offenses), Chapter 20 (Motor Vehicles and Traffic), Code of Ordinances, City of Minot, North Dakota, is hereby amended as follows:

Sec. 20-6(a) (77) 39-10-46 (Overtaking and passing school bus).
[~~\$200~~250.00]

§ 6. That Sec. 20-6(a) (88) (Garbage, glass, etc., on highways prohibited) in Division 1 (Moving Offenses), Article II (Substantive Offenses), Chapter 20 (Motor Vehicles and Traffic), Code of Ordinances, City of Minot, North Dakota, is hereby amended as follows:

Sec. 20-6 (a) (88) 39-10-59 (Garbage, glass, etc., on highways prohibited).
[~~\$1,000.00~~500.00]

§ 7. Sec. 20-6(a) (77.1) (Permitting use of vehicle to violate Section 39-10-46 prohibited – Presumption of permission – Defense – Dual prosecution prohibited), in Division 1 (Moving Offenses), Article II (Substantive Offenses), Chapter 20 (Motor Vehicles and Traffic), Code of Ordinances, City of Minot, North Dakota, is hereby enacted as follows:

Sec. 20-6 (a) (77.1) 39-10-46.1 (Permitting use of vehicle to violate section 39-10-46 prohibited – Presumption of permission – Defense – Dual prosecution prohibited). [\$250.00]

§ 8. Sec. 20-6(a) (92) (Motor vehicle owner's responsibility regarding a driver who flees a peace officer – Exceptions), in Division 1 (Moving Offenses), Article II (Substantive Offenses), Chapter 20 (Motor Vehicles and Traffic), Code of Ordinances, City of Minot, North Dakota, is hereby enacted as follows:

Sec. 20-6 (a) (92) ~~Repealed 39-10-71.1 (Motor vehicles owner's responsibility regarding a driver who flees a peace officer - Exceptions).~~
~~[\$100.00 – 1st offense] [\$500 – for a 2nd or subsequent violation]~~

§ 9. That Sec. 23-12 (Harassment) in Article II (Traditional Offenses), Chapter 23 (Offenses – Miscellaneous), Code of Ordinances, City of Minot, North Dakota, is hereby amended as follows:

Sec. 23-12. – Harassment

~~No person shall with the intent to frighten or harass another:~~

A person is guilty of an offense if, with intent to frighten or harass another, the person:

(1) Make a telephone call anonymously or in offensively course language;

(2) Make repeated telephone calls or other electronic communication, whether or not conversation ensues, with no purpose of legitimate communication; ~~or~~

(3) Communicate a falsehood in writing or by electronic communication and cause mental anguish; ~~Any offense defined herein committed by use of a telephone may be deemed to have been committed at either the place the telephone call or electronic communication was made, or at the place where the telephone call or electronic communication was received.~~

(4) Communicates in writing, by electronic communication, or by electronically publishing, posting, or otherwise disclosing information to a public internet site or public forum an individual's personal identifying information; or

a. An offense defined herein is deemed communicated in writing if it is transmitted electronically, by electronic mail, facsimile, or other similar means. Electronic communication means transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo-electronic, or photo-optical system.

b. Any offense defined herein and committed by use of electronic communication may be deemed to have been committed at either the place at which the electronic communication was made or at the place where the electronic communication was received.

(5) Uses a robot to engage in offensive conduct with no legitimate purpose.

a. As used in this section "robot" means an artificial object or system that senses, processes, and acts using technology, including the associated elements, communication links, and artificial intelligence. The term includes remotely piloted aircraft.

§ 10. That Sec. 23-16 (Disorderly Conduct) in Article II (Traditional Offenses), Chapter 23 (Offenses – Miscellaneous), Code of Ordinances, City of Minot, North Dakota, are hereby amended as follows:

Sec. 23-16. – Disorderly conduct

An individual is guilty of a class B misdemeanor if, No person shall with intent to harass, annoy or alarm another person or in reckless disregard of the fact that another person is harassed, annoyed, or alarmed by the individual's behavior, the individual's behavior:

(1) Engages in fighting or in violent, tumultuous or threatening behavior;

(2) Make unreasonable noise;

(3) In a public place, uses abusive or obscene language, knowingly exposes that individual's penis, vulva, or anus, or makes an obscene gesture;

(4) Obstructs vehicular or pedestrian traffic or the use of a public facility;

(5) Persistently follows a person in or about a public place or places;

(6) While loitering in a public place for the purpose of soliciting sexual contact, the individual solicits the~~such~~-contact;

(7) Creates a hazardous, physically offensive or seriously alarming condition by any act which serves no legitimate purpose;

(8) Engages in harassing conduct by means of intrusive or unwanted acts, words, or gestures that are intended to adversely affect the safety, security, or privacy of another person; or

(9) Uses a fixed optical device that enhances or records a visual occurrence to view through any window of another person's property; or use a surveillance camera to capture an image from the dwelling or accessory structure of another person; however,

an individual using a surveillance camera has seven (7) days from notice by a law enforcement officer to direct or shield the camera so as to not capture an image from another person's dwelling or accessory structure before there is an offense.

§11. Effective Date. This Ordinance shall become effective upon final passage and approval.

PASSED FIRST READING: _____

PASSED SECOND READING: _____

ATTEST:

APPROVED:

Mikayla McWilliams, City Clerk

Mark Jantzer, Mayor



TO: Mayor and Members of the City Council

FROM: Brian Horinka, Transit Superintendent

DATE: November 3, 2025

**SUBJECT: BUDGET AMENDMENT FOR TRANSMISSION REPLACEMENT FOR
TRANSIT BUS**

I. RECOMMENDED ACTION

- 1. It is recommended City Council approve the budget amendment on the first reading in the amount of \$20,513 from Transit Cash Reserves into Vehicle & Equipment Repair;**
- 2. Authorize Staff to begin repairs prior to second reading of the budget amendment; and**
- 3. Authorize the Mayor and Staff to sign applicable documentation.**

II. DEPARTMENT CONTACT PERSONS

Bryan Banfill, Public Works Director, 701-857-4112

Brian Horinka, Transit Superintendent, 701-857-4144

III. DESCRIPTION

A. Background

On a daily basis during peak transit hours, we operate seven buses, 6 Eldorado Heavy Duty Kneeling Buses (with ramps) and 1 older medium-duty bus (with steps and wheelchair lifts). Recently, one of our critical assets, a 2018 Eldorado Transit Bus with 267,253 miles, has encountered significant mechanical issues. The bus has had persistent stalling problems, primarily due to a transmission malfunction. These operational disruptions have impacted the reliability and efficiency of our transportation services. To address these urgent repairs, a budget adjustment is necessary. Additionally, with this particular bus out of service, we must rely on two of the older medium-duty buses equipped with problematic step access and unreliable wheelchair lifts. This not only compromises the safety of our passengers but also risks undercutting our service efficiency and reliability. Currently, our vehicle and equipment maintenance fund has roughly \$11,000 remaining for the rest of 2025, which is inadequate given the pressing need for reliable transit services. This bus is integral to our fleet of six Eldorado Heavy Duty buses, all equipped with ADA-compliant ramps essential for wheelchair passengers.

B. Proposed Project

A budget amendment of \$20,512.15 is being requested from transit cash reserves into the transit Vehicle & Equipment Repair fund to offset costs associated with the transmission maintenance and replacement.

C. Recommendation Detail

To ensure the continued reliability and efficiency of our transportation services, a budget amendment is recommended to transfer funds from the transportation reserves into the department's vehicle and equipment maintenance fund. This allocation will address urgent maintenance needs, including critical repairs, thereby reducing downtime and operational disruptions.

IV. IMPACT

A. Aspirations

Prepared and Resilient, Safe and Welcoming, Excellent and Connected

B. Service/Delivery Impact:

Approving this item will enable the Transit Department to proceed with the necessary repairs to this bus, ensuring its prompt return to service and maintaining the highest standards of safety and reliability for our passengers.

C. Fiscal Impact

Project Costs

2018 Eldorado Transit Bus Repairs and Transmission Replacement -
\$20,513

Project Funding

Transit Cash Reserves - \$20,513

VI. ALTERNATIVES

Council could elect not to accept this request. By doing so, this would drive transit to depend on older, less reliable medium-duty buses (spare fleet of 4). The spare buses are mainly for short-term use due to their age, and using them more could cause service interruptions, frequent breakdowns, and higher repair costs.

WESTLIES CROSSROADS TRUCK CENTER

1401 20TH AVE S.E.

MINOT ND 58701

SERVICE DEPARTMENT 701-857-1662

NAME:	CITY OF MINOT	PHONE:		DATE:	10/21/2025
UNIT:	1011	MAKE:		YEAR:	2018
VIN:	JC084234	MODEL:	BUS	MILAGE:	267296

[illegible]

WESTLIE
TRUCK CENTER
MINOT, NORTH DAKOTA

TOTAL LABOR	8,200.50
TOTAL PARTS	11,127.12
ENVIROMENTAL	350.00
TAX	834.53
TOTAL ESTIMATE	20,512.15

**THIS IS AN ESTIMATE.
LABOR AND PARTS MAY VARY DUE TO UNFORSEEN
CIRCUMSTANCES.
THANK YOU FOR YOUR BUSINESS.**

ORDINANCE NO:

**AN ORDINANCE AMENDING THE 2025 ANNUAL BUDGET TO INCREASE THE
PUBLIC TRANSPORTATION VEHICLE EQUIPMENT AND REPAIR
EXPENDITURES FOR THE REPLACEMENT OF A BUS TRANSMISSION AND
APPROVE THE USE OF TRANSIT FUND CASH RESERVES.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MINOT:

- §1: An ordinance amending the 2025 annual budget to increase the public transportation vehicle equipment and repair expenditures for the replacement of a bus transmission and approve the use of transit fund cash reserves:

20566000-44330	2025660004	\$20,513
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- §2: This ordinance shall be in effect from and after its passage and approval.

PASSED FIRST READING:

PASSED SECOND READING:

APPROVED:

ATTEST:

Mark Jantzer,
Mayor

Mikayla McWilliams, City Clerk