



Regular City Council Meeting

Monday, November 3, 2025, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
 - 3.1. PRESENTATION FROM CHAIRMAN MARK FOX, MHA NATION
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
 - 4.2. CITY ATTORNEY'S REPORT
5. PLANNING COMMISSION
 - 5.1. CONSIDER THE REPORT OF THE PLANNING COMMISSION
 - 5.2. PUBLIC HEARING: CASE #2025-34 - SUMMER CLEAN UP - TEXT AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the text amendment ordinance as shown in Attachement A in alignment with the recommendation of the Planning Commission.

6. CONSENT ITEMS
 - 6.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the October 20, 2025, Regular City Council meeting.

- 6.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on

second reading:

- 1. Ordinance No 6125 - 2025-34 - Text Amendment - Summer Cleanup**
- 2. Ordinance No 6126 - 2025 BA - FD FY24 SHSP Grant**
- 3. Ordinance No 6127 - 2025 BA - Back the Blue Grant Award**
- 4. Ordinance No 6128 - 2026 BA - PD Donation for CAC Program**
- 5. Ordinance No 6129 - 2025 BA - Transfer Budgeted Line Items
Water Plant**
- 6. Ordinance No 6130 - 2025 BA - Library Donation for Children's
Library**
- 7. Ordinance No 6131 - 2025 BA - Regional CO2 Storage Facility**
- 8. Ordinance No 6132 - 2025 BA - 3rd St Bridge Repair Task order
2&3**

6.3. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinance on second reading:

- 1. Ordinance No 6134 - Civil Service Commission**

6.4. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinance on second reading:

- 1. Ordinance No 6133 - 29th Ave S at Main St S**

6.5. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. Minot Boys Wrestling Boosters to conduct a raffle on March 31, 2026, at Magic City Campus (1100 11th Ave SW).**
- 2. Rebel Cheer Booster Club to conduct a raffle on January 15, 2026, at Rebel Athletics (4000 N Broadway).**
- 3. Rebel Cheer Booster Club to conduct a raffle on November 17, 2025, at Rebel Athletics (4000 N Broadway).**
- 4. MCDC to conduct a raffle on October 26, 2025, at the Moose Lodge (400 9th St NW).**

- 5. Special Event Permit for Arny's 2.0 (12 3rd St SE).**
- 6. Special Event Permit for Saul's (105 1st St SE Basement).**
- 7. Special Event Permit for The Spot (6 2nd St NE).**
- 8. Special Event Permit for the Starving Rooster (30 1st St NE).**

6.6. BILLS, TRANSFERS, & PAYROLL

RECOMMENDED ACTION

It is recommended City Council approve the payroll for the period from September 21, 2025, through October 18, 2025, in the amount of \$2,683,406.35 and the bills and transfers for October in the amount of \$31,122,068.85.

6.7. MAYORAL APPOINTMENTS

RECOMMENDED ACTION

It is recommended the City Council confirm the following Mayoral Appointments:

- Kevin Seehafer, Labor Position on the MAGIC Fund Screening Committee, with a term to expire April 2028.**
- Todd Telin, Business Position on the MAGIC Fund Screening Committee, with a term to expire July 2028.**
- Dan Ternes, Finance Position on the MAGIC Fund Screening Committee, with a term to expire June 2028.**
- Kelly Perin, Finance Position on the MAGIC Fund Screening Committee, with a term to expire June 2027.**
- Lisa Olson, Minot Member Jurisdiction on the Central Dakota MPO Policy Board, with a term to expire November 2027.**

6.8. 2026 - AWARD OF FUEL BID

RECOMMENDED ACTION

- 1. It is recommended City Council award to Enerbase for the winter and summer blend diesel and to Farstad for unleaded gas; and**
- 2. Authorize the Mayor and staff to sign applicable documentation.**

6.9. APPROVAL OF LETTER OF SUPPORT FOR THE METROPOLITAN TRANSPORTATION PLAN

RECOMMENDED ACTION

It is recommended City Council approve the attached letter of support for the draft Metropolitan Transportation Plan.

6.10. CASE #2025-51 LINHA'S 6TH ADDITION - FINAL PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Final Plat as provided in Attachment A.

6.11. APPROVE THE REQUEST FOR QUALIFICATIONS (RFQ) FOR ARCHITECT AND ENGINEERING SERVICES TO REMODEL THE MINOT POLICE STATION

RECOMMENDED ACTION

It is recommended City Council approve the Request for Qualifications (RFQ) for Architect and Engineering Services to remodel the Minot Police Station, and approve the legal ad for publication.

6.12. BUDGET AMENDMENT FOR POUND SERVICES

RECOMMENDED ACTION

It is recommended City Council pass the budget amendment on first reading for pound services.

6.13. 2026 WATER & WASTEWATER CHEMICALS - AWARD OF BID (4232)

RECOMMENDED ACTION

It is recommended City Council award the bid to the following suppliers for water and wastewater treatment chemicals:

- 1. Chlorine awarded to Hawkins Water Treatment for \$2,050.00/ton**
- 2. Ammonium sulfate awarded to Hawkins Water Treatment for \$0.48/pound**
- 3. Calcium nitrate solution awarded to Thatcher Company, Inc., for \$3.99/gallon**
- 4. Lime awarded to Graymont for \$237/ton**
- 5. Carbon dioxide awarded to AWG for \$238/ton**

7. ACTION ITEMS

7.1. WAIVER OF STORM SEWER MAINTENANCE FEES FOR PROPERTIES

RECOMMENDED ACTION

It is recommended City Council approve to backdate the storm sewer maintenance portion for the 12 properties affected by the change back to January 1, 2025.

7.2. 2025 CRIMINAL AND TRAFFIC ORDINANCE UPDATES

RECOMMENDED ACTION

It is recommended City Council pass the 2025 Criminal and Traffic Ordinance updates on first reading.

7.3. BUDGET AMENDMENT FOR TRANSMISSION REPLACEMENT FOR TRANSIT BUS

RECOMMENDED ACTION

- 1. It is recommended City Council approve the budget amendment on the first reading in the amount of \$20,513 from Transit Cash Reserves into Vehicle & Equipment Repair;**
- 2. Authorize Staff to begin repairs prior to second reading of the budget amendment; and**
- 3. Authorize the Mayor and Staff to sign applicable documentation.**

8. PERSONAL APPEARANCES

9. MISCELLANEOUS AND DISCUSSION ITEMS

9.1. CITY OF MINOT AND WARD COUNTY JOINT COMMITTEE DISCUSSION

10. ADJOURNMENT