

On September 15, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Jantzer called the meeting to order at 05:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Mark Jantzer led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

PROCLAMATION

Mayor Jantzer proclaimed the 2025-2026 season as the Minot Symphony Orchestra's Centennial Season.

REPORTS

CITY MANAGER'S REPORT

Tom Joyce submitted a written report to the City Council.

PUBLIC HEARING

PUBLIC HEARING CASE #2025-39 - ABEL ACRES - PRELIMINARY PLAT

The motion to close the public hearing and approve the Preliminary Plat in alignment with the recommendation of the Planning Commission as provided in Attachment A was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CONSENT ITEMS

The motion to approve consent items 6.1 - 6.12 with staff recommended action was initiated by City Council Member Fuller, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES – Approve the minutes of the September 2, 2025, Executive Session, Special City Council meeting and Regular City Council meeting.

ORDINANCES – Approve the following ordinances on second reading:

1. Ordinance No 6110 - 2025 BA - Minot Public Library Collection
2. Ordinance No 6111 - Ordinance Amendment_Sec_31_152 Storm Sewer Fees
3. Ordinance No 6112 - 2025 BA - 3rd St Bridge Repair

ADMINISTRATIVE APPROVALS - Ratify the following administratively approved requests:

1. Minot High School Trap Team to conduct a calendar raffle in November 2025 at Minot North High School (2100 21st Ave NW).
2. Ward County 4-H to conduct a calendar raffle in January 2026 at NDSU Extension - Ward County (900 13th St SE).
3. Minot North Football Boosters to conduct a raffle on October 19, 2025, at the Mendez Residence (1116 174th Ave NW).
4. Union Silos - Silobration Street Dance (MACA) to conduct a raffle on August 29, 2025, at Citizens Alley (3 Main St S #2).
5. Independence, Inc to conduct a raffle on September 11, 2025, at Citizens Alley (3 Main St S #2).
6. Two Special Event Permits for the Blue Rider (118 1st Ave SE).
7. Special Event Permit for the Lucky Strike Casino and Lounge (1901 N Broadway).

8. Special Event Permit for On the Rocks (614 3rd St NE).
9. Two Special Event Permits for Sports on Tap (220 S Broadway).

GAMING SITE AUTHORIZATION - PRAIRIE GRIT ADAPTIVE SPORTS - Approve the gaming site authorization for the following organizations to conduct games of chance:

- Prairie Grit Adaptive Sports for a Calcutta on November 20, 2025, at the Minot Municipal Auditorium (420 3rd Ave SW).

RAILWAY CROSSING ELIMINATION (RCE) GRANT APPLICATION SUBMITTAL – Approve the request to submit a RCE grant application.

SUB AWARD AGREEMENT WITH MINOT HOUSING AUTHORITY - Approve the Sub Award agreement with Minot Housing Authority and authorize the Mayor to sign.

CLOSE OUT INACTIVE RENAISSANCE ZONE CASES - Approve and authorize staff to place a memo in each file stating that the application has been formally declared closed out by the City Council and ineligible for benefits.

SPECIAL ASSESSMENT APPROVAL: 2025 NUISANCE ABATEMENT - Approve the assessment roll for the 2025 Nuisance abatement.

AIRPORT 2023 T-HANGAR TAXILANES AND TAXIWAY B2 RECONSTRUCTION - FINAL PAYMENT - Approve the final payment and authorize the Mayor and the Airport Director to sign the required documents to close out the project.

MEDIATION AGREEMENT — EMINENT DOMAIN (LIBERTY SIERRA) - Review and approve the attached mediation agreement.

APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS - Approve the August 2025 general accounts receivable write-offs.

MOU WITH MINOT FIRE BIKE PATROL AND TRINITY AMBULANCE - Approve the agreement and authorize the Mayor to sign the MOU to work with Trinity Ambulance.

SHIRLEY COURT STREETLIGHT IMPROVEMENT - AWARD OF BID (4763)

The motion to award the bid for the construction portion of the Shirley Court Streetlight Improvement Project to the low bidder, Main Construction, Inc., in the amount of \$55,123.00; and authorize the Mayor to sign the Agreement was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ACTION ITEMS

ACQUISITION APPROVAL OF REFURBISHED 30' TRANSIT BUS

The motion to approve the purchase of a refurbished 2006 Gillig Low Floor Heavy Duty Transit bus for an amount not to exceed \$454,496.92 from Complete Coach Works contingent on staff approval of the bus and processes following the site visit; and authorize the Mayor and Staff to sign any purchase orders and contracts associated with this purchase was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: Mike Blessum.

LOCAL PREFERENCE BIDDING POLICY

The motion to approve the local preference bidding policy resolution was initiated by City Council Member Fuller and was seconded by City Council Member Blessum.

The motion to amend to change the threshold from 5% from 7% was initiated by City Council Member Fuller, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Rob Fuller, Mike Hayes, Scott Samuelson; nays: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner. The motion to amend failed.

The motion to amend to change 2(b) to 15 miles and 3 years was initiated by City Council Member Fuller, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Scott Samuelson; nays: Mark Jantzer, Lisa Olson, Paul Pitner. The motion to amend passed.

The motion to amend to change 2(c) to 3 years instead of 6 months was initiated by City Council Member Fuller, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Scott Samuelson; nays: Mark Jantzer, Lisa Olson, Paul Pitner. The motion to amend passed.

The motion to table this item until the October 6, 2025, Regular City Council meeting was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Mike Hayes, Paul Pitner, Scott Samuelson; nays: Lisa Olson. The motion to table passed.

~~PATHFINDER SERVICES OF ND (PSND) AGREEMENTS - PULLED~~

This item was pulled from the agenda prior to the Regular City Council meeting.

PUBLIC HEARING: 2026 ANNUAL BUDGET

The City Council held a public hearing on the 2026 annual budget.

The motion to close the public hearing was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

A recess was called from 8:20 pm - 8:31 pm.

The motion to approve the budget on first reading was initiated by City Council Member Blessum and seconded by City Council Member Pitner.

The motion to amend to implement an additional half cent sales tax for 5 years to supplement public safety for non-salary and benefit expenses was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: None; nays: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson. The motion failed.

The motion to amend to approve the general fund vehicle replacements to be funded out of general fund reserves was initiated by City Council Member Olson, seconded by City Council Member Hayes and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None. The motion passed.

The motion to amend to not retain one FT lieutenant, not create a FT advanced analytical administrator position in PD, increase the number of unfunded patrol positions to 12 positions, and retain Minot FD funding for PPE was initiated by City Council Member Blessum and seconded by City Council Member Pitner.

The motion to split the previous motion, taking 1 individually, 2 individually, and 3 & 4 together, was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Paul Pitner, Scott Samuelson; nays: Lisa Olson. The motion to split passed.

The motion to amend to eliminate the one FT lieutenant at the Minot PD in the amount of \$159,000 (salary and benefits) was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: None; nays: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson. The motion failed.

The motion to amend to not create a FT advanced analytical administrator position at the Minot PD in the amount of \$117,680 (salary and benefits) was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Scott Samuelson; nays: Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner. The motion failed.

The motion to amend to increase the number of unfunded patrol positions at the Minot PD from eleven to twelve and retain Minot FD funding for PPE in the amount of \$85,845 was initiated by City Council Member Blessum, seconded by City Council

Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pinter, Scott Samuelson; nays: Rob Fuller, Mike Hayes. The motion passed.

The motion to amend to eliminate the FT Executive Secretary in the City Manager and Mayor's office, in the amount of \$93,028 (salary and benefits) was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Paul Pitner, Scott Samuelson; nays: Mike Hayes, Lisa Olson. The motion passed.

The motion to amend to not create the FT Heavy Equipment Operator position in the amount of \$85,002 (salary and benefits) was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Scott Samuelson; nays: Mike Hayes, Lisa Olson, Paul Pitner. The motion passed.

The motion to direct staff to prepare a sales tax ordinance that allows for flexibility in the distribution of funds, as needs change on an annual basis, along with funding MACEDC from sales tax, with the remainder of the 15% economic development portion going to the general fund for property tax relief was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Scott Samuelson; nays: Lisa Olson, Paul Pitner. The motion passed.

A recess was called from 11:09 pm - 11:17 pm.

The motion to amend to return \$2,000,000 additional dollars back to the citizens of Minot from general fund reserves was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Scott Samuelson; nays: Lisa Olson, Paul Pitner. The motion passed.

The motion to amend to approve the enterprise fund vehicle requests was initiated by City Council Member Fuller and seconded by City Council Member Pitner. The motion was withdrawn.

The motion to amend the budget to remove the NDLC membership annual dues in the amount of \$25,000 from the City Council budget was initiated by City Council Member Samuelson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Scott Samuelson; nays: Mark Jantzer, Lisa Olson, Paul Pitner. The motion passed.

The motion to approve the budget on first reading with amendments was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Paul Pitner, Scott Samuelson; nays: Lisa Olson. The motion passed.

CITY MANAGER FINALIST RECOMMENDATIONS

The motion to approve moving forward with interviewing the following three finalists: Tom Joyce, David Kees, and David Lakefield was initiated by City Council Member Olson, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

SETTLEMENT AGREEMENT WITH PARKVIEW MHP, LLC

The motion to approve the attached Settlement Agreement and authorize the Mayor and appropriate City staff to execute the Settlement Agreement, Purchase Agreement, and any other documents necessary to carry out the terms of the Settlement Agreement was initiated by City Council Member Fuller, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

REVIEW OF RECYCLING POLICY

The motion to remove the mandate on recycling having April 2026 as the opt-out period, after that opt-outs will be handled similar to swapping cans, was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Paul Pitner, Scott Samuelson; nays: Mark Jantzer, Lisa Olson.

PERSONAL APPEARANCES

Travis Zabloney spoke to the City Council about sales tax allocations and property tax collections. Lianne Zeltinger mentioned an interaction with Superintendent Kevin Braaten and his staff about the maintenance of the welcome signs. John Coughlin and Peter Hugret were called, but not present.

MISCELLANEOUS AND DISCUSSION ITEMS

There were no items discussed.

LIAISON REPORTS

Alderwoman Olson attended a Committee on Childcare meeting, a roundtable with Representative Fedorchak, the Sentinel Town Hall, a SBPC Loan Review meeting, a CDMPO meeting, and a SBPC Executive Board meeting. Alderman Blessum mentioned the Minot Commission on Aging meeting was canceled. Alderman Pitner attended a Renaissance Zone Review Board meeting and the Visit Minot meeting is upcoming. Mayor Jantzer attended multiple citizens meetings, a meeting on the Hess/Chevron merger, title signings, and a meeting with US Representative Ed Case. Alderman Samuelson attended the Ward County Planning meeting and a Pension Board meeting. Alderman Fuller attended a Library Board meeting, the Ward County Planning meeting, and the Emergency Planning meeting. Alderman Hayes had no meetings to report on.

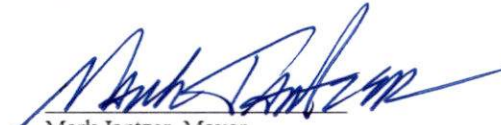
ADJOURNMENT

The motion to adjourn the meeting at 12:22 am was initiated by City Council Member Pitner, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mike Hayes, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ATTEST:


Mikayla McWilliams, City Clerk

APPROVED:


Mark Jantzer, Mayor