



Central Dakota MPO Technical Advisory Committee Meeting

Tuesday, October 14, 2025, at 10:30 AM

Public Works Conference Room 3, Public Works (1025 31st St SE)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL

2. APPROVAL OF MINUTES

2.1. REVIEW AND APPROVAL OF SEPTEMBER 9, 2025 MINUTES

Suggested Motion: I move to approve the minutes of the September 9, 2025 meeting as presented.

3. OLD BUSINESS

3.1. METROPOLITAN TRANSPORTATION PLAN - PHASE 3 ENGAGEMENT

This item is informational only; no action required.

4. NEW BUSINESS

4.1. 2026 SAFETY PERFORMANCE MEASURES (PM1) TARGETS
RESOLUTION

Suggested Motion: I move to recommend Policy Board approve Resolution 2025-4 surrounding the 2026 Safety Performance Measures as presented.

5. OTHER BUSINESS, IF ANY

5.1. GRANT SOLICITATION REMINDER

This item is informational only; no action required.

5.2. OTHER BUSINESS, IF ANY

5.3. OPPORTUNITY FOR PUBLIC COMMENT

6. ADJOURNMENT



Central Dakota MPO Technical Advisory Committee Meeting Minutes

Tuesday, September 9, 2025, at 10:30 AM
Public Works Conference Room 3,
Public Works (1025 31st St SE)

John Van Dyke called the meeting to order at 10:30 AM

1. ROLL CALL

The following were present:

Burlington City- David Anders

Minot City- Doug Diedrichsen, Lance Meyer, Brian Horinka

Surrey City- Jesse Berg

Ward County- Dana Larsen, Beth Pietsch

NDDOT- Will Hutchings

MPO Director- John Van Dyke

Absent: Sarah Karhoff, Korby Seward

Others Present: Angie Stenson (virtual), Paul Benning (virtual), Zoe Huebner (virtual), Stephen Joersz, Traffic Engineer, City of Minot

2. APPROVAL OF MINUTES

2.1 REVIEW AND APPROVAL OF THE AUGUST 12TH, 2025 MINUTES

Beth Pietsch arrived at 10:31am.

Motion to approve the minutes of the August 12, 2025 meeting as presented by Brian Horinka, seconded by Lance Meyer, and favored by all.

3. OLD BUSINESS

3.1 NOVEMBER 2025 TAC MEETING DATE AMENDMENT

John Van Dyke explained the need to change the November TAC meeting date from the 4th to the 18th of November. The purpose of the change is to compile, address, and present comments received as part of MTP Public Engagement Phase 3.

Motion to approve the amendment to the November 2025 TAC meeting date as presented by Jesse Berg, seconded by Lance Meyer, and favored by all.





3.2 2026-2027 UPWP

Will Hutchings arrived at 10:35am.

John Van Dyke informed TAC the draft UPWP had previously been presented and ultimately approved at the June Policy Board meeting. Comments were received by overseeing agencies (NDDOT, FHWA, and FTA) and are now integrated into the UPWP. Van Dyke mentioned the only changes other than those that were denoted using track changes is a minor change to Table 7. requested by NDDOT that aggregates some of the federal funding sources.

Motion to recommend Policy Board approve the 2026-2027 UPWP with changes as presented by Dana Larsen, seconded by Beth Pietsch, and favored by all.

3.3 MTP CONSULTANT UPDATE

The consultants presented the project prioritization process that was used to create a list for the fiscally constrained projects. Funding sources were identified and placed within the short-, mid-, and long-term lists. The fiscally constrained project list was broken down within the timelines. Dana Larsen voiced concern over the County Road 17 timeline as there is a plan in place for 2027 improvements, yet it is on the long-term list. The consultants informed him that they would fix this issue.

Some projects were identified as “illustrative”, being federally unfunded at this time. It is best practice to keep an “illustrative” list of projects in the event additional funding is identified. Additional future plans and studies were identified and presented to be pursued in coming years.

The full draft plan is complete and the project list will be sent to TAC for review. Comments are needed by September 16th, 2025.

The next step is Phase 3 Public Engagement. There will be a 30-day comment period from September 26th to October 27th. A public meeting will be held October 23rd at the October Policy Board meeting. Presentations will be provided at each of the four member jurisdictions during this time, as well as to NDDOT.

Following Phase 3 Public Engagement, TAC will review the public and agency comments received at the November 18th meeting. CDMPO will work with overseeing agencies to determine if any changes stemming from comments warrant a “substantive” change. If a “substantive” change is determined to have





occurred, an additional 15-day comment period from December 1st to December 15th will be undertaken. If no additional comment period is needed, the Metropolitan Transportation Plan will be approved at the December 18 Policy Board meeting. If a 15-day period is needed the MTP plan will be approved at the January 2026 meeting.

The motion to approve initiating open comment and review for the DRAFT Metropolitan Transportation Plan was initiated by Lance Meyer, seconded by Brian Horinka, and favored by all.

4. OTHER BUSINESS

4.1 OTHER BUSINESS

John Van Dyke informed the board that the State of North Dakota FLEX fund grant opportunity is now open.

4.2 PUBLIC COMMENT

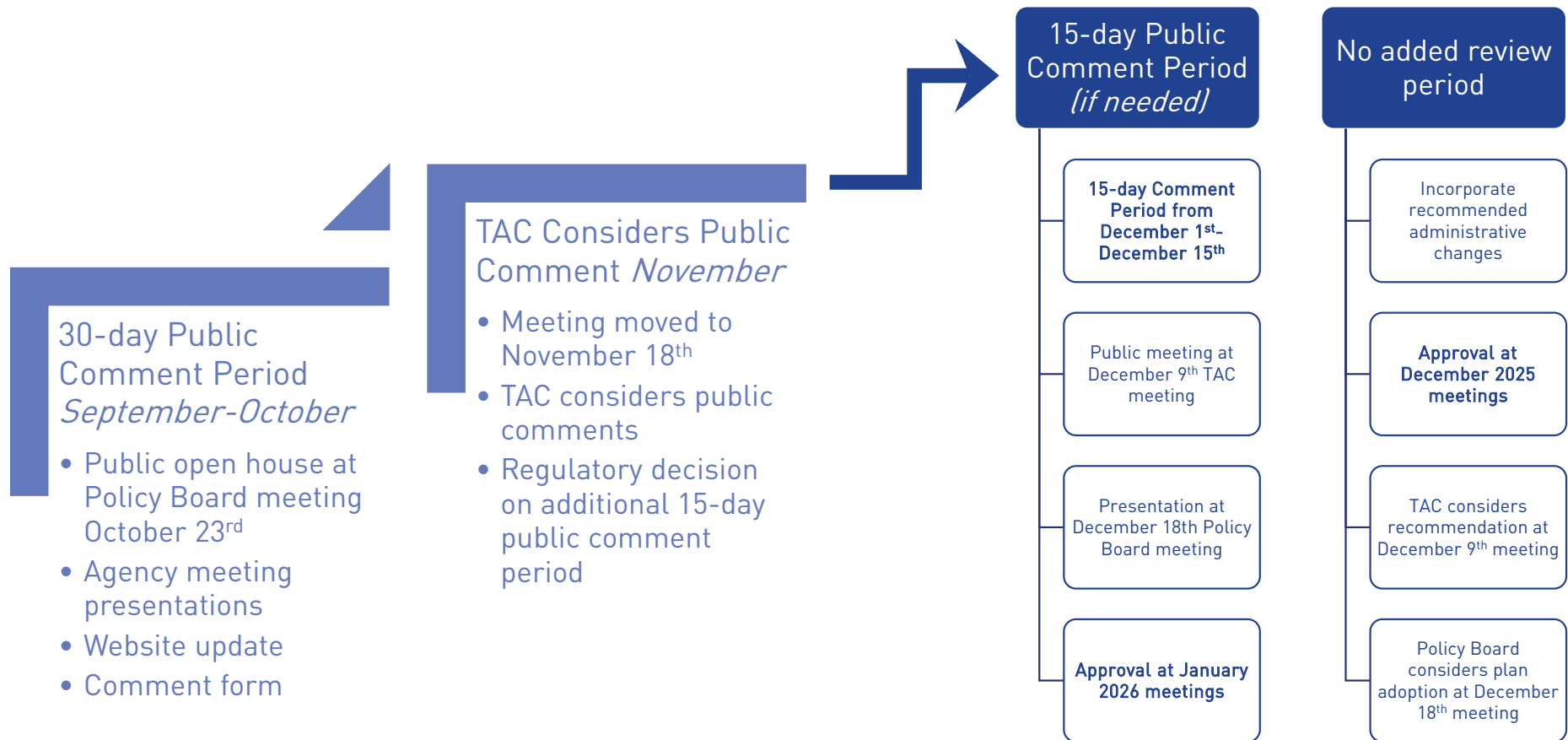
No public present.

5. ADJOURNMENT

Van Dyke moved to adjourn the meeting, which passed unanimously. Meeting adjourned at 11:27 AM.



Public Review and Approval Process



AGENCY LETTERHEAD

To: Central Dakota Metropolitan Planning Organization (MPO) Technical Advisory Committee (TAC)
From: Name of Agency
Re: Agency Review and Support of Central Dakota MPO 2050 Metropolitan Transportation Plan
Date: DATE, 2025

Dear Central Dakota MPO TAC,

Thank you for the opportunity to review and comment on the Central Dakota MPO 2050 Metropolitan Transportation Plan (MTP), which describes regional investments in the transportation system through 2050. AGENCY staff, as one of the member agencies of the Central Dakota MPO, was engaged in development of the plan through participation in the TAC. AGENCY respectfully submits the following comments on the plan for consideration:

Administrative Comments

Please note any clerical errors or other administrative revisions being requested. These are changes that would not substantially change the content of the plan and could include corrections to project information or existing data sets.

AGENCY notes and respectfully requests the following items for correction:

Content Comments

This area is for requests in changes to the content of the fiscally constrained plan. Content comments could include the addition or subtraction of a project, a request for a different investment strategy, or other change to the plan recommendations.

AGENCY respectfully requests:

Plan Support

AGENCY staff participated in the development of the plan through the TAC process and reviewed the draft plan content. The AGENCY supports the investment direction and content of the plan, pending Central Dakota MPO TAC and Policy Board review and approval.

These official comments, approved at the DATE/AGENCY meeting, depict the AGENCY'S feedback on and support of the MTP and are made in the interest of strengthening the 2050 MTP. Thank you for your consideration of these comments and continued partnership in the regional transportation planning process.

AGENCY Signature block

RESOLUTION NO. 2025-4



A RESOLUTION ADOPTING 2026 PERFORMANCE TARGETS FOR THE HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) PERFORMANCE MEASURES.

WHEREAS, the U.S. Department of Transportation established five performance measures for the Highway Safety Improvement Program (HSIP) as detailed in 23 CFR 490, Subpart B, National Performance Measures for the Highway Safety Improvement Program; and

WHEREAS, the North Dakota Department of Transportation (NDDOT) established statewide performance targets for each of the five HSIP performance measures in accordance with 23 CFR 490.209; and

WHEREAS, metropolitan planning organizations (MPOs) must establish performance targets for each of the HSIP performance measures; and

WHEREAS, MPOs establish HSIP targets by either agreeing to plan and program projects so that they contribute to the accomplishment of the State DOT HSIP target or commit to a quantifiable HSIP target for the metropolitan planning area; and

NOW, THEREFORE, BE IT RESOLVED, THAT THE CENTRAL DAKOTA METROPOLITAN PLANNING ORGANIZATION AGREES TO PLAN AND PROGRAM PROJECTS SO THAT THE PROJECTS CONTRIBUTE TO THE ACCOMPLISHMENT OF NDDOT'S CALENDAR YEAR 2026 STATEWIDE HSIP TARGETS (PM1) FOR THE FOLLOWING PERFORMANCE MEASURES:

Number of fatalities:	97.6	2.5% reduction to the five-year average
Rate of Fatalities:	1.047 per 100 million vehicle miles traveled	1 % reduction to the five-year average
Number of serious injuries:	440.4	1 % reduction to the five-year average
Rate of serious injuries:	4.641 per 100 million vehicle miles traveled	1 % reduction to the five-year average
Number of non-motorized fatalities and non-motorized serious injuries:	37.2	1 % reduction to the five-year average

PASSED AND ADOPTED THIS ____ DAY OF _____, 2025.

ATTEST:

APPROVED:

Executive Director

Policy Board Chair

