Central Dakota MPO
Policy Board
Meeting Minutes

Thursday, July 24, 2025, at 4:30 PM
3rd Floor Executive Conference Room
City Hall (10 3rd Ave SW)

Mark Jantzer called the meeting to order at 4:34 PM

1. ROLL CALL

The following were present:

Burlington City-
Minot City- Mark Jantzer, Lisa Olsen, Paul Pitner
Surrey City- Michael Thiesen
Ward County- John Fjeldahl

Members Absent: Jerick Hedges (City of Burlington); Jim Rostad (Ward County)

Others Present: Will Hutchings (virtual), Brittany Shefstad

2. APPROVAL OF MINUTES

2.1 REVIEW AND APPROVAL OF THE JUNE 26, 2025 MINUTES

Mike Thiesen moved to approve the minutes of the June 26, 2025 meeting as presented. The motion was seconded by Paul Pitner, and carried the following vote: ayes: Jantzer, Olsen, Pitner, Thiesen, Fjeldahl; nays: none

3. OLD BUSINESS

3.1 MTP UPDATE

Executive Director Van Dyke provided an overview of the Phase 2 of public engagement that kicked-off June 27, 2025. Public engagement was carried out through entirely virtual means due to the project delay stemming from the TDM not being completed until Spring 2025 rather than Fall 2024 as originally scheduled and in-person attendance at meetings in North Dakota being especially difficult during warmer months as people take advantage of outdoor activities. The public was made aware of the opportunity to provide input through utilization of all four member jurisdiction's Facebook accounts. Over 18,000 people received the post, with more than 1,000 visiting the website to learn more information. Interviews with KFYR and KMOT were provided by Executive Director Van Dyke and Minot Daily News wrote an article highlighting the engagement opportunity.

Through an online survey, the public was asked to provide input on a list of projects and their preference between reconstruction and mobility projects. The public input thus far notes that preference is given toward preserving and improving existing infrastructure versus investing in new infrastructure. A total of 115 surveys have been taken so far.

3.2 UPDATED MONTHLY ACTIVITIES DOCUMENTS

No discussion.

4. NEW BUSINESS

4.1 FINANCE DOCUMENTS

Mike Thiesen questioned the expense labeled “NDSU” for $10,000. Executive Director Van Dyke clarified it was the annual fee for ATAC to maintain and host the TDM and that all four ND MPOs pay this annually.

Paul Pitner moved to approve the Financial Statements as presented. The motion was seconded by John Fjeldahl and carried the following vote: ayes: Fjeldahl, Jantzer, Pitner, Thiesen, and Olsen; nays: none.

5. OTHER BUSINESS

5.1 OPPORTUNITY FOR PUBLIC COMMENT

No public present.

6. ADJOURNMENT

There being no further business, Paul Pitner moved to adjourn the meeting. The motion was seconded by Lisa Olsen and carried unanimously. The meeting adjourned at 4:55 PM.