



Regular City Council Meeting

Monday, September 15, 2025, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
 - 3.1. PROCLAMATION
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
5. PUBLIC HEARING
 - 5.1. PUBLIC HEARING CASE #2025-39 - ABEL ACRES - PRELIMINARY PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Preliminary Plat in alignment with the recommendation of the Planning Commission as provided in Attachment A.

6. CONSENT ITEMS
 - 6.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the September 2, 2025, Executive Session, Special City Council meeting and Regular City Council meeting.

- 6.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance No 6110 - 2025 BA - Minot Public Library Collection**
- 2. Ordinance No 6111 - Ordinance Amendment_Sec._31_152 Storm**

Sewer Fees

3. Ordinance No 6112 - 2025 BA - 3rd St Bridge Repair

6.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. Minot High School Trap Team to conduct a calendar raffle in November 2025 at Minot North High School (2100 21st Ave NW).**
- 2. Ward County 4-H to conduct a calendar raffle in January 2026 at NDSU Extension - Ward County (900 13th St SE).**
- 3. Minot North Football Boosters to conduct a raffle on October 19, 2025, at the Mendez Residence (1116 174th Ave NW).**
- 4. Union Silos - Silobration Street Dance (MACA) to conduct a raffle on August 29, 2025, at Citizens Alley (3 Main St S #2).**
- 5. Independence, Inc to conduct a raffle on September 11, 2025, at Citizens Alley (3 Main St S #2).**
- 6. Two Special Event Permits for the Blue Rider (118 1st Ave SE).**
- 7. Special Event Permit for the Lucky Strike Casino and Lounge (1901 N Broadway).**
- 8. Special Event Permit for On the Rocks (614 3rd St NE).**
- 9. Two Special Event Permits for Sports on Tap (220 S Broadway).**

6.4. GAMING SITE AUTHORIZATION - PRAIRIE GRIT ADAPTIVE SPORTS

RECOMMENDED ACTION

It is recommended City Council approve the gaming site authorization for the following organizations to conduct games of chance:

- Prairie Grit Adaptive Sports for a Calcutta on November 20, 2025, at the Minot Municipal Auditorium (420 3rd Ave SW).**

6.5. RAILWAY CROSSING ELIMINATION (RCE) GRANT APPLICATION SUBMITTAL

RECOMMENDED ACTION

It is recommended City Council approve the request to submit a RCE grant application.

6.6. SUB AWARD AGREEMENT WITH MINOT HOUSING AUTHORITY

RECOMMENDED ACTION

It is recommended City Council approve the Sub Award agreement with Minot Housing Authority and authorize the Mayor to sign.

6.7. CLOSE OUT INACTIVE RENAISSANCE ZONE CASES

RECOMMENDED ACTION

It is recommended City Council approve and authorize staff to place a memo in each file stating that the application has been formally declared closed out by the City Council and ineligible for benefits.

6.8. SPECIAL ASSESSMENT APPROVAL; 2025 NUISANCE ABATEMENT

RECOMMENDED ACTION

It is recommended City Council approve the assessment roll for the 2025 Nuisance abatement.

**6.9. AIRPORT 2023 T-HANGAR TAXILANES AND TAXIWAY B2
RECONSTRUCTION - FINAL PAYMENT**

RECOMMENDED ACTION

It is recommended City Council approve the final payment and authorize the Mayor and the Airport Director to sign the required documents to close out the project.

6.10. MEDIATION AGREEMENT — EMINENT DOMAIN (LIBERTY SIERRA)

RECOMMENDED ACTION

It is recommended City Council review and approve the attached mediation agreement.

6.11. APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS

RECOMMENDED ACTION

It is recommended City Council approve the August 2025 general accounts receivable write-offs.

6.12. MOU WITH MINOT FIRE BIKE PATROL AND TRINITY AMBULANCE

RECOMMENDED ACTION

It is recommended City Council approve the agreement and authorize the Mayor to sign the MOU to work with Trinity Ambulance.

6.13. SHIRLEY COURT STREETLIGHT IMPROVEMENT - AWARD OF BID (4763)

RECOMMENDED ACTION

1. It is recommended City Council award the bid for the construction

portion of the Shirley Court Streetlight Improvement Project to the low bidder, Main Construction, Inc., in the amount of \$55,123.00; and

2. Authorize the Mayor to sign the Agreement.

7. ACTION ITEMS

7.1. ACQUISITION APPROVAL OF REFURBISHED 30' TRANSIT BUS

RECOMMENDED ACTION

1. It is recommended City Council approve the purchase of a refurbished 2006 Gillig Low Floor Heavy Duty Transit bus for an amount not to exceed \$454,496.92 from Complete Coach Works contingent on staff approval of the bus and processes following the site visit; and
2. Authorize the Mayor and Staff to sign any purchase orders and contracts associated with this purchase.

7.2. LOCAL PREFERENCE BIDDING POLICY

RECOMMENDED ACTION

This item is submitted without a recommendation. It includes a local bidding preference resolution for council discussion. City council will decide whether to implement it or not. If implemented, the local preference language will be included in bid documents that utilize local preference bidding.

7.3. ~~PATHFINDER SERVICES OF ND (PSND) AGREEMENTS - PULLED~~

RECOMMENDED ACTION

~~It is recommended City Council approve the Operations and Maintenance Lease, Commercial Lease along with the reassignment of the commercial leases for Oishii Ramen and The Lord's Cupboard.~~

7.4. PUBLIC HEARING: 2026 ANNUAL BUDGET

RECOMMENDED ACTION

It is recommended City Council approve the 2026 budget ordinance on first reading.

7.5. CITY MANAGER FINALIST RECOMMENDATIONS

RECOMMENDED ACTION

It is recommended City Council approve moving forward with

interviewing the following three finalists:

- 1. Tom Joyce**
- 2. David Kees**
- 3. David Lakefield**

7.6. SETTLEMENT AGREEMENT WITH PARKVIEW MHP, LLC

RECOMMENDED ACTION

It is recommended City Council approve the attached Settlement Agreement and authorize the Mayor and appropriate City staff to execute the Settlement Agreement, Purchase Agreement, and any other documents necessary to carry out the terms of the Settlement Agreement.

7.7. REVIEW OF RECYCLING POLICY

RECOMMENDED ACTION

This memo and the attached information are presented at the request of the Council to determine if they want to change the recycling policy to allow residents to opt out.

- 8. PERSONAL APPEARANCES**
- 9. MISCELLANEOUS AND DISCUSSION ITEMS**
- 10. LIAISON REPORTS**
- 11. ADJOURNMENT**