

On July 7, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Acting Mayor Jantzer called the meeting to order at 05:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Acting Mayor Mark Jantzer led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Acting Mayor Jantzer attended a Team Minot meeting, a Joint Service Club meeting, a Minot Area Community Foundation meeting, 2 Neighborhood meetings, and a Central Dakota MPO meeting.

REPORTS

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council. Acting Chief Plessas and Captain Sundheim provided the City Council with an update on the SVAS Pound Services.

ORGANIZATIONAL STRUCTURE EFFICACY PROJECT - HERRONPALMER

Herronpalmer representatives presented to the City Council the 2025 Organizational Structure Efficacy Project.

CITY ATTORNEY'S REPORT

Stefanie Stalheim submitted a written report to the City Council.

PUBLIC HEARING

PUBLIC HEARING: CASE M-110: REQUEST BY AKSAL GROUP, LLC, FOR CONDITIONAL APPROVAL OF AN EIGHT (8) YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF A COMMERCIAL BUILDING LOCATED AT 110 E CENTRAL AVE

The motion to close the public hearing, approve the application, and authorize staff to submit the application to the State of ND for conditional approval was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner; nays: Scott Samuelson.

CONSENT ITEMS

The motion to approve consent items 6.1 through 6.18 with staff recommended action was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES - Approve the minutes of the June 16, 2025, Regular City Council meeting.

ORDINANCES – Approve the following ordinances on second reading:

1. Ordinance No 6095 - Annexation - Liechty Homes 7th Addition
2. Ordinance No 6096 - Zoning Map Amendment - Liechty Homes 7th Addition
3. Ordinance No 6097 - 2025 BA - Paratransit ADA Services
4. Ordinance No 6098 - 2025 BA - K9 Ballistic Vest
5. Ordinance No 6099 - 2025 BA - Airport PA System Upgrades

ADMINISTRATIVE APPROVALS – Ratify the following administratively approved requests:

1. Delight & Co. Diaper Pantry to conduct a raffle on June 23, 2025, at Corbett Field (1124 E Burdick Exwy).
2. Kickin it with Craig Klein Benefit to conduct a raffle on June 28, 2025, at The Spot (6 2nd St SE).
3. Northern Infidels Motorcycle Club to conduct a raffle on June 14, 2025, at Northern Infidels Motorcycle Clubhouse (305 4th Ave NW).
4. Special Event Permit for Nola's Lounge (919 Burdick Exwy W).
5. Special Event Permit for Army's 2.0 (12 3rd St SE).
6. Special Event Permit for The "O"riginal Bar and Nightclub (720 N Broadway).
7. Three Special Event Permits for Minot State University (500 University Ave W).
8. Special Event Permit for the Blue Rider (118 1st Ave SE).
9. Two Special Event Permits for Saul's (105 1st St SE Basement).

BILLS, TRANSFERS, & PAYROLL - Approve the payroll for the period from May 18, 2025, through June 14, 2025, in the amount of \$2,683,498.87 and the bills and transfers for June in the amount of \$9,340,208.64.

WEX HEALTH, INC	\$8,263.24	100007027	AGNES BLUE	\$1,554.50	305532
Jenna Church	\$273.60	305370	AIDEN WELLS & MICHELLE FJELDAHL	\$849.83	305533
Abel Medina Salazar	\$225.00	1099	AMANDA SOMERVILLE & BRENDEN MCCLOUD	\$2,384.50	305534
Brake Time Corner Market	\$3.99	1100	AMAZON	\$11.50	305535
Javen M Beardsley	\$21.01	1101	AMBER PITTS	\$210.00	305536
Kory Kenneth Vetsch	\$725.00	1102	AMERICAN WELDING & GAS, INC.	\$8,188.86	305537
Kristofer Lee Hochsprung	\$475.00	1103	ANTHONY WATTERUD	\$300.00	305538
Ward County Clerk of Court	\$750.00	1104	APEX ENGINEERING GROUP	\$88,341.70	305539
MARY BETH KRAFT	\$413.40	305371	APH/AUTO VALUE	\$1,038.92	305540
MDU	\$30.39	100006957	ARFF SPECIALISTS, LLC	\$14,000.00	305541
PROVIDENT LIFE & ACC INS CO	\$1,012.92	305372	BAKER & TAYLOR BOOKS	\$3,969.69	305542
UNUM LIFE INSURANCE	\$34,416.53	305373	BARR ENGINEERING	\$4,433.00	305543
MINOT PARK DISTRICT	\$1,072.52	100007030	BECHTOLD PAVING	\$15,447.50	305545
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$225,191.92	100007028	BRADY MARTZ	\$1,968.75	305546
48 NORTH CONCRETE CONSTRUCTION INC	(\$11,920.00)	305374	BRAVERA INSURANCE	\$50.00	305547
48 NORTH CONCRETE CONSTRUCTION INC	\$11,920.00	305517	BRITE-WAY	\$2,790.00	305548
A-1 EVANS SEPTIC TANK SERVICE	(\$220.00)	305375	BRITTINI MADSEN & LUCKY MADSEN JR.	\$1,019.50	305549
A-1 EVANS SEPTIC TANK SERVICE	\$220.00	305518	BUTLER MACHINERY CO.	\$79.02	305550
ACKERMAN ESTVOLD	\$105,900.25	305376	CAPFIRST EQUIPMENT FINANCE	\$265,000.00	305551
ACME TOOLS	(\$50,062.45)	305377	CASEY JOHNSON	\$300.00	305552
ACME TOOLS	\$50,062.45	305519	CENTRAL NETWORK RETAIL GROUP LLC	\$10.38	305629
ADVANCED BUSINESS METHODS	\$1,328.09	305378	CITY OF MINOT	\$125.00	305643
AMAZON	(\$119.91)	305379	CURALINC, LLC	\$2,236.02	305553
AMAZON	\$119.91	305520	DACOTAH PAPER CO.	\$1,170.49	305554
AMERICAN WELDING & GAS, INC.	(\$8,522.62)	305380	DAN PASIVE & MADISON MCCLOUD	\$193.33	305555
AMERICAN WELDING & GAS, INC.	\$9.00	305521	DARYLE E LORENZ JR	\$7,958.75	305564
APH/AUTO VALUE	(\$712.47)	305381	DAVIDSON CONSTRUCTION	\$20,650.00	305556
APH/AUTO VALUE	\$712.47	305522	DECOMM VENTURES, LP	\$2,898.99	305557
AQUA-PURE, INC.	(\$300.00)	305382	DIAMOND TRUCK EQUIPMENT	\$65.43	305558
AQUA-PURE, INC.	\$300.00	305523	DIG IT UP BACKHOE SERVICE	\$323,088.99	305559
AUTO ZONE 6843	(\$1,022.19)	305383	DL BARKIE CONSTRUCTION, INC.	\$21,075.00	305560
AUTO ZONE 6843	\$1,022.19	305524	DOMESTIC VIOLENCE CRISIS CENTER	\$13,500.00	305561
AVI SYSTEMS, INC	\$600.00	305384	DORSEY & WHITNEY	\$17,751.50	305562
BAKER & TAYLOR BOOKS	\$1,757.83	305385	DR. ANTHONY TATMAN	\$25.00	305563
BECHTOLD PAVING	\$9,636.50	305386	ECOLAB PEST ELIMINATION DIVISION	\$386.65	305565
BNSF RAILWAY COMPANY	\$7,281.20	305387	EH WACHS	\$15,289.30	305566
C& R RADIATOR	\$5,259.00	305388	ELDORADO NATIONAL - CALIFORNIA	\$119.76	305567
CENTRAL MACHINING&PUMP REPAIR	\$188.75	305389	ELECTRO WATCHMAN, INC.	\$1,188.90	305568
CENTRAL NETWORK RETAIL GROUP LLC	\$7.75	305464	Andres Casarez	\$2,986.50	305569
CENTRAL PROGRAMS, INC.	\$1,039.85	305454	Brent Coughlin	\$68.00	305570
CITY OF MINOT	\$415.00	305476	Brian Billingsley	\$23.62	305571
CLEAN HARBORS ENV. SERVICES	\$45,330.63	305390	Brook Hermanson	\$2,000.00	305572
COAST TO COAST CALIBRATIONS INC.	\$220.00	305391	Cole Strandemo	\$258.40	305573
CPS, LTD	\$72,298.75	305392	Cullen Hall	\$122.40	305574
DACOTAH PAPER CO.	\$2,362.04	305393	Elizabeth Wernecke	\$53.20	305575
DAKOTA SUPPLY GROUP	\$16,961.54	305394	Jacob Filkins	\$729.00	305576
DAKOTALAND AUTOGLASS	\$50.00	305395	Jake Eichstadt	\$68.00	305577
DIAMOND VOGEL PAINTS	\$27,937.40	305396	James Seifert	\$764.00	305578
DOMESTIC VIOLENCE CRISIS CENTER	\$1,134.70	305397	Kristin Guerton	\$536.68	305579
DR. ANTHONY TATMAN	\$25.00	305398	Robby Brown	\$176.80	305580
EAPC	\$10,136.68	305399	Shawn Wegner	\$900.00	305581
ECOLAB PEST ELIMINATION DIVISION	\$587.37	305400	ENERBASE	\$25,780.74	305582
ELDORADO NATIONAL - CALIFORNIA	\$5,748.00	305401	FACTORY MOTOR PARTS	\$428.80	305583
EMC CORPORATION	\$25,996.52	305402	FIRST DISTRICT HEALTH UNIT	\$26,500.00	305585

Andres Casarez Jr.	\$490.20	305403	FIRST INTERNATIONAL BANK & TRUST	\$737.00	305586
Bill DeNovio	\$312.80	305404	FLEETMIND SOLUTIONS, INC.	\$2,370.19	305587
Caisee Sandusky	\$659.20	305405	GEFROH ELECTRIC	\$8,766.65	305588
Cole Strandemo	\$490.20	305406	Wayne Mitchell Keplin	\$200.00	1116
Gannon Miller	\$170.00	305407	Acme Tools	\$5.00	305589
Jason Angelo	\$987.30	305408	Dina Padilla Goodman	\$50.00	305590
Jeanny Variste	\$316.00	305409	Heather Gravley	\$17.99	305591
Joshua Noyes	\$2,000.00	305410	Kasper Bertsch	\$35.00	305592
Kristian Shaide	\$510.60	305411	Madison Leigh Henry	\$25.00	305593
Krystle Foster	\$46.20	305412	Marketplace Foods	\$50.00	305594
Maria Romanick	\$251.80	305413	Menards	\$40.00	305595
Melissa Anderson	\$53.90	305414	ND Child Support	\$20.00	305596
Pam Carswell	\$35.89	305415	ND Child Support	\$25.00	305597
Randi Monley	\$48.16	305416	North Dakota Child Support	\$15.00	305598
ENERBASE	\$11,122.86	305417	Patrick Schroeder	\$10.00	305599
FACTORY MOTOR PARTS	\$1,264.61	305418	Scheels	\$29.88	305600
FIRST INTERNATIONAL BANK & TRUST	\$737.00	305419	Stacy Ann Pederson	\$30.00	305601
FLASHPARKING, INC	\$1,650.00	305420	Tina E. Hagen	\$50.00	305602
FONTUS BLUE, INC	\$4,000.00	305421	Wal-Mart	\$5.00	305603
G & P COMMERCIAL SALES	\$1,280.66	305422	GENERAL TRADING	\$143.06	305604
Kari Martin	\$975.00	1105	GERDAU RECYCLING	\$238.79	305605
Patrick Cimeno	\$125.00	1106	GLASS DOCTOR	\$214.95	305606
Ward County Clerk Of Court	\$750.00	1107	GOETTLE LAW, PLLC	\$3,500.00	305607
Ward County Clerk Of Court	\$950.00	1108	GRAINGER	\$14.71	305609
Ward County Clerk Of Court	(\$750.00)	1109	GRAYMONT WESTERN US INC.	\$124,655.63	305610
Crisis Intervention Training	\$75.00	305423	GREYSTONE CONSTRUCTION COMPANY	\$35,065.80	305611
Benjamin Jeremy Gust	(\$20.00)	305424	GUARDIAN FLEET SAFETY	\$8,344.30	305612
Clark R. Boehm	\$40.00	305425	HIGH POINT NETWORKS, LLC	\$51,097.40	305613
Connor Garrett Koerbitz	\$30.00	305426	HOUSTON ENGINEERING, INC.	\$18,056.05	305614
Italo Brandon Camacho	\$25.00	305427	HYDRO KLEAN	\$128,849.21	305615
Jameson Lesmann	\$25.00	305428	INFORMATION TECHNOLOGY DEPARTMENT	\$3,609.05	305616
Jim Johnson	\$100.00	305429	INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$640.18	305617
Kaitlyn Marie Holman	\$5.00	305430	INTERSTATE BATTERY SYSTEM	\$534.52	305618
Katelynn Bowen	\$25.00	305431	JAYDE HAUGROSE	\$569.91	305619
Kori Vogt	\$612.06	305432	JEROMES COLLISION CENTER	\$6,754.50	305620
Lavaun Mackey	\$10.00	305433	JOHN DEERE FINANCIAL	\$1,930.73	305608
Madison Leigh Henry	\$106.46	305434	JUSTIN MCNICHOLS	\$300.00	305621
Mark David Unruh	\$20.00	305435	KALIX	\$317.46	305622
Marketplace Foods	\$2.29	305436	KAMP COLLECTIVE, LLC	\$134,304.00	305623
Marketplace Foods	\$10.59	305437	KELLER PAVING AND LANDSCAPING	\$450,662.54	305624
O'Reilly Auto Parts	\$288.69	305438	KLJ ENGINEERING, LLC	\$20,857.00	305625
Peter Baars	\$25.00	305439	L-TRON CORPORATION	\$410.00	305626
Project Constellation	\$300.00	305440	LANGUAGE LINE SERVICES	\$257.91	305627
Rodney Brian Neubalten	\$250.00	305441	LUCI AHMED & SULTAN AHMED & CASEY MEYERS	\$512.73	305628
Shirley Asum	\$20.00	305442	MAIN ELECTRIC CONSTRUCTION	\$41,971.47	305631
Target	\$10.00	305443	MARCHUS-BATTERIES PLUS	\$175.95	305544
Thomas Fredette	\$2,023.94	305444	MARTIN, JERILYN	\$2,552.09	305632
Thrifty White Drug	\$20.00	305445	MEDALLUS & VACHAROTHONE LTD	\$12,825.00	305633
U.S. Postal Service	\$50.00	305446	MEDICARE CHOICE GROUP, LLC	\$5,000.00	305634
Whitni Nicole Harvey	\$93.54	305447	MELANIE MOORE	\$140.00	305644
GENERAL TRADING	\$130.15	305448	MENARDS	\$15.96	305635
GERDAU RECYCLING	\$194.29	305449	MICHAEL MARAGOS	\$300.00	305636
GLASS DOCTOR	\$440.00	305450	MIDSTATES WIRELESS, INC.	\$645.00	305637
GRANITE SPRINGS CO.	\$52.50	305452	MIKE YODER	\$300.00	305638
GUARDIAN FLEET SAFETY	\$12,247.14	305453	MINOT AREA CHAMBER EDC	\$46,637.50	305630
H.A. THOMPSON & SONS, INC.	\$6,245.00	305455	MINOT AUTO	\$662.51	305639
HID GLOBAL CORPORATION	\$1,035.00	305456	MINOT AUTOMOTIVE COMPANY, LLC	\$86.25	305640
HIGH POINT NETWORKS, LLC	\$6,420.00	305457	MINOT COMMISSION ON AGING	\$12,875.00	305641
IMSA MIDWEST SECTION	\$1,000.00	305458	MINOT EMPLOYEE DONATIONS	\$745.12	305642
INTERNATIONAL CITY MANAGEMENT ASSOCIATION RET.	\$647.02	305459	MOWBRAY & SONS	\$10,593.00	305645
INTERSTATE POWER SYSTEMS	\$108.97	305460	MR. LAWN	\$120.00	305646
JASPER ENGINEERING & EQUIPMENT COMPANY	\$19,120.00	305461	MTI DISTRIBUTING CO.	\$59.26	305647
JOHN DEERE FINANCIAL	\$22.72	305451	NAPA AUTO PARTS	\$1,972.93	305648
KIWANIS CLUB OF MINOT	\$150.00	305462	ND DEPT OF ENVIRONMENTAL QUALITY	\$754.47	305649
M-B COMPANIES, INC	\$43,880.00	305463	ND DEPT OF WATER RESOURCES	\$95,567.87	305650
MARCO, INC.	\$656.43	305466	ND FRATERNAL ORDER OF POLICE	\$1,296.00	305651
MATTSON CONSTRUCTION	\$89,106.43	305467	ND ONE CALL, INC.	\$470.95	305652
MCMaster-CARR	\$80.64	305468	NDIRF	\$50.00	305653
MENARDS	\$21.98	305469	NORTHERN STATES POWER COMPANY, MINNESOTA	\$16,280.00	305654
MGT IMPACT SOLUTIONS	\$9,495.65	305470	NORTHWEST TIRE AND RETREAD	\$3,824.04	305655
MIDWEST TAPE	\$3,318.91	305471	NYBAKKEN BODY SHOP	\$9,793.29	305656
MINOT AREA CHAMBER EDC	\$600.00	305465	O'DAY EQUIP., INC.	\$9,971.61	305657
MINOT AREA COUNCIL OF THE ARTS, INC	\$3,333.33	305472	O'REILLY AUTO PARTS	\$149.04	305658
MINOT AUTO	\$702.52	305473	OHNSTAD TWICHELL, P.C.	\$666.50	305659
MINOT EMPLOYEE DONATIONS	\$778.30	305474	OLSON'S TOWING	\$2,053.00	305660
MINOT PARK DISTRICT	\$12,481.00	305475	ONE CALL CONCEPTS, INC.	\$1,053.05	305661
MOTOROLA	\$40,306.56	305477	OTIS ELEVATOR COMPANY	\$17,116.92	305662

MOWBRAY & SONS	\$8,080.00	305478	PARKLAND USA CORPORATION	\$2,823.73	305584
MVTL LABORATORIES	\$4,122.00	305479	PHIL SCHULTZ	\$400.00	305687
NAPA AUTO PARTS	\$1,164.28	305480	PICTOMETRY INTERNATIONAL CORP	\$20,046.66	305663
NARDINI FIRE EQUIPMENT	\$368.00	305481	POST CONSTRUCTION COMPANY	\$22,134.00	305664
ND DEPT OF WATER RESOURCES	\$9,930.76	305482	PROCOLLECT	\$886.77	305665
NORTH PRAIRIE RURAL WATER DISTRICT	\$172.54	305483	PROTECH INTEGRATIONS, LLC	\$7,407.76	305666
NORTHWEST TIRE AND RETREAD	\$1,502.35	305484	PSYCHOLOGICAL RESOURCES	\$300.00	305667
NOVA FIRE PROTECTION CO.	\$2,165.00	305485	RAE-DEAN & BREONNA WOLFE	\$2,829.28	305668
NS CORPORATION	\$1,925.75	305486	RAYNE MARIE OLSON	\$784.50	305669
O'REILLY AUTO PARTS	\$176.14	305487	BAISCH, BONNIE	\$55.87	305670
PERFORMANCE KENNELS, INC	\$1,552.48	305488	BAUSTAD, EVAN	\$5.44	305671
PRAIRIE ENGINEERING, P.C.	\$117.50	305489	BODE, HAYDEN	\$50.00	305672
PRAIRIE SUPPLY	\$390.00	305490	BRADLEY, DAVID C	\$63.20	305673
PROCOLLECT	\$14.67	305491	CARMACK, THOMAS	\$10.04	305674
PROTECH INTEGRATIONS, LLC	\$100.00	305492	FERGUSON, MAZZIE	\$30.36	305675
RAE-DEAN & BREONNA WOLFE	\$943.09	305493	GALVIN, LARRY	\$100.00	305676
RDO EQUIPMENT	\$485.50	305494	GRANTHAM, SAMANTHA	\$20.81	305677
RDP TECHNOLOGIES, INC	\$8,827.00	305495	JESSEN, JIM	\$33.24	305678
EDWARDS, SCOTT D	\$58.94	305496	NIELSEN, WENONA	\$10.00	305679
SOURIS RIVER JOINT WATER	\$5,585.30	305497	NORMAN, EMILY	\$14.73	305680
RMB ENVIRONMENTAL LABORATORIES	\$965.00	305498	RADEMACHER, KEITH	\$12.77	305681
ROLAC CONTRACTING	\$65,268.90	305499	SCHMIT, ANGELA	\$50.00	305682
SANITATION PRODUCTS	\$2,695.23	305500	THOMPSON, JUSTIN	\$16.60	305683
SIGNS TODAY	\$42.00	305501	RUSSELL, CANTELL	\$518.80	305684
SOURIS BASIN PLANNING COUNCIL	\$1,666.66	305502	SANITATION PRODUCTS	\$14,713.63	305685
SOURIS RIVER JOINT WATER RESOURCE	\$16,298.98	305503	SCHOCKS SAFE AND LOCK SERVICE	\$80.00	305686
STRATEGIC NON-MEDICAL SOLUTIONS, LLC	\$6,800.00	305504	SHORT ELLIOTT HENDRICKSON, INC	\$104,276.93	305688
STRYKER SALES, LLC	\$1,472.00	305505	SIGN SOLUTIONS USA	\$282.89	305689
SWANSTON EQUIPMENT COMPANIES	\$66,984.03	305506	SMART PLANET SOFTWARE, LLC	\$539.73	305690
THIRD WATCH COMMUNICATIONS	\$1,850.00	305507	SOURIS RIVER JOINT WATER RESOURCE	\$1,889,283.18	305691
U.S. POST OFFICE	(\$5,000.00)	305508	STRATA CORPORATION	\$325,568.77	305692
UNITED MAILING SERVICE	\$265.72	305509	SUNDRE SAND & GRAVEL, INC.	\$14,922.71	305693
UNITED QUALITY COOPERATIVE	\$24,681.61	305510	SWANSTON EQUIPMENT COMPANIES	\$16,471.30	305694
VISIT MINOT	\$28,749.40	305511	TARA KENNER	\$848.25	305695
WAGNER CONSTRUCTION	\$992,325.96	305512	TERRACON CONSULTANTS, INC	\$4,149.50	305696
WARD COUNTY AUDITOR	\$9,475.00	305513	TIMMONS GROUP	\$760.00	305697
WESTLIE FORD	\$959.42	305514	TRI-N PROPANE	\$187.50	305698
WESTLIE TRUCK CENTER	\$6,195.53	305515	TRINITY HEALTH	\$4,873.54	305699
WILBUR ELLIS	\$675.85	305516	TRINITY MEDICAL GROUP	\$862.27	305700
Ruth Geraldine Bierman	\$225.00	1110	TYLER STRATTON	\$300.00	305701
Ward County Clerk Of Court	\$750.00	1111	UNITED MAILING SERVICE	\$342.69	305702
Xavier Sylvester Lee	\$225.00	1112	UNITED QUALITY COOPERATIVE	\$22,421.26	305703
SOURIS VALLEY HUMANE SOCIETY, INC.	\$15,756.00	305525	VERENDRYE ELECTRIC	\$92,396.04	100007032
WORKFORCE SAFETY & INSURANCE	\$195,620.36	305526	VICKIE OLSON	\$300.00	305704
MDU	\$28.16	100007033	VISIT MINOT	\$18,830.40	305705
MDU	\$1,079.79	100007034	WALLWORK TRUCK CENTER MINOT	\$3,911.78	305706
MDU	\$2,878.51	100007035	WESTLIE FORD	\$1,398.83	305707
MDU	\$77.67	100007036	WESTLIE TRUCK CENTER	\$465.92	305708
MDU	\$283.07	100007037	WILBUR ELLIS	\$1,087.20	305709
MDU	\$1,132.21	100007038	Zachery Wang and Taylor Hauf	\$30,000.00	305710
MINOT PARK DISTRICT	\$1,072.52	100007049	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$17,100.77	100007065
Brandon Harley Merritt	\$200.00	1113	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$104.17	100007067
Ward County Clerk Of Court	\$750.00	1114	ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$224,955.12	100007069
Ward County Clerk Of Court	\$750.00	1115	WEX HEALTH, INC	\$302.40	100007031
IDEAL ENERGY, LLC	\$58,024.00	305527	FERGUSON WATERWORKS #2516	\$7,150.00	305711
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$16,665.02	100007040	Melissa Katherine Villaneda	\$750.00	1117
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$218.00	100007041	Ward County Clerk Of Court	\$1,500.00	1118
1 CALL SEPTIC SERVICES, INC	\$14,611.86	305528	Ward County Clerk Of Court	\$750.00	1119
48 NORTH CONCRETE CONSTRUCTION INC	\$8,920.00	305529	AFLAC	\$16,689.86	100007080
AAAE	\$165.00	305530	NDSU DEPT 3130	\$10,000.00	305712
ACKERMAN ESTVOLD	\$5,495.00	305531	U.S. POST OFFICE	\$5,000.00	305713
UNUM LIFE INSURANCE	\$29,487.63	305714	Total	\$7,610,544.65	

GAMING SITE AUTHORIZATION RENEWALS - Approve the following gaming site authorizations for the following organizations to conduct games of chance during the license year of July 5, 2025, through June 30, 2026, at the following locations:

Minot Lodge No 822 Loyal Order of the Moose

Minot Lodge No 822 Loyal Order of the Moose (400 9th St SW)

MAYORAL APPOINTMENTS - Approve the following Mayoral Appointment:

Kate Rock to replace Lindsay Ulrickson on the Library Board, with a term to expire in July 2028.

SALT STORAGE BUILDING - FINAL PAYMENT - Approve the final payment of \$22,708.50 for the completion of the Salt and Sand Storage building.

UPDATED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZEN PARTICIPATION PLAN - Authorize the Mayor to sign the updated version of the Citizen Participation Plan.

NORTHWEST AREA WATER SUPPLY (NAWS) PROJECT WATER SUPPLY AND TREATMENT AGREEMENT - Approve the NAWS Supply and Treatment Agreement and authorize the Mayor to sign on behalf of the city.

APPROVE LEASE RENEWAL WITH THE MEN'S WINTER REFUGE - Approve the lease renewal between the City of Minot and Men's Winter Refuge and authorize the acting Mayor to sign.

APPROVE ANNUAL RENEWAL OF SALESFORCE SOFTWARE WITH CARASOFT TECHNOLOGY CORP. - Approve the annual renewal of Salesforce software with Carasoft Technology Corp.

DEMAND RESPONSE & PARATRANSIT CONTRACT CORRECTIONS - Authorize staff to correct minor clerical errors in both the Paratransit and SBT Demand Response agreements; update agreement verbiage for both documents as necessary for any additional clerical updates; and approve the Interim Mayor and staff to sign the corrected and updated agreements once complete.

CASE #2025-29 - HIGHLANDS AT NORTH HILL 8TH ADDITION - FINAL PLAT - Approve the proposed final subdivision plat as provided in Attachment A.

CASE #2025-31 - SUNDRE VALLEY 2ND ADDITION, LOT 1 - MINOR PLAT - Approve the proposed minor subdivision plat as provided in Attachment A.

CASE #2025-32 - LIECHTY HOMES 7TH ADDITION - FINAL PLAT - Approve the proposed final subdivision plat as provided in Attachment A.

5 CES AND CITY OF MINOT FIRE DEPARTMENT EMS SUPPORT - Approve the MOU to work with the USAF for EMS support in bike patrol operations and authorize the Mayor to sign the agreement.

PERKETT DITCH IMPROVEMENTS - RIGHT OF ENTRY AGREEMENT WITH CP RAIL - Authorize the Mayor to sign the right of entry agreement with CP Rail.

QUENTIN BURDICK JOB CORPS MOU - Approve the MOU to continue to assist Quentin Burdick Job Corp Center and authorize the Mayor to sign the attached agreement.

NDPERS RETIREMENT PLAN - DISPATCH ENROLLMENT IN PUBLIC SAFETY RETIREMENT PLAN

The motion to move to notify NDPERS that the City of Minot is expanding the Public Safety Defined Benefit Retirement Plan per HB 1419 and will offer the plan to all eligible Public Safety Telecommunicator (Dispatch) employees effective January 1, 2026; and authorize the Mayor to sign the NDPERS Public Safety Retirement Employer Participation Agreement was initiated by City Council Member Olson, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

NDPERS RETIREMENT PLAN - OPT-OUT OF DEFINED CONTRIBUTION RETIREMENT PLAN

The motion to move to notify NDPERS that, per HB 1602 (2025 legislative session), the City of Minot is discontinuing participation in the NDPERS Defined Contribution (DC) Plan, effective October 1, 2025, was initiated by City Council Member Pitner, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

WIRELESS MICROPHONES FOR COUNCIL CHAMBERS BUDGET AMENDMENT

The motion to approve the budget amendment on first reading to purchase two wireless microphones for the Council Chambers was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ACTION ITEMS

PATHFINDER SERVICES OF ND (PSND) AGREEMENTS

The motion to approve the Operations and Maintenance Lease, Commercial Lease along with the reassignment of the commercial leases for Oishii Ramen and The Lord's Cupboard was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

COLUMBARIUM SECTION BID APPROVAL AND BUDGET AMENDMENT

The motion to approve the budget amendment on first reading; approve the selection of Kyber Columbarium and Construction as the lowest bidder; and authorize the Mayor and staff to update & sign applicable documentation was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

MI-8/9 ALIGNMENT CONSENT AND ACQUISITION APPROVAL

The motion to table this item until the July 21, 2025, Regular City Council meeting was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PUBLIC COMMENT/PERSONAL APPEARANCES POLICY RESOLUTION

The motion to approve the public comment policy resolution was initiated by City Council Member Olson, and seconded by City Council Member Blessum.

The motion to amend to remove the requirement of the speaker card being submitted prior to the meeting was initiated by City Council Member Blessum, seconded by City Council Member Pitner. This amendment was withdrawn.

The motion to amend the resolution to state individuals must submit speaker card information to the City Clerk prior to speaking to the City Council and a speaker card may be submitted to the City Clerk in advance of the meeting was initiated by City Council Member Blessum, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to amend to change the agenda item line to a topic line on the speaker card was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to amend to strike where it states the personal appearances agenda item will be limited to a total of thirty (30) minutes, regardless of how many individuals have submitted speaker cards. The thirty-minute time limit for personal appearances may be extended by a majority vote of the City Council was initiated by City Council Member Blessum, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to amend to strike missing information from the speaker card disqualify the individual from speaking at the meeting was initiated by City Council Member Olson, seconded by City Council Member Blessum. This amendment was withdrawn.

The motion to amend to strike individuals will be called on to present public comments in the order that speaker cards were submitted was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to amend to 6 (b) be pertinent to the City of Minot and fall under the authority of the City Council was initiated by City Council Member Olson, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Rob Fuller, Mark Jantzer, Lisa Olson, Scott Samuelson; nays: Mike Blessum, Paul Pitner.

The motion to amend to remove item #10 was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

Whereupon the City Council returned to the original motion to approve the public comment policy resolution with the approved amendments was initiated by City Council Member Olson, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

Acting Mayor Jantzer called for a short break from at 8:20 pm with the meeting resuming at 8:30 pm.

FACADE IMPROVEMENT PROGRAM CASE #FI-15, A REQUEST BY AKSAL GROUP, LLC, FOR IMPROVEMENTS TO BE MADE AT 110 E. CENTRAL AVENUE

The motion to approve the facade improvement request and authorize the Mayor to execute the contract was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner; nays: Scott Samuelson.

6TH STREET SW SOUTH OF 11TH AVENUE SW PARKING REVISION

The motion to pass an ordinance to remove the parking restriction on the east side of 6th St SW for a distance of 100-feet to 190-feet south from the center of the 6th St SW and 11th Ave SW intersection was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

JOB DESCRIPTION AND CLASSIFICATION OF DEPUTY POLICE CHIEF

The motion to approve the job description and pay grade for the Deputy Police Chief was initiated by City Council Member Pitner, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PERSONAL APPEARANCES

Edina Kitzman spoke about an event in Bismarck, ND on the 4th of July.

MISCELLANEOUS AND DISCUSSION ITEMS

AIRPORT TERMINAL ROADWAY PLANNING STUDY

SEH presented the Minot International Airport Terminal Roadway Planning Study.

LOCAL PREFERENCE FOR BIDDING CONSTRUCTION PROJECTS

Jason Sorenson, Public Works Utilities Director, presented to the City Council about a local preference for bidding on construction projects.

The motion to direct staff to prepare a draft policy on a local preference for bidding to include their primary business is formed in and is a North Dakota registered company with substantial business within 25 miles of Minot, and if local companies' bid is within 5% of the lowest bid, they have the option to match, and bidders must be preregistered on the local preference bidding list was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Scott Samuelson; nays: Lisa Olson, Paul Pitner.

CHARITABLE GAMING SITE AUTHORIZATION POLICY - DISCUSSION ONLY

Stefanie Stalheim, City Attorney, asked the council to review and consider whether the Council wants to impose additional restrictions on charitable gaming site authorizations after HB 1615 passed in the 2025 legislative assembly.

ADJOURNMENT

The motion to adjourn the meeting at 9:50 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ATTEST:


Mikayla McWilliams, City Clerk

APPROVED:


Mark Jantzer, Acting Mayor