

On May 19, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Acting Mayor Jantzer called the meeting to order at 5:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Acting Mayor Mark Jantzer led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Acting Mayor Jantzer welcomed Ellen Fenner to announce the Minot Anthem Lyrics Contest Winner, which was The Fab Five: Kaylee Capp, Megan Klebe, Hannah Pederson, Amikka Schreier, and Rachel Voth with the song "Why Not?".

PROCLAMATION

Mayor proclaims May 18-24 National Public Works Week.

LEGISLATIVE UPDATE/PRESENTATION - SHANE GOETTLE

Attorney Shane Goettle did a legislative update after the 2025 Legislative Session closed to the City Council.

REPORTS

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council. David Lakefield also presented a finance report to the City Council. Jason Sorenson mentioned a save the date to the City Council for a flood presentation and public comment meeting on June 5th at Roosevelt Zoo Education Center starting at 6:30 pm.

POLICE DEPARTMENT FACILITY

The motion to table this item until the City Council/Police Department Budget review meeting in late June was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

HUMAN RESOURCES DIRECTOR APPOINTMENT

The motion to approve the appointment of Kelly Beck as the Human Resources Director, with a start date of June 3, 2025 was initiated by City Council Member Pitner, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PLANNING COMMISSION

CONSIDER THE REPORT OF THE PLANNING COMMISSION

PUBLIC HEARING: CASE #2025-13 - EDEN ADDITION - PRELIMINARY PLAT & ZONING MAP AMENDMENT

The motion to close the public hearing and approve a Preliminary Plat and Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PUBLIC HEARING: CASE #2025-15 - HIGHLANDS AT NORTH HILL 8TH ADDITION - PUD AMENDMENT

The motion to close the public hearing and approve the Planned Unit Development Plan amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Blessum,

seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PUBLIC HEARING: CASE #2025-16 - HIGHLANDS ON NORTH HILL 8TH ADDITION - PRELIMINARY PLAT

The motion to close the public hearing and approve the Preliminary Plat in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Pitner, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

PUBLIC HEARING

PUBLIC HEARING: SAMUEL SERRATO BUILDING RELOCATION REQUEST TO 2811 62ND ST SE

Council Member Pitner moved to close the public hearing and approve the relocation of the 28' x 24', 2-stall garage from 802 Aster Loop, Minot ND, 58701, also known as Liechty Homes 5th Addition Lot 1, to 2811 62nd St SE, Minot, ND 58701, also known as Whispering Meadows 2nd Addition Lot 1, subject to the following conditions:

1. A ten-thousand-dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.
2. Application and approval of mechanical, electrical, plumbing, and building permits for all new proposed construction.
3. Coordinate all relocation activities with public utilities and traffic authorities.
4. An approved foundation design in compliance with City of Minot building codes.
5. If required, plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.
6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.
7. The exterior of the structure must be one consistent color arrangement of colors after relocation.
8. The property must be provided with proper site drainage, and must be landscaped in a manner similar to surrounding properties.

It was seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CONSENT ITEMS

The motion to approve consent items 7.1-7.8 and 7.10-7.15 with staff recommended action was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES – Approve the minutes of the May 5, 2025, Special City Council meeting and the May 5, 2025, Regular City Council meeting.

ORDINANCES – Approve the following ordinances on second reading:

1. Ordinance No 6087 - 2025 BA - Minot Public Library Collection
2. Ordinance No 6088 - 2025 BA - PD Rifle Purchase
3. Ordinance No 6089 - 2025 BA - PD Partnership with MSU

ADMINISTRATIVE APPROVALS – Ratify the following administratively approved requests:

1. MCDC Booster Club to conduct a raffle on May 17, 2025, at the Ann Nicole Nelson Hall - MSU (500 University Ave W).
2. Ice Cold Ryders Motorcycle Club to conduct a raffle on August 23, 2025, at Ice Cold Ryders Clubhouse (316 20th Ave SE).
3. Three Special Event Permits for Bones BBQ (437 N Broadway).
4. Special Event Permit for X-Golf (1621 S Broadway).
5. Two Special Event Permits for the Blue Rider (118 1st Ave SE).

GAMING SITE AUTHORIZATION RENEWALS – Approve the following gaming site authorizations for the following organizations to conduct games of chance during the license year of July 1, 2025, through June 30, 2026, at the following locations:

Minot Junior Golf

- Bootlegz (515 20th Ave SE Suite 2B)
- Trappers Lounge (2401 Elk Drive)
- Ranger Lounge (1218 S Broadway)
- Capri Bar (2030 Burdick Exwy W)
- Dakota Lounge (1525 31st Ave SW)
- Lucky Strike Lounge and Casino (1901 N Broadway)

Beulah Convention and Visitor's Bureau

- Uncle Maddio's (3310 16th St SW #100)
- Comfort Suites (601 22nd St SW)

American Foundation for Wildlife

- Landing Bar and Bottleshop (2015 N Broadway)

GAMING SITE AUTHORIZATION - DAKOTA RATTLERS WRESTLING CLUB – Approve the gaming site authorization for the Dakota Rattlers Wrestling Club to conduct games of chance during the licensing year of July 1, 2025, through June 30, 2026, at the Beowulf Grill located at 1912 Valley Bluffs Dr.

2025 STREET IMPROVEMENT ADDITIONAL AREAS - AWARD OF BID (4866.3) – Award the bid for 2025 Street Improvement - Additional Areas to the low bidder, Minot Paving Co. LLC in the amount of \$1,184,617.21; and authorize the Acting Mayor to sign the Agreement.

ENTITLEMENT ASSURANCES AND CERTIFICATIONS – Authorize the President of the Council to sign the required Assurance and Certification forms for submission, along with the Annual Action Plan.

TRANSIT TRANSFER CENTER CONSTRUCTION - FINAL PAYMENT - Approve the final payment for the Transit Transfer Station Construction at 205 1st Street SW to Rolac Contracting, Inc., in the amount of \$23,268.90.

3RD STREET BRIDGE REPAIR - APPROVE PLANS AND SPECIFICATIONS; AUTHORIZE THE CALL FOR BIDS - Approve plans and specifications for the project and authorize the call for bids.

COST PARTICIPATION AND MAINTENANCE AGREEMENT WITH NDDOT FOR 16TH ST SW INTERCHANGE REHABILITATION - Approve the CPM agreement with the NDDOT and authorize the Mayor, City Attorney and Finance Director to sign the agreement.

ADVERTISING AGREEMENTS WITH SKY DANCER CASINO & RESORT AT AIRPORT – Approve the advertising contracts between Sky Dancer Casino & Resort and City of Minot located at Minot International Airport and authorize the Mayor to sign the contracts.

2025 WATERMAIN REPLACEMENT - NW ALLEYS - AWARD OF BID – Award the bid for the 2025 Watermain Replacement - NW Alleys Project to Post Construction, Inc. for the lowest bid of \$334,108.00; authorize the Mayor to sign contract documents on behalf of the City; and approve the budget amendment on first reading to allocate the funds.

APPROVE EMERGENCY VEHICLE OPERATOR COURSE (EVOC) TRAINING CONTRACT WITH THE NORTH DAKOTA STATE FAIR ASSOCIATION – Approve the contract with the North Dakota State Fair and authorize the Mayor to sign.

FIRSTLINK 988 CALL TRANSFER – Approve the MOU with FirstLink and authorize the Mayor sign the agreement.

MOSQUITO INSECTICIDE SOLE SOURCE APPROVAL

The motion to approve the sole source procurement of AMVAC's (AMGUARD) Trumpet EC insecticide to be used for this year's mosquito spray missions was initiated by City Council Member Pitner, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: Mike Blessum.

ACTION ITEMS

REALLOCATION OF WATER/SEWER CAPITAL FUNDS

The motion to approve the reallocation of funds for a capital purchase to buy items that address a more urgent need for the Water/Sewer Department was initiated by City Council Member Pitner, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

APPROVAL OF THE 2026-2030 CAPITAL IMPROVEMENT PLAN

The motion to approve the 2026-2030 Capital Improvement Plan was initiated by City Council Member Pitner and seconded by City Council Member Blessum.

The motion to amend the original motion to include eliminating the Anne Street Bridge from the 2026-2030 Capital Improvement Plan was initiated by City Council Member Samuelson, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Scott Samuelson; nays: Paul Pitner.

Whereupon, the City Council returned to the original motion to approve the 2026-2030 Capital Improvement Plan with the amendment to eliminate the Anne Street Bridge from the 2026-2030 Capital Improvement Plan was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ALCOHOLIC BEVERAGE LICENSE

The motion to approve the Basecamp Indian Kitchen, LLC dba the Basecamp Indian Kitchen (1425 24th Ave SW Ste 5) Supper Club license for May 19, 2025, to December 31, 2025, contingent on the approvals of the Minot Police Department, Inspections Department, Fire Department, and Chief of Police; along with waiving the 2025 annual fee was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mark Jantzer, Paul Pitner, Scott Samuelson; nays: Mike Blessum, Rob Fuller, Lisa Olson. The motion failed.

The motion to approve the Basecamp Indian Kitchen, LLC dba the Basecamp Indian Kitchen (1425 24th Ave SW Ste 5) Supper Club license for May 19, 2025, to December 31, 2025, contingent on the approvals of the Minot Police Department, Inspections Department, Fire Department, and Chief of Police was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None. The motion passed.

MASTER SERVICES AGREEMENT WITH FLOCK GROUP INC. FOR FLOCK SERVICES

The motion to approve the Master Services Agreement with Flock Group Inc.; approve the draft policy; and authorize the Mayor to sign the document was initiated by City Council Member Pitner and seconded by City Council Member Olson.

The motion to amend the draft policy to include the recommended changes of Alderman Pitner's was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to split the items taking item 2 first and 1 & 3 together afterward was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to approve the amended draft policy was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

The motion to approve the Master Services Agreement with Flock Group Inc., and authorize the Mayor to sign the document was initiated by City Council Member Pitner and seconded by City Council Member Olson.

The motion to table the item until a full City Council is present was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner; nays: Mike Blessum, Scott Samuelson.

PERSONAL APPEARANCES

Travis Zablotney is requesting a public hearing for the mosquito spray project and the Flock System Surveillance. He also provided his opinion on the Flock System and surveillance on citizens of Minot. The motion to add a minute to Travis Zablotney's personal appearance was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Scott Samuelson; nays: None.

Billy Gunderson played a recording of Maya Angelou reading her poem "Caged Bird". She also discussed ADA accessibility and City Hall. David Whiley gave his opinion on the Flock System.

Josiah Roise also gave his opinion on the Flock System, along with other issues concerning police departments. The motion to add two minutes to Josiah Roise's public appearance time was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Paul Pitner, Scott Samuelson; nays: Lisa Olson.

MISCELLANEOUS AND DISCUSSION ITEMS

There were no miscellaneous and discussion items.

LIAISON REPORTS

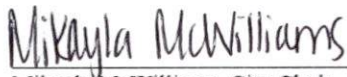
Alderdwoman Olson attended the SBPC Loan Review Committee meeting, an SBPC Special meeting, a meeting about Transit and the PD, and has an upcoming Liaison Committee meeting. Alderman Fuller had no meetings to report on. Alderman Blessum attended a Minot Commission on Aging meeting and an Economic Development Plan Review Committee meeting.

Alderman Pitner attended a CDMPO meeting and an Economic Development Plan Review Committee meeting, with a Visit Minot meeting and Renaissance Zone Review Board meeting upcoming. Alderman Samuelson attended a Ward County Planning Commission meeting. Acting Mayor Jantzer has an upcoming meeting for the CDMPO and Liaison Committee.

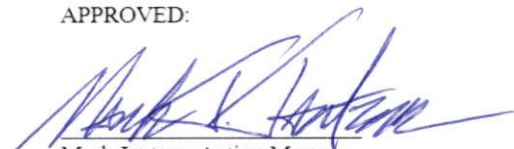
ADJOURNMENT

The motion to adjourn the meeting at 8:35 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Scott Samuelson; nays: None.

ATTEST:


Mikayla McWilliams, City Clerk

APPROVED:


Mark Jantzer, Acting Mayor