



Regular City Council Meeting
Monday, May 19, 2025, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MAYOR'S REPORT

3.1. PROCLAMATION

3.2. LEGISLATIVE UPDATE/PRESENTATION - SHANE GOETTLE

4. REPORTS

4.1. CITY MANAGER'S REPORT

POLICE DEPARTMENT FACILITY

RECOMMENDED ACTION

It is recommended City Council table this item until the City Council/Police Department Budget review meeting in late June.

HUMAN RESOURCES DIRECTOR APPOINTMENT

RECOMMENDED ACTION

It is recommended City Council approve the appointment of Kelly Beck as the Human Resources Director, with a start date of June 3, 2025.

5. PLANNING COMMISSION

5.1. CONSIDER THE REPORT OF THE PLANNING COMMISSION

5.2. PUBLIC HEARING: CASE #2025-13 - EDEN ADDITION - PRELIMINARY PLAT & ZONING MAP AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve a Preliminary Plat and Zoning Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A. The Zoning Map Amendment Ordinance has been included in Attachment B.

5.3. PUBLIC HEARING: CASE #2025-15 - HIGHLANDS AT NORTH HILL 8TH
ADDITION - PUD AMENDMENT

RECOMMENDED ACTION

It is recommended City Council approve the Planned Unit Development Plan amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A. The PUD ordinance is included in Attachment B.

5.4. PUBLIC HEARING: CASE #2025-16 - HIGHLANDS ON NORTH HILL 8TH
ADDITION - PRELIMINARY PLAT

RECOMMENDED ACTION

It is recommended City Council approve the Preliminary Plat in alignment with the recommendations of the Planning Commission as shown in Attachment A.

6. PUBLIC HEARING

6.1. PUBLIC HEARING: SAMUEL SERRATO BUILDING RELOCATION
REQUEST TO 2811 62ND ST SE

RECOMMENDED ACTION

It is recommended City Council approve the relocation of the 28' x 24', 2-stall garage from 802 Aster Loop, Minot ND, 58701, also known as Liechty Homes 5th Addition Lot 1, to 2811 62nd St SE, Minot, ND 58701, also known as Whispering Meadows 2nd Addition Lot 1, subject to the following conditions:

- 1. A ten-thousand-dollar completion bond must be posted with the City of Minot prior to issuance of any permits for this work.**
- 2. Application and approval of mechanical, electrical, plumbing, and building permits for all new proposed construction.**
- 3. Coordinate all relocation activities with public utilities and traffic authorities.**
- 4. An approved foundation design in compliance with City of Minot building codes.**
- 5. If required, plumbing, electrical and HVAC systems must be brought into compliance with current code requirements of the City of Minot.**
- 6. All work at the new location must be in compliance with City of Minot building codes and zoning ordinances.**
- 7. The exterior of the structure must be one consistent color arrangement of colors after relocation.**
- 8. The property must be provided with proper site drainage, and**

must be landscaped in a manner similar to surrounding properties.

7. CONSENT ITEMS

7.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the May 5, 2025, Special City Council meeting and the May 5, 2025, Regular City Council meeting.

7.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance No 6087 - 2025 BA - Minot Public Library Collection**
- 2. Ordinance No 6088 - 2025 BA - PD Rifle Purchase**
- 3. Ordinance No 6089 - 2025 BA - PD Partnership with MSU**

7.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. MCDL Booster Club to conduct a raffle on May 17, 2025, at the Ann Nicole Nelson Hall - MSU (500 University Ave W).**
- 2. Ice Cold Ryders Motorcycle Club to conduct a raffle on August 23, 2025, at Ice Cold Ryders Clubhouse (316 20th Ave SE).**
- 3. Three Special Event Permits for Bones BBQ (437 N Broadway).**
- 4. Special Event Permit for X-Golf (1621 S Broadway).**
- 5. Two Special Event Permits for the Blue Rider (118 1st Ave SE).**

7.4. GAMING SITE AUTHORIZATION RENEWALS

RECOMMENDED ACTION

It is recommended City Council approve the following gaming site authorizations for the following organizations to conduct games of chance during the license year of July 1, 2025, through June 30, 2026, at the following locations:

Minot Junior Golf

**Bootleggrz (515 20th Ave SE Suite 2B)
Trappers Lounge (2401 Elk Drive)
Ranger Lounge (1218 S Broadway)
Capri Bar (2030 Burdick Exwy W)
Dakota Lounge (1525 31st Ave SW)
Lucky Strike Lounge and Casino (1901 N Broadway)**

Beulah Convention and Visitor's Bureau

**Uncle Maddio's (3310 16th St SW #100)
Comfort Suites (601 22nd St SW)**

American Foundation for Wildlife

Landing Bar and Bottleshop (2015 N Broadway)

7.5. GAMING SITE AUTHORIZATION - DAKOTA RATTLERS WRESTLING CLUB

RECOMMENDED ACTION

It is recommended City Council approve the gaming site authorization for the Dakota Rattlers Wrestling Club to conduct games of chance during the licensing year of July 1, 2025, through June 30, 2026, at the Beowulf Grill located at 1912 Valley Bluffs Dr.

7.6. 2025 STREET IMPROVEMENT ADDITIONAL AREAS - AWARD OF BID (4866.3)

RECOMMENDED ACTION

- 1. It is recommended City Council award the bid for 2025 Street Improvement - Additional Areas to the low bidder, Minot Paving Co. LLC in the amount of \$1,184,617.21; and**
- 2. Authorize the Acting Mayor to sign the Agreement.**

7.7. ENTITLEMENT ASSURANCES AND CERTIFICATIONS

RECOMMENDED ACTION

It is recommended City Council authorize the President of the Council to sign the required Assurance and Certification forms for submission, along with the Annual Action Plan.

7.8. TRANSIT TRANSFER CENTER CONSTRUCTION - FINAL PAYMENT

RECOMMENDED ACTION

It is recommended City Council approve the final payment for the Transit Transfer Station Construction at 205 1st Street SW to Rolac Contracting, Inc., in the amount of \$23,268.90.

7.9. MOSQUITO INSECTICIDE SOLE SOURCE APPROVAL

RECOMMENDED ACTION

It is recommended City Council approve the sole source procurement of AMVAC's (AMGUARD) Trumpet EC insecticide to be used for this year's mosquito spray missions.

7.10. 3RD STREET BRIDGE REPAIR - APPROVE PLANS AND SPECIFICATIONS; AUTHORIZE THE CALL FOR BIDS

RECOMMENDED ACTION

It is recommended City Council approve plans and specifications for the project and authorize the call for bids.

7.11. COST PARTICIPATION AND MAINTENANCE AGREEMENT WITH NDDOT FOR 16TH ST SW INTERCHANGE REHABILITATION

RECOMMENDED ACTION

It is recommended City Council approve the CPM agreement with the NDDOT and authorize the Mayor, City Attorney and Finance Director to sign the agreement.

7.12. ADVERTISING AGREEMENTS WITH SKY DANCER CASINO & RESORT AT AIRPORT

RECOMMENDED ACTION

It is recommended City Council approve the advertising contracts between Sky Dancer Casino & Resort and City of Minot located at Minot International Airport and authorize the Mayor to sign the contracts.

7.13. 2025 WATERMAIN REPLACEMENT - NW ALLEYS - AWARD OF BID

RECOMMENDED ACTION

- 1. It is recommended City Council award the bid for the 2025 Watermain Replacement - NW Alleys Project to Post Construction, Inc. for the lowest bid of \$334,108.00;**
- 2. Authorize the Mayor to sign contract documents on behalf of the City; and**
- 3. Approve the budget amendment on first reading to allocate the**

funds.

- 7.14. APPROVE EMERGENCY VEHICLE OPERATOR COURSE (EVOC) TRAINING CONTRACT WITH THE NORTH DAKOTA STATE FAIR ASSOCIATION

RECOMMENDED ACTION

It is recommended City Council approve the contract with the North Dakota State Fair and authorize the Mayor to sign.

- 7.15. FIRSTLINK 988 CALL TRANSFER

RECOMMENDED ACTION

It is recommended City Council approve the MOU with FirstLink and authorize the Mayor sign the agreement.

8. ACTION ITEMS

- 8.1. REALLOCATION OF WATER/SEWER CAPITAL FUNDS

RECOMMENDED ACTION

It is recommended City Council approve the reallocation of funds for a capital purchase to buy items that address a more urgent need for the Water/Sewer Department.

- 8.2. APPROVAL OF THE 2026-2030 CAPITAL IMPROVEMENT PLAN

RECOMMENDED ACTION

It is recommended City Council approve the 2026-2030 Capital Improvement Plan

- 8.3. ALCOHOLIC BEVERAGE LICENSE

RECOMMENDED ACTION

It is recommended City Council approve the Basecamp Indian Kitchen, LLC dba the Basecamp Indian Kitchen (1425 24th Ave SW Ste 5) Supper Club license for May 19, 2025 to December 31, 2025 contingent on the approvals of the Minot Police Department, Inspections Department, Fire Department, and Chief of Police; along with waiving the 2025 annual fee.

- 8.4. MASTER SERVICES AGREEMENT WITH FLOCK GROUP INC. FOR FLOCK SERVICES

RECOMMENDED ACTION

- 1. It is recommended City Council approve the Master Services**

- Agreement with Flock Group Inc.;**
2. Approve the draft policy; and
3. Authorize the Mayor to sign the document.

9. PERSONAL APPEARANCES
10. MISCELLANEOUS AND DISCUSSION ITEMS
11. LIAISON REPORTS
12. ADJOURNMENT