



Central Dakota MPO Technical Advisory Committee Meeting Minutes

Tuesday, March 11, 2025, at 10:30 AM
Public Works Conference Room 3,
Public Works (1025 31st St SE)

John Van Dyke called the meeting to order at 10:30 AM

1. ROLL CALL

The following were present:

Burlington City- David Anders, Cole Jones
Minot City- Brian Horinka, Doug Diedrichsen, Lance Meyer
Surrey City- Jesse Berg
Ward County- Dana Larsen
NDDOT- Korby Seward, Will Hutchings
MPO Director- John Van Dyke

Absent: Beth Pietsch, Sarah Karhoff

Others Present: Ranae Tunison(virtual), Kristen Sperry(virtual), Stephen Joersz

2. APPROVAL OF MINUTES

2.1 REVIEW AND APPROVAL OF THE JANUARY 14, 2025 MINUTES

Motion to approve the minutes of the February 11, 2025 meeting as presented by Doug Diedrichsen, seconded by Brian Horinka, and favored by all.

3. NEW BUSINESS

3.1 CENTRAL DAKOTA TRANSIT DEVELOPMENT PLAN – REQUEST FOR PROPOSALS

Van Dyke reviewed the development plan. He noted that a steering committee will need to be established and could transition to a formal transit subcommittee. Horinka suggested that we include community members in the committee. Hutchings and Horinka also added that we will need to include inter-regional and para-transit studies as well. The board discussed on demand routes verse para routes.

The board discussed different funding availabilities. It was discussed that there needs to be creative ways to reach bus riders and encourage public engagement. Van Dyke reviewed the project timeline.





Berg suggested adding additional presentations to the city of Surrey to ensure they understand the impact of the changes. Van Dyke suggested virtual options for that involvement as well. Tentatively August 2026 would be the Surrey presentation of the development plan.

Van Dyke asked for a motion to recommend Policy Board approve the Request for Proposals subject to necessary changes following review by Minot City Transit, NDDOT, and other agencies, as necessary. So moved by Dana Larsen, seconded by Jesse Berg, and passed unanimously.

3.2 2025 UPWP AMENDMENT #1

Van Dyke discussed the first amendment stems from the Metropolitan Transportation Plan (MTP) work completed in 2024 and reduction in expenses by about \$75,000. These funds will be reallocated to other work. He also mentioned the need to collect traffic data at signalized intersections and that they plan to handle 17 intersections this year. Tasks to be completed in 2026 were outlined which would include finishing the transit development plan and data acquisition for pavement data. He discussed the need for the data to inform future planning and project prioritization.

Van Dyke asked for a motion to recommend Policy Board approve Amendment #1 to the 2025 UPWP as presented. So moved by Brian Horinka, seconded by Doug Diedrichsen, and passed unanimously.

4. OLD BUSINESS

4.1 2026/2027 UPWP DISCUSSIONS CONT.

Van Dyke reviewed the changes of the UPWP. He also reviewed the 2026 and 2027 projects and cost of projects.

The budget for pavement data acquisition was discussed. Signalized intersections calibrating was discussed and Joersz mentioned that certain intersections being calibrated twice would be worth doing. Having a Pavement Condition Index (PIC) is beneficial because the data can be put into the system and help identify future maintenance projects.

5. OTHER BUSINESS

5.1 NDDOT/FHWA/FTA UPDATE, IF ANY

Hutchings provided an update about the ND Transportation Conference and the MPO Coordinators' quarterly meeting. Horinka mentioned the need to amend the





State Transportation Improvement Program (STIP) to include the Program of Project (POP) in the interim until a Transportation Improvement Program (TIP) is in place.

5.2 OTHER BUSINESS

No other business.

5.3 PUBLIC COMMENT

No one from the public is present.

6. ADJOURNMENT

Van Dyke asked for a motion to adjourn the meeting. So moved by Brian Horinka, seconded by Dana Larsen, and passed unanimously. Meeting adjourned at 11:36 AM.

