Economic Development Plan Review Committee Meeting
Friday, March 21, 2025, at 1:00 PM
City Council Chambers, City Hall (10 3rd Ave SW)
Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. APPROVAL OF MINUTES

   3.1. APPROVAL OF MINUTES - FEBRUARY 21, 2025

   It is recommended City Council approve the minutes of the February 21, 2025, Economic Development Plan Review Committee meeting.

4. NEW BUSINESS

   4.1. CHILDCARE COMMITTEE UPDATE

   4.2. COMMITTEE BULLET POINT REVIEW

5. UPCOMING INFORMATION

   5.1. POTENTIAL UPCOMING MEETING DATES
   The committee could potentially meet on the following dates, from 1:00 pm to 3:00 pm in the City Council Chambers, unless otherwise specified:

   - **April 11, 2025 (potentially in the 3rd Floor Executive Conference Room)**
   - **April 25, 2025**

6. ADJOURNMENT

On February 21, 2025, a Economic Development Plan Review Committee meeting was held in the City Council Chambers, City Hall (10 3rd Ave SW). Chairman Blessum called the meeting to order at 1:00 PM.

ROLL CALL

Members Present: Mike Blessum, Justin Hammer, Jordan Nelson, Paul Pitner, Melinda Howe, Tyler Neether

Members Absent: Beth Feldner

PLEDGE OF ALLEGIANCE

Chairman Blessum led the City Council in the Pledge of Allegiance.

APPROVAL OF MINUTES

APPROVAL OF MINUTES - FEBRUARY 7, 2025

Committee Member Paul Pitner moved the committee to approve the minutes of the February 7, 2025, Economic Development Plan Review Committee meeting. The motion was seconded by Committee Member Justin Hammer and carried the following roll call vote: ayes: Mike Blessum, Justin Hammer, Melinda Howe, Tyler Neether, Jordan Nelson, Paul Pitner; nays: None.

NEW BUSINESS

MACEDC CONTRACT DELIVERABLES REVIEW

The committee discussed the deliverables of the MACEDC contract shown in Exhibit 1 of the Service Agreement. During the discussion, MACEDC and the committee were able to talk about how the City of Minot can see progress with the contracted work. Harold Stewart, City Manager, also highlighted the process of how the City of Minot had an economic development position and how it is no longer budgeted.

Mark Lyman discussed how Item e discussed the communication with MACEDC and the City of Minot. He also mentions the committee might want to keep Items b, k, and l, because those are obvious deliverables and matrix. Items g, h, i, and k seem similar and could maybe be combined into one workforce development item.

COMMITTEE BULLET POINT REVIEW

The committee reviewed the bullet points from the learning process for our economic development plans. The committee discussed special assessments, the abatement process, property tax relief, infrastructure, etc. Committee members should be looking at priorities and recommendations to the City Council regarding economic development.

UPCOMING INFORMATION - UPCOMING MEETING DATES

The committee plans to meet on the following dates from 1:00 pm to 3:00 pm in the City Council Chambers, unless otherwise specified:

- March 7, 2025
- March 21, 2025

ADJOURNMENT

The motion to adjourn the meeting at 2:35 pm was initiated by Committee Member Tyler Neether, seconded by Committee Member Paul Pitner and carried by the following roll call vote: ayes: Blessum, Hammer, Howe, Neether, Nelson, Pitner; nays: None.

Committee on Childcare

March 21, 2025

Who are we and why do we exist?

- **The Committee on Childcare began meeting in 2023 to address the needs and to discuss solutions for the lack of childcare in Minot. Our committee is made up of parents, business owners, childcare providers, military, licensing professionals, HR experts, city staff and elected officials.**

What did we learn?

- **Through several meetings, we learned about the distinct need for childcare, particularly for infants. This need directly impacts our workforce, which ultimately impacts economic development growth in and around Minot.**

Reality hits home…

- **Wait lists 3-5 years long**
- **Professionals not coming to Minot because of the lack of childcare**
- **Schools impacted because staff cannot find childcare**
- **Parents staying home, instead of working, causing workforce issues**
- **Businesses altering hours because of staff shortage**
- **Military, Medical and Emergency Service impacts due to lack of 24-hour childcare**

Area Success Stories…

- West Fargo offers Economic Development grants to Childcare Centers willing to expand infant care services.
- Watford City views childcare needs as infrastructure; dedicating funding just as they would for streets or emergency services.
- Public Private partnership between Minot State University Foundation and Midwest Montessori. Construction for a new childcare facility is taking place currently on a piece of property owned by the MSU Foundation.
- Funding during 2023 Legislative session to address needs.

Progress and Potential Aspirations

- **Committee discussion has led to community discussion**
- **Childcare Resource Guide, created by MACEDC, is available**
- **Minot City Council may consider funding resources for further childcare development, such as area communities have done or allow tax exemptions to childcare facilities**
- **Continue discussion with ND legislators**

It is our belief that successful economic development begins and ends with quality childcare services.

MINOT AREA CHAMBER EDC

CHILD CARE RESOURCES

FOR PARENTS, PROVIDERS, AND EMPLOYERS

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INTRODUCTION

In 2023, Gov. Doug Burgum signed HB 1540, which allocated nearly $66 million of state funds to work alongside federal funds for the North Dakota Child Care Initiative. The objective of the initiative is to alleviate one of the state's major barriers to workforce participation, child care.

The initiative came as a result of more than 14 months of collaboration and input from child care providers, business leaders, chambers of commerce, the Workforce Development Council, state agencies, and legislators.

PARENTS & FAMILIES

HOW TO FIND CHILDCARE

Choosing the right type of care for your child requires an investment of time. Use the online search tool, checklist, and other resources to help you make an informed decision.

LEARN ABOUT YOUR OPTIONS

When looking for an early childhood program, there are several types to choose from. You will want to take your family's needs, preferences, and experiences into account and choose the type of care that is the best fit for you.

BEGIN YOUR SEARCH

Begin your search for early childhood programs by using the free online search tool. Get customized results by adjusting criteria like location, hours of operation, and ages served. Personalized help is available through your local Child Care Resource and Referral by calling 1-800-997-8515 or by emailing referral@ndchildcare.org.

VISIT & ASK QUESTIONS

Visit programs in-person and talk with the providers. Use the Child Care Checklist as a guide to the most important things to look for and key questions to ask.

TAKE A CLOSER LOOK

Check references and records for the programs you are considering. Ask for references from families who are currently using the program and families who have used the program in the past. When using the free online search tool, make sure to look over the program's licensing status, inspection reports, and Bright & Early ND Quality Rating.

Licensing Status

Check to see if the program is licensed, registered, certified, or legally licensed-exempt. Also, see if the program's license been suspended or revoked.

Inspection Reports

Look at each program's inspection reports to see if the program has violated any health and safety requirements and if and how they fixed those violations. You can also see if there was a complaint filed against the program that was found to be valid.

Bright & Early ND Quality Rating

Bright & Early ND is North Dakota's Quality Rating and Improvement System (QRIS) designed to assess, improve, and communicate the level of quality of early childhood programs. We help families identify high-quality early childhood programs that build the foundation children need to thrive in school and in life.

Bright & Early ND uses a block system approach which includes four levels, or steps, of quality. Each step focuses on a component of quality care and must be demonstrated by the early childhood program before moving to the next step.

Bright & Early ND Quality Ratings are reliable and easy to understand. Look for the Bright & Early ND Quality Rating symbols to spot an early childhood program that is going above and beyond for the children in their care.

CHILD CARE CHECKLIST

GET HELP PAYING FOR CARE

CHILD CARE ASSISTANCE PROGRAM (CCAP)

- The Child Care Assistance Program (CCAP) helps pay a portion of the cost of childcare for working families or families in training or education programs.
- Families with low income who meet certain eligibility criteria qualify for the program.
- Learn More

HEAD START AND EARLY HEAD START

Head Start and Early Head Start are child development programs serving children from birth to age five, expectant mothers, and families. The overall goal of Head Start is to increase the social ability of children in low-income families and children with disabilities, and improve the chances of success in school.

Both are federally funded programs and are in every state, territory, and many tribal communities. Families with incomes at or below the poverty level may be eligible for Head Start services. Learn More

MILITARY & DOD FEE ASSISTANCE PROGRAMS

Child Care Aware® of America offers child care fee assistance to eligible members of the military and DoD. Eligibility requirements are determined by each branch of service or agency. Visit the Fee Assistance page to find out if your branch or agency is covered. Learn More

WORKING PARENTS CHILD CARE RELIEF PROGRAM

This state matching fund program may assist qualifying parents of children ages birth to 36 months who work for participating employers. Learn More

OTHER ASSISTANCE

FOOD & NUTRITION PROGRAMS

Supplemental Nutrition Assistance Program (SNAP) provides nutrition benefits to supplement the food budget of lower-income families so they can purchase healthy food and move towards self-sufficiency. Households or individuals with low income who meet certain requirements may be eligible for assistance based on income limits.

Women, Infants, and Children (WIC) is a federal nutrition program that offers healthy food for proper growth and development. Assistance is available statewide for pregnant and breastfeeding women, infants, and children younger than 5 years old.

Child and Adult Care Food Program (CACFP) provides federal funds to nonresidential child care and adult care facilities to serve nutritious meals and snacks. The goal is to improve and maintain the health and nutritional status of children and adults in care while promoting the development of good eating habits.

Temporary Assistance for Needy Families (TANF) program is intended to move low-income families with children who are deprived of parental support or care from public assistance to self-sufficiency. TANF supports families by providing cash assistance along with work readiness, training, and job placement services.

HEALTH SERVICES

Children's Health Insurance Program (CHIP) provides health insurance coverage for children in families that earn too much to qualify for Medicaid yet cannot afford to purchase coverage. It is available to uninsured children age 18 and younger who live in families with qualifying incomes. Single 18-year-olds with eligible incomes may also apply.

HOME HEATING ASSISTANCE

Low Income Home Energy Assistance Program (LIHEAP) helps eligible families with home heating and weatherization costs. The program partially pays the cost of natural gas, electricity, propane, fuel oil, coal, wood, or other fuel sources.

The Program Also Covers:

- Weatherization services (insulation, weather stripping around doors and windows, etc.)
- Furnace cleaning, repair, and replacement
- Chimney cleaning and inspection
- Emergency assistance

SELF-SUFFICIENCY

Temporary Assistance for Needy Families (TANF) program is intended to move low-income families with children who are deprived of parental support or care from public assistance to self-sufficiency. TANF supports families by providing cash assistance along with work readiness, training, and job placement services. Learn More

QUESTIONS ABOUT CHILD CARE:

Early Childhood
600 E. Boulevard Avenue, Dept. 325
Bismarck, ND 58505-0250
Phone: (701) 328-2115
Toll-Free: (800) 997-8516
Relay ND TTY: 711
Email: dhsec@nd.gov

PARENTS & FAMILIES

TYPES OF CARE IN NORTH DAKOTA

CENTER-BASED CHILD CARE

Center-based child care programs operate with a similar structure to kindergarten classrooms, making them a good transition to the public school system. Center-based child care often uses organized programs, a curriculum, and opportunities for children to socialize with their peers.

Age Range: Infants through 11 years old

Number of Children: 19 or more children

Child and Adult Care Food Program Eligible: Yes

Child Care Assistance Program Eligible: Yes

FAMILY CHILD CARE HOMES (FCC)

In family child care homes, providers care for small groups of children in residential buildings. Often, this type of care has one or two caregivers and may offer non-traditional hours.

Setting: Private residence

Age Range: Infants through 11 years old

Number of Children:

- Up to 7 children, of which no more than 3 may be under the age of 24 months, plus 2 additional school-age children.
- Maximum of 4 children under the age of 24 months, plus 2 school-age children.
- A provider's own children under age 12 must be included in the total.

Child and Adult Care Food Program Eligible: Yes

Child Care Assistance Program Eligible: Yes

GROUP CHILD CARE

Private residence (group-home license) or non-residential building (group-facility license).

Setting: Private residence (group-home license) or non-residential building (group-facility license)

Age Range: Infants through 11 years old

Number of Children: Up to 30 children, dependent upon square-footage requirements, staffing ratios, and local ordinances. A provider's own children under age 12 must be included in the total.

Child and Adult Care Food Program Eligible: Yes

Child Care Assistance Program Eligible: Yes

PRESCHOOL PROGRAMS

Preschool programs are typically offered for children ages 3-5 years old. Preschool programs may be offered through a school, faith-based organizations, non-profit organizations, and child care centers.

Setting: Programs are often in free-standing buildings, businesses, homes, community centers, or places of worship. They may be privately-owned, for-profit business, or a non-profit entity that is governed by a board of directors.

Age Range: 2 through 5 years old

Number of Children: Varies, dependent upon square-footage requirements

Child and Adult Care Food Program Eligible: Yes

Child Care Assistance Program Eligible: No

SCHOOL-AGE CHILD CARE

School age programs provide care for children in kindergarten through sixth grade. These programs offer services before and after school, sometimes on school holidays, and through the summer months.

Setting: Programs are often in free-standing buildings, businesses, homes, community centers, or places of worship. They may be privately-owned, for-profit business or a non-profit entity that is governed by a board of directors.

Age Range: 5 through 11 years old

Number of Children: 19 or more children

Child and Adult Care Food Program Eligible: Yes

Child Care Assistance Program Eligible: Yes

MULTIPLE-LICENSED FACILITY

Multiple-licensed facilities are licensed to provide more than one type of early childhood services, such as a center/preschool or group/preschool.

Setting: Programs are often in free-standing buildings, businesses, homes, community centers, or places of worship. They may be privately-owned, for-profit business, or a non-profit entity that is governed by a board of directors.

Age Range: Infants through 11 years old

Number of Children: Varies by early childhood service type

Child and Adult Care Food Program Eligible: Yes

Child Care Assistance Program Eligible: Yes

PROVIDERS

BUILD QUALITY

TRAINING OPPORTUNITIES

Child Care Aware® of ND offers ongoing support to established child care programs through professional development opportunities, business management tools, and by offering curriculum to child care programs across the state.

For any training questions, please contact training@ndchildcare.org or call 800-997-8515 (Option 2)

SHARED SERVICES

Are you looking to save time, improve cash flow and revenue, support and manage staff, and improve your overall family communication? Sign-up today for Child Care Aware of ND's Shared Services Alliance!

Women's Business Center Business Training

- FREE Business Training and Coaching through the Women's Business Center. This optional capacity-building opportunity is a 10-week intensive that will focus on the major factors affecting the child care industry today.
- Receive 30 Growing Futures training hours when completing all requirements.

Learning Beyond Paper Curriculum

- FREE access to Learning Beyond Paper a Digital Curriculum with 52 weeks of lesson plans. Learning Beyond Paper is aligned with the ND Early Learning Standards and CLASS.
- Receive access to FREE quarterly kits from Lakeshore to support the Learning Beyond Paper curriculum.

Child Care Management Software

- FREE access to a Child Care Management Software. Child Care Management Software will enable contactless check-in/check-out, automate invoicing, tuition collection and payment processing, keep families up to date on their children's activities, forecast growth opportunities, and create, send, & store digital documents.
- Procare Software
- Parachute Software

Shared Services Interest Form

SEEDS OF EARLY LEARNING

SEEDS of Early Learning is an early-literacy and early-language framework that supports childhood educators and other adults in ensuring kindergarten readiness through balanced and quality interactions.

Training cohorts are available for the following providers:

- Preschool Teachers
- Infant-Toddler Teachers
- Family Child Care Providers

For more information contact coaching@ndchildcare.org or call 1-800-997-8515 (Option 5)

CHILD DEVELOPMENT ASSOCIATE (CDA)

The CDA National Credentialing Program is a professional development opportunity for early educators working with children ages birth to 5 years old to demonstrate their knowledge, skills, and abilities in the early childhood education field. The CDA credentialing program assesses Candidates using multiple sources evidence, including an exam, observation, and professional portfolio with resources and competency statements prepared by the Candidate. Candidates must complete 480 hours of professional work experience with young children and 120 hours of formal early childhood education training with no fewer than 10 training hours in each of the 8 CDA Subject Areas to qualify.

Visit the CDA Council Website to learn more about the credentialing process.

For questions regarding CDA or help finding a PD Specialist contact pdadvising@ndchildcare.org.

PROVIDERS

PLANNING GUIDES

- Center-Based Preschool CDA Planning Guide
- Center-Based Infant Toddler CDA Planning Guide
- Family Child Care CDA Planning Guide

SCHOLARSHIPS

We are currently offering Scholarships to help with receiving your CDA. You are able to apply for the cost of the CDA application fee for an initial CDA or a CDA renewal.

Steps for Applying for a CDA Scholarship:

- Complete all CDA prerequisites.
- Complete CDA Scholarship Form.
- You will receive an acceptance or denial form.
    - If accepted, you will receive a form that will need to be completed within 5 days.
- Once Child Care Aware® receives the award acceptance form from the applicant you will be sent a voucher number within 3 days *voucher number will be valid for 10 days.
    - You will have 6 months to schedule your exam and your verification visit.

START CHILD CARE

The location of your business and the number of children you want to care for determines the type of childcare license you will need. Learn about each licensing type below:

- **Family Child Care** - Family providers may care for up to seven children with no more than three children who are under the age of 24 months, plus two additional school-age children. The provider's own children under the age of 12 must be included in the total.

- **Group Child Care** - Group child care programs may be licensed in a home (group home license) or a facility (group facility license). Groups may be licensed for up to 30 children, with the actual license capacity determined by available space, staff-to-child ratios, and sometimes local ordinances. The provider's own children under the age of 12 must be included in the total.

- **Center Child Care** - Child care centers are licensed for at least 19 children in a facility with the actual license capacity determined by available space, staff-to-child ratios, and sometimes local ordinances.

- **Preschool Childcare** - DHHS preschools provide education and socialization experiences for children ages two through five years old and may operate sessions for no more than three hours per day.

- **School-Age Child Care** - School-age programs are licensed for at least 19 children in a facility, with the actual license capacity determined by available space, staff to child ratio, and sometimes local ordinances. School-age programs offer services for children ages 5 years through 11 years. School-Aged programs may offer care before and after school and sometimes on school holidays and through the summer months.

PROVIDERS

GETTING STARTED

Finding a Location – Things to Keep in Mind:

- It's recommended to work with a realtor.
- When looking for a property:
  - Consider your budget
  - Square footage requirements
  - City zoning regulations
- Start-up coordinators with Childcare Aware are available to look at properties with you.

Contact Early Childhood Licensing Specialist

- Find Your Specialist

Complete the Licensing Process

- Follow the Guidelines and Become a Child Care Provider

Contracts & Policies

- Licensing requires written policies for all licensed Child Care programs. Required policies can be found in the North Dakota Early Childhood Services Rules book.
- Below you will find templates to guide you through writing your contracts and policies.
  - In-Home Program Contract and Policies Template
  - Facilities Contract and Policies Template

Setting Up Your Environment and Materials

- Contact Child Care Aware to have someone come out and help set up your space.

Budgeting

- For help creating a budget, contact: startchildcare@ndchildcare.org.
- **Small Business Center** – They use their expertise to make your business successful.
- **Women's Business Center** – Resources available to women business owners.
- **Child Care Loan Program** – designed to provide financing to new child care providers.

Ratios and Group Sizes

- The number of children a provider can care for is determined by their license type, the size of their facility, and the ages of the children.
  - Ratio Document

GUIDE FOR COMMUNITIES

Access to Child Care is an important component of a community's infrastructure and Child Care Aware® of North Dakota and Vision West ND, with funding support from the Bush Foundation, created a Child Care in Your Community Guide to assist individuals and organizations as they consider child care options in their communities. Topics include strategies to build capacity, child care models, financing options, and more.

View Guide

BRIGHT & EARLY ND

During the first five years of a child's life, their brain develops faster than at any other time. The experiences a child has during this period have lasting impact, making high-quality early childhood experiences crucial. Research shows that children who have access to these experiences perform better in school, make healthier choices, are more likely to graduate, and find employment.

Bright & Early ND supports our community by empowering early childhood professionals to elevate the quality of care they provide to children from birth to age five. As North Dakota's Quality Rating and Improvement System (QRIS), we help raise the standards of early childhood programs across the state.

We do this by offering tailored support, specialized training, and financial incentives for early childhood professionals. Our goal is to ensure every child in our community receives the foundation they need to thrive in school and in life.

Our collaboration with families is equally important. We provide tools and resources to help families understand the key components of a quality early childhood program, actively engage in their child's early learning journey, and locate an early childhood program that fits your family's needs.

BRIGHT & EARLY ND FRAMEWORK

Bright & Early ND uses a block system approach which includes four levels, or steps, to quality. Each step focuses on a component of quality care and must be demonstrated by the program before moving to the next step.

GETTING STARTED

Meeting and maintaining child care licensing regulations is the foundation of Bright & Early ND. These regulations are designed to protect and promote child safety and well-being in all types of settings. All programs who hold a current license issued by Health & Human Services (HHS) are automatically welcomed into Bright & Early ND as a Step 1 Quality Rated program. If you are ready to continue your quality improvement journey, learn more about the process by clicking here.

MINOT AREA
CHAMBER EDC

1020 20TH AVENUE SOUTHWEST
MINOT, NORTH DAKOTA 58701
701-852-6000 • MINOTCHAMBEREDC.COM

PUBLISHED IN MARCH 2025

WHAT IS ECONOMIC DEVELOPMENT SUCCESS?

- Fill Gaps – Funding where other organizations are not, or it is not part of their scope.
- Retail/Restaurant Economic Development and Data Collection
- Incentivizing business into Minot.
- Workforce recruitment and retention.
- Short-term spending.
- Increasing labor pool.
- Increasing tax base.
- Increasing discretionary income/spending.
- Options available for jobs, more competitive market.
- Competition.
- Increase in business ownership and entrepreneurship.
- Strengthening our position as a regional draw.
- Attitude for development processes and assessing/adjusting current processes.

Façade Improvement Program Recommendations:

- Take a larger look at the areas laid out in the 2040 Comprehensive Plan.
- If program is offered to more areas of town, change the structure of the program and/or reducing amount offered per application.
- Include a sunset date to the program.

TIF Program Recommendations:

- Consider blighted properties only and remove new development.

Direction to City Council on Retail Recruitment Services:

- Explore if there should be a newly structured standing committee on Economic Development.
- Recommend City Council dissolve Chapter 2, Article V, Division 2 Community Development Advisory Board.
- Additional staff member recommendation.

Ideas for further review of the committee: (David Lakefield's Finance Presentation)

- Add a Community Facilities bucket or amend Bucket 5 Small Business to include Community Facilities.
- Special Assessments and up front funding for the developer through the City of Minot Economic Development Projects bucket.

Possible further discussion/consideration topics: (Partnership with MACEDC and City of Minot)

- MACEDC provides more detail on how public funds or City of Minot funds are spent yearly. (This might already be covered in the application process for each budgeting year.)
- Regular communication with the MACEDC, City of Minot staff, and Magic Fund Screening Committee.
- Consolidating the MACEDC Service Agreement deliverables.
- The role of the MAGIC Fund Screening Committee.
- Combine/consolidate the data from all the different agencies for potential site selectors.

City of Minot

REPORT FROM THE ECONOMIC DEVELOPMENT PLAN REVIEW COMMITTEE

I. COMMITTEE BACKGROUND

The Minot City Council approved a motion by a 6-1 vote at its October 7, 2024 regular meeting to create an Economic Development Plan Review Committee. The committee was to be comprised of 2 council members and 5 community members to be appointed by the mayor. Alderman Mike Blessum was selected to chair the committee and was joined by Alderman Paul Pitner as the council representatives. Community members appointed to the committee included Jordan Nelson, Tyler Neether, Justin Hammer, Melinda Howe, and Beth Feldner.

The committee commenced its work on November 8, 2024 and has met twice monthly since. Meetings have generally included presentations from various community and regional partners including ND Commerce, MACEDC, Souris Basin Planning Council, and City of Minot staff. Question and answer sessions were held with each of the presentations. Committee discussions were interspersed withing the working sessions. Throughout the process the committee worked with the City Clerk acting as secretary to record bullet points of the thoughts of the committee.

II. WHAT IS ECONOMIC DEVELOPMENT SUCCESS?

The committee held a discussion to work through ways to determine whether the city's economic development initiatives were successful. The committee developed the following bullet points that they felt represented success for the people of Minot.

- Fill Gaps – Funding where other organizations are not, or it is not part of their scope.
- Retail/Restaurant Economic Development and Data Collection
- Incentivizing business into Minot.
- Workforce recruitment and retention.
- Short-term spending.
- Increasing labor pool.
- Increasing tax base.
- Increasing discretionary income/spending.
- Options available for jobs, more competitive market.
- Competition.
- Increase in business ownership and entrepreneurship.
- Strengthening our position as a regional draw.
- Attitude for development processes and assessing/adjusting current processes.

Economic development activities should generally trace back to these success factors as a measurement for priority and success.

III. PRIMARY RECOMMENDATIONS

Through its discussions, the committee prioritized the following recommendations for the city council's consideration. These items represent immediate actions the council could take to enhance the effectiveness of the city's economic development activities.

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-
-
-
-

IV. OTHER COMMITTEE NOTES

The committee members also had the following observations and notes during their deliberations. Although these items did not receive an approval vote for the primary recommendations, the committee forwarded all of its notes for information for the council.

Façade Improvement Program Recommendations:

- Take a larger look at the areas laid out in the 2040 Comprehensive Plan.
- If program is offered to more areas of town, change the structure of the program and/or reducing amount offered per application.
- Include a sunset date to the program.

TIF Program Recommendations:

- Consider blighted properties only and remove new development.

Direction to City Council on Retail Recruitment Services:

- Explore if there should be a newly structured standing committee on Economic Development.
- Recommend City Council dissolve Chapter 2, Article V, Division 2 Community Development Advisory Board.
- Additional staff member recommendation.

Ideas for further review of the committee: (David Lakefield's Finance Presentation)

- Add a Community Facilities bucket or amend Bucket 5 Small Business to include Community Facilities.
- Special Assessments and up front funding for the developer through the City of Minot Economic Development Projects bucket.

Possible further discussion/consideration topics: (Partnership with MACEDC and City of Minot)

- MACEDC provides more detail on how public funds or City of Minot funds are spent yearly. (This might already be covered in the application process for each budgeting year.)
- Regular communication with the MACEDC, City of Minot staff, and Magic Fund Screening Committee.

- Consolidating the MACEDC Service Agreement deliverables.
- The role of the MAGIC Fund Screening Committee.
- Combine/consolidate the data from all the different agencies for potential site selectors.

Additional items not yet discussed by the committee:

- Direct city staff to allocate a sum each year from the economic development sales tax proceeds to the general fund in an amount equal to the amount determined to have been foregone by the city under all property tax abatement and discount programs.
- Direct city staff to allocate a sum each year from the economic development sales tax proceeds to the Capital Flood Control account to support the local match provisions in the state flood control programs.
-