

On February 18, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Ross called the meeting to order at 05:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson

Members Absent: Mark Jantzer

PLEDGE OF ALLEGIANCE

Mayor Ross led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended a Task Force 21 meeting, a MACEDC Board meeting, a few legislative meetings and forums, a NoDak Race Club Board of Directors meeting, a meeting with a group from Giving Hearts Day, a discussion on childcare, a Workforce Development Council meeting, 5th Bomb Wing and 91st Missile Wing award ceremony, a lunch with Senator Hoeven and MAFB Generals, and a MACEDC Military Affairs meeting.

PROCLAMATION - Mayor Ross proclaimed February 16-22, 2025, Engineers Week.

REPORTS

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council.

PLANNING COMMISSION

CONSIDER THE REPORT OF THE PLANNING COMMISSION

PUBLIC HEARING: CASE #2025-01 - THE EHR HILLS ADDITION - FUTURE LAND USE MAP AMENDMENT, ZONING MAP AMENDMENT AND PRELIMINARY PLAT

The motion to close the public hearing and approve the Preliminary Plat, Zoning Map Amendment, and Future Land Use Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Fuller, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING: CASE #2025-02 - LDO TEXT AMENDMENT

The motion to close the public hearing and approve the text amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

LDO TEXT AMENDMENT: DAYCARE CLEAN UP

The motion to approve the text amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CONSENT ITEMS

The motion to approve consent items 6.1-6.9 and 6.11-6.15 was initiated by City Council Member Pitner, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES – Approve the minutes of the February 3, 2025, Regular City Council meeting.

ORDINANCES - Approve the following ordinances on second reading:

1. Ordinance No 6052 - 2025 BA - Regional CO2 Storage Facility

2. Ordinance No 6053 - 2025 BA - IT Server Replacement (2024190001)
3. Ordinance No 6054 - 2025 BA - Airport High Speed Plow
4. Ordinance No 6055 - 2025 BA - HR Director Recruitment Services
5. Ordinance No 6056 - Chapter 23 Art. VII Lighting - Updated

ORDINANCE – Approve the following ordinance on second reading:

1. Ordinance No 6058 - Article III Sect 28-85 - 28-87 Amendment

ADMINISTRATIVE APPROVALS – Ratify the following administratively approved requests:

1. Edison Elementary PTA to conduct a raffle on March 20, 2025, at Edison Elementary School (701 17th Ave SW).
2. Perkett Elementary PTO to conduct a raffle on March 21, 2025, at Perkett Elementary (2000 5th Ave SW).
3. (W) Evolve to conduct a raffle on April 11th & 14th, 2025 at The Depot (15 N Main St).
4. Souris River Basin Long Beards to conduct a raffle on February 8, 2025, at The Grand Hotel (1505 N Broadway).
5. Minot North Girls Basketball Boosters to conduct a sports pool on February 9, 2025, at Landsiedel Residence (1712 13th St NW).
6. Minot North Cheer Booster Club to conduct a raffle on February 15, 2025, at Minot North High School (2100 21st Ave NW).
7. Special Event Permit for the Blue Rider (118 1st Ave SE).
8. Special Event Permit for Sports on Tap (220 S Broadway).
9. Special Event Permit for Army's 2.0 (12 3rd St SE).

MAYORAL APPOINTMENT - Approve the following Mayoral Appointment:

- Reappoint Kelly Perrin, as a Financial Sector position on the MAGIC Fund Screening Committee, with a term to expire June of 2027.

APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS – Approve the additional December 2024 and January 2025 general accounts receivable write-off.

MINOT PUBLIC LIBRARY COLLECTION BUDGET AMENDMENT – Accept the donation from the Patrons of the Library group to enhance the Minot Public Library's offerings for the community and approve the budget amendment on first reading.

DIG IT UP BACKHOE SERVICES, INC FINAL PAYMENT - Approve the final payment of retainage in the amount of \$14,668.10 to Dig It Up Backhoe Services, Inc.

CASE #2025-09 - MOOSE LODGE ADDITION - FINAL PLAT – Approve the proposed final subdivision plat as provided in Attachment A.

BERGER ENTERPRISES, LLC FINAL PAYMENT - STRUCTURE DEMOLITION AND SITE RESTORATION (PROJECT #3755.18) - Approve the final payment of retainage to Berger Enterprise, LLC. in the amount of \$4,186.91.

16TH STREET RECONSTRUCTION - APPROVAL OF BNSF PERMITS - Approve both BNSF permits and authorize the City Engineer to sign the permits on the city's behalf.

AIRPORT ELECTRICAL VAULT REHABILITATION - FINAL PAYMENT - Approve the final payment of \$38,310.67 to be paid to Gefroh Electric, Inc.

COMMITTEE ON CHILDCARE – Approve the Mayoral Appointment of the following individuals to serve on the Committee on Childcare; and adopt a policy in which the Committee on Childcare may have up to 11 members, who will serve staggered two-year terms beginning February 18, 2025.

February 18, 2025-June 30, 2027

- Lisa Olson, Chair
- Scott Burlingame
- Heather Cymbaluk
- Bekka Oswill
- Amy Jenkins

February 18, 2025-June 30, 2028

- Keli Roselli Sullivan
- CJ Becker
- Stacey Boyko
- Terry Schmalz

Ex-Officio

- Harold Stewart or Designee
- Doug Diedrichsen

GAMING SITE AUTHORIZATION - NODAK ROCKY MOUNTAIN ELK FOUNDATION - Approve the gaming site authorization for NoDak RMEF, Inc to conduct a raffle on March 29, 2025, at The Grand Hotel located at 1505 N Broadway.

CORDICO WELLNESS APP FOR FIRE DEPARTMENT

The motion to approve the signing of the Cordico contract; approve the budget amendment on first reading; and authorize the Mayor to sign the agreement was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ACTION ITEMS

MINOT LANDFILL SUPERFUND SITE OPERATION AND MAINTENANCE MANUAL APPROVAL

The motion to approve the Superfund Site O&M Plan and authorize the Mayor to sign any necessary documents on behalf of the city was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

SECOND READING OF CHAPTER 23 NOISE ORDINANCE

The motion to approve option 2 on second reading was initiated by City Council Member Blessum and seconded by City Council Member Fuller.

The motion to amend the original motion to include the first sentence from item (e) from the exemption section in option one was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

Whereupon, the City Council returned to the original motion to approve either option 2 on second reading with the amendment to include the first sentence from item (e) from the exemption section in option one was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

POLICE CHIEF RECRUITMENT SERVICES

The motion to approve the budget amendment on first reading; approve the Executive Recruitment Statement of Work with MGT Impact Solutions; authorize payment prior to second reading of the budget amendment; and authorize the Mayor to sign the Statement of Work was initiated by City Council Member Olson, seconded by City Council Member Samuelson and carried by

DISCUSSION OF LEGISLATIVE TOPICS

Council Member Blessum discussed SB 2350 to amend and reenact section 44-04-18.1 of the North Dakota Century Code, relating to an exemption from open records for employee performance and discipline records contained in personnel records.

PERSONAL APPEARANCES

Craig Gerhart provided the City Council with information about a neighborhood issue with another resident.

MISCELLANEOUS AND DISCUSSION ITEMS

FOLLOW UP DISCUSSION ON POLICE DEPARTMENT FACILITY

EAPC provided the City Council with a fee proposal based on council directives.

The motion to direct EAPC to look at option 3 for the parking ramp was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Lisa Olson; nays: Mike Blessum, Rob Fuller, Paul Pitner, Tom Ross, Scott Samuelson. The motion failed.

The motion to direct EAPC to look at option 1 & 2 was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Paul Pitner, Tom Ross; nays: Mike Blessum, Rob Fuller, Lisa Olson, Scott Samuelson. The motion failed.

The motion to revisit this topic in a May meeting with a budget amendment for first reading of the full amount was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Scott Samuelson, Tom Ross; nays: none. The motion passed.

LIAISON REPORTS

Alderman Olson attended a Central Dakota MPO Board meeting, the SBPC Loan Review Committee meeting, two legislative update meetings, the judging of essays, a Microsoft Teams meeting about childcare services, and the SBPC Executive Board meeting. Alderman Blessum attended a couple of Economic Development Plan Review Committee meetings and legislative meetings. Alderman Pitner attended a couple of Economic Development Plan Review Committee meetings and a meeting of city staff with the Minot Association of Builders. Alderman Fuller attended the Ward County Planning and Zoning Commission meetings, a Library Board meeting, and legislative meetings. Alderman Samuelson attended the Ward County Planning and Zoning Commission meetings.

ADJOURNMENT

The motion to adjourn the meeting at 8:09 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: 
Thomas Ross, Mayor