On February 27, 2025, a Regular Renaissance Zone Review Board Meeting of the Minot Renaissance Zone Review Board was held in the Finance Conference Room, City Hall (10 3rd Ave SW). called the meeting to order at 09:00 AM.

1. CALL TO ORDER/ROLL CALL

Members Present: Pat Bailey, Christine Staley, Mark Lyman, Tom Alexander, Amy Rogers, Jill Ward

Members Absent: Pete Hugret, Jason Bentley, Betty Fedorchak, Tonia Vitko

2. ADOPT MEETING MINUTES

2.1. ADOPT THE DECEMBER 20, 2024 MEETING MINUTES

The motion to Adopt the December 20, 2024 Meeting Minutes was initiated by Renaissance Zone Board Member Lyman seconded by Renaissance Zone Board Member Staley and carried by the following roll call vote: ayes: Pat Bailey, Christine Staley, Mark Lyman, Tom Alexander, Amy Rogers, Jill Ward; nays: None.

3. RENAISSANCE ZONE APPLICATIONS

3.1. FINAL APPROVAL OF CASE NO. M-71 - A REQUEST BY JAMES RYAN FOR A FIVE (5) YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF A COMMERCIAL (RESIDENTIAL RENTAL) PROPERTY LOCATED AT 8 4TH STREET NE.

Mr. Billingsley reviewed the project.
The Board Members had a discussion.
The motion to Approve the Final Approval of M-71 was initiated by Renaissance Zone Board Member Lyman seconded by Renaissance Zone Board Member Staley and carried by the following roll call vote: ayes: Pat Bailey, Christine Staley, Mark Lyman, Tom Alexander, Amy Rogers, Jill Ward; nays: None.

3.2. FINAL APPROVAL OF CASE NO. M-100 - A REQUEST BY MICHAEL AND RACHELLE SIAN (SPECTRUM FITNESS) FOR A FIVE (5) YEAR PROPERTY TAX BENEFIT FOR THE REHABILITATION OF A COMMERCIAL PROPERTY LOCATED AT 1915 N. BROADWAY

Mr. Billingsley reviewed the project.
The Board Members had a discussion.
The motion to Approve the Final Approval of M-100 was initiated by Renaissance Zone Board Member Lyman seconded by Renaissance Zone Board Member Staley and carried by the following roll call vote: ayes: Pat Bailey, Christine Staley, Mark Lyman, Tom Alexander, Amy Rogers, Jill Ward; nays: None.

4. FACADE IMPROVEMENT PROGRAM APPLICATIONS

4.1. REQUEST BY AARON BOFENKAMP AND MIRANDA NICHOLS FOR A

CONTRACT AMENDMENT TO ADD AN ADA-PUSH BUTTON DOOR FOR UP TO $3,750.00 AND APPROVE A THREE-MONTH TIME EXTENSION FOR CASE NO. FI-12 LOCATED AT 11 E. CENTRAL AVE.

Mr. Billingsley discussed the request to add an ADA push button door. This project was approved before the ADA requirement was in place and Mr. Bojenkamp decided to put one in anyways.
Mr. Billingsley recommended approval for the extension to give time for weather delays and amendment for additional funds for the door.
The Board Members had a discussion.
The motion to Approve the Amendment and Extension to FI-12 was initiated by Renaissance Zone Board Member Lyman seconded by Ward and carried by the following roll call vote: ayes: Pat Bailey, Christine Staley, Mark Lyman, Tom Alexander, Amy Rogers, Jill Ward; nays: None.

4.2. FACADE IMPROVEMENT PROGRAM - FEBRUARY 2025 FUND BALANCE

Mr. Billingsley reviewed the fund balance.
FI-11 is finished.
FI-13 will begin in the spring.
FI-12 is finishing up.
FI-14 is finishing up.
Mr. Billingsley informed the board of inquiries that had been made.
The Board Members had a discussion about highlighting finished projects.

5. OTHER BUSINESS

6. NEXT SCHEDULED MEETING

6.1. NEXT MEETING: MARCH 27, 2025 @ 9:00 A.M.

Mr. Billingsley suggested if no applications are turned in that the March meeting will be a working session for The Board Members.

7. ADJOURNMENT

With no further business, Chairman Bailey adjourned the meeting at 9:36am.