

On February 3, 2025, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Ross called the meeting to order at 05:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Ross led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended a Task Force 21 meeting, a workforce meeting at Job Services, a couple legislative forums, a legislative planning meeting, a State of the City planning meeting, a NAWA Authority meeting, the PD Swearing-In Ceremony, Lt. Matt McLeod's funeral services, and the funeral for former City Manager Bob Schempp.

PROCLAMATION

Mayor Ross proclaimed February 13, 2025, as Giving Hearts Day.

REPORTS

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council.

CITY ATTORNEY'S REPORT

Stefanie Stalheim submitted a written report to the City Council.

CONSENT ITEMS

The motion to approve consent items 5.1 through 5.19 with staff recommended action was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES - Approve the minutes of the January 21, 2025, Regular City Council meeting.

ORDINANCES – Approve the following ordinance on second reading:

1. Ordinance No 6049 - Rock and Driveway Ordinance
2. Ordinance No 6050 - 2025 BA - FD Donation

ORDINANCE - Approve the following ordinance on second reading:

1. Ordinance No 6045 - Zoning Map Amendment - Ramstad's First Addition

ORDINANCE – Approve the following ordinance on second reading:

1. Ordinance No 6046 - Annexation - Gerle First Addition

ORDINANCE – Approve the following ordinance on second reading:

1. Ordinance No 6047 - Zoning Map Amendment - Gerle First Addition

ORDINANCE – Approve the following ordinance on second reading:

1. Ordinance No 6048 - Midco Franchise Agreement Ordinance

ADMINISTRATIVE APPROVALS – Ratify the following administratively approved requests:

1. Trinity Health Foundation to conduct a raffle on March 31, 2025, at Trinity Health East Ridge Foundation Office (1250 21st Ave SE).

2. The Power of 1 to conduct a sports pool on February 9, 2025, at the Old Marco's space (1250 4th Ave NW).
3. Minot Pink Ladies to conduct a raffle on February 7th & 8th, 2025 at the Clarion Hotel & Convention Center (2200 Burdick Exwy E).
4. Minot Y's Men's Club to conduct a raffle on July 7, 2025, at the Minot Family YMCA (3515 16th St SW).
5. Minot State University Athletics to conduct a sports pool on February 9, 2025, at Minot State University (500 University Ave W).
6. The Power of 1 to conduct a raffle on May 4, 2025, at the ARCO Dakota Square (1520 24th Ave SW).
7. Dakota Rattlers to conduct a raffle on April 30, 2025, at the Dakota Rattlers Westling Club (1522 5th Ave SW).
8. Empire Volleyball Club to conduct a sports pool on February 9, 2025, at SOS Image (221716th St NW).
9. Special Event Permit for Saul's (105 1st St SE Basement).
10. Special Event Permit for The Starving Rooster (30 1st St SE).

BILLS, TRANSFERS, & PAYROLL - Approve the payroll for the period of December 15, 2024, through January 25, 2025, in the amount of \$4,076,586.29 and the bills and transfers for January in the amount of \$8,751,891.82.

XCEL	\$114,536.97	100006462	ENERBASE	\$53,640.03	303683
AFLAC	\$15,554.72	100006463	ETSYSTEMS	\$367.00	303684
PROVIDENT LIFE & ACC INS CO	\$363.08	100006464	FACTORY MOTOR PARTS	\$775.82	303685
WEX HEALTH, INC	\$405.96	100006485	FEDERAL EXPRESS	\$48.67	303687
ACKERMAN ESTVOLD	\$34,062.50	303554	FIRESIDE OFFICE SOLUTIONS	\$963.82	303688
ALL SEASON ARENA	\$13,517.91	303555	FIRST DISTRICT HEALTH UNIT	\$26,500.00	303689
AMERICAN WELDING & GAS, INC.	\$12,298.36	303556	FIRST INTERNATIONAL BANK & TRUST	\$748.00	303690
APCO INTERNATIONAL	\$391.00	303557	FLASHPARKING, INC	\$4,850.33	303691
APH/AUTO VALUE	\$166.66	303558	FORCE AMERICA	\$2,070.90	303692
BALCO UNIFORM COMPANY, INC.	\$43.20	303559	G & P COMMERCIAL SALES	\$1,282.54	303693
CDM SMITH	\$110,600.25	303560	GEFROH ELECTRIC	\$135.00	303694
CITY OF MINOT	\$50.00	303598	2D Ink	\$24.00	303695
CLARK HILL PLC	\$24,079.89	303561	Amanda Andrews	\$10.00	303696
CPS, LTD	\$5,226.16	303562	Casey Skedsvold	\$50.00	303697
CURALINC, LLC	\$2,236.02	303563	City of Minot Treasurer's Office	\$75.00	303698
DAVIDSON CONSTRUCTION	\$17,400.00	303564	Fargo Public Library	\$29.95	303699
EIDE FORD LINCOLN	\$31,200.00	303565	Italo Brandon Camacho	\$25.00	303700
ELECTRIC PUMP	\$24,041.00	303566	Jacob Schwan	\$130.00	303701
Brittany Sheftad	\$70.00	303567	Jameson P Lesmann	\$30.00	303702
Krystle Foster	\$51.59	303568	Jennifer Demshur Baker	\$1,260.60	303703
Melissa Anderson	\$36.85	303569	Joe Melvin Steavold Jr	\$100.00	303704
ENERBASE	\$13,278.84	303570	Kaitlyn Marie Holman	\$20.00	303705
FACTORY MOTOR PARTS	\$723.78	303571	Katelynn Bowen	\$25.00	303706
FASTENAL COMPANY	\$17.01	303573	Kimberly Skar	\$30.00	303707
FIRST INTERNATIONAL BANK & TRUST	\$737.00	303574	Lavann Mackey	\$5.00	303708
FIRST WESTERN INSURANCE	\$20.00	303575	Maria Ann Zietz	\$25.00	303709
GALLS, LLC	\$120.81	303576	Marketplace Foods	\$5.69	303710
Target	\$4.99	303577	ND Child Support	\$75.00	303711
Target	(\$4.99)	303578	ND Child Support	\$25.00	303712
Teresa Hunt	\$25.00	303579	ND Child Support Division	\$200.00	303713
Walmart	\$80.00	303580	Peter Baars	\$25.00	303714
Walmart	\$15.01	303581	Shanilya M. Van Hill	\$100.00	303715
Walmart	(\$15.01)	303582	Tamara Sivertson	\$24.70	303716
GENERAL TRADING	\$79.58	303583	Target	(\$4.99)	303717
GERDAU RECYCLING	\$23.66	303584	Walmart	\$5.00	303718
GOETTLER LAW, PLLC	\$7,500.00	303585	Walmart	(\$15.01)	303719
GRANITE SPRINGS CO.	\$117.00	303586	Wesley Schmidt	\$130.00	303720
H.A. THOMPSON & SONS, INC.	\$2,127.69	303587	GENERAL TRADING	\$125.59	303721
HAWKINS, INC.	\$43,440.82	303588	GERDAU RECYCLING	\$1,545.25	303722
INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$647.02	303589	GRAINGER	\$81.86	303723
RET.					
JASPER ENGINEERING & EQUIPMENT COMPANY	\$19,822.00	303590	GRAYMONT WESTERN US INC.	\$75,189.95	303724
JOB SERVICES OF NORTH DAKOTA	\$12,897.48	303591	H.A. THOMPSON & SONS, INC.	\$2,075.00	303725
KARZ 4-U AUTO SALES	\$1,360.00	303592	HAWKINS, INC.	\$2,411.64	303726
MAD DOG BROKERAGE INC	\$27,973.31	303593	HEIDI SQUYRES & THOMAS CRAWFORD	\$970.20	303727
MAIN ELECTRIC CONSTRUCTION	\$172,396.26	303594	HOUSTON ENGINEERING, INC.	\$5,583.12	303728
MINOT AREA COUNCIL OF THE ARTS, INC	\$3,333.33	303595	INSTITUTE FOR ENVIRONMENTAL ASSESSMENT	\$6,100.00	303729
MINOT AUTO	\$321.15	303596	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$640.18	303730
RET.					
MINOT EMPLOYEE DONATIONS	\$851.98	303597	IO30 LLC	\$1,450.00	303731
MOWBRAY & SONS	\$1,062.72	303599	JAYDE HAUGROSE	\$569.91	303732
NAPA AUTO PARTS	\$1,511.75	303600	JOHN CIMINO	\$147.00	303733
ND FRATERNAL ORDER OF POLICE	\$621.00	303601	JORDAN ROSS	\$134,498.00	303734
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$195,066.56	100006482	KFYR-TV	\$1,186.00	303735
NORTHWEST TIRE AND RETREAD	\$6,936.48	303602	KIWANIS CLUB OF MINOT	\$450.00	303736
PARKLAND USA CORPORATION	\$804.99	303572	LANCE LENTON	\$17,000.00	303737
RDO EQUIPMENT	\$199.17	303603	LEXIPOL, LLC	\$10,799.10	303738
DEATON, TRENT	\$6.12	303604	LOWES PRINTING, INC.	\$537.36	303739
HOLLENBECK, JENNIFER	\$14.90	303605	LUCI AHMED & SULTAN AHMED & CASEY MEYERS	\$512.73	303740
KASPER, JIM	\$89.90	303606	MAD DOG BROKERAGE INC	\$14,377.51	303741
PHIPPS, ROBERT	\$217.14	303607	MAIN ELECTRIC CONSTRUCTION	\$28,255.42	303742
RASMUSSEN, ELLIOTT	\$6.12	303608	MARKETPLACE	\$20.99	303743

ROLAC CONTRACTING	\$7,500.00	303609	MCMASTER-CARR	\$77.91	303743
SANITATION PRODUCTS	\$9,454.71	303610	MID-STATES ORGANIZED CRIME INFO CTR	\$250.00	303744
SOURIS RIVER JOINT WATER RESOURCE	\$205,882.27	303611	MIDWEST TAPE	\$4,370.18	303745
STRATA CORPORATION	\$103,229.51	303612	MINOT AREA CHAMBER EDC	\$153,187.50	303739
SUNDRE SAND & GRAVEL, INC.	\$25,372.88	303613	MINOT AUTO	\$1,832.96	303746
SWANSTON EQUIPMENT COMPANIES	\$775.71	303614	MINOT COMMISSION ON AGING	\$12,875.00	303747
TI-ZACK CONCRETE, INC	\$27,129.59	303615	MINOT DAILY NEWS	\$273.00	303748
TW ENTERPRISES, INC	\$5,473.24	303616	MINOT EMPLOYEE DONATIONS	\$833.03	303749
UNUM LIFE INSURANCE	\$28,681.17	303617	MINOT VETERINARY CLINIC	\$6,846.50	303750
VISIT MINOT	\$27,035.84	303618	MYTL LABORATORIES	\$8,011.00	303753
WARD COUNTY AUDITOR	\$12,075.00	303619	NAPA AUTO PARTS	\$3,265.23	303754
WASTE MANAGEMENT OF ND, INC.	\$300.00	303620	ND DEPT OF WATER RESOURCES	\$3,141,444.94	303755
WEST RIVER STRIPING COMPANY	\$9,979.89	303621	ND FRATERNAL ORDER OF POLICE	\$675.00	303756
WESTLIE TRUCK CENTER	\$2,851.41	303622	NORTH COUNTRY SPORTSWEAR	\$299.00	303757
EMPOWER TRUST COMPANY, LLC	\$29,856.11	303624	NORTHWEST TIRE AND RETREAD	\$5,656.11	303758
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$16,494.88	303623	NOVA FIRE PROTECTION CO.	\$1,842.00	303759
CITY OF MINOT	\$100.00	303627	NYBARKEN BODY SHOP	\$2,476.15	303760
Elizabeth Pietsch	\$200.00	1000	O'REILLY AUTO PARTS	\$117.36	303761
Paul Douglas Dodd	\$100.00	1001	OLSON'S TOWING	\$2,834.00	303762
Ward County Clerk of Court	\$750.00	1002	ONE CALL CONCEPTS, INC.	\$127.80	303763
JOB SERVICES OF NORTH DAKOTA	\$1,354.62	303628	ONLINE DAKOTA INFORMATION NETWORK	\$319.00	303764
MINOT PARK DISTRICT	\$1,121.05	100006486	OSHKOSH AEROTECH, LLC	\$100.00	303765
POSTMASTER	\$350.00	303629	PARK & PLAY USA	\$3,175.00	303766
Courtney Lynn Jenkins	\$21.00	1003	PARKLAND USA CORPORATION	\$2,087.48	303686
Ward County Clerk of Court	\$750.00	1004	PATRIOT FIRE & SAFETY INC	\$83.73	303767
1 CALL SEPTIC SERVICES, INC	\$12,201.50	303630	POST BOARD	\$90.00	303768
AAAE	\$330.00	303631	POST CONSTRUCTION COMPANY	\$24,816.54	303769
ACKERMAN ESTVOLD	\$173,843.75	303633	PRAIRIE SUPPLY	\$170.00	303770
ADP SCREENING & SELECTION SERVICES	\$44.00	303634	PRINGLE & HERIGSTAD, P.C.	\$555.00	303771
ADP, INC	\$15,127.51	100006487	PROCOLLECT	\$484.94	303772
ADVANCED BUSINESS METHODS	\$7,915.08	303635	PROTECH INTEGRATIONS, LLC	\$178.00	303773
AGNES BLUE	\$1,554.50	303636	RAE-DEAN & BREONNA WOLFE	\$943.09	303774
AIDEN WELLS & MICHELLE FJELDAHL	\$849.83	303637	RAYNE MARIE OLSON	\$784.50	303775
AIRPORT ASSOCIATION OF NORTH DAKOTA	\$5,972.96	303632	RDO EQUIPMENT	\$6,035.27	303776
ALL SEASON ARENA	\$9,839.05	303638	CASA JALISCO	\$25.00	303777
AMANDA SOMERVILLE & BRENDEN MCCLOUD	\$2,384.55	303639	CULVER'S	\$50.00	303778
AMAZON	\$357.57	303640	DAKOTA FENCE	\$32.57	303779
AMBER PERRY & NICHOLAS FLOWERS	\$294.00	303641	ENERBASE XPRESSMART #26	\$50.00	303780
AMBER PITTS	\$210.00	303642	WALKER LANDSCAPING	\$5.76	303781
AMERICAN WELDING & GAS, INC.	\$9,122.01	303643	RINKER MATERIALS	\$2,201.50	303782
APEX ENGINEERING GROUP	\$1,817.00	303644	ROLLKALL TECHNOLOGIES LLC	\$12.00	303783
APH/AUTO VALUE	\$392.59	303645	RUSSELL CANTRELL	\$518.82	303785
ASSETWORKS	\$9,010.54	303646	SANITATION PRODUCTS	\$6,649.52	303786
BAKER & TAYLOR BOOKS	\$1,669.66	303647	SERTOMA CLUB OF MINOT	\$125.00	303787
BALCO UNIFORM COMPANY, INC.	\$6,176.00	303648	SHORT ELLIOTT HENDRICKSON, INC	\$74,680.43	303788
BARR ENGINEERING	\$4,676.50	303649	SIGNS TODAY	\$188.50	303789
BECHTOLD PAVING	\$10,926.00	303650	SMART PLANET SOFTWARE, LLC	\$539.73	303790
BIBLIOTHECA, LLC	\$5,299.40	303651	SOLTIS BUSINESS FORMS CO.	\$186.15	303791
BMI GENERAL LICENSING	\$446.00	303652	SOURIS RIVER JOINT WATER RESOURCE	\$955,735.85	303792
BOLTON & MENK, INC	\$133,376.76	303653	SRF CONSULTING GROUP	\$36,575.98	303793
BRITTINI MADSEN & LUCKY MADSEN JR.	\$1,019.45	303654	SUMMIT FIRE PROTECTION CO.	\$325.00	303794
BURLINGTON ELECTRIC	\$330.00	303655	SWANK MOVIE LICENSING	\$681.00	303795
BUTLER MACHINERY CO.	\$2,116.08	303656	SWANSTON EQUIPMENT COMPANIES	\$1,978.18	303796
CANADIAN PACIFIC RAILWAY COMPANY	\$5,000.00	303657	TARA KENNER	\$848.25	303797
CAROLINA SOFTWARE	\$475.00	303658	TEAM ELECTRONICS, INC.	\$1,069.40	303798
CDM SMITH	\$89,946.50	303659	TECTA AMERICA	\$3,492.00	303799
CHRISTIANSON HEATING & AIR	\$465.48	303660	ITM & GAYLENE RYAN	\$309.27	303800
CITY OF MINOT	\$170.00	303751	TIMMONS GROUP	\$1,640.00	303801
CIVICPLUS	\$6,570.06	303661	TITAN MACHINERY	\$2,028.46	303802
DACOTAH PAPER CO.	\$9,019.15	303662	TODD FERM CONSTRUCTION, LLC	\$2,700.00	303803
DAKOTA FENCE	\$1,275.00	303663	TRAPEZE SOFTWARE GROUP INC	\$153,290.40	303804
DAKOTA FIRE EXTINGUISHER	\$55.48	303664	TRINITY HEALTH	\$345.69	303805
DAKOTA FLUID MOTION, LLC	\$22,949.19	303665	TRINITY HEALTH	\$3,587.25	303806
DAKOTA FLUID POWER, INC.	\$1,657.03	303666	UNITED MAILING SERVICE	\$5,447.03	303807
DAN PASIVE & MADISON MCCLOUD	\$193.33	303667	UNUMLIFE INSURANCE	\$4,705.10	303808
DOMESTIC VIOLENCE CRISIS CENTER	\$1,023.32	303668	VISIT MINOT	\$19,678.08	303809
DXP ENTERPRISES, INC.	\$9,599.56	303670	WALLWORK TRUCK CENTER MINOT	\$856.02	303810
EBSCO	\$2,173.00	303671	WAYNE MOE	\$880.00	303752
ECOLAB PEST ELIMINATION DIVISION	\$692.38	303672	WESTLIE FORD	\$405.57	303811
ELDORADO NATIONAL - CALIFORNIA	\$586.63	303673	WESTLIE TRUCK CENTER	\$2,169.23	303812
ELECTRO WATCHMAN, INC.	\$3,623.43	303674	CITY OF MINOT	\$100.00	303813
EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$554.48	303675	Jonathan Paul Miller	\$280.00	1005
Chris Plank	\$386.00	303676	Markus Alan Poitra	\$125.00	1006
Gerald Heitzelman	\$69.00	303677	Ward County Clerk Of Court	\$750.00	1007
Kristin Guerton	\$177.55	303678	Ward County Clerk Of Court	\$400.00	1008
Randi Menley	\$69.34	303679	U.S. POST OFFICE	\$5,000.00	303814
Samantha Newman	\$2,000.00	303680	VERENDRYE ELECTRIC	\$69,341.16	303625
Valerie Huseeth	\$70.22	303681	WEX HEALTH, INC	\$294.00	303626
Zach Smith	\$18.00	303682			

7,159,461.97

ALCOHOLIC BEVERAGE LICENSE – Approve the Hotel Equities Group, LLC dba The Grand Hotel (1505 N Broadway)
Hotel Liquor, Beer, and Wine license for February 3, 2025, to December 31, 2025.

MAYORAL APPOINTMENTS - Confirm the following Mayoral Appointment:

- Casey Erickson, representing the Minot Association of Builders, to fill a vacant seat on the Planning Commission for a term to expire on December 31, 2025.

REGIONAL CO2 STORAGE FACILITY - JOINT POWERS AGREEMENT – Approve the Joint Powers Agreement and authorize the Mayor to sign the document; and approve the budget amendment in the amount of \$55,000 to cover Minot's share of the costs for project design and the development of the Joint Powers Agreement.

PLEDGED ASSETS, DECEMBER 31, 2024 – Approve the Pledged assets as of December 31, 2024.

THIRD AMENDMENT TO JOINT POWERS AGREEMENT WITH MINOT PARK DISTRICT TO ALLOW CROSS COUNTRY SKI TRAILS ON CITY LAND (3529) – Approve the third amendment to the Joint Powers Agreement with the Minot Park District.

16TH STREET SW RECONSTRUCTION COST PARTICIPATION AND MAINTENANCE AGREEMENT WITH THE NDDOT (4780) - Approve the Cost Participation and Maintenance agreement with NDDOT and authorize the Mayor to sign the agreement.

PRIORITY DISPATCH ONE PLAN - SERVICE AGREEMENT – Approve the agreement and authorize the Mayor to sign.

APPROVE BUDGET AMENDMENT FOR IT SERVER REPLACEMENT – Approve the budget amendment on first reading for the IT server replacement and ratify the acceptance of the proposal from High Point Networks.

CASE #2025- 04 - AVERY MAE MEADOWS - MINOR PLAT – Approve the proposed minor subdivision plat as provided in Attachment A.

WESTFIELD WATERMAIN REPLACEMENT & UNIVERSITY AVENUE WATERMAIN REPLACEMENT - CONTRACT AMENDMENT (4816 & 4817) - Approve the contract amendments in the amount of \$89,750.00 for the University Avenue Watermain Replacement project and \$111,140.00 for the Westfield Watermain Replacement project to Houston Engineering for additional design and construction services.

REJECT BID FOR RETAIL DEVELOPMENT SERVICES RFQ – Reject the bid for Retail Development Services from Retail Strategies.

ACTION ITEMS

CONTRACT WITH SHORT ELLIOT HENDRICKSON, INC. (SEH) FOR AIRPORT SNOW REMOVAL EQUIPMENT (SRE) ACQUISITION (PROJECT NUMBER 2025500000)

The motion to approve the Snow Removal Equipment (SRE) Acquisition assistance proposal to be conducted by Short Elliott Hendrickson Inc. (SEH); approve the budget amendment on first reading for SRE acquisition; allow City Staff to apply for the Federal and State grants associated with this project; and authorize the Mayor, City Attorney, and Airport Director to sign the necessary documentation was initiated by City Council Member Jantzer seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

8TH AVE SE AT BURDICK EXPWY E PAVEMENT MARKING CONSIDERATIONS (4867)

The motion to adopt the three-lane roadway configuration for 8th Avenue SE between Burdick Exwy E and 20th St SE was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

FALL CLEANUP WEEK DISCUSSION

The motion to continue with the fall clean up event services was initiated by City Council Member Samuelson, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

TRANSIT 2-YEAR PHASED APPROACH / ANALYSIS - ADA & COMPLEMENTARY (PAIRED) PARATRANSIT PLAN / SERVICE AGREEMENT

The motion to approve and authorize the Mayor and staff to sign the ADA Paratransit Plan (Paratransit Service Policies and Riders Guide Developed Based on 49 CFR § 37 Criteria); and approve and authorize the Mayor and staff to sign the Complementary (Paired) Paratransit Service Contract Agreement with SBT from Jan 1, 2025 to Jun 30, 2025 was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CONTRACT FOR AIRPORT GA ACCESS ROAD REHABILITATION PROJECT – DESIGN SERVICES

The motion to approve the GA Access Road Rehabilitation Project – Design Services proposal to be conducted by Short Elliott Hendrickson Inc. (SEH); and authorize the Mayor to sign the agreement was initiated by City Council Member Olson, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CHAPTER 23 LIGHTING ORDINANCE

The motion to approve the ordinance on first reading was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CHAPTER 23 NOISE ORDINANCE

The motion to approve the ordinance on first reading was initiated by City Council Member Fuller, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

STATE REVOLVING FUND (SRF) LOAN APPLICATION FOR LEAD SERVICE LINE IDENTIFICATION AND REPLACEMENT

The motion to authorize the Utilities Department to apply for an SRF loan to cover the costs of identification and replacement of all lead service lines and authorize the Mayor and Finance Director to sign any applicable documentation was initiated by City Council Member Jantzer, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ARTICLE III DIV 1 SEC 28-85/86/87 SIDEWALK SNOW ROW, SIGHT, REMOVAL ORDINANCE AMENDMENT

City Council Member Olson motioned to approve the ordinance amendments for each section listed below and authorize Mayor and staff to sign applicable documentation:

1. Section 28-85: Specify "Pedestrian Curb Ramps" to More Clearly Align with Title II (ADA)
2. Section 28-86: Add Verbiage for Criminal Infraction: Fine of \$150 (1ST), \$250 (2ND), \$350 (3RD), Class B Misdemeanor with a max penalty of 30 days imprisonment and up to a \$1,500 fine (4TH)
3. Section 28-87: Extend Snow Removal Timeframe and Language to Stipulate 72 Hours After Conclusion of Snow Event
4. Section 28-87: Specify "Pedestrian Curb Ramps" to More Clearly Align with Title II (ADA)
5. Section 28-87: Remove N.D.C.C. 40-29 Abatement Process
6. Section 28-87: Add Verbiage for Criminal Infraction: Fine of \$150

The motion was seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

SETTLEMENT AGREEMENT

The motion to approve the attached settlement agreement and authorize the Mayor to sign the agreement was initiated by City Council Member Fuller, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

APPROVE INTERIM POLICE CHIEF AGREEMENT

The motion to approve alternative 2 was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Lisa Olson, Paul Pitner, Scott Samuelson; nays: Mark Jantzer, Tom Ross.

HUMAN RESOURCE DIRECTOR RECRUITMENT SERVICES

The motion to approve the budget amendment on first reading; approve the Master Services Agreement with MGT Impact Solutions; authorize payment prior to second reading of the budget amendment; and authorize the Mayor to sign the agreement was initiated by City Council Member Jantzer, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PERSONAL APPEARANCES

Kent Bahl addressed the City Council about the noise ordinance and issue currently happening in his neighborhood with a generator. Josiah Roise spoke to the City Council about dissolving the PD and merging with the Sheriff's Department. A resident spoke about the grievance process and issues with the process of hiring an outside investigator. Jeff McDougal discussed the personal appearance process of the evening. Andrew Ronagen spoke in support of the Minot Police Department.

MISCELLANEOUS AND DISCUSSION ITEMS

FIRST DISTRICT HEALTH UNIT YEAR-END REPORT AND UPDATE ON WARD COUNTY OPIOID TASKFORCE

Holly Brekkus presented the First District Health Unit Year-End Report and an update on the Ward County Opioid Taskforce.

MISCELLANEOUS AND DISCUSSION ITEMS

Economic Development Plan Review Committee update provided by Chairman Blessum. Alderman Blessum also provided a summary on some of the legislative topics. The City Council also stated staff have fulfilled the motion of developing a letter.

City Manager, Harold Stewart, discussed the process of his yearly evaluation. Tom Joyce, Assistant City Manager, will look into the City Manager's and City Attorney's evaluation.

Alderswoman Olson discussed the MPD support with the blue lights and also the donation of the billboard signage supporting the MPD.

ADJOURNMENT

The motion to adjourn the meeting at 7:13 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: Thomas Ross
Thomas Ross, Mayor