



Regular City Council Meeting

Tuesday, February 18, 2025, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
 - 3.1. PROCLAMATION
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
5. PLANNING COMMISSION
 - 5.1. CONSIDER THE REPORT OF THE PLANNING COMMISSION
 - 5.2. PUBLIC HEARING: CASE #2025-01 - THE EHR HILLS ADDITION - FUTURE LAND USE MAP AMENDMENT, ZONING MAP AMENDMENT AND PRELIMINARY PLAT

RECOMMENDED ACTION
It is recommended City Council approve Preliminary Plat, Zoning Map Amendment, and Future Land Use Map Amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A.
 - 5.3. PUBLIC HEARING: CASE #2025-02 - LDO TEXT AMENDMENT

RECOMMENDED ACTION
It is recommended City Council approve the text amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A.
 - 5.4. LDO TEXT AMENDMENT: DAYCARE CLEAN UP

RECOMMENDED ACTION

It is recommended City Council approve the text amendment in alignment with the recommendations of the Planning Commission as shown in Attachment A.

6. CONSENT ITEMS

6.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the February 3, 2025 Regular City Council meeting.

6.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance No 6052 - 2025 BA - Regional CO2 Storage Facility**
- 2. Ordinance No 6053 - 2025 BA - IT Server Replacement (2024190001)**
- 3. Ordinance No 6054 - 2025 BA - Airport High Speed Plow**
- 4. Ordinance No 6055 - 2025 BA - HR Director Recruitment Services**
- 5. Ordinance No 6056 - Chapter 23 Art. VII Lighting - Updated**

6.3. ORDINANCE

RECOMMENDED ACTION

It is recommended City Council approve the following ordinance on second reading:

- 1. Ordinance No 6058 - Article III Sect 28-85 - 28-87 Amendment**

6.4. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. Edison Elementary PTA to conduct a raffle on March 20, 2025 at Edison Elementary School (701 17th Ave SW).**
- 2. Perkett Elementary PTO to conduct a raffle on March 21, 2025 at Perkett Elementary (2000 5th Ave SW).**
- 3. (W) Evolve to conduct a raffle on April 11th & 14th, 2025 at The**

Depot (15 N Main St).

- 4. Souris River Basin Long Beards to conduct a raffle on February 8, 2025 at The Grand Hotel (1505 N Broadway).**
- 5. Minot North Girls Basketball Boosters to conduct a sports pool on February 9, 2025 at Landsiedel Residence (1712 13th St NW).**
- 6. Minot North Cheer Booster Club to conduct a raffle on February 15, 2025 at Minot North High School (2100 21st Ave NW).**
- 7. Special Event Permit for the Blue Rider (118 1st Ave SE).**
- 8. Special Event Permit for Sports on Tap (220 S Broadway).**
- 9. Special Event Permit for Army's 2.0 (12 3rd St SE).**

6.5. MAYORAL APPOINTMENT

RECOMMENDED ACTION

It is recommended City Council approve the following Mayoral Appointment:

- Reappoint Kelly Perrin, as a Financial Sector position on the MAGIC Fund Screening Committee, with a term to expire June of 2027.**

6.6. APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS

RECOMMENDED ACTION

It is recommended City Council approve the additional December 2024 and January 2025 general accounts receivable write-off.

6.7. MINOT PUBLIC LIBRARY COLLECTION BUDGET AMENDMENT

RECOMMENDED ACTION

It is recommended City Council accept the donation from the Patrons of the Library group to enhance the Minot Public Library's offerings for the community and approve the budget amendment on first reading.

6.8. DIG IT UP BACKHOE SERVICES, INC FINAL PAYMENT

RECOMMENDED ACTION

It is recommended City Council approve the final payment of retainage in the amount of \$14,668.10 to Dig It Up Backhoe Services, Inc.

6.9. CASE #2025-09 - MOOSE LODGE ADDITION - FINAL PLAT

RECOMMENDED ACTION

It is recommended City Council approve the proposed final subdivision plat as provided in Attachment A.

6.10. CORDICO WELLNESS APP FOR FIRE DEPARTMENT

RECOMMENDED ACTION

It is recommended City Council approve the signing of the Cordico contract; approve the budget amendment on first reading; and authorize the Mayor to sign the agreement.

6.11. BERGER ENTERPRISES, LLC FINAL PAYMENT - STRUCTURE DEMOLITION AND SITE RESTORATION (PROJECT #3755.18)

RECOMMENDED ACTION

It is recommended City Council approve the final payment of retainage to Berger Enterprise, LLC. in the amount of \$4,186.91.

6.12. 16TH STREET RECONSTRUCTION - APPROVAL OF BNSF PERMITS

RECOMMENDED ACTION

It is recommended City Council approve both BNSF permits and authorize the City Engineer to sign the permits on the city's behalf.

6.13. AIRPORT ELECTRICAL VAULT REHABILITATION - FINAL PAYMENT

RECOMMENDED ACTION

It is recommended City Council approve the final payment of \$38,310.67 to be paid to Gefroh Electric, Inc.

6.14. COMMITTEE ON CHILDCARE

RECOMMENDED ACTION

It is recommended City Council approve the Mayoral Appointment of the following individuals to serve on the Committee on Childcare; and adopt a policy in which the Committee on Childcare may have up to 11 members, who will serve staggered two-year terms beginning February 18,2025.

February 18, 2025-June 30, 2027

- Lisa Olson, Chair
- Scott Burlingame
- Heather Cymbaluk
- Bekka Oswill
- Amy Jenkins

February 18, 2025-June 30, 2028

- Keli Roselli Sullivan
- CJ Becker
- Stacey Boyko
- Terry Schmalz

Ex-Officio

- Harold Stewart or Designee
- Doug Diedrichsen

6.15. GAMING SITE AUTHORIZATION - NODAK ROCKY MOUNTAIN ELK FOUNDATION

RECOMMENDED ACTION

It is recommended City Council approve the gaming site authorization for NoDak RMEF, Inc to conduct a raffle on March 29, 2025 at The Grand Hotel located at 1505 N Broadway.

7. ACTION ITEMS

7.1. MINOT LANDFILL SUPERFUND SITE OPERATION AND MAINTENANCE MANUAL APPROVAL

RECOMMENDED ACTION

It is recommended City Council approve the Superfund Site O&M Plan and authorize the Mayor to sign any necessary documents on behalf of the city.

7.2. SECOND READING OF CHAPTER 23 NOISE ORDINANCE

RECOMMENDED ACTION

It is recommended City Council approve either option 1 or option 2 on second reading.

7.3. POLICE CHIEF RECRUITMENT SERVICES

RECOMMENDED ACTION

It is recommended City Council:

- 1. Approve the budget amendment on first reading;**
- 2. Approve the Executive Recruitment Statement of Work with MGT Impact Solutions;**
- 3. Authorize payment prior to second reading of the budget**

- amendment; and**
4. Authorize the Mayor to sign the Statement of Work.

7.4. DISCUSSION OF LEGISLATIVE TOPICS

8. PERSONAL APPEARANCES

9. MISCELLANEOUS AND DISCUSSION ITEMS

9.1. FOLLOW UP DISCUSSION ON POLICE DEPARTMENT FACILITY

10. LIAISON REPORTS

11. ADJOURNMENT