

On December 2, 2024, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). Mayor Ross called the meeting to order at 05:30 PM.

ROLL CALL

Members Present: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Ross led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended a MACEDC Board meeting, the NDSF Annual meeting, a NAWS Authority meeting, the Chamber Showcase, the PD Press Conference, the Christmas Tree Lighting Ceremony, a childcare meeting, a promotional ceremony for Minot Fire Department, a legislative round table discussion, greeting at the Heartland Association Affairs and Festivals, and spoke at Perkett Elementary to the 3rd Graders.

REPORTS

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council.

CITY ATTORNEY'S REPORT

Stefanie Stalheim submitted a written report to the City Council.

CONSENT ITEMS

The motion to approve consent items 5.1-5.5, 5.7-5.8, 5.10-5.14, and 5.16 - 5.20 with staff recommendations was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES - Approve the minutes of the November 12, 2024 Special City Council meeting, the November 14, 2024 Special City Council meeting, and the November 18, 2024 Regular City Council meeting.

ORDINANCES – Approve the following ordinances on second reading:

1. Ordinance No 6024 - 2024 BA - FY2024 SHSP Bomb Squad
2. Ordinance No 6025 - 2024 BA - Consultant for Process Improvement & Innovation
3. Ordinance No 6026 - 2024 BA - Employment Investigation Services
4. Ordinance No 6027 - Zoning Map Amendment - Engers First Addition

ADMINISTRATIVE APPROVALS – Ratify the following administratively approved requests:

1. Majettes Hockey Minot High School to conduct raffles at home hockey games from November 26, 2024 through February 22, 2025 at the Maysa Arena (2501 Burdick Exwy W).
2. MCDC Booster Club to conduct a calendar raffle in February 2025 at Magic City Dance Company (1300 4th Ave NW).
3. MCDC Booster Club to conduct a raffle on January 12, 2025 at MSU Ann Nicole Nelson Hall (500 University Ave W).
4. Minot Social Club for Exceptional Persons, Inc. 2nd Story to conduct a raffle on March 8, 2025 at The Moose Lodge (400 9th St SW).

BILLS, TRANSFERS, AND PAYROLL - Approve the payroll for the period of October 20, 2024 through November 16, 2024 in the amount of \$2,562,287.83 and the bills and transfers for November in the amount of \$8,307,992.91.

AFLAC	\$15,481.21	100006302	AMERICAN WELDING & GAS, INC.	\$9,244.63	302980
ND PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$15,664.71	100006305	APEX ENGINEERING GROUP	\$4,139.00	302981
3D SPECIALTIES, INC	\$3,973.00	302825	APH/AUTO VALUE	\$11.97	302982
48 NORTH CONCRETE CONSTRUCTION INC	\$15,535.00	302826	AQUA-PURE, INC.	\$37,038.12	302983
ACKERMAN ESTVOLD	\$25,441.25	302827	ARROWHEAD ACE HARDWARE	\$109.99	302984
ADVANCED BUSINESS METHODS	\$1,247.45	302828	ASPHALT PRESERVATION COMPANY, INC	\$343,844.47	302985

ADVANTAGE ARCHIVES, LLC	\$18,200.00	302829	BAKER & TAYLOR BOOKS	\$5,041.55	302986
ADVENTURE DIVERS	\$250.00	302830	BALCO UNIFORM COMPANY, INC	\$690.68	302987
ALL SEASON ARENA	\$19,211.21	302831	BARR ENGINEERING	\$552.50	302988
ANDREA STEWART	\$20.00	302943	BECHTOLD PAVING	\$3,063.00	302989
APPLE BOOKS, LLC	\$211.29	302832	BOLTON & MIENK, INC	\$25,534.84	302990
BAKER & TAYLOR BOOKS	\$982.95	302833	BORDER STATES INDUSTRIES, INC.	\$320.39	302991
BALCO UNIFORM COMPANY, INC.	\$147.00	302834	BRITTINI MADSEN & LUCKY MADSEN JR.	\$1,019.45	302992
BECHTOLD PAVING	\$7,322.00	302835	C&C PLUMBING AND HEATING	\$2,800.00	302993
BORDER STATES INDUSTRIES, INC.	\$765.54	302836	CAPITAL ONE	\$21.95	302994
BRAINSTORM INC	\$430.00	302837	Aiden Wells & Michelle Fjeldahl	\$1,170.00	302995
BUTLER MACHINERY CO.	\$3,995.44	302838	Brenda & Donnell Fry	\$1,350.00	302996
C&C PLUMBING AND HEATING	\$50.00	302839	Dan Pasive & Madison McCloud	\$1,350.00	302997
CBL & ASSOCIATES LIMITED PARTNERSHIP	\$42,380.40	302861	Daniel Foster	\$575.00	302998
CBM, LLC	\$815.72	302840	Jayde Haugrose	\$930.00	302999
Agnes Blue	\$1,150.00	302841	John Grether & Dawn Grether	\$675.00	303000
CPM Leasing	\$2,090.00	302842	Ken Schwartzkopf	\$839.00	303001
Dan Pasive & Madison McCloud	\$193.33	302843	Luci Ahmed & Sultan Ahmed & Casey Meyers	\$1,150.00	303002
Herson Eduardo Castro Gomez	(\$1,350.00)	302844	Meadowlark Homes	\$2,234.00	303003
James Gorman	\$800.00	302845	Meadowlark Homes	\$2,550.00	303004
Ken Schwartzkopf	\$1,150.00	302846	Morgan Gerst & Shannon Meana	\$1,948.80	303005
Lynn Long	\$17,000.00	302847	RD Land Development	\$21,326.00	303006
Meadowlark Homes	\$950.00	302848	Tara Kenner	\$1,350.00	303007
Michelle Thiel	\$33,300.00	302849	Torey Long & Gabrielle Stout	\$1,350.00	303008
Ron Cal Homes	\$19,824.00	302850	CENTRAL MACHINING&PUMP REPAIR	\$389.20	303009
Sandi Randall & Cari Hurley & Bret Pickering	\$350.00	302851	CITY OF MINOT	\$100.00	303076
Sarah Evenson	\$350.00	302852	CRAFT BUILDERS, INC.	\$2,606.85	303010
Shawn Magee	\$31,500.00	302853	DACOTAH PAPER CO.	\$1,321.36	303011
Victoria Solis & Jennifer Dahlberg	\$170.00	302854	DAKOTA TRUCK & FARM	\$325.06	303012
CDM SMITH	\$104,780.00	302855	DAN PASIVE & MADISON MCCLOUD	\$193.33	303013
CENTRAL MACHINING&PUMP REPAIR	\$870.38	302856	DAVIDSON CONSTRUCTION	\$40,200.00	303014
CITY OF MINOT	\$126.00	302908	DECOMM VENTURES, LP	\$2,525.25	303015
CPS, LTD	\$230.00	302857	DIG IT UP BACKHOE SERVICE	\$323,840.34	303016
DACOTAH PAPER CO.	\$211.00	302858	DOMESTIC VIOLENCE CRISIS CENTER	\$1,463.37	303017
DAKOTA BUSINESS SOLUTIONS	\$300.00	302859	DR. ANTHONY TATMAN	\$100.00	303018
DAKOTA FLUID POWER, INC.	\$1,226.32	302860	EAPC	\$1,825.35	303019
DOMESTIC VIOLENCE CRISIS CENTER	\$846.50	302862	EMERGENCY AUTOMOTIVE TECHNOLOGIES	\$8.99	303020
EASTER SEALS GOODWILL	\$32,104.20	302863	Damion Higgins	\$11.00	303021
ELDORADO NATIONAL - CALIFORNIA	\$55.10	302864	Daniel Raymond	\$729.00	303022
Christina Wolf	\$320.00	302865	Jaelee Olson	\$30.22	303023
Josh Kraft	\$320.00	302866	James Seifert	\$729.00	303024
Krystle Foster	\$66.33	302867	ENERBASE	\$23,523.61	303025
Melissa Anderson	\$35.17	302868	FACTORY MOTOR PARTS	\$1,722.78	303026
Riley Racine	\$11.00	302869	FIRST INTERNATIONAL BANK & TRUST	\$737.00	303028
ENERBASE	\$13,641.33	302870	FLASHPARKING, INC	\$2,670.00	303029
FACTORY MOTOR PARTS	\$111.35	302871	FLEETMIND SOLUTIONS, INC.	\$2,120.01	303030
FIRST DISTRICT HEALTH UNIT	\$26,500.00	302873	Amanda Andrews	\$8.00	303031
FIRST INTERNATIONAL BANK & TRUST	\$737.00	302874	Batteries - Bulbs	\$10.00	303032
FIRST WESTERN INSURANCE	\$169.00	302875	Braxton M. Wynton	\$50.00	303033
G & P COMMERCIAL SALES	\$2,802.05	302876	Cashwise	\$15.22	303034
GEFROH ELECTRIC	\$844.50	302877	Connor Koerbitz	\$25.00	303035
Jim Johnson	\$50.00	302878	Dina P. Goodman	\$50.00	303036
Lavaun Mackay	\$5.00	302879	Jim Johnson	\$100.00	303037
North Dakota Child Support	\$175.00	302880	Katelynn Bowen	\$25.00	303038
Rodney Neuhalfen	\$50.00	302881	Lindsay E. Kreger	\$50.00	303039
Sarah Brien	\$100.00	302882	Marketplace Liquors	\$10.00	303040
Troy Lang	\$300.00	302883	Menards, Inc.	\$20.00	303041
GENERAL TRADING	\$55.22	302884	North Dakota Child Support	\$75.00	303042
GERDAU RECYCLING	\$2,065.54	302885	North Dakota Child Support	\$20.00	303043
GRAPHICS LETTERING & TRIM	(\$1,450.00)	302886	North Dakota Child Support	\$15.00	303044
GRAVEL PRODUCTS, INC.	\$638.08	302887	U.S. Postal Service	\$50.00	303045
GRAYBAR	\$394.18	302888	GENERAL TRADING	\$1.45	303046
GRAYMONT WESTERN US INC.	\$113,326.94	302889	GEOLOGIC COMPUTER SYSTEMS	\$8,880.00	303047
HALLIDAY TECHNOLOGIES INC.	\$3,188.33	302890	GERDAU RECYCLING	\$1,727.45	303048
HANSON'S EXCAVATING	\$6,888.60	302891	GILLIG, LLC	\$374.80	303049
HAWKINS, INC.	\$49,415.00	302892	GOETTLER LAW, PLLC	\$3,500.00	303050
IED SUPPORT SERVICES	\$5,625.00	302893	H.A. THOMPSON & SONS, INC.	\$315.00	303051
INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$631.40	302894	HANSON AUTO CRUSHING & TRUCKING	\$155,420.55	303052
RET.					
JET LINE SALES & SERVICE, LLC	\$2,298.18	302895	HAWKINS, INC.	\$2,411.64	303053
KELLER PAVING AND LANDSCAPING	\$6,549.02	302896	HEIDI SQUIRES & THOMAS CRAWFORD	\$970.20	303054
LEADSONLINE	\$6,101.00	302897	HIGH POINT NETWORKS, LLC	\$72,490.55	303055
LUMACUVE AIRFIELD SIGNS	\$1,400.26	302898	INFORMATION TECHNOLOGY DEPARTMENT	\$3,233.15	303056
MAIN ELECTRIC CONSTRUCTION	\$18,978.16	302900	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	\$624.56	303057
RET.					
MARCO, INC.	\$423.50	302901	INTERSTATE ENGINEERING, INC.	\$4,500.00	303058
MATTSON CONSTRUCTION	\$121,242.18	302902	JAYDE HAUGROSE	\$569.91	303059
MELANIE MOORE	\$105.00	302910	JOHN CIMINO	\$147.00	303060
MIDWEST TAPE	\$3,447.12	302903	JOHNSON CONTROLS	\$229.20	303061
MINOT AREA CHAMBER EDC	\$46,637.50	302899	KALIX	\$91.76	303062

MINOT AUTO	\$230.66	302904	KELLER PAVING AND LANDSCAPING	\$1,686.60	303063
MINOT EMPLOYEE DONATIONS	\$819.39	302905	LANGUAGE LINE SERVICES	\$153.70	303064
MINOT PAVING	\$35,790.10	302906	LEARNING OPPORTUNITIES, INC.	\$2,670.56	303065
MINOT WELDING INC	\$164.16	302907	LOCATORS & SUPPLIES	\$409.92	303066
MOORE ENGINEERING, INC	\$195.00	302909	LUCI AHMED & SULTAN AHMED & CASEY MEYERS	\$512.70	303067
NAPA AUTO PARTS	\$5,519.14	302911	MAGIC CITY GARAGE DOOR COMPANY	\$1,063.00	303068
ND DEPT OF ENVIRONMENTAL QUALITY	\$435.00	302912	MAIN ELECTRIC CONSTRUCTION	\$14,191.30	303069
ND DEPT OF TRUST LANDS	\$1,749.23	302913	MARIAN SORUM	\$423.28	303118
ND DEPT OF TRUST LANDS	\$6,704.27	302960	MINOT AREA COUNCIL OF THE ARTS, INC	\$3,333.33	303070
ND DEPT OF WATER RESOURCES	\$70,103.77	302914	MINOT AUTO	\$1,257.31	303071
ND HOUSING FINANCE AGENCY	\$50.00	302915	MINOT COMMISSION ON AGING	\$12,875.00	303072
NDLTAP-UGPTI/ND SU	\$500.00	302916	MINOT DAILY NEWS	\$350.00	303073
NELSON AUTO CENTER	\$235,644.75	302917	MINOT EMPLOYEE DONATIONS	\$807.08	303074
NEWMAN TRAFFIC SIGNS	\$2,435.76	302918	MINOT PARK DISTRICT	\$381.00	303075
NORMONT EQUIPMENT CO	\$3,202.07	302919	MOORE ENGINEERING, INC	\$9,057.50	303077
NORTHWEST TIRE AND RETREAD	\$752.91	302920	MOWBRAY & SONS	\$6,120.56	303078
O'REILLY AUTO PARTS	\$63.32	302921	MVTL LABORATORIES	\$165.00	303079
ONE CALL CONCEPTS, INC.	\$221.95	302922	NAPA AUTO PARTS	\$3,417.29	303080
PARKLAND USA CORPORATION	\$804.99	302872	NARDINI FIRE EQUIPMENT	\$368.00	303081
PATRIOT FIRE & SAFETY INC	\$738.57	302923	ND DEPT OF ENVIRONMENTAL QUALITY	\$754.47	303082
POST BOARD	\$810.00	302924	ND FIRE CHIEFS ASSN	\$100.00	303083
POST BOARD	\$45.00	302925	ND FIREFIGHTER'S ASSOCIATION	\$40.00	303084
PRINGLE & HERIGSTAD, P.C.	\$247.50	302926	ND FRATERNAL ORDER OF POLICE	\$1,296.00	303085
PROTECH INTEGRATIONS, LLC	\$50.00	302927	NDLTAP-UGPTI/ND SU	\$400.00	303086
PSYCHOLOGICAL RESOURCES	\$450.00	302928	NORTHWEST TIRE AND RETREAD	\$14,205.31	303087
RDO EQUIPMENT	\$764.10	302929	OHNSTAD TWICHELL, P.C.	\$129.00	303088
ALEXANDER, LINDA	\$27.63	302930	OLSON'S TOWING	\$730.00	303089
BOGER & SON SUPER VAC	\$16.30	302931	ONE CALL CONCEPTS, INC.	\$2,060.35	303090
BROWN, TORI	\$25.44	302932	ONLINE DAKOTA INFORMATION NETWORK	\$319.00	303091
CARPENTER, MICHAEL	\$50.00	302933	PARKLAND USA CORPORATION	\$45,713.27	303027
DAKOTA SUPPLY GROUP	\$41.30	302934	PBBS EQUIPMENT CORPORATION	\$117.92	303092
IPM	\$54.65	302935	PERSONAL SERVICES, LLC	\$1,332.38	303093
JOHNSON, BENJAMIN C	\$111.96	302936	POST BOARD	\$45.00	303094
YELLOW DOOR HOMES	\$91.25	302937	PRO INDUSTRIAL LLC	\$15,852.18	303095
NIGHTMARES UNLIMITED INC.	\$495.00	302961	PROCOLLECT	\$815.46	303096
ROLLKALL TECHNOLOGIES LLC	\$22.00	302938	PROGRAMMERS BROADCASTING, INC.	\$1,596.00	303097
SANITATION PRODUCTS	\$327.16	302939	PROTECH INTEGRATIONS, LLC	\$1,095.00	303098
SIGN SOLUTIONS USA	\$3,949.35	302940	PROVIDENT LIFE & ACC INS CO	\$901.50	303099
SOURIS BASIN PLANNING COUNCIL	\$1,666.00	302941	PSYCHOLOGICAL RESOURCES	\$150.00	303100
SOURIS RIVER JOINT WATER RESOURCE	\$57,952.13	302942	RADAR SHOP	\$1,464.00	303101
STRATA CORPORATION	\$128,059.51	302944	RAE-DEAN & BREONNA WOLFE	\$943.09	303102
SWANSTON EQUIPMENT COMPANIES	\$752.43	302945	RAYNE MARIE OLSON	\$784.50	303103
TEAM ELECTRONICS, INC.	\$74.90	302946	RDO EQUIPMENT	\$843.46	303104
TI-ZACK CONCRETE, INC	\$123,718.76	302947	DOKKEN, JOHN	\$134.47	303105
TITAN MACHINERY	\$38.75	302948	FORSTER, SEBASTIAN	\$50.00	303106
TRINITY HEALTH	\$769.98	302949	LUECK, NICK	\$125.50	303107
ULINE	\$1,505.79	302950	OLIVER, ANDY	\$24.50	303108
UNITED MAILING SERVICE	\$334.72	302951	SELF, KELSEY	\$75.80	303109
VESSCO, INC.	\$337.11	302952	SWENSRUD, DAVID	\$11.55	303110
VISIT MINOT	\$38,422.42	302953	VEDVIG, G	\$10.00	303111
WAGNER CONSTRUCTION	\$1,561,557.46	302954	WINN CONSTRUCTION	\$40.48	303112
WALLWORK TRUCK CENTER MINOT	\$162.71	302955	WORSHAM, ETHAN	\$86.89	303113
WARD COUNTY RECORDER	\$20.00	302956	RMB ENVIRONMENTAL LABORATORIES	\$660.00	303114
WASHINGTON STATE PATROL	\$1,576.28	302957	RUSSELL CANTRELL	\$518.82	303115
WESTLIE TRUCK CENTER	\$885.23	302958	SHORT ELLIOTT HENDRICKSON, INC	\$276,480.58	303116
WLO USA, LLC	\$496.54	302959	SOLITIS BUSINESS FORMS CO.	\$643.65	303117
NORTH DAKOTA GUARANTY & TITLE	\$9,570.00	146	SOURIS RIVER JOINT WATER RESOURCE	\$621,314.51	303119
BANK OF NORTH DAKOTA	\$4,331.21	147	SRF CONSULTING GROUP	\$1,399.70	303120
Brenda Fry	\$125,000.00	302962	SUNDRE SAND & GRAVEL, INC.	\$53,937.80	303121
Herson Eduardo Castro Gomez	(\$1,350.00)	302963	SWANSTON EQUIPMENT COMPANIES	\$2,066.57	303122
Herson Eduardo Castro Gomez	(\$1,350.00)	302964	TARA KENNER	\$848.25	303123
Herson Eduardo Castro Gomez	(\$1,350.00)	302965	TEAM ELECTRONICS, INC.	\$2,304.80	303124
Herson Eduardo Castro Gomez	\$1,350.00	302966	THOMSON REUTERS-WEST PAYMENT CENTER	\$387.00	303125
FIDELITY NATIONAL TITLE INSURANCE CO	\$679,057.80	149	TIM & GAYLENE RYAN	\$309.27	303126
FIRE SAFETY USA, INC.	(\$165,000.00)	302967	TIMMONS GROUP	\$3,920.00	303127
FIRE SAFETY USA, INC.	\$165,000.00	302968	TRINITY HEALTH	\$2,913.60	303128
1 CALL SEPTIC SERVICES, INC	\$12,331.50	302969	TRINITY MEDICAL GROUP	\$480.00	303129
48 NORTH CONCRETE CONSTRUCTION INC	\$13,295.00	302970	TYLER TECHNOLOGIES, INC.	\$27,220.82	303130
ACME RENTS	\$39.99	302971	TYR TACTICAL	\$55,449.00	303131
ACME TOOLS	\$47.98	302972	U.S. POST OFFICE	\$5,000.00	303132
ADP SCREENING & SELECTION SERVICES	\$308.00	302973	UNITED MAILING SERVICE	\$293.02	303133
AGNES BLUE	\$1,554.50	302974	UNUM LIFE INSURANCE	\$57,621.17	303134
AIDEN WELLS & MICHELLE FJELDAHL	\$849.83	302975	VERENDRYE ELECTRIC	\$200.00	303135
ALL SEASON ARENA	\$8,660.50	302976	VERENDRYE ELECTRIC	\$69,954.62	100006306
AMANDA SOMERVILLE & BRENDEN MC CLOUD	\$2,384.55	302977	VISIT MINOT	\$17,320.99	303136
AMBER PERRY & NICHOLAS FLOWERS	\$294.00	302978	WALLWORK TRUCK CENTER MINOT	\$21.75	303137
AMBER PITTS	\$210.00	302979	WESTLIE TRUCK CENTER	\$12,927.09	303138
				6,502,931.92	

ALCOHOLIC BEVERAGE LICENSE RENEWALS - Approve the alcoholic beverage license renewals for the period of January 1, 2025 through December 31, 2025 for the following businesses:

1. Ground Round
2. Hyatt House Minot
3. Lor Spa
4. Lucky Strike Lounge and Casino
5. Mi Mexico
6. ND Asia Restaurant and Lounge
7. Rockin' Horse Saloon
8. Spicy Pie
9. The Pour Farm
10. The Starving Rooster
11. Wal-Mart
12. X-Golf
13. Minot State University
14. Paradiso
15. Prairie Sky Breads
16. Sports on Tap
17. Trestle Tap House
18. Whiskey Nine

DOWNTOWN ALLEY TRAFFIC CONVERSION – Approve the ordinance on first reading to remove the one-way northbound designation for the alleyway between N Main Street and 1st Street NE and from E Central Avenue up to the CPKC railway.

2025 AERIAL PHOTOGRAPHY AND LIDAR CONTRACT WITH EAGLEVIEW – Approve the contract with Eagleview and authorize the Mayor to sign the contract.

RAISE GRANT APPLICATION RESUBMISSION FOR MINOT'S ACCESSIBLE GROWTH-DRIVING INTERMODAL CORRIDOR (MAGIC) (4657) - Approve the funding request to resubmit a RAISE grant for the environmental study; approve the budget amendment on 1st reading; and authorize staff to write letters of support for the grant and authorize the Mayor to sign the letters.

ACCEPT 2025 LOTTERY GRANT AWARD FOR THE WARD COUNTY NARCOTICS TASK FORCE – Accept the 2025 JAG Lottery grant; authorize the Mayor and Finance Director to sign any applicable documents; and approve the budget amendment on first reading.

2025 WASHINGTON SAFE ROUTES TO SCHOOL CPM AGREEMENT (4720) – Approve the attached Cost, Participation & Maintenance agreement with the NDDOT and authorize the Mayor to sign the agreement.

4TH ST SW STORM SEWER IMPROVEMENTS TASK ORDER #2 (4866) – Approve the task order with Houston Engineering, Inc.; and authorize the Mayor to sign the agreement.

2024 STREET PATCHING - FINAL PAYMENT (4805) – Approve the final payment of \$70,797.39 to be paid to Keller Paving & Landscaping, Inc.

LANDFILL AIR CURTAIN INCINERATOR PURCHASE (4903) – Approve the piggyback purchase from Air Burners, Inc. for the Model S330 Air Burner in the amount of \$234,408.82; and approve the proposed budget amendments on first reading.

ARCHKEY SECURITY SYSTEM SUPPORT AGREEMENT FOR THE AIRPORT – Approve the annual support agreement with ArchKey Technologies for the Airport's security system and authorize the Mayor to sign the agreement.

APPROVE BUDGET AMENDMENT FOR USED FIRE ENGINES UPFITTING EQUIPMENT – Approve the budget amendment on first reading to move the budget from capital equipment to fire operation supplies.

CENTRAL DAKOTA MPO UNIFIED PLANNING WORK PROGRAM ANNUAL CONTRACT – Approve the contract with the NDDOT and authorize the Mayor to sign the contract.

2024 SANITARY SEWER REHABILITATION - FINAL PAYMENT – Approve the final payment for the 2024 Sanitary Sewer Rehabilitation Project to Strata Corporation in the amount of \$103,229.51 and approve the budget amendment in the amount of \$53,248 on first reading.

ACCEPT PROPOSAL FOR INSURANCE SERVICES

The motion to accept the proposal from Bravera Insurance to provide insurance services; and authorize the Mayor and Finance Director to sign any applicable documentation was initiated by City Council Member Blessum, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

STORM SEWER DISTRICT 121 PUPPY DOG COULEE AWARD OF BID (4087)

The motion to award the contract to Wagner Construction in the amount of \$19,686,071.15, authorize the Mayor to sign the contract, and approve the attached budget amendment on 1st reading was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

SANITATION TRUCKS PURCHASE (4902)

The motion to approve the sole source purchase of two new sanitation trucks from Sanitation Products in the amount of \$869,214 less the trade-in amount; and approve the proposed budget amendments on first reading was initiated by City Council Member Jantzer, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ACTION ITEMS

AMENDMENTS TO CHAPTER 28 STREETS SIDEWALKS AND PUBLIC GROUNDS (4541) - ROCK IN BOULEVARD AND DRIVEWAY WIDTHS

The motion to approve the staff recommendations outlined in the memo was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

Memo Recommendations:

Rock in the Boulevard: Staff proposes that landscaping rock no longer be prohibited. Landscaping rock would be allowed but would be at-risk, similar to how underground sprinkler systems are currently addressed.

Driveway widths - Commercial and Industrial: Staff proposes to combine commercial and industrial, thereby increasing the max for commercial to 40' as well; and add an exception for access layouts that are justified by truck traffic type and/or autoturn exhibits.

Driveway widths - Residential: Staff proposes to revise this to "no wider than a maximum of forty (40) feet or 50% of the front footage of the lot, whichever is greater, measured along the property line".

AMEND THE SUBSTANTIAL COMPLETION DATE FOR BROADWAY CIRCLE

The motion to authorize the Mayor to sign the 3rd Amendment amending the substantial completion date to April 7, 2025 was initiated by City Council Member Jantzer, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

UTILITY DISTRICT 2025-1 - BOLTON HEIGHTS (4893)

The motion to pass resolution 3851 to create Utility District 2025-1 was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Paul Pitner, Tom Ross; nays: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Scott Samuelson. The motion failed.

PARK DISTRICT 1/2 CENT SALES TAX - RESOLUTION, ORDINANCE, BALLOT LANGUAGE

The motion to pass the attached ordinance on first reading; approve the attached ballot language; and approve the attached resolution calling for a special election to be held on June 3, 2025 for the electorate to consider the question posed in the ballot language approved in item 2 was initiated by City Council Member Fuller, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Scott Samuelson.

PERSONAL APPEARANCES

Barb McPeak came to speak to the City Council about the final report of the Minot Police Department investigation. Steve Moen spoke about the Minot Park Board sales tax and special election.

MISCELLANEOUS AND DISCUSSION ITEMS

BROADWAY CIRCLE RFP

Chris Plank, NDR Administrator, came to speak to the City Council about the RFP process completed for the Broadway Circle project.

The motion to direct staff to republish the RFP with additional clarifications on property tax, insurance, etc. was initiated by City Council Member Blessum seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ADJOURNMENT

The motion to adjourn the meeting at 6:48 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: None; nays: None.

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: 
Thomas Ross, Mayor