



Central Dakota MPO Technical Advisory Committee Meeting Minutes

Tuesday, October 8, 2024, at 10:30 AM

Public Works Conference Room 3, Public Works (1025 31st St SE)

1. ROLL CALL

John Van Dyke called the meeting to order at 10:30 AM

Members Present:

Jesse Berg, Doug Diedrichsen, Brian Horinka, Lance Meyer, Dana Larsen, Beth Pietsch, Korby Seward, John Van Dyke, George Palo - Alternate for Wayne Zacher

Members Absent:

Sarah Karhoff

Others Present:

Kristen Sperry (virtual), Stephen Joersz, Renae Tunison (virtual), and Nicole Robinson

2. APPROVAL OF MINUTES

2.1 REVIEW AND APPROVAL OF THE September 10, 2024 MINUTES

Motion to approve the minutes of the September 10, 2024 meeting as presented by Brian Horinka, seconded by Beth Pietsch, and favored by all.

3. OLD BUSINESS

3.1 GENERAL UPDATE – UPWP, PPP

John Van Dyke submitted the 2024 UPWP Amendment and 2025 UPWP to Policy Board, which approved both at the September 19, 2024 meeting. Following approval, Van Dyke submitted them to NDDOT, Federal Highway, and FTA for review. Van Dyke expressed interest in beginning future UPWP discussions in January to begin transitioning into a two-year UPWP.

The public comment period for the Public Participation Plan (PPP) ended on October 5th. The comments received will be summarized and incorporated into the Public Participation Plan (PPP). The PPP will be submitted to Policy Board on October 24th for final adoption.





3.2 CALLS FOR PROJECTS

Van Dyke asked if everyone received a call for projects within the MPA, and a transportation alternatives form. He reiterated that projects should be submitted to him by Monday, November 25 and that once project proposals are received, they flow through TAC to Policy Board for approval before being submitted to NDDOT.

Dana Larsen proposed the intersection of County Road 17 and US 2 & 52 be added to the project list. Lance Meyer gave an update on future projects he has planned. Group discussion ensued around project possibilities.

- I. TRANSPORTATION ALTERNATIVES
- II. FY 2025 URBAN HIGHWAY/RAIL CROSSING SAFETY PROJECT SOLICITATION
- III. NDDOT SOLICITATION FOR 2026-2029 HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

3.3 MTP

- I. GENERAL UPDATE
 - 1. PUBLIC ENGAGEMENT

Van Dyke reported completing the member jurisdiction tour on Monday, October 7. He gave a presentation to Ward County on October 1st. He clarified that the Burlington public engagement opportunity was originally scheduled to be held at the Burlington Food Pantry, but has been changed to Burlington City Hall.
- II. SUBGROUP OPPORTUNITIES
 - 1. GOALS, OBJECTIVES, AND POLICIES REVIEW

Van Dyke explained that the goals, objectives, and policies would be reviewed by 6 different subgroups and asked for volunteers for the subgroups. Brian Horinka volunteered for any subgroups with a transit component. Lance Meyer and Elizabeth Pietsch also offered to be a part. Van Dyke volunteered the new MPO Coordinator to join and will continue to reach out to other individuals.
 - 2. EXISTING CONDITIONS REVIEW

Dana Larsen volunteered for the existing conditions subgroup. Van Dyke recommended Beth Pietsch to also join this group. Horinka volunteered to be a part of this group. Van Dyke will reach out to the Burlington Director to see if he would be interested in joining.

Van Dyke reviewed community contacts with TAC members. Members provided suggestions of companies and organizations to add to the list.





4. NEW BUSINESS
4.1 NDDOT/FHWA/FTA UPDATE, IF ANY

George Palo reported hiring an MPO Coordinator who will start mid-October and begin attending TAC Meetings in November. Kristen Sperry reported some DOT (FHWA) staffing shortages. She said, they are in the process of hiring a Deputy Division Administrator, a Team Lead for the Engineering Section, and potentially a Bridge Engineer.

5. OTHER BUSINESS, IF ANY

6. "OPPORTUNITY FOR PUBLIC COMMENT"

None

7. ADJOURN

Van Dyke asked for a motion to adjourn the meeting. So moved by Beth Pietsch, seconded by Jesse Berg, and passed unanimously. Meeting adjourned at 11:19 AM.

