

On September 16, 2024, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). called the meeting to order at 5:30 pm.

ROLL CALL

Members Present: Tom Ross, Paul Pitner, Rob Fuller, Scott Samuelson, Mark Jantzer, Lisa Olson, Mike Blessum

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Ross led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended the Early Childhood Summit, a Task Force 21 meeting, the Alcohol Ordinance Committee meeting, a Kiwanis meeting, a Sertoma meeting, MSU Homecoming events, the Destination Development Kickoff event, Air Force Ball, provided a welcome at the Heating and Cooling Convention, and will be attending the Nuclear Triad Symposium later this week. Xcel Energy presented the Minot Fire Department with a check for the three PurpleAir sensors to help Minot monitor air quality.

REPORTS

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council.

PLANNING COMMISSION

SEPTEMBER 2024 PLANNING COMMISSION MINUTES

PUBLIC HEARING - ZONING MAP AMENDMENT - MINOT FIRST ADDITION

The motion to close the public hearing and approve a zoning map amendment on first reading in alignment with the Planning Commission recommendation was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

2024-07-04 16TH STREET ADDITION - PRELIMINARY PLAT

The motion to approve a major subdivision preliminary plat in alignment with the Planning Commission recommendations was initiated by City Council Member Olson, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING

PUBLIC HEARING: RENAISSANCE ZONE CASE # M-107: CONDITIONAL APPROVAL FOR 11 E. CENTRAL AVENUE

The motion to close the public hearing, approve the request and authorize staff to submit the application to the State of North Dakota for Conditional Approval was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Scott Samuelson.

CONSENT ITEMS

The motion to approve consent items 7.1 - 7.11 with the recommended action was initiated by City Council Member Pitner, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CITY COUNCIL MINUTES – Approve the minutes of the September 3, 2024, Regular City Council meeting.

ORDINANCES - Approve the following ordinances on second reading:

1. Ordinance 5997 - 2024 BA - ARFF Valor Award

ADMINISTRATIVE APPROVALS - Ratify the following administratively approved requests:

2. Nine Special Event Permits for the Spot (6 2nd St NE).
3. Four Special Event Permits for the Blue Rider (118 1st Ave SE).
4. Special Event Permit for Sports on Tap (220 S Broadway).
5. Special Event Permit for Bones BBQ (437 N Broadway).
6. Special Event Permit for On the Rocks (614 3rd St NE).
7. Special Event Permit for The "O"riginal (720 N Broadway).
8. Special Event Permit for The Starving Rooster (30 1st St NE).
9. Special Event Permit for Mi Mexico (3816 S Broadway).
10. Special Event Permit for Saul's (105 1st St SE).
11. Minotauros Booster Club to conduct raffles at all home games from September 6, 2024 through April 11, 2025 at MAYSA Arena (2501 West Burdick Expy).
12. Independence Inc. to conduct a raffle September 14, 2024 at The Spot (6 2nd St NE).
13. Cardinal Smokin Guns to conduct a raffle on January 26, 2025 at Nedrose High School (5705 15th Ave SE).

ALCOHOLIC BEVERAGE LICENSE - EL AZTECA – Approve the Specialty Restaurant Beer and Wine license for El Azteca at 2035 N Broadway for the period of September 16, 2024 through December 31, 2024.

APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS – Approve the August 2024 general accounts receivable write-offs.

MINOT INTERNATIONAL AIRPORT FACILITIES MODIFICATION AGREEMENT - CARGO APRON – Authorize City staff to permit modification of the City owned Airport property by Corporate Air and its selected contractor(s) to improve the existing infrastructure of the cargo apron tie downs; and authorize the Mayor to sign the contract.

15TH ST. NW STORM SEWER REHABILITATION - FINAL PAYMENT – Approve the final payment for the 15th St. NW Storm Sewer Rehabilitation Project to Dig It Up Backhoe Service, Inc., in the amount of \$8,369.77.

2024-08-02 APPLE GROVE 9TH ADDITION - MINOR PLAT - Approve the proposed minor subdivision plat as provided in Attachment A.

2024-08-06 PLEASANT VALLEY SECOND SUBDIVISION - MINOR PLAT – Approve the proposed minor subdivision plat as provided in Attachment A.

2024-08-07 HIAWATHA OVERLOOK ADDITION - MINOR PLAT – Approve the proposed minor subdivision plat as provided in Attachment A.

2022 STATE HOMELAND SECURITY PROGRAM GRANT - Approve the budget amendment on first reading reallocating \$11,000 in the Capital funds to the FD Operational supplies fund.

SAFER GRANT WRITING SERVICE CONTRACT - LEXIPOL

The motion to approve to hire Lexipol for grant writing services to apply for the SAFER grant and authorize the Fire Chief to sign all necessary contracts and approve the budget amendment on first reading was initiated by City Council Member Pitner, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Mike Blessum, Rob Fuller, Scott Samuelson.

ACTION ITEMS

DRIVEWAY APPEAL AND REQUEST FOR SPECIAL PERMIT - 2200 4TH AVENUE SW

The motion to approve the special permit for 2200 4th Ave SW and allow a driveway width to a maximum of 58 feet at the curb line to be constructed in conformance with Chapter 28 of the Code of Ordinances was initiated by City Council Member Fuller, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

APPROVE 2024 BOND RESOLUTION FOR 2024A ISSUANCE

The motion to approve the issuance of the Series 2024A Refunding Improvement Bonds and authorize the Mayor and Finance Director to sign the required documents was initiated by City Council Member Olson, seconded by City Council Member Jantzer

and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Rob Fuller, Scott Samuelson.

2026 HIGHWAY SAFETY IMPROVEMENT PROGRAM - SIGNAL REVISIONS (4665)

The motion to approve the staff recommendations for both intersections at N Broadway & 6th Ave and Burdick Expy E & 8th Ave SE was initiated by City Council Member Jantzer, and seconded by City Council Member Fuller. The motion was split by the council to take each intersection separately.

The motion to approve staff recommendation of option 3 for N Broadway and 6th Ave was initiated by City Council Member Jantzer, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

The motion to approve option 3 at Burdick Expy E & 8th Ave SE was initiated by City Council Member Jantzer, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Paul Pitner; nays: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Tom Ross, Scott Samuelson. This motion failed.

The motion to approve option 2 at Burdick Expy E & 8th Ave SE was initiated by City Council Member Jantzer, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

APPROVE THE SECOND EXTENSION TO THE CONTRACT ASSIGNMENT BETWEEN CITY OF MINOT AND MATTSON CONSTRUCTION

The motion to approve the construction contract agreement amendment and authorize the Mayor to sign the amendment was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING: 2025 ANNUAL BUDGET

The motion to close the public hearing was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

The motion to approve the ordinance on first reading was initiated by City Council Member Olson, seconded by City Council Member Pitner.

The motion to amend the original motion to accept the City Manager and HR Director hybrid wage plan for 2025 was initiated by City Council Member Blessum, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Tom Ross, Scott Samuelson; nays: Rob Fuller, Paul Pitner.

The motion to amend the original motion to move the Police Department and Fire Department to the Public Safety PERS Plan was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

The motion to amend the original motion to increase the stop loss threshold on health insurance to \$150,000 was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Paul Pitner, Tom Ross, Scott Samuelson; nays: Lisa Olson.

The motion to amend the original motion to remove the HR Specialist position was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

The motion to amend the original motion to use \$3,634,277 in General Fund Reserves to lower the tax levy was initiated by City Council Member Blessum, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

The motion to amend the original motion to increase the recycling receptacle rate to \$2.60 was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

The motion to amend the original motion to remove the diesel/electric hybrid bus from the 2025 budget was initiated by City Council Member Blessum, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

The motion to amend the original motion to include \$100,000 in the Police Department budget for recruitment was initiated by City Council Member Olson, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mark Jantzer, Lisa Olson; nays: Mike Blessum, Rob Fuller, Paul Pitner, Tom Ross, Scott Samuelson. The motion to amend failed.

The motion to amend the original motion to include a diesel bus in the 2025 budget was initiated by City Council Member Jantzer, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mark Jantzer, Lisa Olson; nays: Mike Blessum, Rob Fuller, Paul Pitner, Tom Ross, Scott Samuelson. The motion to amend failed.

Whereupon the City Council returned to the original motion to approve the ordinance on first reading as amended, which was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PERSONAL APPEARANCES

Charles Tuttle spoke to the City Council about an article published in the newspaper. Leif Snyder spoke about personnel issues within the City of Minot. Wendy Bagley and Travis Zabolney spoke about the 2025 budget process and public hearing.

MISCELLANEOUS AND DISCUSSION ITEMS

There were no miscellaneous and discussion items.

LIAISON REPORTS

Alderman Olson attended a Souris Basin Loan Review Committee meeting and mentioned an upcoming MPO meeting at 3:00 pm on Thursday, September 19th. Alderman Blessum has an upcoming Ward County 911 meeting and Commission on Aging meeting. Alderman Pitner attended a Renaissance Zone Board meeting, a Visit Minot event, an Alcohol Ordinance Review and Rewrite Committee meeting, and will be attending the upcoming MPO meeting as an alternate. Alderman Jantzer had no meetings to report on. Alderman Fuller and Alderman Blessum both attended the Ward County Planning Commission meeting.

ADJOURNMENT

The motion to adjourn the meeting at 8:19 pm was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ATTEST:


Mikayla McWilliams, City Clerk

APPROVED:


Thomas Ross, Mayor