

CITY OF MINOT SPECIAL ASSESSMENT COMMISSION

September 9, 2024

City Council Chambers, Minot ND

Scott Collins called the meeting to order at 4:00 pm. Attendance included Commissioners Becky Bertsch, Scott Collins, and Braxton Heupel. Others attending: City Engineer Lance Meyer, Finance Director David Lakefield, Assistant City Engineer Emily Huettl, City Treasurer Melody Shelkey, and City Clerk Mikayla McWilliams.

PUBLIC HEARING: LIGHTING DISTRICT 65

This improvement district was initiated by the City, in August of 2023 when city staff and the City's consultant were reviewing the street lighting system in the Dakota Homes Addition area it was found to have the potential to cause electric shock. This was due to the old metal poles not being grounded and the potential for the old wiring to fray and cause discharge. At that time the decision was made to turn the system off for the safety of the public until the system could be removed and replaced. The area being assessed can be found in the attached Engineer's Report. The total amount assessed is \$363,963.62.

Two residents spoke to the commission about how they have corner lots, but it was their belief the special assessments should have been done more fairly not by square footage, but by dividing amount by how many homes were in the area after using the square footage calculation with the church and park in the area.

Another resident ask about a rebate for the length of time the area did not have the lights on prior to replacement. David Lakefield, the Finance Director, spoke about how the assessment project is for the capital costs of the lighting, but the City of Minot pays for the electric bills of the lights once installed.

Lance Meyer, the City Engineer, helped to answer a resident about how the public hearing works for the special assessment. The only thing the residents could call into question was the front footage calculation method.

Commissioner Heupel moved the Commission close the public hearing and certify Special Assessment Lighting District 65. The motion was seconded by Commissioner Bertsch and carried unanimously.

PUBLIC HEARING: TRAFFIC SIGNAL DISTRICT 2022-1

This improvement district is a petitioned project brought forth by Trinity Health. The project provided installation of a traffic signal at the intersection of 23rd Ave SW and 37th Ave SW. The traffic signal was found to be warranted based upon Trinity's approved traffic study from September 2017. The project details can be found in the attached Engineer's Report. The total amount assessed is \$710,067.36.

Pat Kraft believes the assessment district should be spread over a greater area. He mentioned the extra traffic for the roadway not only due to the hospital, but with the landfill entrance being moved. Lance Meyer, the City Engineer, mentioned it is always $\frac{1}{4}$ of a mile for the calculation to each side of the traffic signal.

Commissioner Heupel moved the Commission close the public hearing, hold S2NE Lots 1 & 2 less E2E2, RD POR OLT 4, Trinity Health Addition, and Trinity Health 2nd & POR for Prairie Grass Addition S3-154-83 be held in abeyance for the amount of \$42,269.57, and certify Special Assessment District 2022-1. The motion was seconded by Commissioner Bertsch and carried unanimously.

There being no further business, the meeting was adjourned at 4:19 PM.

Respectfully submitted,
Mikayla McWilliams, City Clerk