



Regular City Council Meeting

Monday, September 16, 2024, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
5. PLANNING COMMISSION
 - 5.1. SEPTEMBER 2024 PLANNING COMMISSION MINUTES
 - 5.2. PUBLIC HEARING - ZONING MAP AMENDMENT - MINOT FIRST ADDITION

Public hearing request by Eric Thoemke representing Orlan & Mary Rovig, owner for a request of a zoning map amendment rezoning the property from "M1" Light Industrial District to "CBD" Central Business District. The legal description for the property is Lots 2, 3, 4, 5, 6, 8, 9, 10 and 11 of Block 30 Minot First Addition to the City of Minot, Ward County, North Dakota.

The subject property address is 18 3rd St. SE

RECOMMENDED ACTION

It is recommended City Council approve a zoning map amendment on first reading in alignment with the Planning Commission recommendation.

- 5.3. 2024-07-04 16TH STREET ADDITION - PRELIMINARY PLAT

RECOMMENDED ACTION

It is recommended City Council approve a major subdivision preliminary

plat in alignment with the Planning Commission recommendations.

6. PUBLIC HEARING

6.1. PUBLIC HEARING: RENAISSANCE ZONE CASE # M-107: CONDITIONAL APPROVAL FOR 11 E. CENTRAL AVENUE

RECOMMENDED ACTION

It is recommended City Council approve the request and authorize staff to submit the application to the State of North Dakota for Conditional Approval.

7. CONSENT ITEMS

7.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the September 3, 2024, Regular City Council meeting.

7.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance 5997 - 2024 BA - ARFF Valor Award**

7.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended City Council ratify the following administratively approved requests:

- 1. Nine Special Event Permits for the Spot (6 2nd St NE).**
- 2. Four Special Event Permits for the Blue Rider (118 1st Ave SE).**
- 3. Special Event Permit for Sports on Tap (220 S Broadway).**
- 4. Special Event Permit for Bones BBQ (437 N Broadway).**
- 5. Special Event Permit for On the Rocks (614 3rd St NE).**
- 6. Special Event Permit for The "O"riginal (720 N Broadway).**
- 7. Special Event Permit for The Starving Rooster (30 1st St NE).**
- 8. Special Event Permit for Mi Mexico (3816 S Broadway).**
- 9. Special Event Permit for Saul's (105 1st St SE).**
- 10. Minotauros Booster Club to conduct raffles at all home games from September 6, 2024 through April 11, 2025 at MAYSA Arena (2501 West Burdick Expy).**

11. Independence Inc. to conduct a raffle September 14, 2024 at The Spot (6 2nd St NE).
12. Cardinal Smokin Guns to conduct a raffle on January 26, 2025 at Nedrose High School (5705 15th Ave SE).

7.4. ALCOHOLIC BEVERAGE LICENSE - EL AZTECA

RECOMMENDED ACTION

It is recommended City Council approve the Specialty Restaurant Beer and Wine license for El Azteca at 2035 N Broadway for the period of September 16, 2024 through December 31, 2024.

7.5. APPROVAL OF ACCOUNTS RECEIVABLE WRITE-OFFS

RECOMMENDED ACTION

It is recommended City Council approve the August 2024 general accounts receivable write-offs.

7.6. MINOT INTERNATIONAL AIRPORT FACILITIES MODIFICATION AGREEMENT - CARGO APRON

RECOMMENDED ACTION

1. **It is recommended City Council authorize City staff to permit modification of the City owned Airport property by Corporate Air and its selected contractor(s) to improve the existing infrastructure of the cargo apron tie downs; and**
2. **Authorize the Mayor to sign the contract.**

7.7. 15TH ST. NW STORM SEWER REHABILITATION - FINAL PAYMENT

RECOMMENDED ACTION

It is recommended City Council approve the final payment for the 15th St. NW Storm Sewer Rehabilitation Project to Dig It Up Backhoe Service, Inc., in the amount of \$8,369.77.

7.8. 2024-08-02 APPLE GROVE 9TH ADDITION - MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve the proposed minor subdivision plat as provided in Attachment A.

7.9. 2024-08-06 PLEASANT VALLEY SECOND SUBDIVISION - MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve the proposed minor subdivision plat as provided in Attachment A.

7.10. 2024-08-07 HIAWATHA OVERLOOK ADDITION - MINOR PLAT

RECOMMENDED ACTION

It is recommended City Council approve the proposed minor subdivision plat as provided in Attachment A.

7.11. 2022 STATE HOMELAND SECURITY PROGRAM GRANT

RECOMMENDED ACTION

It is recommended City Council approve the budget amendment on first reading reallocating \$11,000 in the Capital funds to the FD Operational supplies fund.

7.12. SAFER GRANT WRITING SERVICE CONTRACT - LEXIPOL

RECOMMENDED ACTION

It is recommended City Council approve to hire Lexipol for grant writing services to apply for the SAFER grant and authorize the Fire Chief to sign all necessary contracts and approve the budget amendment on first reading.

8. ACTION ITEMS

8.1. DRIVEWAY APPEAL AND REQUEST FOR SPECIAL PERMIT - 2200 4TH AVENUE SW

RECOMMENDED ACTION

City Council may choose from the options below:

- 1. Approve the special permit for 2200 4th Avenue SW and allow a driveway width to a maximum of 58 feet at the curb line to be constructed in conformance with Chapter 28 of the Code of Ordinances.**
- 2. Deny the special permit**

8.2. APPROVE 2024 BOND RESOLUTION FOR 2024A ISSUANCE

RECOMMENDED ACTION

It is recommended City Council approve the issuance of the Series 2024A Refunding Improvement Bonds and authorize the Mayor and Finance Director to sign the required documents.

8.3. 2026 HIGHWAY SAFETY IMPROVEMENT PROGRAM - SIGNAL REVISIONS
(4665)

RECOMMENDED ACTION

It is recommended City Council provide direction on how to proceed with the signalized intersections of A) N Broadway and 5th/6th Avenue NW and B) Burdick Expwy E and 8th Avenue SE in regards to the Highway Safety Improvement Program project (City of Minot project 4665).

8.4. APPROVE THE SECOND EXTENSION TO THE CONTRACT ASSIGNMENT
BETWEEN CITY OF MINOT AND MATTSON CONSTRUCTION

RECOMMENDED ACTION

It is recommended City Council authorize the construction contract agreement amendment and authorize the Mayor to sign the amendment.

8.5. PUBLIC HEARING: 2025 ANNUAL BUDGET

RECOMMENDED ACTION

It is recommended City Council approve the 2025 budget ordinance on first reading.

9. PERSONAL APPEARANCES

10. MISCELLANEOUS AND DISCUSSION ITEMS

11. LIAISON REPORTS

12. ADJOURNMENT