

On July 15, 2024, a Regular City Council Meeting of the Minot City Council was held in the City Council Chambers, City Hall (10 3rd Ave SW). called the meeting to order at 05:30 PM.

ROLL CALL

Members Present: Lisa Olson, Tom Ross, Scott Samuelson, Mark Jantzer, Paul Pitner, Rob Fuller, Mike Blessum

Members Absent: None

PLEDGE OF ALLEGIANCE

Mayor Ross led the City Council in the Pledge of Allegiance.

MAYOR'S REPORT

Mayor Ross attended the Special City Council Meetings - Facilitator, civic leader meeting with the Defense Nuclear Safety Board, Home for the Holidays meetings, MAFB Leadership meeting and Congressional Staff meetings.

CITY MANAGER'S REPORT

Harold Stewart submitted a written report to the City Council.

PLANNING COMMISSION

JULY 2024 PLANNING COMMISSION MEETING MINUTES

PUBLIC HEARING: ZONING MAP AMENDMENT - THOMPSON'S FIFTH ADDITION

The motion to close the public hearing and approve the Zoning Map Amendment on first reading based on the recommendation of the Planning Commission was initiated by City Council Member Jantzer, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PUBLIC HEARING

RENAISSANCE ZONE FINAL APPROVAL: CASE NO. M-102 - 108 MAIN STREET S.

The motion to close hearing, approve the request, and submit the application to the State of ND for final approval was initiated by City Council Member Fuller, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

RENAISSANCE ZONE CONDITIONAL APPROVAL: CASE NO. M-106 - 110 4TH AVE. NW

The motion to close the public hearing, approve the request, and submit the application to the State of ND for conditional approval was initiated by City Council Member Olson, seconded by City Council Member Fuller and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

SPECIAL USE PERMIT FOR ADDITIONAL ANIMALS REQUESTED

The motion to close the public hearing and approve the Special Use Permit and allow three additional animals at 801 11th Ave SE was initiated by City Council Member Pitner, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CONSENT ITEMS

The motion to approve items 7.1-7.5 and 7.7-7.11 with staff recommendations was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

CITY COUNCIL MEETING MINUTES

Approve the minutes of the July 1, 2024 Special City Council meeting and the July 1, 2024 Regular City Council meeting.

ADMINISTRATIVE APPROVALS

Ratify the following administratively approved requests:

1. Special Event Permit for Atypical Brewery & Barrelworks (510 E Central Ave).
2. Two Special Event Permits for the Blue Rider (118 1st Ave SE).
3. Two Special Event Permits for Sports on Tap (220 S Broadway).
4. Special Event Permit for The Ranger Lounge (1218 S Broadway).
5. Special Event Permit for the 19th Hole (2400 14th Ave SW).
6. Two Special Event Permits for Saul's (105 1st St SE Basement).
7. Throttle n Gears to conduct a raffle on July 8, 2024 at Corbett Field (1124 E Burdick Exwy).
8. Dance Team Boosters of Minot to conduct a calendar raffle and raffle boards from September 9, 2024 through December 23, 2024 at Minot High School (1100 11th Ave SW).
9. Project Bee to conduct a raffle on July 4, 2024 at Corbett Field (1124 E Burdick Exwy).
10. The Difference - A - Holistic Approach to conduct a raffle on August 10, 2024 at Corbett Field (1124 E Burdick Exwy).
11. Minot Social Club for Exceptional Persons, 2nd Story to conduct a calendar raffle in August 2024 at 2nd Story Social Club (13 1st Ave SW).
12. Souris Valley United Way to conduct a raffle on July 18, 2024 at Minot Country Club (1912 Valley Bluffs Dr).
13. Hardy Family Benefit to conduct a raffle on August 11, 2024 at the Moose Lodge (400 9th St SW).
14. Ronald McDonald House Charities Bismarck to conduct a raffle on June 28, 2024 at Corbett Field (1124 E Burdick Exwy).
15. 705 MUNS Rising Five to conduct a raffle on June 31, 2024 at Starbucks (1780 22nd Ave SW).

BONES BBQ TRANSFER OF ALCOHOL LICENSE PREMISES

Approve the transfer of alcohol premises for license BL23-0491 for Bones BBQ to 437 N Broadway, Minot, ND contingent on the final inspections, certificate of occupancy, and approval of Chief John Klug.

GAMING SITE AUTHORIZATION - BISHOP RYAN CATHOLIC SCHOOL

Approve the gaming site authorization for Bishop Ryan Catholic Schools to conduct games of chance during the licensing year of July 15, 2024, through June 30, 2025, at Bones BBQ Smokehouse & Grill located at 437 N Broadway, contingent on the issuance of a certificate of occupancy for the building.

GAMING SITE AUTHORIZATION AMENDMENTS

Approve the amendment to add calcuttas to the gaming site authorizations for July 1, 2024, through June 30, 2025, at the following locations with the following organizations:

- MSU Beaver Boosters, Inc. - Sports on Tap (220 S Broadway)
- Minot Junior Golf Association, Inc. - Capri (2030 Burdick Exwy E)
- Minot Junior Golf Association, Inc. - Lucky Strike (1901 N Broadway)

LEASE AMENDMENT L3HARRIS TECHNOLOGIES, INC

Approve the first amendment to the lease between Minot International Airport and L3Harris Technologies, Inc., and authorize the Mayor to sign applicable documentation.

ACCEPTANCE OF MINOT COMMUNITY ENDOWMENT FUND GRANT FOR POLICE WELLNESS K9 PROGRAM

Approve the application and acceptance of the \$7,500 Minot Area Community Endowment Fund grant; authorize the Mayor to sign the grant acceptance; and approve the proposed ordinance for the Minot Area Community Endowment Fund grant on first reading.

ASSIGNMENT OF LEASE FROM SHAWN HUIZENGA TO M20K, LLC FOR HANGAR S6 SOUTHSIDE FIRST ADDITION LOT 1

Approve the consent to assign lease to M20K LLC from Shawn Huizenga, and authorize the Mayor to sign consent to assign lease.

SECOND AMENDMENT TO THE GRANT FUNDING AGREEMENT BETWEEN THE CITY OF MINOT AND SOURIS BASIN PLANNING COUNCIL

Approve the Second Amendment to the Grant Funding Agreement Between the City of Minot and Souris Basin Planning Council and authorize the Mayor to sign the agreement.

STREETLIGHT DISTRICT 65 - FINAL PAYMENT (4808)

Approve the final payment to Main Electric Construction in the amount of \$54,044.58.

BID FOR 2-TON PICKUPS (X2) WITH DUMP BEDS (4848)

The motion to approve the bid from Nelson Auto Center for the two 2-ton trucks with dump beds in the amount of \$73,801 per vehicle (\$147,602.00 total) was initiated by City Council Member Jantzer, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Rob Fuller, Scott Samuelson.

ACTION ITEMS

CITY OF MINOT V. LOYAL ORDER OF THE MOOSE MINOT LODGE #822 (EMINENT DOMAIN) SETTLEMENT

The motion to authorize the Mayor and City Staff to execute the attached Settlement Agreement and Purchase Agreement (settlement documents) and take all steps necessary to complete the terms of the agreements, including payment in the sum of \$314,775.83 for property acquisition, just compensation, damages, and payment in the sum of \$22,700.00 for attorneys' fees and costs was initiated by City Council Member Jantzer, seconded by City Council Member Olson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

TAXIWAY C REHABILITATION - BID AWARD, CONTRACTS, AND GRANTS (AIP 3-38-0037-073-2024)

The motion to accept bids for the Taxiway C Rehabilitation, award the contract to Strata Corporation for the Base Bid and alternate 1 in the amount of \$5,771,753.00 contingent on federal and state grants; approve the Taxiway C and C3 Rehabilitation and Edge Lighting Replacement construction administration to be conducted by Short Elliott Hendrickson Inc. (SEH) in the amount of \$599,200 contingent on federal and state grants; approve the proposed budget amendment on first reading; authorize Mayor to sign the agreements and other related documentation; and authorize the Mayor, City Attorney, and the Airport Director to apply for, accept and sign grant awards and other related documents as appropriate was initiated by City Council Member Olson, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PURCHASE OF PROPERTY (LOT 5 KEMPER ADDITION) - FLOOD CONTROL ACQUISITION

The motion to approve the purchase price of \$920,000 for Kemper Addition Lot 5; authorize the Mayor to sign the purchase agreement and closing documents; approve a budget amendment to allocate funds for this purchase from sales tax infrastructure; and authorize earnest money in the amount of \$9,200 being issued prior to second reading of the budget amendment was initiated by City Council Member Olson and seconded by City Council Member Jantzer.

The motion to table the item for 30-days for community input was initiated by City Council Member Fuller, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Scott Samuelson; nays: Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross. The motion to table failed.

Whereupon the City Council returned to the original motion by City Council Member Olson and seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross; nays: Mike Blessum, Rob Fuller, Scott Samuelson. The motion passed.

CITY COUNCIL DIRECTION ON RFP FOR BROADWAY CIRCLE

The motion to approve scenario 2 with a lease to own option in the contract if possible and authorize staff to proceed with advertisement and solicitation through an RFP was initiated by City Council Member Blessum, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

NAWS BIOTA PLANT OPERATIONS AND MAINTENANCE - BUDGET AMENDMENT

The motion to approve the budget amendment to allocate funds in 2024 to hire and train water plant staff was initiated by City Council Member Jantzer, seconded by City Council Member Samuelson and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

ORDINACE UPDATE - CHAPTER 6 - PAWN AND SECONDHAND

The motion to the ordinance repealing and reenacting Chapter 18, Article III, Division 6 (Pawnbrokers, Secondhand Dealers, Scrap Dealers, and Dealers in Precious Metals and Precious Gems) was initiated by City Council Member Olson, seconded by City Council Member Blessum and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

MEN'S WINTER REFUGE LEASE RENEWAL

The motion to approve a one-year renewal of the lease between the City of Minot and the Men's Winter Refuge and authorize the Mayor to sign the contract was initiated by City Council Member Olson, seconded by City Council Member Pitner and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None.

PERSONAL APPEARANCES

Stephan Podrygula spoke to the City Council about some of the interactions and discussions at the City Council Facilitator meeting on July 9-10, 2024.

MISCELLANEOUS AND DISCUSSION ITEMS

MINOT DOWNTOWN BUSINESS AND PROFESSIONAL ASSOCIATION - CHAD WRIGHT

Chad Wright, President of the Minot Downtown Business and Professional Association, provided updates on the association becoming a 5013C. He discussed the downtown lighting project and some of the issues surrounding it. Alderman Pitner has directed staff to bring this project back to City Council for discussion as an action item at a future council meeting.

MACEDC BIENNIAL PRESENTATION

Brekka Kramer, President & CEO of MACEDC, presented her biannual report to the City Council.

OPIOID TASK FORCE PLAN

Holly Brekkus, Executive Director of First District Health Unit, provided an opioid task force plan update and mentioned the City of Minot can come up with ideas or collaborate with other entities on how to spend the funds.

CITY MANAGER'S PRESENTATION OF THE 2025 BUDGET

Harold Stewart, City Manager, along with City of Minot Department Heads presented to the City Council the 2025 budget.

LIAISON REPORTS

Alderdwoman Olson attended a Souris Basin Planning Council Executive Board meeting, a Central Dakota MPO meeting and mentioned an upcoming CTE ribbon cutting. Alderman Jantzer mentioned an upcoming Liaison Committee meeting. Alderman Samuelson has an upcoming Ward County Planning Commission meeting. Alderman Pitner has an upcoming Visit Minot meeting. Alderman Fuller had no meeting to report on. Alderman Blessum has an upcoming Minot Commission on Aging meeting.

ADJOURNMENT

The motion to adjourn the meeting was initiated by City Council Member Pitner, seconded by City Council Member Jantzer and carried by the following roll call vote: ayes: Mike Blessum, Rob Fuller, Mark Jantzer, Lisa Olson, Paul Pitner, Tom Ross, Scott Samuelson; nays: None. The meeting ended at 10:36 pm.

ATTEST: Mikayla McWilliams
Mikayla McWilliams, City Clerk

APPROVED: Thomas Ross
Thomas Ross, Mayor