

Central Dakota MPO Technical Advisory Committee

(MTP RFQ Selection Subcommittee)

Minutes

Thursday, June 06, 2024, at 11:00 AM

Ward County Highway District Board Room (200 72nd St. SE, Minot, ND 58701)

1. ROLL CALL

John Van Dyke called the meeting to order at 11:00am

Members Present:

Dana Larsen, Doug Diedrichsen, Jayden Casavant, Wayne Zacher, Jesse Berg, John Van Dyke

Members Absent:

Elizabeth Pietsch, Brian Horinka, Sarah Karhoff, Lance Meyer

Others Present:

Stephen Joersz

2. NEW BUSINESS

2.1. Stantec MTP RFQ Presentation (11:00AM – 11:50AM)

Stantec presented their proposal to the MTP RFQ Selection Committee for approximately 35 minutes and 15 minutes of questions and follow-up discussion.

2.2. Bolton and Menk MTP RFQ Presentation (12:00PM – 12:50PM)

Bolton and Menk presented their proposal to the MTP RFQ Selection Committee for approximately 35 minutes and 15 minutes of questions and follow-up discussion.

2.3. MTP RFQ Selection Committee Post-Interview Discussion and Selection (1:00PM – 1:50PM)

The MTP RFQ Selection Committee discussed the interviews, including the interviewees strengths and weaknesses. The MTP RFQ Selection Committee aggregated scores from each of the members minus Executive Director John Van Dyke who participated in discussions but did not contribute scores that would impact the final result.

Average interview scores for the six members contributing to scoring were as follows:

Stantec – 87

Bolton and Menk – 92.167

The interview scores were combined with the proposal scoring which occurred on May 28, 2024. The total score for each firm were as follows:

Stantec – 174.33

Bolton and Menk – 182.67

Bolton and Menk was the higher scoring firm and selected by the MTP RFQ Selection Committee.

3. ADJOURNMENT

The meeting concluded at 1:35pm.