

Central Dakota MPO Technical Advisory Committee Meeting

Minutes

Tuesday, June 11, 2024, at 10:30 AM

Public Works Conference Room 3, Public Works (1025 31st St SE)

1. ROLL CALL

John Van Dyke called the meeting to order at 10:33 AM

Members Present:

Lance Meyer, Dana Larsen, Doug Diedrichsen, Jayden Casavant, Korby Seward, Wayne Zacher, Elizabeth Pietsch, Brian Horinka, Sarah Karhoff, Jesse Berg, John Van Dyke

Members Absent:

none

Others Present:

Becky Hanson, Stephen Joersz, Stacey Hanson, Chad Orn, Kristen Sperry, Paul Benning, Ranae Tunison, Nicole Robinson

2. APPROVAL OF MINUTES

2.1 APPROVAL OF THE MAY 14, 2024 AND MAY 28, 2024 MINUTES

Motion to approve May 14th TAC meeting minutes and May 28th MTP Selection Committee meeting minutes by Doug Diedrichsen, seconded by Lance Meyer, and favored by all.

3. OLD BUSINESS

3.1 MTP RFQ SELECTION COMMITTEE UPDATE

MTP and RFQ Selection Committee met twice on Tuesday, May 14th and Thursday, June 6th. The committee selected Bolton & Menk (prime) and SRF (sub). Their bid came in at \$519,998.24. They scored well on the proposals and interviewed exceptionally well.

Dana Larsen motioned to recommend Bolton & Menk to the policy board, seconded by Jesse Berg, and favored by all. John Van Dyke will present that motion to the policy board on June 27, 2024.

4. NEW BUSINESS

4.1 DRAFT RE-AUTHORIZATION OF DE-OBLIGATED FUNDS

Van Dyke gave an overview of the new process regarding funds that are not used within a year. Discussion followed.

4.2 2025 UPWP – PLANS/STUDIES

Van Dyke and Zacher led discussion around potential allocation of funds for 2025. A transit development plan was one of the studies proposed and agreed upon by multiple members. The MTP and TIP will be due by the end of 2026.

Brian Horinka motioned to recommend that the TDP be studied and partially funded in 2025 assuming there is adequate funding beyond the MTP, seconded by Jesse Berg, and favored by all.

5. OTHER BUSINESS

5.1 AGENCY UPDATE

Zacher gave a brief update on personnel and positions in the DOT.

Stacy Hanson reviewed the process of submitting project recommendations to the DOT.

6. OPEN DISCUSSION/ADDITIONAL COMMENTS

Van Dyke encouraged members to be thinking about potential alternates to stand in for member absences.

Zacher encouraged members to present relevant projects they are working on prior to the TAC Meetings to be added to the agenda.

Van Dyke and Zacher discussed meeting invites and future meeting date options.

Brian Horinka informed TAC members that there would be a public transit informational meeting next Monday at noon. Horinka also noted that two new routes would begin on Monday, July 8th.

7. ADJOURNMENT

Van Dyke asked for a motion to adjourn the meeting. So moved by Lance Meyer, seconded by Brian Horinka, and passed unanimously. Meeting adjourned at 11:45 AM.