



Regular City Council Meeting

Monday, June 3, 2024, at 5:30 PM

City Council Chambers, City Hall (10 3rd Ave SW)

Any person needing special accommodation for the meeting is requested to notify the City Clerk's office at 857-4752.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MAYOR'S REPORT
4. REPORTS
 - 4.1. CITY MANAGER'S REPORT
 - 4.2. CITY ATTORNEY'S REPORT
5. CONSENT ITEMS
 - 5.1. CITY COUNCIL MINUTES

RECOMMENDED ACTION

It is recommended City Council approve the minutes of the May 20, 2024 Regular City Council meeting.

- 5.2. ORDINANCES

RECOMMENDED ACTION

It is recommended City Council approve the following ordinances on second reading:

- 1. Ordinance No 5971 - 2024 BA - 2024 Storm Sewer Rehab**
- 2. Ordinance No 5972 - Zoning Map Amendment - 301 Hillcrest Drive**

- 5.3. ADMINISTRATIVE APPROVALS

RECOMMENDED ACTION

It is recommended the City Council ratify the following administratively approved requests:

1. Minot Pink Ladies to conduct a raffle on September 28, 2024 at The Spot (6 2nd St NE).
2. MCDC Booster Club to conduct a raffle on June 1, 2024 at MSU - Ann Nicole Nelson Hall (500 University Ave W).
3. Matthew 25 Project to conduct a raffle on June 29, 2024 at Corbett Field (1124 E Burdick Expwy).
4. Independence Inc to conduct a raffle on May 29, 2024 at Corbett Field (1124 E Burdick Expwy).
5. Children's Music Academy to conduct a raffle on June 2, 2024 at Corbett Field (1124 E Burdick Expwy).
6. Alzheimer's Association - Walk to End Alzheimer's to conduct a raffle on June 3, 2024 at Corbett Field (1124 E Burdick Expwy).
7. Northern Infidels Motorcycle Club to conduct a raffle on June 1, 2024 at the Northern Infidels Motorcycle Club Clubhouse (305 4th Ave NW).
8. The Difference A Holistic Approach to conduct a raffle on November 2, 2024 at The Difference a Holistic Approach office (308 2nd Ave SW Ste B1).
9. Minot Commission on Aging to conduct bingo and raffles the 2nd and 4th Thursday of every month July 1, 2024-June 30, 2024 at Minot Commission on Aging (21 1st Ave SE).
10. Project Bee to conduct a raffle on May 26, 2024 at Corbett Field (1124 E Burdick Expwy).
11. Souris Valley United Way to conduct a raffle on May 11, 2024 at North Hill Bowl (1901 N Broadway).
12. Four Special Event Permits for Sports on Tap (220 S Broadway).
13. Two Special Event Permits for The Spot (6 2nd St NE).
14. Two Special Event Permits for The Blue Rider (118 1st Ave SE).

5.4. BILLS, TRANSFERS, & PAYROLL

RECOMMENDED ACTION

It is recommended City Council approve the payroll for the period of April 21, 2024 through May 18, 2024 in the amount of \$2,729,103.98 and the bills and transfers for May in the amount of \$4,696,369.33.

5.5. ALCOHOLIC BEVERAGE LICENSE - HAWTHORN SUITES

RECOMMENDED ACTION

It is recommended City Council approve the Retail Beer and Wine license for the Hawthorn Suites at 800 37th Ave SW for the period of June 3, 2024 through December 31, 2024.

5.6. GAMING SITE AUTHORIZATION RENEWALS

RECOMMENDED ACTION

It is recommended City Council approve the following gaming site authorizations for the following organizations to conduct games of chance during the license year of July 1, 2024 through June 30, 2025 at the following locations:

Minot Fireworks Association

- **The Spot (6 2nd St NE)**

Companions for Children

- **Mi Mexico (3816 S Broadway)**
- **Putt District (17 Main St S, Suite A)**
- **Blue Rider (118 1st Ave SE)**
- **Buffalo Wings and Rings (910 24th Ave SW)**
- **Buffalo Wild Wings (3820 S Broadway)**

Magic City Lions

- **1685 (1912 Valley Bluffs Dr)**
- **Rockin Horse Saloon & Sports Bar (2625 Burdick Expy E)**
- **Ebenezer's (300 E Central Ave)**
- **Spicy Pie (1100 N Broadway)**
- **Clarion Hotel (2200 E Burdick Expy)**

5.7. ACCEPT GRANT FOR EARLY WARNING SIRENS AND APPROVE BUDGET AMENDMENT

RECOMMENDED ACTION

- 1. It is recommended City Council accept FEMA Hazard Mitigation Grant and authorize the Mayor to sign any necessary documentation;**
- 2. Approve the sole source procurement and the purchase of the 2 new sirens to be added to the City's early warning system;**
- 3. Approve the budget amendment to move funds from Capital Equipment cash reserves to Property Maintenance Capital Equipment to make the purchase; and**
- 4. Authorize staff to negotiate a contract with Jamestown Communication and for the Mayor to sign final contract.**

5.8. NAWS BIOTA WATER TREATMENT PLANT - DWR/CITY MOA

RECOMMENDED ACTION

1. It is recommended City Council approve the Memorandum of Agreement between the ND Department of Water Resources and the City of Minot establishing roles and responsibilities regarding operations, maintenance and replacement of the NAWS Biota Water Treatment Plant; and
2. Authorize the Mayor to sign the MOA.

5.9. TYLER PAYMENTS CREDIT CARD PROCESSING CONTRACT

RECOMMENDED ACTION

1. It is recommended City Council approve the contract with Tyler Technologies for over-the-counter payments in Tyler payments; and
2. Authorize the Finance Director to sign the agreement with Tyler Technologies.

5.10. AN ORDINANCE TO HOLD THE MEETING FOR ORGANIZATION OF THE CITY COUNCIL IN CONJUNCTION WITH THE FIRST MEETING IN JULY OF EACH EVEN-NUMBERED YEAR

RECOMMENDED ACTION

It is recommended City Council adopt the proposed ordinance on first reading.

5.11. FY2022 LOCAL EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)

RECOMMENDED ACTION

1. It is recommended City Council accept the FY 2022 Local Edward Byrne Memorial Justice Assistance Grant (JAG);
2. Authorize the Mayor to sign the Memorandum of Understanding; and
3. Pass an ordinance to amend the 2024 annual budget to increase the Police Department operation supplies, department equipment and capital revenues and expenditures for the FY2022 Edward

Byrne JAG Grant.

5.12. CENTRAL DAKOTA MPO UPWP CONTRACT APPROVAL

RECOMMENDED ACTION

- 1. It is recommended City Council approve the UPWP Contract with NDDOT;**
- 2. Authorize the Mayor to sign the contract; and**
- 3. Approve the budget amendment on first reading.**

6. ACTION ITEMS

6.1. APRIL 15TH AND MAY 6TH EXECUTIVE SESSION RECORDINGS

RECOMMENDED ACTION

It is recommended City Council move to either release or not release the April 15 and May 6 executive session recordings related to the Nok Back Tavern.

7. PERSONAL APPEARANCES

8. MISCELLANEOUS AND DISCUSSION ITEMS

8.1. COMMUNITY CONTRIBUTION PRESENTATIONS

1. Minot Commission on Aging
2. First District Health
3. MACEDC
4. Minot Area Council of the Arts
5. Souris Basin Planning Commission

9. ADJOURNMENT