

City/County/Park/School Liaison Committee

September 21, 2022 Meeting

Members Present:

Lisa Olson, Howard Anderson

Michael Gessner, Perry Olson

Members Absent:

Mark Jantzer, John Pietsch, and Jim Rostad

Others Present:

Brian Billingsley, Mikayla McWilliams, Jill Schramm, Ron Merritt, Kelli Kronschnabel, David Lakefield, and Marisa Haman

FROM: City of Minot City Clerk

RE: Meeting agenda for Wednesday, September 21, 2022
1:00 pm Ward County Administrative Building Room 106 & 108

The City/County/Park/School Liaison Committee meeting was called to order at 12:59 pm, by Chairwoman Lisa Olson at the Ward County Administrative Building.

1. Approval of minutes

School Board Member Perry Olson moved to approve the minutes from July 18, 2022, County Commissioner Anderson seconded and motion carried unanimously.

2. Nuisance Properties in Minot ET

Marisa Haman, Ward County Auditor, started the discussion mentioning there are properties within the 2 mile having nuisance issues and the county does not have an ordinance. Brian Billingsley, City of Minot Community Development Director, discussed how the City took the county's zoning when properties were annexed into city limits but some properties did not apply for annexation. David Lakefield, City of Minot Finance Director, reiterated that it is an application process for the homeowner. Brian stated that the city has not attempted to require annexation of a property since he has been with the city.

David Lakefield stated that the city cannot enforce these ordinances because the property is not within city limits and we are unable to special assess the fees. Marisa Haman discussed how the county does not want to adopt an ordinance. David Lakefield mentioned that the county could possibly look into adopting an ordinance if the property is surrounded by city limits. Brian Billingsley let everyone know about an ET agreement with the City and County. That is how the City of Minot can enforce the zoning requirements not nuisance. Brian was thinking Ward County and City of Minot could look at an amendment to the agreement.

Ward County Commissioner Anderson discussed the Stoney Ridge property and the Ramstad area property. David Lakefield mentioned Stoney Ridge is complex because the undeveloped property is owned by the county and the HOA of the existing development has partial ownership of the common areas. Commissioner Anderson suggested the entities research the agreements in the past and locate

the properties that exist in these situations. City of Minot Alderwoman Olson mentioned this item could be on the next agenda for the Liaison Committee.

Brian Billingsley mentioned that he could use the GIS mapping to locate the unclaimed properties and other properties. He will get a list compiled of the properties and owners. Marisa Haman stated the next Ward County Commissioners meeting should address the Stoney Ridge issues.

3. Other Business

Minot Park Board Member Perry Olson discussed how the budget passed on first reading on September 20th. Perry Olson asked about when the City of Minot heard about the next year's healthcare premiums. David Lakefield mentioned it was around the time of the presentation of the City Manager's budget. Perry Olson also discussed how projects are coming in more than expected so they might have to look at phasing some of the projects. Alderwoman Olson inquired if the Park District had public input at the meeting. Perry Olson stated they had received a letter prior to the meeting but there was no public input at the meeting.

Minot Public School Board Member Michael Gessner mentioned that Minot North has begun their Freshman football games. On the 29th, Minot North will play against Minot High. He also mentioned that there are some girls going to state for golf from Minot North.

Michael Gessner also talked about the new high school site getting dirt work moving and how the Voya building is getting worked on. The Voya building will house some of the Head State Classrooms and on the back half they hope to construct a building to host CDL training for the public and school students.

Alderwoman Olson mentioned that the CTE doors will be open August of 2023 for the Dental Assistant Program. Brian Billingsley has the CTE going to the Planning Commission in October. He has also received the plans for the Minot North High School.

Marisa Haman brought up the election on November 8th, with October 31st being the first day of early voting. She mentioned that term limits, the special election for council member, an ambulance district, and marijuana will all be on the ballot.

David Lakefield stated that the new City Hall building is coming along with painting and tiles. The city staff hope to occupy it sometime in February or March.

The next meeting will be January 4, 2022 at 10:00 am at Ward County Administrative Building Room 106 & 108.

Hearing no further business, the meeting was adjourned at 1:31 pm.

Respectfully submitted,
Mikayla McWilliams
City of Minot, City Clerk